

## Santa Rosa County School District Pre-Kindergarten Programs

### Monthly Report for the months of May/June 2017

Submitted to the School Board

From Mrs. Dawn Alt, Director of Pre-K Programs

#### **PROGRAM DESIGN AND MANAGEMENT**

On May 12, the Policy/School Advisory Council met to participate in the discussion and development of the Cost of Living Adjustment grant for fiscal year 2017/18. They also discussed the Head Start/Early Head Start Readiness Goals, Annual Program Self-Assessment and received a report from each Service Area Specialist. The Program Design & Management and Education Service Area Plans were approved by the council.

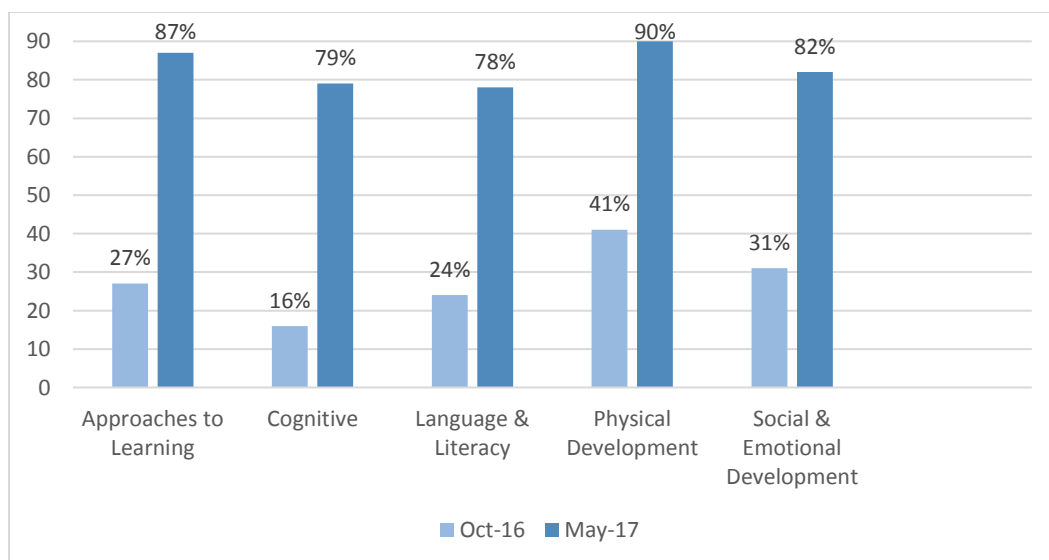
#### **Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Transitions/Disabilities**

- Daily Average Attendance
  - ✓ Early Head Start – 87%
  - ✓ Head Start – 90%
  - ✓ Voluntary Pre-Kindergarten – 90%

#### **EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES**

##### **Education**

- The readiness team met to go over the last observational period data reports. It was determined that the readiness skills that had not made as much progress would be placed on the portfolio to ensure a greater emphasis on those specific skills for the following school year. The goal was that students would show an increase of at least 50% in each domain. The chart below indicates that students exceeded the goal in each domain.



##### **Environmental Health and Safety**

- All 7 Head Start Centers are in compliance with their School-Site Safety Reporting.
- The T. R. Jackson Monthly Fire Drill was conducted on May 9th. We used our regular route during the drill. All Safety Compliance requirements are completed for this school year. We will now concentrate on summer clean-up and work orders related to health & safety.

### Health and Nutrition

- On May 8, we met with the Florida Extension Office to plan our next year's calendar of activities. Here is a brief summary of activities planned:
  - Nutrition Lessons for all students once monthly
  - September 14 – Car Seat “Check Point” Safety Day
  - October 4 – “Shopping Matters” Workshop for Head Start Parents
  - October 9 – 13 National School Lunch Week
  - October 31 – Storybook Parade
  - November 14 – Canning Workshop for our staff
  - December 13 – “Make It & Take It” Workshop for Parents
  - February 26 – March 2 – National School Breakfast Week
- Lunch and Breakfast Recap and Reconciliation Totals – May/June 2017**

T.R. Jackson Pre-K	Total # Free/Reduce	Total # Paid	GRAND TOTAL
<b>BREAKFAST</b>			
May/June	(F) 4,110 (R) 2	150	4,262
<b>LUNCH</b>			
May/June	(F) 4,029 (R) 2	146	4,177
<b>GRAND TOTALS</b>			8,439
Average Daily Attendance	198		
Average Daily Participation - Lunch	186		
Average Daily Participation - Breakfast	185		

### Dental

- We are in the process of revising all of our dental forms to comply with Pro-Med Dental requirements. We will also be finalizing a contract to have them as our primary dental provider for the 2017-2018 school year. We will use the dental clinic located at the Santa Rosa County Health Department and the other Health Department dental clinic located in Midway.
- School (TRJ) Clinic Totals**

	May/June	Yearly Total
<b>Total Medications Administered</b>	64	268
Minor Injuries	24	234
Major Injuries	0	1
<b>Total First Aid Administered</b>	24	235
Physical Complaints	100	1007
Intentional Injuries	0	0
Chronic Conditions	59	261
Head Lice & Scabies (screening only)	49	313
Head Lice & Scabies (positives only)	10	42
Other	13	769
Medication Intake	3	106
<b>Total Paraprofessional Visits</b>	322	3,001
<b>Dispositions</b>		
• Returned to Class	278	2,499
• Sent Home	41	394
• Medication Intake (to the clinic)	3	105
• Emergency Response (911)	0	3
<b>Total Dispositions</b>	322	3,001

## **PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)**

- Family Advocates and teaching staff conducted end of year conferences with our families during the month to review student academic progress, and family goal plans. While some of our families did not show effort in goal completion, many of our families reached goals that were attainable within the school year, while others showed progress toward completion of bigger goals.
- Our contracted Mental Health Professional recorded twenty-nine formal referrals and twelve additional informal consultations for a total of forty-one students served. She provided direct services to twenty-nine families, including three staff members. In addition to serving families through individualized service, she also provided group settings for families and staff.
- A community representative on the Policy Council, Becca McKeithen, was so moved by the needs of our families that she organized a summer food distribution the last week of school. Seventy-two of our families received a box of food and information about summer food programs in the area. You may remember, she steered an effort for our students at Christmas as well. Her exposure to the needs of families living in poverty in Santa Rosa County through the Head Start Program has led Becca and a friend to establish a non-profit organization to provide Christmas break and summer food boxes/bags for families starting with Head Start, and with a goal to impact every student engaged in backpack programs in every school in Santa Rosa County.
- The Family Services Specialist attended a train the trainer for the National Family Development Credential (FDC) offered by the Center for the Study of Culture, Health, and Human Development at the University of Connecticut. Beginning November 1, 2016, all new hires serving as Family Advocates in the Head Start program are required at a minimum, within eighteen months of hire to have a credential in family services. This training will allow our staff to be trained in house. We can also offer this training to other agencies. The course requires eighty hours of seat time and ten hours of portfolio review.