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**ADMINISTRATIVE**  
**Human Resource Board Agenda**  
April 18, 2017

**MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. PERSONNEL RECOMMENDATIONS:**

**A. RETIREMENTS:**

1. Brown, Rebecca, Assistant Principal, GBHS, effective 05-01-17 (last day in paid status 04-28-17)
2. Lambert, Janet, Bus Driver, Transportation, effective 04-01-17 (last day in paid status 03-13-17) [DROP exit]

**DEFERRED RETIREMENT OPTION PROGRAM:**

NONE

**B. RESIGNATIONS:**

1. Banuelos, Jennifer, Teacher, Locklin Tech, effective 03-28-17 (last day in paid status 03-28-17)
2. Bras, Allison, Teacher, East Milton Elementary, effective 06-06-17 (last day in paid status 06-06-17)
3. Buys, Melanie, Teacher, East Milton Elementary, effective 06-06-17 (last day in paid status 06-06-17)
4. Clark, Asta-Dianne, Teacher, East Milton Elementary, effective 04-13-17 (last day in paid status 04-12-17)
5. Dudai, Meadow, Paraprofessional IW, Holley Navarre Primary, effective 05-08-17 (last day in paid status 05-05-17)
6. Flowers, Michael, Teacher, Holley Navarre middle, effective 06-06-17 (last day in paid status 06-06-17)
7. Graham, Jamie, Teacher, East Milton Elementary, effective 06-06-17 (last day in paid status 06-06-17)
8. Hinkle, Rod, Teacher, Woodlawn Beach Middle, effective 04-03-17 (last day in paid status 04-03-17)
9. Hoffman, Breena, Teacher, East Milton Elementary, effective 06-06-17 (last day in paid status 06-06-17)
10. Knickerbocker, Lisa, Paraprofessional IW, Holley Navarre Intermediate, effective 03-27-17 (last day in paid status 04-07-17)
11. Rivera, Elsie, Secretary I, Navarre High, effective 04-05-17 (last day in paid status 04-05-17)

**INVOLUNTARY TERMINATIONS:**

1. Reaser, Stephanie, Teacher, Pea Ridge Elementary, effective 03-17-17, (last day in paid status 03-17-17)

DISTRICT 1  
Diane Scott

DISTRICT 2  
C. Buddy Hinote

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

District 5  
Scott Peden

**C. APPOINTMENTS:**

**1. INSTRUCTIONAL**

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATIONS</u>	<u>EFF. DATE</u>
1. Jones, Brenda	Central	Guidance	English 6-12, Reading End.	02-07-17
2. Norton, Meleia – interim for Kim Rankin	Holley Navarre Prim	Elem. Ed.	Elem Ed K-6	03-27-17
3. Phillips, Jessica – interim for Andrea Alford	Gulf Breeze Elem	Elem. Ed.	Elem. Ed K-6, ESE K-12	03-15-17
4. Vollmer, Timothy	Locklin Tech	Practical Nursing – PT*	Nursing	04-07-17

\*Certification Pending

**PROMOTIONS:**

1. Pelt, Susan, West Navarre Intermediate, from Secretary I to Secretary II, effective 05-01-17
2. Ratte, Lynne, Gulf Breeze Middle, from Paraprofessional I to Paraprofessional II, effective 05-01-17

**HOSPITAL / HOMEBOUND:**

1. Beard, Rebecca, Teacher, Gulf Breeze High, effective 04-05-17
2. Crosby, Michelle, Teacher, Woodlawn Beach Middle, effective 04-04-17
3. Jones, Jackie, Teacher, BAC, effective 03-01-17
4. Seal, Michelle, Teacher, BAC, effective 03-08-17

**2016-2017 SUPPLEMENTS:**

1. Coughlin, Bryan, JV Baseball, Gulf Breeze High School, effective 03-27-17

**1. CLASSIFIED APPOINTMENTS:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Tyler, Brenda	Navarre High	Secretary I – 11 month	04-07-17
2. Wilson, Christy	West Navarre Intermediate	Paraprofessional IW	04-03-17

**CHANGE OF STATUS:**

1. Luther, Doris, T R Jackson Pre-K, from Child Development Assoc. to Pre-K Family Advocate, effective 04-03-17
2. Thurman, April, TR Jackson Pre-K, from Teacher Assistant I to Pre-K Family Advocate, effective 04-03-17