

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
March 28, 2017-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Mr. Scott Peden, Chairman, Dr. Diane Scott, Vice-Chairman, Mrs. Carol Boston, Mr. Buddy Hinote, and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. David Gunter lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. School Board Meeting Minutes - March 9, 2017

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

1. Sunshine State Scholar 2016-2017

Jeff Baugus, Coordinator of Math and Science, came forward to recognize the Santa Rosa County School District's 2016-17 Sunshine State Scholar Nominees and Sunshine State Scholar for 2017. Mr. Baugus explained that the Sunshine State Scholar Program recognizes the top outstanding junior in the area of Science, Technology, Engineering, and Mathematics (STEM). There is one nominee from each high school as follows: Central School - Camryn Gilliard, Gulf Breeze High - Richard Musca, Jay High - Timothy Locklin, Milton High - Joseph Pool, Navarre High - Matthew Harshany, and Pace High - John Hammond. One of the nominees is selected to represent Santa Rosa at the state level in May at the gathering of Sunshine Scholar nominees. The state level gathering is a two-day event that parents and a teacher of influence may attend with their student. Also attending the gathering will be college and university representatives who are excited to meet these

young men and women to encourage them to attend the university they represent. Richard Musca of Gulf Breeze High, Matthew Harshany of Navarre High, and John Hammond of Pace High, came forward to receive their awards and have their photo taken with Superintendent Wyrosdick and Chairman Scott Peden. Richard Musca of Gulf Breeze High was named the district winner and John Hammond of Pace High was named as the district alternate.

F. Public Hearing

1. Conduct Public Hearing and Request Approval of the 2017-2018 School Choice Plan

Motion to Approve was moved by Clifton Hinote, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.

2. Conduct Public Hearing and Request Approval of the K-12 Social Studies Adoption for 2017-2018

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. Conduct Public Hearing and Request Adoption of School Board Policy Updates

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

For a complete word for word transcript of the public forum, please see the video. The following presentations to the Board have been condensed.

Mrs. Patty Cannington addressed the Board regarding concerns she has at Navarre High School. She has met several times over the past year (with school officials) and wants to know who holds the school administration accountable. She feels that we expect our children to be held accountable and should expect the same of school administrators once they have been shown policy. Some changes have been made and policies rewritten but the changes have not been implemented at the school level (specifically Navarre High School).

Mrs. Cannington shared that according to her research, payment of bus drivers for athletic events is the responsibility of the School Board. She would like to know why athletic directors are requesting payment for bus drivers from booster clubs. Also, if coaches are driving the buses, and are receiving a stipend for coaching, are they being paid again? Mrs.

Cannington pointed out that when she shared this concern earlier, it was addressed within policy but the policy is not being followed.

Mrs. Cannington went on to share concerns about harassment at Navarre High School. For instance "I've been told by more than a few people when I voice my concerns - I've known him for many years, doesn't sound like him." A statement like that only projects that the issue is not taken seriously; this has been happening for over two years.

Mrs. Cannington is also concerned about Title IX discrimination. She feels that the school district does not understand the extent of Title IX and how it's affecting children in our district. Mrs. Cannington feels that the Athletic Director at Navarre High is not managing all programs and treats one program better than the others. It is not just her student but a lot of them; cheerleaders are paying \$2,000 to be cheerleaders - softball players are paying \$400-500 to play while football players pay nothing. Parents are concerned but afraid to talk; afraid their child will be on the receiving end of retaliation. In closing, Mrs. Cannington stated that there is "fixing to be a lawsuit," and she thanked the Board for their time.

The next speaker, Sarah Coutu, Chairman of the Democratic Executive Committee in Santa Rosa County, came forward to talk about and present a petition in favor of retroactive pay for teachers. According to Ms. Coutu the petition has 1,218 signatures (including 1,110 signatures from Santa Rosa County residents). Ms. Coutu mentioned that she has heard that in order for an increase to be retroactive, it must be finalized by March 15. She shared that she wants the Board to understand that she is very concerned about students in Santa Rosa and that our teachers are paid a reasonable amount considering what Okaloosa gets paid. We are the sixth fastest growing county in Florida; teachers need reimbursement for the extra time they put in.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Jenny Granse, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, 4 as submitted below.

1. Human Resource items

- a. Human Resource Board Agenda**
- b. Leaves and Out of State Temporary Duty**

- c. **2016-2017 Annual Inspections**
- 2. **Curriculum/Instruction Items**
 - a. **Student Transfer Requests**
 - b. **Suspensions**
 - c. **School Volunteers**
 - d. **Business Partners**
- 3. **Financial Items**
 - a. **Budget Amendment #16/05, Bills and Payroll, and Monthly Financial Statement for January 2017**
- 4. **Administrative Operational Items**
 - a. **Facility Use Requests**
 - b. **Field Trip Requests**
 - c. **Religious Venue Request**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. RFP 12-01 Courier Service Renewal 032817

Motion to Approve was moved by Clifton Hinote, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Jud Crane, Director of Purchasing and Contracts Manager came forward to request approval of RFP 12-01 Courier Service Renewal. The pricing from the original award will remain in effect for the new term agreement. Dr. Scott asked Mr. Crane to explain the fuel adjustment fee. Mr. Crane stated that the fuel adjustment fee is included so that if fuel costs exceed the amount calculated in the RFP we could pay this additional cost without coming back to the Board with a contract revision. The renewal agreement will expire May 24, 2019.

2. Transportation Quarterly Report 032817

Jud Crane, Director of Purchasing and Contracts Manager, presented the Transportation quarterly report since Virginia Sutler was not available.

Mr. Crane noted that Durham currently has 162 regular route drivers and 35 ESE route drivers. We have four open routes that are being filled with bench drivers and a total of 19 bench drivers. The target for bench drivers is a minimum 12% and we are working toward that. Durham has guaranteed us that they will not stop recruiting.

Mr. Crane went on to review fuel costs over the last year. Fuel costs have increased (partly due to a new contract). One year into the last contract the vendor told us the fuel charge was too low and they would need to increase the cost; they did not increase it for four years. We also have more students.

In the area of safety - we've had a total of eight preventable accidents so far this year; last year during the same time period we had eight. We feel that safety training is having a positive effect.

The Transportation Department has announced that Trish Beovich is our Employee of the Year and will be honored at the banquet this Friday, March 31. We also appreciate the safety banquet recently held by Durham Transportation.

3. DAG Architects Agenda Items

Motion to Approve was moved by Jenny Granse, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.

The Board approved Phase 1 of the Food World renovation.

Superintendent Wyrosdick asked Joey Harrell, Assistant Superintendent for Administrative Services, to review all that has taken place up to this point with the new administrative building (Food World). The Superintendent asked Mr. Harrell to include options we had as we worked through this process and how we got to where we are today.

Mr. Harrell came forward and began by sharing that a year and a half ago as we began receiving reports that we were having structural issues at the Berryhill Administrative Complex, he first sent Maintenance employees out to go through the crawl space and report back. After that we paid a structural engineer to provide a structural engineering report on the building. Once we had that information we had two choices - to keep the shell/façade of the building or tear the building down and start over. Based on the Castaldi Analysis and with the approval of DOE it was determined that it would be more cost effective to tear the building down and start over. It would have required tearing the building down to bring it up to current building code. As we began working through the Castaldi Analysis we had to decide where to move the employees/students who are currently in the BAC while we are tearing down and rebuilding. Keep in mind that one problem we have experienced with this piece of property

(BAC) is that it's very wet which has contributed to the degradation of the current building. Mr. Harrell (working with the Superintendent), found one piece of property within the city of Milton that was large enough to accommodate the employees who would be displaced from the BAC. The property was listed at around \$550,000 and replacement cost for approximately 26,900 square feet would be \$6.2 million. When we looked at the cost of placing portables on the property, sewer, electrical, parking, drainage, and rebuilding the BAC to return to the BAC property, the total cost was \$8.6 million. We are currently looking at \$6.2 million to renovate the Food World property.

The second evaluation was provided when we were considering buying the Food World property and didn't know exactly what it would look like on the inside and the departments that would be moving to that location. For example, we are considering moving departments out of Canal Street to the new location to allow ample space for employees as well as storage (Human Resources, Risk Management, and the Superintendent) as well as the Professional Development Center.

We also have the SAIL Program (alternatively placed students) that is currently housed at the Berryhill Administrative Complex and cannot be housed at another school site. That will also be moved to the new administrative building; and instead of those students meeting in a portable building they will have a classroom setting.

The Department of Education quoted an estimated new construction cost for a building of 46,000 square feet of \$10.865 million. That doesn't include site development (parking spaces, storm water drainage and other items needed for that piece of property). DOE estimated that this building would cost \$236 per square foot for new construction.

We have purchased a piece of property for \$1.4 million and the estimated cost is \$137.18 per square foot (far under the estimated cost for new construction).

Mr. Peden asked Mr. Harrell if our estimated cost of \$137.18 per square foot includes the property cost or if it is finishing out the current building only. Mr. Harrell responded that it does not include property cost and the DOE estimate of \$236 per square foot also does not include property cost. Mr. Harrell pointed out that in keeping "apples to apples" there is a difference of more than \$4.6 million of additional cost with new construction based on these estimates.

Mr. Harrell stated that it is important to note that in the estimated cost provided for new construction a site generator is not included. A full site emergency generator would add an estimated \$750,000 to the cost but a generator that could maintain specific departments in an emergency

would cost \$155,000. This number could be reduced to approximately \$125,000 if we select a diesel generator instead of a natural gas generator. Dr. Scott asked if a diesel generator would require fuel storage on site and Mr. Harrell responded that it would require on site storage; natural gas would be a little cleaner but that is a decision to be made later.

Mr. Harrell continued that the amount for roof replacement has changed because the contractor providing the previous quote has gone out of business. The previous amount estimated was \$470,000; the current estimate is \$598,025.

Another important piece that Mr. Harrell pointed out is not included in the DOE cost estimate is infrastructure (parking, holding pond) which would be around \$900,000 to \$1 million for new construction.

Mr. Harrell acknowledged that this is a lot of information; the numbers/scenarios have been reviewed and consolidating some departments in an existing building would be the most cost effective option (numbers have been provided for each department).

Mr. Harrell pointed out that A/E fees (architectural and engineering services) are provided based on a state certified sliding scale. Once agreement is reached on the complexity of a project, fees are taken from the state certified scale.

Mr. Harrell stated that we are still \$4.6 million to the good (renovating the existing Food World building/property).

Superintendent Wyrosdick added that the issue of not including certain departments right now is problematic. If we commit to including the departments now there is additional cost; if we postpone the cost will certainly be greater later on. It also allows us to build a school for those students and place them in an educational facility that is more appropriate to a classroom setting. Housing these departments in the same building will facilitate professional development, instructional services, and communication. We can certainly communicate from different locations but this will have to be addressed down the road.

Dr. Scott asked if the conceptual rendering of the floor plan showed any empty offices or if the offices are already assigned. Mr. Harrell responded that the majority of offices are accounted for - there may be one or two empty offices.

Mr. Peden had additional questions - he shared that this is the largest expense he's voted on. Mr. Peden asked what the original total budget

was. Mr. Harrell responded that he would have to go back and look. The original projection included the renovation but we did not know at that time exactly what we would be doing with the building; the amount we have now is certainly more than the original projection. Mr. Peden asked if the cost of networking is included in the estimate; Mr. Harrell responded that the networking expense is not included in the cost of renovation or new construction. Mr. Harrell added that a lot of fixtures will be relocated from the old office space to the new one; we're not buying all new office equipment (computers, etc.), furniture and desks. Mr. Peden inquired about an estimate for moving costs; Mr. Harrell responded that we do not have a cost estimate for that but we will incur the cost whether we rebuild or renovate. If we rebuild with new construction, the cost may be double for moving (since we could be moving twice). Mr. Peden also pointed out that the Board will continue to meet at Canal Street.

Mrs. Boston asked what the timeline/goal for completion is. Mr. Harrell responded that he thinks it will be a year from this summer (summer 2018).

Superintendent Wyrosdick asked Owen Gipson with DAG Architects to come forward and walk us through the next phase. Mr. Gipson reviewed the preliminary opinion of cost based on total square footage of 45,650; minor demolition (\$91,300), interior build-out by site (Berryhill - \$909,900; Canal Street - Curriculum & Instruction, Human Resources, Risk Management - \$987,600; Professional Development Center - \$634,500), shell/storage (\$103,500), roofing (\$598,025), exterior improvements (allowance of \$500,000), and emergency generator cost (\$155,000). When mechanical, electrical, plumbing and fire protection is added (\$2,282,500) this comes to a total of \$6,262,325. This does not include A/E fees of \$500,360 based on DMS fee curve.

Mr. Gipson shared several views of the conceptual rendering including departments by color code and the front façade. The proposed front facade includes reducing the front parapet for a more linear corporate look. Existing stucco will be painted and windows replaced with energy efficient insulated windows. This is an economical efficient way to get rid of the retail look.

Dr. Scott asked if the replacement windows would be hurricane windows. Mr. Gipson responded that they will be insulated impact windows. Mr. Harrell added that this building will also be very secure with employees having access through the front door and visitors checking in and being escorted to the office/meeting they are visiting. Mr. Gipson stated that the next phase (design development) will include adding furniture and mechanical systems.

Mr. Gipson requested Phase 1 Approval for Food World Renovation.

Superintendent Wyrosdick concluded that this is a lot but we have to provide space for employees at Berryhill Administrative Center; this will cost much less than new construction and is good use of taxpayer dollars. The Superintendent requested approval of the Preliminary Opinion of Cost.

Mr. Gipson stated that a preliminary estimate of completion date is July 2018. Superintendent Wyrosdick added the date is very important since school will be starting soon after that.

The Board then reviewed the status of current DAG projects.

4. Facility Names Committee

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.
The Board approved the Facility Names Committee members as submitted.*

Superintendent Wyrosdick noted that his recommendation for the new facility is the Douglas A. Dillon Educational Center.

Assistant Superintendent Joey Harrell pointed out that the Facility Names Committee will be reaching out to SRPE for an appropriate representative and the Committee will also be looking for a community representative.

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

*Motion to Approve was moved by Clifton Hinote, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.
The Board approved the Disciplinary Action as presented.*

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.
The Board approved the job description, Teacher on Special Assignment for Science, as submitted.*

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.
The Board approved the 2017-18 Staffing Plan (with revisions) as submitted.*

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 0 - 0.
The Board approved Human Resource Procedures Manual revisions as submitted.*

*Motion to Approve was moved by Jenny Granse, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.
The Board approved the Administrative Salary Placement Schedule as submitted. There is no change to the Administrative Salary Placement Schedule; the Human Resource Procedures Manual requires annual approval.*

*Motion to Approve was moved by Diane Scott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
The Best and Brightest Scholarship Payment was approved as submitted.*

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Diane Scott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

2. Head Start Monthly Report for February 2017 (Review Only)

The Board reviewed the February 2017 Head Start/Early Head Start Monthly Report.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Items from Board Members

None

N. Items from Board Attorney

None

O. Items from Superintendent

1. Offer/Letter of Intent to Purchase Gulf Breeze Property

*Motion to Approve was moved by Diane Scott, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.
The Board approved the offer/Letter of Intent to purchase property*

currently owned by Santa Rosa School District at 409 Gulf Breeze Parkway, Gulf Breeze.

Board Chairman Scott Peden pointed out that this is a valuable piece of property but we can use the money since schools are needed in the south end.

Assistant Superintendent Joey Harrell added that the offer far exceeds the appraisal.

2. Leadership in Education Program

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved Superintendent Wyrosdick's request to participate in the Leadership in Education Program including tuition cost of \$1,950.

The Superintendent shared that this will include four meetings over a period of one year; it is an opportunity for him to engage with the business community state wide. He has enjoyed working with out local Chambers and looks forward to expanding that throughout the state.

At this time Mr. Hallman came forward and requested to address the Board under Item O. Superintendent Wyrosdick advised the Board that he would not be comfortable having conversation at this time with the Hallmans since it is a matter of litigation. School Board Attorney Paul Green addressed the Hallmans stating that he had communicated with them that a hearing would be held at this Board meeting but since that time Ms. Hallman's representative, Ms. Myers, was in touch with Superintendent Wyrosdick's attorney and they reached an agreement that the hearing would be held at the School Board meeting on April 18. Ms. Hallman stated that she has two separate issues with the School Board and one could be addressed tonight unless both can be addressed at the School Board meeting on April 18. Mr. Green confirmed that both hearings could be held at the Board meeting on April 18 and that there would not be a hearing at tonight's meeting (March 28).

Superintendent Wyrosdick reiterated that there will not be a hearing this evening; Ms. Hallman and advisor have been communicated with.

P. Adjournment

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 28th day of March, 2017.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary