

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 7, 2016-9:00 AM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mrs. Jennifer Granse, Chairperson, Mr. Scott Peden, Vice-Chairman, Dr. Diane Scott, Mrs. Carol Boston and Mr. Hugh Winkles. Also present was Timothy S. Wyrosdick, Superintendent of Schools, and Secretary and Mr. Paul Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Minutes from June 23, 2016 School Board Meeting

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

The Superintendent shared with the board we were expecting School Grades this week or early next week but it looks as though they might be delayed.

Mr. Wyrosdick also introduced two scouts, Joseph Stout and Colby Burton, who are attending this morning's meeting to earn their citizenship in community merit badge. The Superintendent welcomed them and told them to feel free to ask questions.

E. Recognitions/Resolutions/Proclamations

1.Presentation from SRC Correctional Facility

Warden Chuck Maiorana from the Blackwater River Correctional Facility presented Cathy Purdon, Santa Rosa Education Foundation with a check for \$20,000 to be used in the Take Stock in Children program. The board members, Mr. Wyrosdick and Mrs. Purdon thanked them for their generosity.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened up the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the Administrative Agenda Items H. 1, 2, and 3 as submitted.

- 1. Human Resource items**
 - a. Human Resource Administrative Agenda**
 - b. Leaves and Out of State Temporary Duty**
- 2. Curriculum/Instruction Items**
 - a. Student Transfer Requests**
- 3. Financial Items**
 - a. Budget Amendment #15/09, Bills and Payroll, and Monthly Financial Statement for May, 2016**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. New Administrative Complex-Spot Survey 4.2

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

2. Pinder Martin Agenda Items

Pinder Martin presented an update on the current status of their construction projects.

3. Schmidt Consulting Agenda Items

Schmidt Consulting presented an update on their current construction projects.

J. Human Resource Recommendation- Conni Camley, Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

None

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Gifted Program Budget Request for 2016-2017

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Mr. Wyrosdick shared with the board that we have been enhancing our Gifted Program and he is looking forward to sharing an update with the board probably sometime in August. We will concentrate on it after we get the STEAM summer activities behind us.

2. Funding Request for The National Flight Academy

Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

3. 16-17 Carl D. Perkins Grant Synopsis

Motion to Approve was moved by Carol Boston, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

4. CareerSource Escarosa MOU

Motion to Approve was moved by Carol Boston, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

5. T&A Automotive Affiliation Agreement

Motion to Approve was moved by Carol Boston, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

6. Electronic Communication Policy and Acceptable Use Policies

Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

7. Discovery Education Streaming 2016-2017

Motion to Approve was moved by Hugh Winkles, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

8. SRO Agreement with SRC Sheriff's Dept. 2016-2017

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

9. 2016-17 K12 Virtual Contract

Motion to Approve was moved by Diane Scott, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

The Superintendent asked Susan McCole, Assistant Superintendent for Finance to come forward and present to the board a brief synopsis of the budget process and what her department is working on now. Ms. McCole explained that right now the Finance Department is in the process of closing out last year's budget. Mr. Turman in D/P will be closing the books today on the 2015-16 school year budget.

She mentioned that she doesn't have all the numbers she needs from the State yet, but they will begin adding the information they do have into the 2016-17 budget. Finance will double check and make sure all projects, grants, etc. are added into the budget. She is expecting the State to provide our second calculation and the millage figure somewhere around July 18th.

Once those figures are in, she will prepare to present the tentative budget at the July 21st Budget Workshop and ask for board approval to begin advertising public hearings at the board meeting that will follow the budget presentation.. The following week we have our first public hearing scheduled for July 28th and then in September we will have our final public hearing on the 2016-17 budget. During the next few weeks, finance will be working on budget amendments, folding funds back into the budget and finishing up with the final financial statement as of June 30, 2016.

Ms. McCole shared with the board during the conference she attended last week, Finance Officers were told not to expect much of an increase in the 2016-17 budget, probably only 1%. We need to be very careful with additional staff and cost increases. Once Mr. Turman adds staff allocations, she will begin to see where our budget stands. We have worked very hard to bring

our fund balance from 2-3% up to 6-7% and we need to work hard to maintain it. Given what we know right now, maintaining the FCR at 6-7 percent will require some sacrifices.

M. Items from Board Members

Dr. Scott congratulated both Jennifer Granse and Mr. Wyrosdick. Since they do not have an opponent running against them they will not have to go through the election process. Both will be back in their positions for another four years.

N. Items from Board Attorney

Mr. Green explained to the board that we have received the title commitment on the Food World property and are currently in the process of examination. We have a certain amount of time to raise any concerns in the title. He expects some exceptions. We will have to ask the seller to clear up before the final purchase agreement is complete. He is not sure we can have all the exceptions worked out before the July 21, 2016 school board meeting. He wanted the board to know that we might have to ask approval for the purchase of the Food World property at the July 21st board meeting and give the Superintendent the authority to continue to work on title exceptions with the understanding that the purchase agreement will not be completed unless the exceptions are taken care of.

O. Items from Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Mr. Wyrosdick distributed a copy of a proposed schedule for the upcoming November board re-organization meeting and the Oath of Office Ceremony. Florida Statute requires the re-organization meeting be held the second Tuesday after the first Monday of November. That date this year is November 22, 2016. That week is also our Thanksgiving Break.

The Superintendent recommended we schedule a board meeting on November 17th at 9:00 a.m. the week prior to the break to take care of business. Following that, at 1:00 p.m. we could schedule our Oath of Office Ceremony at the Russell Center. New and re-elected board members and the Superintendent will be sworn in and we can celebrate afterward with a reception. The following week, on November 22nd, and in accordance with Florida Statute we will schedule the board to meet at 9:00 a.m. for the board re-organization meeting. Board Members, Superintendent and Secretary will be the only ones required at this meeting. Re-organization of the board will be the only agenda item.

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION BY THE School Board of Santa Rosa County this 7th day of July, 2016 A.D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Attest:

Superintendent and Secretary