



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706
Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ACTION AGENDA

May 22, 2014

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS
NONE

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES

B. OTHER DISCIPLINARY ACTIONS

1. Knight, Michael, Bus Driver, Transportation, 3-Day Suspension Without Pay (Effective April 22 – 24, 2014)
2. Kothmann, Traci, Paraprofessional IW, Hobbs Middle, Temporary Reassignment to Transportation, effective May 6, 2014

III. JOB DESCRIPTIONS

Administrative

None

Educational Support

1. Clerical Assistant (Reformatted)
2. Clerical Data I (Reformatted)
3. Clerical Data II (Reformatted)
4. Clerk Typist I (Reformatted)
5. Clerk Typist II (Reformatted)
6. Computer Programmer/ Systems Analyst I (Reformatted)
7. Computer Programmer/ Systems Analyst II (Reformatted)
8. Computer Repair Technician I (Revised)
9. Computer Support Supervisor (Revised)
10. Computer Support Technician (Reformatted)
11. Custodian II (Reformatted)
12. Data Processing Manager (Reformatted)
13. Education Support Substitute (Revised)
14. Electrician I (Revised)
15. Electrician II (Reformatted)
16. Electronic Technician I (Reformatted)

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

DISTRICT 5
Scott Peden

17. Electronic Technician II (Reformatted)
18. Energy Management Technician (Reformatted)
19. Fiscal Assistant I (Reformatted)
20. Fiscal Assistant II (Reformatted)
21. Fiscal Assistant III (Reformatted)
22. Senior Computer Operator/Network Analyst (Revised)
23. Teacher Assistant for Technology I (Revised)

Instructional

1. Academic Intervention Specialist (Reformatted)
2. Academic Intervention Specialist for Middle School Mathematics (Reformatted)
3. Adaptive Physical Education (New)
4. Certified School Counselor on Special Assignment for Student Services and Assessment (Revised)
5. Elementary Teacher (New)
6. ESOL Resource Teacher (Reformatted)
7. Exceptional Student Education (ESE) Liaison (Reformatted)
8. Media Specialist (Reformatted)
9. Pre-K/VPK/Head Start Teacher (Revised)
10. Pre-Kindergarten Education and Family/Community Engagement Specialist (Correction)
11. Pre-Kindergarten Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)/Transition Specialist (Correction)
12. Pre-Kindergarten Student and Family Services Specialist (Correction)
13. Reading/Literacy Coach (Reformatted)
14. School Psychologist (Reformatted)
15. Teacher on Special Assignment for Coordinating Early Intervention Reading Services (Reformatted)
16. Teacher on Special Assignment for ESOL (Reformatted)
17. Teacher on Special Assignment for Literacy (Reformatted)
18. Visiting Teacher/School Social Worker (Reformatted)

~~IV. INSTRUCTIONAL EVALUATION SYSTEM (Revision)~~

This item removed; will be resubmitted at a June Board meeting.