

Santa Rosa District Schools

*Berryhill Administrative Complex
6751 Berryhill Street
Milton, Florida 32570*



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*Sherry Smith
Director of Student Services*

May 22, 2014

Mr. Timothy Wyrosdick
Santa Rosa District Schools
5086 Canal Street
Milton, Florida 32570

Dear Mr. Wyrosdick and School Board Members,

Due to an extensive amount of traveling by Adaptive Physical Education Teacher, Elijah Bell, we request your approval for an increase for his maximum travel cap amounts for In-County travel. This request is for the 2013 - 2014 school year for the amount indicated below. This individual travels to various school sites throughout each week of the year.

Elijah Blackwell - Current cap is \$1450.00 - increase \$900.00

Your consideration of this request is greatly appreciated.

Respectfully,

A handwritten signature in blue ink that reads 'Sherry Smith'.

Sherry Smith
Director, Student Services