



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706
Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ACTION AGENDA

February 20, 2014

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS
NONE

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES
NONE

B. OTHER DISCIPLINARY ACTIONS
NONE

III. JOB DESCRIPTIONS

Administrative

1. Administrative Intern (Revised)
2. Assistant Principal Elementary School (Reformatted)
3. Assistant Principal High School (Revised)
4. Assistant Principal Middle School (Revised)
5. Assistant Principal Technical Center (Revised)
6. Assistant Superintendent Administrative Services (Revised)
7. Assistant Superintendent Curriculum & Instruction (Revised)
8. Assistant Superintendent Finance (Revised)
9. Assistant Superintendent Human Resource Services (Revised)
10. Coordinator of Assessment (Revised)
11. Coordinator of ESE Programs and Compliance (Reformatted)
12. Coordinator of Math & Science ((Revised)
13. Coordinator of Severe Emotionally Disturbed Network-SEDNET (Reformatted)
14. Coordinator of Virtual Education Programs (Revised)
15. Director of Community School (Revised)
16. Director of Continuous Improvement and Alternative Academics (Revised)
17. Director of Elementary Schools (Revised)
18. Director of Employee Evaluations and Accountability (Revised)
19. Director of Exceptional Student Education (Revised)
20. Director of Federal Programs (Revised)

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

DISTRICT 5
Scott Peden

21. Director of High Schools (Revised)
22. Director of In-Service and Instructional Technology (Revised)
23. Director of Middle Schools (Revised)
24. Director of Pre-K Programs (Revised)
25. Director of Student Services (Revised)
26. Director of Workforce Education (Revised)
27. Principal Adult School (Revised)
28. Principal Elementary School (Revised)
29. Principal High School (Revised)
30. Principal Middle School (Revised)
31. Principal Technical Center (Revised)

Educational Support

1. Network Systems Engineer Assistant (New)
2. Systems Administrator (New)
3. Systems Administrator Assistant (New)

IV. INTEND TO TERMINATE

1. McLaughlin, Robert, Teacher, Hobbs Middle, effective 03-14-14