

ESE: Liaison Training

120 Points per Certificate

7/12
2-100-074

General Objective

The purpose of this component is to provide initial/ongoing training for ESE Liaisons in the areas (including , but not limited to) of: use of electronic IEP system, understanding of evaluation/eligibility process, special education law, facilitation of IEP meetings. Upon successful completion of the component, participants will be able to effectively carry out duties of the ESE liaison.

Specific Objectives

Upon completion of this component, participants will be able to:

1. Demonstrate the ability to effectively utilize the electronic Individualized Education Plan (IEP) system.
2. Demonstrate utilization of appropriate organizational and procedural strategies necessary to carry out the duties of the ESE Liaison.
3. Demonstrate use and understanding of appropriate communication skills when interacting with coworkers, administrators, parents and students and when facilitating an IEP meeting on a daily basis.
4. Demonstrate use and understanding of specific skills related to working through difficult situations and working with difficult situations.
5. Demonstrate a basic understanding of the Multi-Tiered System of Supports (MTSS) process as it relates to eligibility/ineligibility for ESE programs.
6. Demonstrate a basic understanding of current assessment tools used to evaluate students and the interpretation of evaluation data.
7. Demonstrate understanding of evaluation and eligibility requirements for all exceptionalities in order to determine eligibility/ineligibility for ESE programs.
8. Facilitate the development of compliant, quality IEPs, utilizing input from teachers/service providers and following current best practices.
9. Demonstrate knowledge of current federal, state, and district laws, rules and regulations related to ESE.

Description of Activities

Activities designed to accomplish the above objectives will be carried out in a workshop setting. Consultant(s) knowledgeable in the field will provide instruction via lectures, role-playing/simulations, demonstration and practice of skills, and development of instructional materials/plans.

Evaluation of Participants

Evaluation of the specific objectives will be determined by the activity leader or designee through analysis of student performance data affected by training activities, portfolios maintained by the training participant, documented observation by administrators, rubrics developed for special area curriculum, teacher-provided test results/grade books, or curriculum alignment data. Participants must demonstrate increased competencies in 80% or more of the specific objectives in order to earn in-service credits.

Evaluation of Activity

An online evaluation for this activity will be conducted through the Santa Rosa Professional Growth System.