

Santa Rosa County School District

Quarterly Custodial Review

November 14, 2013



EXCELLENCE
K - 12 EXPERTS

PARTNER
loyal strong

DEPENDABLE

RELATIONSHIP DRIVEN
knowledgeable

FLEXIBLE
custodial and facility services

HONEST

SUPERIOR SERVICE DELIVERY
professional

RESPONSIVE

COST-EFFECTIVE





Quality Control Scores

Pre-K & Elementary Schools

Santa Rosa County Schools	Score
BAGDAD ELEM.	3
BENNY RUSSELL ELEM	3
BERRYHILL ELEM.	3
CHUMUCKLA ELEM.	3
DIXON PRIMARY	3
EAST MILTON ELEM.	3
HOLLEY-NAVARRE PRIMARY	4
GULF BREEZE ELEM.	3
JAY ELEM.	3
ORIOLE BEACH ELEM.	3
PEA RIDGE ELEM.	3
RHODES ELEM.	3
T.R. JACKSON Pre-K	3
WEST NAVARRE PRIMARY	3
WOODLAWN BEACH ELEM.	4

Middle & Intermediate Schools

Santa Rosa County Schools	Score
AVALON MIDDLE	3
DIXON INTERMEDIATE	3
GULF BREEZE MIDDLE	3
HOBBS MIDDLE	3
HOLLEY-NAVARRE INTERMEDIATE	4
HOLLEY-NAVARRE MIDDLE	3
KING MIDDLE	3
SIMS MIDDLE	3
WEST NAVARRE INTERMEDIATE	3

Vocational & High Schools

Santa Rosa County Schools	Score
CENTRAL SCHOOL	3
GULF BREEZE HIGH	4
JAY HIGH	3
LOCKLIN VO-TECH	3
MILTON HIGH	3
NAVARRE HIGH	3
PACE HIGH	3

Admin & Support Services

Santa Rosa County Sites	Score
BERRYHILL ADMIN.	3
CANAL STREET ADMIN.	3
SUPPORT SERVICES	3



Maintaining clean schools

Weekly Custodial Activities

- Burnishing floors (Citrus Scrub and Shine)
- Daily Vacuuming
- High and low dusting
- Bathrooms and Trash
- Special Events



Safety topics



- First aid and medical emergencies
- Blood borne pathogens
- Proper lifting techniques
- Wet floor safety signs
- Implementing a safety incentive program
 - Employees can earn up to 4 PTO days per year

Grounds Crew Responsibilities



- 1 Service per 10 days at each facility during active growing season*
- Service consists of:
 - Mowing all gassy areas
 - String trim around all buildings and objects
 - Edge all sidewalks
 - Blow and sweep surfaces clean of sand and debris
 - Remove weeds in cracks and joints of paved surfaces
 - Remove litter and debris
 - Holding Pond

* Winter clean up now.: trim all tree, fence lines and hedges.

Comments

From: Gracey, Rod C.

Sent: Wednesday, November 06, 2013 7:23 AM

To: Howard, David J.; Lee, Marie; Brock, P. Ryan

Cc: Harrell, Joseph; Crane, Jud; Bonner, Bettie Dr.; Gracey, Rod C.; Ethridge, Sharrell; Mayo, Marcia D.

Subject: Thank You! Thank You! Thank You!

Good morning!

Dr. Bonner and I had a great meeting with David Howard yesterday concerning our custodial services here at T.R. Jackson Pre-K School. We are extremely pleased with the services that we are receiving on a daily basis. As David Howard and I were walking around the campus after the meeting, I mentioned to him that we had an important meeting tomorrow in our ETC building with Head Start Management Teams coming from all over Florida. I stated that if those hedges were trimmed it sure would make the "wrapping on the package" look a lot more professional to our important visitors. In return he wanted to know what time our meeting was starting and he said "let me get with Marie and we may be able to work something out around 6 a.m. tomorrow morning." Well, to make a long story short, I arrived on campus this morning around 6:40 a.m. and the hedges were all trimmed and the two crews were loaded up and pulling out!

I gave them the "thumbs up" as they were heading down Jackson Street. Thanks so much for going above and beyond in providing your custodial and grounds services. We are blessed to have Southern Management as our Custodial contractor and supervisors that have a listening ear. Please pass on our appreciation to the ground crews as well for a job well done!!

Have a great day! Rod ☺



Comments

- **From:** Jernigan, Stephanie D
Sent: Tuesday, November 05, 2013 11:28 PM
To: Allison, Carolyn
Cc: Shell, Stephen; Cannon, Grady
Subject:
Importance: High

- Please let David know what a great job that Mr. Billy and his night crew did for the Veterans Celebration. They were so kind and helpful and I appreciate it more than words can say.

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- Thanks again,
- *Steph*



Employee of the Quarter

Employee of the Quarter Recognition



Jo Ann Tedder
Central School

Thank You

Questions/Comments