

MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
August 22, 2013-9:00 AM

A. Call to Order and Roll Call

*The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mrs. Diane Coleman, Chairman, Dr. Diane Scott, Vice-Chairman, Mr. Hugh Winkles, Mr. Scott Peden and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

B. Pledge of Allegiance

*The Chairman called the meeting to order and Mr. Wes Underwood led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

C. Approval of Minutes

1. School Board Minutes 8-1-13

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

D. Oral Written Communications

*The Superintendent shared with everyone that we have had a great start of the 2013-14 school year. Our student numbers look good and are growing. He expressed his appreciation to everyone for all the work it has taken to make this happen.*

*Mr. Wyrosdick noted that a tentative agreement has been reached with the Blue Collar Union.*

*He also mentioned that our hearts go out to the family of Sue Hartfelder. Mrs. Hartfelder died in a car accident last week. She was a speech pathologist at Bagdad Elementary School and certainly will be missed by everyone.*

1. Gulf Breeze 50 Year Master Plan

*Mr. Wyrosdick introduced and asked Mr. Buzz Eddy to come forward. Mr. Wyrosdick asked the City Manager to present the Gulf Breeze 50 year Master Plan, especially regarding plans that may impact the schools.*

*He begin by naming the members of the Steering Committee which represent different parts of their community. They had a series of meetings during 2012, which included a Stakeholder Interview (70-80 participants); Public Kickoff Workshop (25-35 participants); Four Day Design Charrette (60-100 participants), Third Public Workshop (10-20 participants), City Council Executive Meeting and the City Council Regular Meeting. The Community Redevelopment Area (CRA) was established in 1990 and consists of 393 acres (13% of the City). The committee came up with their 5 community priorities. They are 1. Move Traffic; 2. Business Revenue; 3. Pedestrian Safety and Comfort; 4. Create Community Gathering Places; 5. Diversify Business Mix.*

*He explained the Catalyst Sites which are strategic areas identified for public/private reinvestment and are intended to jump start or catalyze change. They were selected for market potential, visibility on US-98 and potential for change. That led to three potential catalyst sites; Catalyst Sites: East Gate, Bay Bridge and the Town Center.*

*Because of the new six-lane bridge that will built soon, Gulf Breeze is worried about traffic and grid lock that it might cause. The Elementary, Middle and High School are all located along Hwy. 98 as*

*well as the Gulf Breeze Hospital and the Andrews Institute. One of the major suggestions is developing parallel roads behind businesses along the highway so that local traffic can access these facilities without having to enter Hwy. 98.*

*Using his Powerpoint presentation, he showed the board new parallel roads behind school property and behind Wal-Mart; it illustrated the possibility of the stadium relocation behind the current high school and replacing the current location with mixed use development, such as retail, office, and residential. City Hall and the Library could be relocated to Shoreline Park and a new walking trail would be added.*

*Mr. Eddy summarized the plans and programs and shared with the board they are organized by anticipated need: Near Term (the first years), Mid Term (second five years) and Long Term (Ten + years).*

*Mr. Wyrosdick thanked Mr. Eddy for his presentation.*

E. Recognitions Resolutions Proclamations

1. Recognition Food Service-Mary Jane Dunlop

*Leslie Bell, Sodexo came forward and introduced Mary Lou Dunlap. Ms. Dunlap was the past State President of the National School Nutrition Association and the recipient of the Thelma Flanagan Achievement Gold Award which was presented to her at the National SNA Conference in Kansas City, MO. Ms. Bell stated that Ms. Dunlap exceeded the expectations of the State President position and did a wonderful job of representing Florida and Santa Rosa County. She also briefly shared with the board her effort to help Hurricane Sandy victims by initiating a statewide effort that resulted in donations and gift cards, etc. to help the East Coast after the hurricane.*

F. Public Hearing

*None*

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

*Mr. Quinnell came forward to make a few comments on the GB 50 year Master Plan presented earlier. He stated that there was nothing personal with Mr. Eddy, he has known him a long time and is sure he is doing what he thinks is best for Gulf Breeze. The basic problem is that no one who lives in Sailwind Condos was consulted when these plans were being made and if they were, they would have objected. He shared with the board the people who live in the condos will essentially have to move out of Gulf Breeze because there is no other property they can buy within the city and if there were, it would be expensive. The roadway behind the school is currently a pedestrian walkway and he doesn't see it as a benefit to the school to turn it into a road and it doesn't connect to anything. He also said he liked the stadium and athletic fields where they are. As you travel through GB you always know when the school is having an event because the stadium is full and all the lights are on. He isn't sure the stadium has anything to do with a traffic problem. Mr. Quinnell feels there are some solutions out there and he invited the board members to get with him or Mr. Eddy and walk the trail behind the school so they can get an idea of what he is talking about.*

*Mr. Chris Strouse distributed a copy of the letter he received from Robb Bauman, Regional Manager of Durham School Services on August 5, 2013. The letter informs him that he is being permanently laid off as a bus monitor. He shared with the board support letters from parents, teachers and other bus drivers on the quality of his work. He also shared a story about returning early from a Talladega race because they needed him to make a route. He said he was told to contact Mr. Bauman with questions and he tried repeatedly to get an appointment to discuss the letter. His calls were not returned. Mr. Strouse stated that Jud Crane told him that he would have him fired if he came to a board meeting to*

*complain about not being trained because he went over the chain of command prior to receiving the letter. He feels he kept his word and it was a result of his appearing before the board a couple of meetings ago and letting them know he has never received any training. Mr. Strouse said he has offered his apologies to everyone and that he was just looking out for the safety of our students. He stated he would like to get his job back.*

*Mr. Dean Phinney, Union Representative came forward and asked the board to right a wrong. He said he has known Chris Strouse for a while now. Chris works on an ESE bus and everyone he comes in contact with said he treats the students right and was doing a good job. He has always gone over and above what is necessary and is a good employee. Everyone is wondering what happened. Mr. Phinney said he checked to see if there was something in his back ground check or drug tests. Nothing in his records would prevent him from working. The only thing they can think of is that he brought the lack of training to the board's attention and Mr. Crane followed through on his threat.*

*Mr. Phinney concluded his presentation by stating that Durham is saying it is a County issue and the County is saying it is a Durham issue. Someone has to take responsibility. He brought it to board's attention that in the package of documents Mr. Strouse distributed to the board, there is a copy of the Whistleblower Protection Law.*

#### *Administrative Agenda*

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Scott , Seconded by Hugh Winkles. Motion Passed by a vote of 0-0.

*Board approved all Administrative Agenda items H. 1,2,3 as submitted below:*

1. Human Resource Items
  - a. Human Resource Administrative Personnel Agenda - 08/22/13
  - b. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests
2. Curriculum/Instruction Items
  - a. Student Reassignment/Transfer Requests
  - b. School Volunteers
3. Administrative Operational Items
  - a. Facility Use Requests
  - b. Field Trip Requests

#### *Action Agenda*

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

*The board approved items I., 1,2,3,4, and 5 as submitted below:*

1. Property Control Annual Inventories 082213

2. Property Control Annual Deletions 082213
3. Property Control Missing-Found Assets 082213
4. Property Inventory Audits 082213
5. Exceed the Limit 082213
6. Custodial Quarterly Report 082213

*Ryan Brock, Southern Management shared with the board that there is a new project manager in training. He introduced Mr. Steve Sport, who will be the new Project Manager for our area. Ryan stated that it was a hard decision to leave Santa Rosa County, that it is a great place to work, but he will still be involved with us in his new position.*

*Mr. Sport began his report by sharing the quality control scores which are gathered manually by their area managers and filled out by our Principals. They received all 3's (satisfactory) and 4's. This past summer, 40,000 labor hours were used to get the schools in shape before the new school year started. They used 700 gallons of stripper, 4,800 gallons of wax and 3,676,567 square feet were deep cleaned. He showed some pictures of school classrooms and halls with shiny clean floors, noting they also re-do all the high school gym floors during the summer. He asked Teresa Bingham, night custodian at King Middle School to come forward and be recognized as the Southern Management Employee of the Quarter. Mr. Wyrosdick, Dr. Scott and Diane Coleman commented on how much Southern is appreciated. All the facilities look nice and clean and they wanted Southern to know that it doesn't go unnoticed. Students, parents, staff and the community notice. Mr. Wyrosdick expressed his appreciation for their crew immediately taking care of the Milton High School cafeteria after last weeks car accident so our Maintenance Staff could begin to put up a new wall until permanent repairs can be made. He also mentioned the cleanliness that was noted during a conference earlier in the summer at the Gulf Breeze schools.*

#### 7. DAG Architects Agenda Items

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

*The board approved the following final construction payment/fees:*

*Rhodes Elementary School*

*Kitchen Renovation/Addition*

*(RD Ward Construction)*

*DAG requests approval for the release of the final construction payment in the amount of \$76,069.16 and final A/E fees in the amount of \$3,258.48.*

*The board reviewed the status of the current DAG Construction Projects. A short discussion was held about the existing walls that were accidentally damaged at Milton High School and who would be responsible for the cost in repairing. Mr. Gibson responded that a structural engineer was called in to see what could be and what couldn't be saved. Any extra expense incurred as a result of the damaged walls will not be the responsibility of the School Board.*

#### 8. Pinder Martin Agenda Items

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

*The board approved the following final construction payments contingent upon receipt of close out documents and punch list completion:*

*Pace High School Press Box*

*A. E. New, Jr., Inc. \$25,163.65  
Pinder-Martin Associates, Inc. \$756.00*

*The board reviewed the status of the current Pinder-Martin construction projects.*

9. New Property on Highway 90

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

*Mr. Harrell asked to bring the board up to date on the event mentioned earlier in the board meeting regarding the accident at Milton High School where a car ran into the side of the cafeteria wall. His staff contacted a contractor and a structural engineer to see what the extent of the damage was. They were worried that the windows along the building facing Stewart Street may be damaged, however after inspection the frames were not bent so the glass can be replaced. The wall is being shored up and we had some matching brick stored at the warehouse that was left from an previous construction job at the school. They have put up barriers until the wall has been fully repaired. Dr. Scott asked if we were looking at other situations where something similar could happen. Mr. Harrell explained it was hard to know in advance when something similar to this situation could happen, but that if they see anything that looks like a safety problem, they certainly work on it.*

*Mr. Harrell said he was excited about the possibility of an agreement with the county about the access and egress to and from our newly purchased property along Highway 90. The law requires school sites not be landlocked. He explained that there is a proposed easement that runs along commercial property that LLC Company owns. They also own residential property adjacent to the school site. Mr. Harrell showed an illusion of the roadway that would lead into the school property. He then explained that the road would have to be built and paid for by whatever comes first - commercial businesses will if they begin to buy property and construct their buildings along the road or the school district would have to pay for the construction of the road if the School District builds a school first. Joey proposals that we consider allotting a 70 ft. wide right of way along the school property. This right of way would be located between the residential area and the school property and can be used for a future extension of the road leading to the property. This may eventually allow access through to Hamilton Bridge Rd.*

*The request to move forward in working with the Board of County Commissioners to formulate an agreement . The final agreement will be brought back to the school board for approval before execution of the agreement.*

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

*The board approved the employee disciplinary action as submitted.*

2. Award of RFP 13-10 Group Medical Insurance

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

*The Superintendent asked Karen Retherford, Risk Manager to come forward and discuss the RFP 13-10 for Group Medical Insurance. Mrs. Retherford shared with the board that we have been faced with double digit increases during the past few years and she was extremely happy to report that we can report a single digit increase this year.*

*First, she wanted to recognize and thank the members of the Selection Committee, Rhonda Chavers,*

*Lynn Rogers, John Thrush, Tom Turman, Mike Caraway and Karen Retherford. Reviewing the proposals submitted to them as a result of the RFP is voluminous and takes a great deal of time to read and study it. After careful evaluation, the Selection Committee took their recommendation to issue the RFP to Florida Blue with a fully insured platform to the Insurance Committee and they unanimously agreed. The committee would like to make several additional recommendations relative to the health insurance program for 2014. They are:*

- 1. Modify the limiting age for dependents from age 30 to age 26 meeting the Affordable Care Act age guidelines. There are currently 37 dependents between the ages of 26 and 30.*
- 2. Offer two medical plan options instead of four: the High Option PPO 05773 and the Low Option HDHP/HSA 05192/93. Reducing the number of plans will allow for more predictive pricing in the future.*
- 3. Equalize the Board contributions for premiums and HSA's so that employees in each plan tier receive the same dollar amount from the School Board regardless of the type of medical plan they select. PPO plan enrollees currently receive a significantly larger Board premium contribution than employees enrolled in a HDHP/HSA plan. For example, employees enrolled in a PPO plan currently receive a Board premium contribution of \$923.64 while employees enrolled in a HDHP/HSA family plan only receive \$608.44 Board contribution.*
- 4. Increase the Board HSA contribution amount to 40% of the current Calendar Year Deductible. Single from \$750 to \$1,000 and Family tiers from \$1,500 to \$2,000 annually.*
- 5. Continue to offer the Blue Medicare Advantage plan to Medicare eligible retirees.*
- 6. Continue to offer a \$20.00 per month (per contract) insurance premium wellness discount for employees who participate in the bio-metric screenings and complete the on-line Personal Health Assessment (PHA). Florida Blue will provide \$150,000 in wellness funds to be used to fund approximately 50% of the total cost of the premium discount.*

*The bid selection committee also recommended that we form a committee to evaluate the feasibility of a clinic model coupled with a self-funded medical plan arrangement. Rhonda Chavers and Karen Retherford will work together to put a committee in place for this purpose.*

*The board approved awarding RFP 13-10 Group Medical to Florida Blue and to approve the recommendations of the Insurance Committee as presented.*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Early Termination**

Motion to Approve was moved by Scott Peden , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

**2. FLVS MOU, Virtual Labs on Campus**

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

**3. Seminole County Public Schools Data Management Contract for Medicaid School Admin Claiming**

Motion to Approve was moved by Diane Scott , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

**4. Safety Surveillance Project (Poarch Band of Creek Indians Education Program)**

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

5. SRO Agreements 2013-2014

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

6. HS Student Athlete Drug Testing Policy

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

7. HS Athletic Schedules

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

8. Library Media Handbook Updates 2013-14

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

9. Elementary Good Cause Exemptions

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

10. ESE-PDA: Technology for Student Success: Assistive Technology (Online)

Motion to Approve was moved by Jenny Granse Motion Passed by a vote of 5-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

*None*

M. Items from Board Members

*None*

N. Items from Board Attorney

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 0-0.

*Mr. Green shared with the board that due to some inquiries from the auditors, we will be bringing a resolution to the board asking board approval to authorize the Superintendent to sign agreements and contracts that have been approved by the school board. Until we get such a resolution put together, he requests the board authorize the Superintendent to sign items K. 2.-5. on the agenda this evening.*

O. Items from Superintendent

*Mr. Wyrosdick shared with the board that our current audit has really been in-depth and some of our procedures have come under scrutiny. We are seeing this in all departments, including the Superintendent's. We may have to discuss and adopt new written policies and processes for handling agreements and/or contracts. As Mr. Green stated earlier, he is working on a resolution for board review, discussion and approval that will authorize the Superintendent to sign agreements and contracts that have been approved by the board.*

*The Superintendent also noted that we have two contracts still pending. The first one is our dual*

*enrollment agreement with Pensacola State College. A meeting was scheduled yesterday to finish up the revision process. The second contract pending is with the Learning Academy. We are still working on it and hope to bring both to the board soon.*

*The Superintendent is excited to tell the board we may have an opportunity to apply for a \$25 million dollar USDOE Grant. He has been discussing this with district administrators. It has a really quick turnaround time. We would have to have it ready within the month. He will share additional information as we receive it.*

*Mr. Wyrosdick distributed a copy of the e-mail we received from the Florida School Board Association in regards to their offering the board members a mandated Ethics Training. He asked the board to let us know if they plan on attending the December 6th training so we can make travel arrangements. Mr. Wyrosdick shared with them that he also has to take the training, but will receive his through the Florida Association of District School Superintendents. There was a short discussion in regards to the possibility of having someone come here and provide the training or if there may be another training session available. The FASA e-mail mentioned they plan to have another training session in early 2014, which would be prior to the July 1, 2014 deadline. We will check on what other options might be available to us.*

P. Adjournment

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 22nd day of August, 2013 A. D.*

*School Board of  
Santa Rosa County*

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*Chairman*

*ATTEST:*

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*Superintendent and Secretary*