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**ADMINISTRATIVE**  
**Personnel Board Addendum**  
July 23, 2013

**MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Lewis Lynn, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. PERSONNEL RECOMMENDATIONS:**

**A. RETIREMENTS:**

1. Kelley, John Ed, Teacher, Jay High, effective 08-01-13 (last day in paid status 07-31-13) [DROP exit]
2. Trantham, Cynthia, Bus Driver, Transportation, effective 08-01-13 (last day in paid status 06-07-13)

**DEFERRED RETIREMENT OPTION PROGRAM:**

NONE

**B. RESIGNATIONS:**

1. Frew, Susie, Teacher, Holley Navarre Intermediate, effective 07-11-13 (last day in paid status 06-13-13)
2. Palag, Tabitha, Teacher, Pea Ridge Elementary, effective 06-14-13 (last day in paid status 06-13-13)

**INVOLUNTARY TERMINATIONS (Contract Expired):**

NONE

**RESCIND RESGINATION:**

1. Hall, Terence, Teacher, Hobbs Middle. effective 06-14-13 (last day in paid status 06-13-13)

DISTRICT 1  
Diane Scott

DISTRICT 2  
Hugh Winkles

DISTRICT 3  
Diane Coleman

DISTRICT 4  
Jennifer Granse

District 5  
Scott Peden

**C. APPOINTMENTS:**

**1. INSTRUCTIONAL**

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATON</u>	<u>EFF. DATE</u>
1. Bardin, April	Rhodes Elem	Elem. Ed	*Elem. Ed. K-6/ESOL & Reading End.	08-12-13
2. Burnett, Tanya	Dixon Prim.	Elem. Ed.	Elem. Ed. K-6	08-12-13
3. Cook, Tiffany	East Milton Elem.	Elem. Ed.	*Elem. Ed. K-6	08-12-13
4. Edwards, Sheila	Santa Rosa Adult	Biology/Earth Sci	*Biology 6-12/Earth Space Science 6-12/MG Math Bus. Ed. 6-12/Computer Science K-12	08-12-13
5. Johnson, Aeriala	East Milton Elem.	Elem. Ed.	*Elem. Ed. K-6/ESE K-12 English 6-12	08-12-13
6. Matroni, Alicia	Russell Elem.	ESE	*Elem. Ed. K-6/ESE K-12 ESOL & Reading End.	08-12-13
7. McDonald, Lindsay	Holley Nav. Prim.	Elem. Ed.	Elem. Ed. K-6/ESE K-12 ESOL & Reading End.	08-12-13
8. McQuay, Megan	Dixon Prim.	Elem. Ed.	*Pre-K/Primary Ed. K-3	08-12-13
9. Miller, Jhoanna	Pace High	Spanish	Spanish K-12	08-12-13
10. Noyes, Kristin	West Nav. Int.	Elem. Ed.	*Elem. Ed. K-6/ESOL & Reading End.	08-12-13
11. Peirce, Teresa	Locklin Tech	Nursing	*Nursing/Technical	08-12-13
12. Stephens, April	Dixon Primary	Elem. Ed.	Elem. Ed. K-6	08-12-13
13. Watford, Morgan H.	Dixon Primary	Elem. Ed.	Elem. Ed. K-6	08-12-13
14. Waddell, Nora	Dixon Primary	Elem. Ed.	Elem. Ed. 1-6/Pre-K/ Primary Ed. K-3	08-12-13

**2. INSTRUCTIONAL RECOMMENDATIONS 2013-2014 (Annual):**

**EAST MILTON**

Banfell, Kelly  
King, Justin

**ORIOLE BEACH**

Boylan, Brooke  
Harris, Michelle

**WEST NAVARRE INT.**

Brockhum, Jasmine  
Justice, Alisha  
Rodman, Dawn  
Venable, Christina

**CHANGE IN STATUS:**

1. Noyes, Kristin, West Navarre Intermediate, from Paraprofessional to Teacher, effective 08-12-13

**SUMMER SCHOOL 2013:**

1. Anderson, Christie, T.A. for Technology, Technical Support Annex, 5 days @ 8 hrs/day
2. Brosnahan, Beverly, Media, Technical Support Annex, 10 days @ 8 hrs/day
3. Cassady, Kristine, T.A. for Technology, Technical Support Annex, 15 days @ 8 hrs/day
4. Cribbs, Susie, T.A. for Technology, Technical Support Annex, 13 days @ 8 hrs/day
5. Gillis, Lori, Media Specialist, Technical Support Annex, 5 days @ 8 hrs/day
6. Hancock, Susan, T.A. for Technology, Technical Support Annex, 10 days @ 8 hrs/day
7. Higley, Lisa, T.A. for Technology, Technical Support Annex, 11 days @ 8 hrs/day
8. Hill, Pam, T.A. for Technology, Technical Support Annex, 5 days @ 8 hrs/day
9. Lewis, Debbie, T.A. for Technology, Technical Support Annex, 7 days @ 8 hrs/day
10. Nawoschik, Lynn, T.A. for Technology, Technical Support Annex, 10 days @ 8 hrs/day
11. O'Kelley, Melody, T.A. for Technology, Technical Support Annex, 6 days @ 8 hrs/day
12. Webb, Pam, T.A. for Technology, Technical Support Annex, 15 days @ 8 hrs/day
13. Wilson, Jane, T.A. for Technology, Technical Support Annex, 12 days @ 8 hrs/day
14. Wyrosdick, Vanessa, T.A. for Technology, Technical Support Annex, 15 days @ 8 hrs/day

**1. CLASSIFIED APPOINTMENTS:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Anderson, Theresa	Holley Navarre Middle	Paraprofessional IW	08-12-13
2. Gilley, Katherine	Rhodes Elem.	Paraprofessional I	08-12-13
3. Hall, Terrence	Hobbs Middle	Paraprofessional IW	08-12-13
4. Johnson, Joanna	Gulf Breeze High	Paraprofessional IW	08-12-13
5. Luther, Sarah	Dixon Intermediate	Paraprofessional IW	08-12-13
6. Scheib, Alana	Human Resources	Clerical Data I	07-22-13
7. Sunday, Jimmie	Milton High	Paraprofessional IW	08-12-13

**CHANGE IN STATUS:**

- Hall, Terence, Hobbs Middle, from Teacher to Paraprofessional IW, effective 08-12-13

**PROMOTIONS:**

- Ard, Jacquelyn, East Milton Elem., Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Ard, Maria, Finance Dept., from Fiscal Assistant I to Fiscal Assistant II, effective 08-01-13
- Brewton, Pamela, Maintenance Dept., from Secretary I to Secretary II, effective 08-01-13
- Bryars, Pamela, Gulf Breeze Middle, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Bullard, Rita, Finance Dept., from Accountant I to Accountant II, effective 08-01-13
- Burgoyne, Sheri, Gulf Breeze Elementary, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Burkhart, Judy, Dixon Primary, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Cabaniss, Ricky, Maintenance Dept., from Maintenance Mechanic I to Maintenance Mechanic II, effective 08-01-13
- Caldwell, Breanna, West Navarre Int., from Teacher Assistant I to Paraprofessional IW, effective 08-12-13
- Campbell, Lisa, Jay Elementary, Paraprofessional I to Paraprofessional II, effective 08-12-13
- Carroll, Grady, Maintenance Dept., from Maintenance Mechanic I to Maintenance Mechanic II, effective 08-01-13
- Cobb, Paula, Dixon Intermediate, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Collins, Stephanie, Administrative Services, from Fiscal Assistant I to Fiscal Assistant II, effective 08-01-13
- Commander, Susan, Pea Ridge Elem., Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Conway, Lore, Finance Dept., from Fiscal Assistant I to Fiscal Assistant II, effective 08-01-13
- Demarcus, Joyce, Chumuckla Elementary, Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Dunham, Brenda, West Navarre Primary, from Paraprofessional I to Paraprofessional II, effective 08-12-13
- Eastwood, Amy, West Navarre Primary, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Gabbard, Vicki, Purchasing Dept., from Secretary II to Secretary III, effective 08-01-13
- Grace, Rebecca, Gulf Breeze Middle, from Secretary II to Secretary III, effective 08-01-13
- Hamel, Linnie, Locklin Tech, from Secretary II to Secretary III, effective 08-01-13
- Hardy, Diane, Berryhill Elementary, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Hutzenbuehler, Susan, ESE Department, from Secretary II to Secretary III, effective 08-01-13
- Jones, Marcia, Human Resources, from Personnel Assistant I to Personnel Assistant II, effective 08-01-13
- Joop, Melanie, Central School, from Secretary II to Secretary III, effective 08-01-13
- Ketterer, Brenda, Hobbs Middle, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- Killam, Debbie, Jay High, from Internal funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
- King, Perry, Maintenance Dept., from Electrician I to Electrician II, effective 08-01-13
- Laing, Richard, Maintenance Dept., from Maintenance Foreman I to Maintenance Foreman II, effective 08-01-13
- Lambeth, Loucinda, Purchasing Department, from Accountant II to Accountant III, effective 08-01-13
- Langton, Kristen, Holley Navarre Primary, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13

32. Lewis, Katherine, King Middle, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
33. Lewis, Lisa, Holley Navarre Middle, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
34. Lowery, Cynthia, Finance Dept., from Fiscal Assistant I to Fiscal Assistant II, effective 08-01-13
35. McCranie, Teresa, Maintenance Dept., from Secretary II to Secretary III, effective 08-01-13
36. McNair, Pamela, Bagdad Elem., from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
37. Muilenburg, Shane, Maintenance Dept., from Electronic Technician I to Electronic Technician II, effective 08-01-13
38. Northrop, Jennifer, Administrative Services, from Accountant II to Accountant III, effective 08-01-13
39. Northrop, Isaac, Maintenance Dept., from Maintenance Mechanic I to Maintenance Mechanic II, effective 08-01-13
40. Noyes, Kathy, West Navarre Intermediate, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
41. Pattullo, Melanie, Human Resources, from Personnel Assistant II to Personnel Assistant III, effective 08-01-13
42. Phillips, Nova, Sims Middle, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
43. Powell, Barbara K., Finance Dept., from Fiscal Assistant I to Fiscal Assistant II, effective 08-01-13
44. Powell, Theresa, Human Resources, from Personnel Assistant II to Personnel Assistant III, effective 08-01-13
45. Quarry, Angela, West Navarre Primary, from Paraprofessional I to Paraprofessional II, effective 08-12-13
46. Ratliff, Renee, Holley Navarre Middle, from Secretary I to Secretary II, effective 08-01-13
47. Rosenberg, Donita, Avalon Middle, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
48. Scheller, Suzanne, Dixon Primary, from Secretary II to Secretary III, effective 08-01-13
49. Schermerhorn, Tammy, Oriole Beach Elem., from Secretary I to Secretary II, effective 08-01-13
50. Schumann, Susan, Finance Dept., from Accountant II to Accountant III, effective 08-01-13
51. Shaw, Sharon, Oriole Beach Elem., from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
52. Shay, Ruby, Avalon Middle, from Secretary II to Secretary III, effective 08-01-13
53. Shore, Ann, Sims Middle, from Secretary II to Secretary III, effective 08-01-13
54. Smith, Tracy, ESE Department, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
55. Stanhagen, Debbie, Russell Elementary, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
56. Stetler, Sue, Central School, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
57. Strickland, Kathleen, Finance Dept., from Accountant II to Accountant III, effective 08-01-13
58. Werner, Debbie, Berryhill Elementary, from Secretary II to Secretary III, effective 08-01-13
59. Wessinger, Michael, Finance Dept., from Fiscal Assistant I to Fiscal Assistant II, effective 08-01-13
60. White, Barbara S., Jay Elementary, from Secretary II to Secretary III, effective 08-01-13
61. Williams, Karen, Holley Navarre Intermediate, from Internal Funds Bookkeeper I to Internal Funds Bookkeeper II, effective 08-01-13
62. Willoughby, Connie, West Navarre Primary, from Secretary II to Secretary III, effective 08-01-13
63. Wise, Karen, Oriole Beach Elementary, from Paraprofessional IW to Paraprofessional I IW, effective 08-12-13

**TRANSFER/PROMOTION:**

1. Andersen, Stephanie, from Teacher Assistant IW at Gulf Breeze Elementary to Paraprofessional IW at Holley Navarre Intermediate, effective 08-12-13

**TRANSFER:**

1. Hodgson, Christina, from Secretary III in Literacy Dept. to Secretary III in Data Processing, effective 07-29-13