

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 11, 2013-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mrs. Diane Coleman, Chairman, Dr. Diane Scott, Vice-Chairman, Mr. Scott Peden, and Mr. Hugh Winkles. Mrs. Granse was out of town and unable to attend. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Chris Wells lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

The board approved both the School Board Meeting minutes and the School Board Workshop minutes from June 27, 2013.

1. Approval of SB Workshop Minutes - June 27, 2013 - Budget Development Workshop
2. Approval of SB Meeting Minutes - June 27, 2013

D. Oral Written Communications

Mr. Wyrosdick thanked Bob Downin, Durham Transportation for being here this morning. This is Bob's last meeting. Mr. Downin is going to work for Bay County Schools as their Transportation Director.

E. Recognitions Resolutions Proclamations

None

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Ms. Jennifer Morris from Sacred Heart Hospital came forward. Ms. Morris is an Asthma Educator at the hospital. She shared with the board that only 5 schools in the State of Florida have been awarded certificates for being asthma friendly schools and that Rhodes Elementary School is the first school in the Panhandle to receive the Bronze Award.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Hugh Winkles , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

Board approved all Administrative Agenda items H. 1,2,3, and 4 as submitted below:

1. Human Resource Items

- a. Administrative Personnel Board Agenda
- b. Leaves: Without Pay, Illness in Line of Duty, Military Leave; Out-Of-State Temporary Duty Requests
- 2. Curriculum/Instruction Items
 - a. Student Reassignment Requests
- 3. Financial Items
 - a. Budget Amendment 13/09, Monthly Financial Statement, Bills/Payroll for May 2013
- 4. Administrative Operational Items
 - a. Field trip requests

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

Motion to Approve was moved by Diane Scott , Seconded by Hugh Winkles. Motion Passed by a vote of 4-0.

The board approved items I. 1,2, & 3 as presented.

- 1. Exceed the Limit 071113
- 2. Surplus 071113
- 3. Property Inventory Audits 071113
- 4. DAG Architect Agenda Items

Motion to Approve was moved by Diane Scott , Seconded by Hugh Winkles. Motion Passed by a vote of 4-0.

The board reviewed the status of the current Dag Architect construction projects and approved awarding the Milton High School Science Lab to A. E. New, Jr. as the lowest and best at \$1,759,000 + Alternative #1 Lighting of \$23,000 for a total of \$1,782,000.

5. Pinder Martin Agenda Items

The board reviewed the status of the current Pinder Martin projects.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Hugh Winkles , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

The board approved the administrative appointment of Mr. David Gunter as the Director of Middle Schools, effective July 12, 2013.

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

The board approved the employee termination as submitted effective July 12, 2013.

2. Capstone Academy - Charter School Evaluation System

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 4-0.

The board approved items K. 1 and 2 as submitted.

1. Memo of Understanding Big Brothers, Big Sisters of Northwest Florida

2. 2013-2014 Cooperative Agreement Milton Service Center TAPP

3. Memorandum of Understanding: Council on Aging of West Florida, Inc.

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 3-0.

Dr. Scott abstained from voting on item K. 3. MOU with the Council on Aging of West Florida Inc. as she is member of the board of directors with the agency.

4. Title 1, Part D Grant/ 2013-2014

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

5. Annual Guidance Report

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

6. School Health Policy & Procedure Manual

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 4-0.

7. 2013-2014 Student Progression Plan

The board was presented with the final draft of the 2013-14 Student Progression Plan. A public hearing on the plan is scheduled for July 23, 2013.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

None

M. Items from Board Members

None

N. Items from Board Attorney

None

O. Items from Superintendent

1. Technology Upgrade Summer Workers

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote

of 4-0.

Don Ellis explained that D/P is in the process of upgrading all the middle school computers in preparation for standard and FCAT testing coming up this school year. He also shared with the board that we have 1100 new computers coming in this summer and have 5,000 computers that all need to be upgraded to Windows 7 Pro. Many of our current computers are old and/or do not have the necessary memory to run Windows 7 and they are being replaced with the new ones. D/P is requesting \$42,000 to hire our Teacher Assistants for Technology to help the District Technical Support staff during the summer to upgrade/replace computers. Trying to accomplish this while the students are in attendance will be too disruptive.

2. Employee Advancement Protocol

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Mr. Wyrosdick stated that we put a freeze on school related employees promotions about five years ago and it was time for us to revisit these promotions.

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 11th day of July, 2013 A. D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent of Schools