
INTEROFFICE MEMORANDUM

TO: BOARD MEMBERS
TIM WYROSDICK, SUPERINTENDENT

FROM: DON LEWIS LYNN, JR.
ASST. SUPT./HUMAN RESOURCES

SUBJECT: STAFFING PLAN REVISIONS

DATE: 05/15/2013

The attached pages from our staffing plan include proposed revisions to align this document with our current projected staffing plans for the 2013-2014 school year. A summary of these changes include:

- Page 3 – Updates Academic Intervention Specialist section to include Title I Academic Intervention Specialist.

If you have any questions concerning this revision, please call me at 983-5030.

GUIDANCE

Elem.
1-399=.5
400+=1.0

Middle
1-499=.5
500+=1.0

High*
1-499=1.0
500-999=2.0
1000-1500=3.0
1500+=4.0

MEDIA

Elem.
1-249=.5
250+=1.0

Middle
1-249=.5
250+=1.0

High
1-249=.5
250+=1.0

Additional personnel may be allocated to meet legislative requirements.

DEAN

Elem.
1 - 349=0.0
350-649=0.5

Middle
1-499=0.0
500+= 1.0

High
1-499=.05
500-999=1.0
1000+=2.0

INTERVENTION

Intervention Unit: This allocation will be based on the number of level 1 and level 2 students from the previous school year, divided by 54. Any remainder will be rounded off to the nearest .5 unit.

Example: 60 Level 1 and 2 students = $60/54 = 1.11 = 1.0$ units; level 1 and 2 students = $93/54 = 1.72 = 1.5$ units

These intervention units will work with students in grades 3-5 in FCAT remediation.

ACADEMIC INTERVENTION SPECIALIST

In order to meet the goals detailed in each year's Title I grant, each Title I school may be assigned an Academic Intervention Specialist (AIS) funded through the grant. The district could not fund these positions without the Title I grant. Also, in order to allow replication of research based education programs at Non-Title I schools, the district may provide Non-Title I AIS positions for those schools as funding permits.

TITLE I ACADEMIC INTERVENTION SPECIALIST

Title I Academic Intervention Unit: All Title I schools with an enrollment of >119 students by the designated Title I Date Certain for the coming grant year will earn an Academic Intervention Specialist Unit.

Example: Title I Date Certain for the 2013-2014 Title I grant is April 10, 2013. On Date Certain, Elementary School A has an enrollment of 93 students. Elementary School A does not meet the criteria for an Academic Intervention Specialist Unit. Elementary School B has an enrollment of 125 students. Elementary School B meets the criteria for an Academic Intervention Specialist.

These intervention units will work with students who demonstrate below proficiency skills in reading and/or math.