

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
November 17, 2022-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Elizabeth Hewey, Mr. Charles Elliott, and Mrs. Carol Boston.

Also present were School Board Attorney, Terry Harmon and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Wei Ueberschaer called the meeting to order and Nancy Haupt, Director of Pre-Kindergarten Programs led us in a moment of silence and the Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of School Board Workshop Minutes of October 13, 2022

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. Approval of School Board Meeting Minutes of October 13, 2022

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

1. Academically High-Performing School District Status

Dr. Barber read the letter from Commissioner of Education, Manny Diaz, designating the district as a High-Performing school district for the 2021-2022 school year, per section 1003.621, Florida Statutes. This designation is based on 2021-2022 class size compliance and 2020-2021 financial audit reviews.

Dr. Barber read an email from a parent regarding her son's school which he attends Oriole Beach Elementary. She wanted to share the gratitude she has for her son's teacher, Stephanie Lawrence and all the staff that work there.

E. Recognitions/Resolutions/Proclamations

1. 2021-22 FCLE Recognition

Kay Pape, Coordinator of Social Studies came forward to go over the Florida Civic Literacy Exam 2021-2022 Baseline Results:

- *There were 80 multiple choice items*
- *High schoolers that pass the exam are exempt from taking the exam with their Florida college or university*
- *FCLE (12th Grade) has 4 competencies*
- *Santa Rosa students scored 20 points higher than the state average*
- *Santa Rosa tied for the highest achieving district within our state*
- *Our educators and students consistently demonstrate that civic literacy is a priority*

2. Florida School Nutrition Association Awards

Leslie Bell, Director of Child Nutrition Services, Travis Fulton, Director of Purchasing and Contract Administration, Cindy Norton, Deputy Director of Purchasing and Contract Administration, and Tracy Cooper, Food Services came forward to recognize the following individuals that received awards at the Florida School Nutrition Association:

- *Julie Goodman won the Super School Award for Elementary Level*
- *Lindsey Ballew won the Super School Award for Secondary Level*

3. Apprenticeship Awareness Week Proclamation

Dr. Barber read the Apprenticeship Awareness Proclamation from Governor Ron DeSantis.

Charlin Knight, Director of Workforce Education gave an update on the Apprenticeship Program.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

For a complete word for word transcript, please see the video. The

following has been condensed.

Tara Cenevari is in favor of the rezoning for Chumuckla and Central. With the change of being in the zone for Wallace Lake K8 this will be a lot closer to her home and will ease on the strain that has caused over the years.

Kelly Treadway wants to address teacher salary. She will be the advocate for teachers since they may not be able to attend Board meetings, she is concerned for veteran teachers and want them to get paid for what they deserve.

Patrick Rooney wanted to talk about bus transportation, he is concerned with students having to walk a long distance and also there not being any supervision at the bus stops.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H.1,2,3, & 4 as submitted.

1. Human Resource items

- a. Administrative Agenda**
- b. Leave and Temporary Duty**
- c. 2022-2023 Annual Inspections**

2. Curriculum/Instruction Items

- a. Suspensions**
- b. Student Reassignments**
- c. Level 1 Volunteers**
- d. Level 2 Volunteers**

3. Financial Items

- a. Monthly Financial Statement for August 2022**

Susan McCole, Assistant Superintendent for Finance went over the monthly financial statement for August 2022.

4. Administrative Operational Items

- a. Facility Use Requests**
- b. Religious Venue Requests**
- c. Field Trips**
- d. Non-Competitive Contracts 111722**

Travis Fulton, Director of Purchasing and Contract Administration went over High Roads contract.

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Surplus Property Policies and Procedures Manual 111722

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

2. Surplus 111722

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. RFP 22-17-WP Fire Suppression System Inspections and Maintenance 111722

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

4. Custodial Quarterly Report 111722

Representative from ABM gave custodial quarterly report

- *Current Custodial Staffing is 93%*
- *Team Member Referrals*
- *Recruitment Efforts*
- *Trash can donations started at the high schools located in the football stadiums*
- *Report Card*
- *Inspections and Work Orders*
- *Floor Care*

- *Clean Schools of the Month - September was East Bay K8 and October was TR Jackson Pre-K*

5. DAG Architects Agenda Items

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved Phase 2 with an opinion of costs.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved change order #16 - Deduct of \$118,114.76. Credit for Wallace Lake Road roadway improvements removed from Culpepper's scope of work. This work to be completed by Santa Rosa County.

6. McKim & Creed Agenda Items

The Board reviewed the status of McKim & Creed projects.

7. Sam Marshall Architects

The Board reviewed the status of Sam Marshall Architects projects.

8. Anton Lee Engineering Agenda Items

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Phase 2 drawings and opinion of costs.

9. Caldwell Associates Agenda Items

The Board reviewed the status of Caldwell Associates projects

10. Oriole Beach Elementary Drainage Budget

This item is submitted for informational only.

11. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Carol Boston, Seconded by Charles

Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the collective bargaining agreement with Local Union NO 1032 of the United Brotherhood of Carpenters and Joiners of America and Santa Rosa County Schools.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the revised job description for Coordinator of Literacy.

K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved the alternative placements as submitted.

2. Amendment District ELL PLaN

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. Central Homecoming Early Release

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

4. Dual Enrollment Articulation Agreement UWF

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

5. Council on Aging of West Florida Affiliation Agreement

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

6. Reading Endorsement Components Revised

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

7. Head Start Monthly Report for October 2022 - Review Only

This item is submitted for review only.

8. Head Start Transportation Waiver Request 2023-24

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

9. Head Start Continuation Grant Synopsis 2023-24

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

10. Avalon Middle School 2022-23 School Improvement Plan

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

11. 1st Quarter SAC Minutes

This item submitted for review only.

12. Santa Rosa High School Revised SAC Roster and By-Laws

This item is submitted for review only.

13. Private Instructional Providers

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Internal Funds Bank Change for Chumuckla Elementary

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

David Hicks, Assistant Superintendent for ITS shared some updates:

- *Sent wireless ports to Desoto County School District who was affected by the most recent hurricane*
- *Started a cyber security campaign with school district employees, at this point it is not mandatory. Lessons are about 10 minutes each*
- *Unweighted FTE Comparison - 2021-2022 Survey 2 Recalibrated to 2022-2023 Survey 2 Recalibrated. 2021-2022 is final and 2022-2023 is preliminary*
- *Network upgrades*

N. Items from Board Members

1. Board Travel

Mrs. Boston wanted to thank Mrs. Ueberschaer for her service and handling challenging times with grace and integrity.

Mr. Elliott wanted to thank Mrs. Ueberschaer for her integrity and knowledge, he has learned a lot from her.

Mrs. Sanborn wanted to share the same sentiments as Mrs. Boston and Mr. Elliott. She will be leaving a seat that will be hard to fill.

Mrs. Ueberschaer wanted to thank everyone for all the calls, texts, and kind words that she has received.

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board travel was approved.

O. Items from Board Attorney

Mr. Harmon wanted to echo the kind words that the Board members have shared for Mrs. Ueberschaer and it has been wonderful working with her.

Mr. Harmon stated there have been some questions as if a Board member can appear remotely if an emergency or other situation arises. Board policy does permit a Board member to appear remotely if needed.

Dr. Barber stated Mr. Elliott will need to attend remotely for the Reorganization meeting on November 22nd.

P. Items from Superintendent

Dr. Barber read a letter from Senior Chancellor, Jacob Oliva congratulating the following schools for being designated as Purple Star Schools:

- Avalon Middle School*
- Bagdad Elementary School*
- Bennett Russell Elementary School*
- Central School*
- Chumuckla Elementary School*
- Dixon Intermediate School*
- East Bay K-8 School*
- East Milton Elementary School*
- Gulf Breeze Elementary School*
- Gulf Breeze High School*
- Gulf Breeze Middle School*
- Holley Navarre Middle School*
- Jay Elementary School*
- Jay High School*
- M.L. King Middle School*

- *Milton High School*
- *Navarre High School*
- *Pea Ridge Elementary School*
- *S.S. Dixon Primary School*
- *Santa Rosa Adult High School*
- *W.H. Rhodes Elementary School*
- *West Navarre Intermediate School*
- *Woodlawn Beach Middle School*

The Purple Star School of Distinction Designation, established by the Florida Legislature (House Bill 429) and signed into law in June 2021, recognizes schools that support the unique needs of military families. Florida is committed to being the most military-friendly state in the nation, and this program helps students as they relocate to new schools due to a parent's change of duty station.

Dr. Barber presented Wei Ueberschaer with flowers and gift card for her service as a School Board member for the last four years.

Q. Adjournment

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 17th of November 2022.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary