



Liz West
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ACTION AGENDA

October 13, 2022

MEMORANDUM

TO: Dr. Karen Barber, Superintendent of Schools
FROM: Liz West, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS

NONE

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES

NONE

B. OTHER DISCIPLINARY ACTIONS

NONE

III. OTHER ADMINISTRATIVE ACTIONS

1. Case #10002455, Teacher, Rhodes Elementary, reassigned to Transportation effective October 6, 2022
2. Case #10011814, Teacher, Navarre High, reassigned to Transportation effective October 6, 2022

IV. JOB DESCRIPTIONS

1. Enterprise System and Database Administrator (revised) requested by Assistant Superintendent for Information Technology Services
2. IT Support Specialist I (new) requested by Assistant Superintendent for Information Technology Services
3. IT Support Specialist II (new) requested by Assistant Superintendent for Information Technology Services
4. Student Information System Manager (new) requested by Assistant Superintendent for Information Technology Services

DISTRICT 1
Linda Sanborn

DISTRICT 2
Elizabeth Hewey

DISTRICT 3
Carol Boston

DISTRICT 4
Charles Elliott

DISTRICT 5
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V. OTHER ITEMS

1. Human Resources Procedure Manual updates
2. Santa Rosa Education Association Tentative Agreement with Santa Rosa County District Schools
(pending ratification)