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MEMO

TO: Dr. Karen Barber, Superintendent  
School Board Members

From: Travis Fulton  
Director of Purchasing and Contract Administration

Date: September 8, 2022

RE: Request to Advertise for Public Hearing at the October 13, 2022 School Board Policy  
(Notice of Intent to Adopt, Update or Correct Policy)

It is requested that the School Board approve the advertisement for a public hearing to be conducted at the School Board meeting on October 13, 2022 at 6:30 p.m. at 5086 Canal Street in Milton, FL.

If you have any questions as you review the proposed revision, please contact me.

Sincerely,

Travis Fulton