

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 21, 2022-10:00 AM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Elizabeth Hewey, and Mrs. Carol Boston. Mr. Charles Elliott was absent.

Also present were School Board Attorney, Terry Harmon, and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Wei Ueberschaer called the meeting to order and Rachelle Wood, Behavior Intervention and Support Coordinator led us in a moment of silence.

Rachelle Wood also led the Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of Five-Year Facilities Plan Workshop Minutes of June 16, 2022

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

2. Approval of School Board Meeting Minutes of June 16, 2022

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

3. Approval of Pre-Budget Workshop Minutes of June 16, 2022

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

For a complete word for word transcript, please see the video. The following has been condensed.

- Dr. Barber wanted everyone to look around the Board Room at the refreshed look. The Board Room is historical and it is the same design as the Imogene Theater and it needed some TLC. Mr. Hicks wanted to take

on the project, the labor was volunteered. Mr. Harrell provided the paint and the color scheme goes well with the new district logo. Special lighting has been added in the back with pictures of all the schools.

Mr. Hicks, Assistant Superintendent for Information Technology Services, came forward to give an update with the renovations and technology updates. The arch will be gold leafed, Donna Lunsford, a local artist will be helping with the arch.

Mr. Hicks would like to thank the following for helping with the project:

- *Patty West*
- *Steve Scott*
- *David Collins*
- *Tommy Hodge*
- *Technical Services Support (Marty and Gable)*

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. Request to Advertise for First Public Hearing on Proposed /Tentative 2022-2023 Budget

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Board Chairperson Mrs. Wei Ueberschaer asked if anyone would like to address the Board. There was no response and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

1. Human Resource items

a. Administrative Agenda

This item is for review only.

6. Food Service Quarterly Report 072122

Mr. Fulton, Director of Purchasing and Contracted Services wanted to give an update on the bus routes and stops. All routes and stops have been evaluated; postcards will start going out today with the bus stop information. There is a resource on the district homepage under transportation, when they click on that link it will send an email to the bus barn. There are contact numbers listed on the postcards.

Food Service Quarterly Report is for review only.

7. SRO Contract Approval 2022-2023

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

8. SRO Contract Gulf Breeze 2022-2023

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

9. DAG Architects Agenda

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved Southend High School Phase I.

Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.

The Board approved the final payment for East Bay K8 in the amount of \$175,000.00.

Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.

The Board approved the final payment for East Bay K8 in the amount of \$33,236.03.

10. McKim & Creed Agenda Items

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved Paving Rehabilitation Phase I & II.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved Gulf Breeze High School tennis courts Phase I & II.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved Southend Early Release Demo Phase I.

11. Sam Marshall Architects

The Board reviewed current Sam Marshall projects.

12. Caldwell Associates Agenda

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.

The Board approved Oriole Beach Kitchen Renovation Bid Tabulation.

13. City of Gulf Breeze Temporary Construction Easement

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

14. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved the following job description:

- *Teacher on Special Assignment for Wildlife Educational Programs*

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved the following administrative appointment.

- *Aaron Munoz, Assistant Principal, Central School, effective July 26, 2022*

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved the following administrative appointment.

- *Cindy Peaden, Coordinator of Mental Health, effective August 1, 2022*

K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

2. Alternative Placements

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved the following recommendations:

- *A22-0182-138 - Alternative placement for one calendar year with educational services provided at the Learning Academy of Santa Rosa.*
- *A22-0182-137 - Alternative placement for one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

3. LASR Referral Billing

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

4. High-Impact Reading Interventions and Targeted Supports (HIITS)

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

5. Title III, Part A--Immigrant 2022-2023

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

6. CareerSource Escarosa Youth Services Contract 2022-2023

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

7. Proposed 2022-23 Community School Handbook and Salary Schedule

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

8. 2021-2022 SRCSD Annual Equity Report

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

9. 2022-23 Mental Health Application

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Internal Funds Check Signer Position for Central School

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Boston rode on one of the bus routes, it was a good run.

Mrs. Ueberschaer wanted to remind everyone that today is "Stuff the Bus" and to help if you can.

1. FSBA Advocacy Committee (Alternate)

The Board approved Mrs. Boston to serve as alternate on the FSBA Advocacy Committee.

O. Items from Board Attorney

None

P. Items from Superintendent

Dr. Barber wanted to congratulate the 11 students that graduated from the LPN Program at Locklin Technical Center.

Dr. Barber also wanted to thank everyone for donating to "Stuff the Bus".

1. Executive Session

Dr. Barber requested that the Board move to Executive Session.

Q. Adjournment

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.
DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 21st day of July, 2022.*

SCHOOL BOARD OF

SANTA ROSA

COUNTY

Chairman

ATTEST:

Superintendent and Secretary