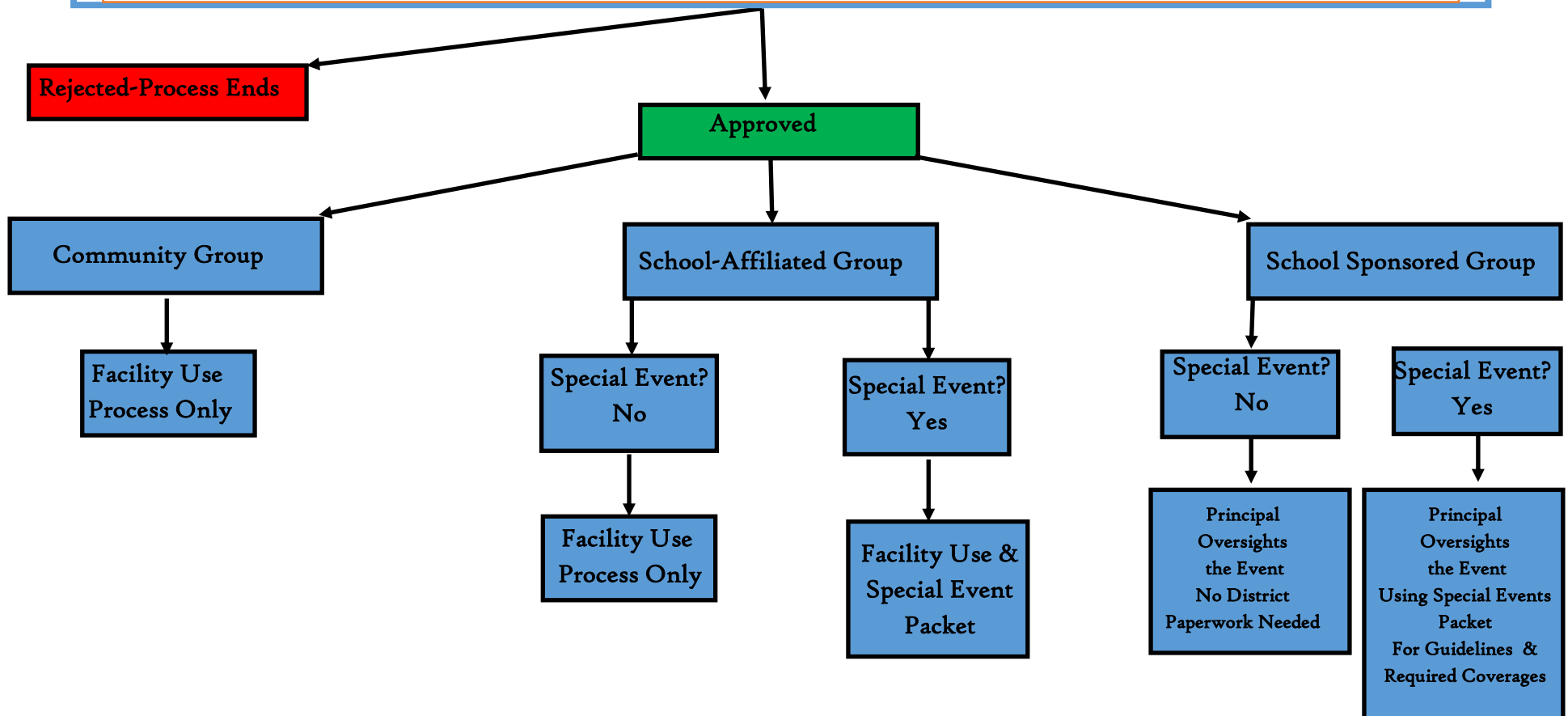


Risk Management Facility Use/Special Event Flowchart

All Processes Begin with Site Administrator

Administrator Consults with Risk Management as Necessary and Approves/Rejects Facility Use/Activity



- ♦ Risk Management reviews Facility Use agreements for liability coverage, and Community Schools processes those forms through the School Board approval process.
- ♦ Risk Management reviews Special Events for risk determination and provides guidance on those events.