



Travis Fulton
NIGP-CPP, CPPB
Director of Purchasing and Contract Administration
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July 28, 2022

Dr. Karen Barber
Superintendent of Schools
6032 Highway 90
Milton, FL 32570

Dear Dr. Barber,

Notification to the Board of the execution of non-competitively sourced contracts that were above the prescribed threshold established by School Board Policy 7.70(2).

Sincerely,

Travis Fulton

TF/WGP

Att.: 11

Vendor	Amount	P.O. #	Purchase	Requested by / Dept.	Justification
The Learning Academy of Santa Rosa	\$784,132.62	733296	LASR FTE Filling	Mike Thorpe/Asst. Superintendent for Instructional Services	Exempt per DOE 6A 1.012 (11)(B) Educational Institution
CDWG	\$64,064.85	733261	Electronic Distribution Subscriptions	David Hicks, Asst. Superintendent for Information Technology Services/IT Services	Sourcewell 081419-CDW
Sniffen & Spellman	\$120,000.00	733252	School Board Legal Services	Susan McCole, Asst. Superintendent for Finance	Exempt per FS 287.057(3)(E)(4) LEGAL SERVICES
Partners Managing General	\$1,000,000.00	733228	Monthly Stop Loss Premiums July 2022 - December 2022	Alexandra Timmons, Director of Risk Management	Exempt Per FS 287.057 (3) (E) (5) Health Services
Santa Rosa County Health Department	\$64,000.00	733319	School Health Nurse for the Santa Rosa County School District 2022-2023 School Year	Autumn Wright, Director of Student Services	Exempt per FL ST 287.057 Procurement of commodities or contractual services (E)(12) service by governmental entities.

**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**Blanket - LASR FTE Billing
FY23**PO# 733296**

07/15/2022

Vendor (V000013595)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.**Order Contact:** Kathleen Strickland**Center/School Contact:** 8001/VWilliamson☐ Checked box indicates order must be fully received and invoiced by 06/30/2023.
Cancellations must be in writing. No backorders without buyer approval.LEARNING ACADEMY OF SANTA ROSA
101A BUSINESS CENTRE DR
MIRAMAR BEACH, FL 32550**Ship To**THE LEARNING ACADEMY/SANTA ROS
5880 N STEWART ST
MILTON, FL 32570**Bill To**THE LEARNING ACADEMY/SANTA ROS
5880 N STEWART ST
MILTON, FL 32570
850-983-3495

Item #	Description	Quantity	UOM	Unit Price	Amount
1	The Learning Academy FTE Billing FY 23	1	each	784,132.62	784,132.62
Total					784,132.62

Fund	Function	Object	Facility	Project	Program	Amount
100	5100	393	8001	924	101	560,085.74
100	5100	393	8001	14804	101	6,277.00
100	5100	393	8001	11203	101	137,595.00
100	5100	393	8001	102	101	394.00
100	5100	393	8001	109	101	107.00
100	5100	393	8001	184	101	79,673.88

Bryan Gabbard
Purchasing Manager**Comments for vendor:****Terms & Conditions:**

1. A public employer, contractor, or subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system. If a contractor enters into a contract with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract.
2. Do not exceed quantities or price without prior approval.
3. No substitutions without prior approval.
4. Payment will not be made until an order is completed in full.
5. Payment will be made only to the vendor listed above.
6. Collect shipments will be refused.
7. Termination per 2 CFR Appendix II to Part 200(B) and Florida Statute 287.058 for contracts exceeding \$10,000: a. The School Board may terminate an agreement, in part or in whole, for its convenience or the failure of the vendor to fulfill contractual obligations. The School Board shall terminate by delivering to the vendor a written Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the vendor shall: i. Immediately discontinue all services affected (unless the notice directs otherwise). ii. Deliver to the School Board all information, papers, reports and other materials accumulated or generated in performing the contract, whether completed or in progress. b. If the termination is for the convenience of the School Board, the School Board shall only be liable for payment for services rendered before the effective date of the termination. c. If the termination is due to the failure of the vendor to fulfill its obligations under the contract, The School Board, may: i. Require the vendor to deliver any work described in the Notice of Termination ii. Take over and prosecute the same to completion by contract of otherwise and the vendor shall be liable for any additional cost incurred by the School Board. iii. Withhold any payments to the vendor for purpose of set-off or partial payment, as the case may be, of amounts owed by the School Board to the vendor. d. In the event of termination for cause, the School Board shall be liable to the vendor for reasonable costs incurred by the vendor before the effective date of the termination. Any dispute shall be decided by the School Board's Director of Purchasing and Contract Administration.
8. The Jessica Lunsford Act: The Santa Rosa County School District reserves the right to refuse to accept services from any personnel deemed by the Santa Rosa County School District to be unqualified, disorderly, or otherwise unable to perform assigned work. This law, effective September 1, 2005, affects your business if you, your employees or your agents will have access to school grounds when students are present,

have direct contact with students or have access to or control of school funds. A copy of House Bill 1877, which was approved by the Governor on May 2, 2005 (Chapter 2005-28, L.O.F., section 21) may be found by accessing the following link on the internet:

http://laws.flrules.org/files/Ch_2005-028.pdf. The requirements of this new law must be met in order for the School Board to continue working with you. The implementation procedures for this new law, as well as the amendment of July 2007, are posted on our website, at:

<http://srcsdhumanresources.weebly.com/jessica-lunsford.html>

9. (Service proposals only) Insurance required to be carried shall include (for specific limits contact Risk Management at (850) 983-5006): a. The Company shall furnish proof of the following insurance to the Board by Certificate of insurance. b. The Certificate of Insurance shall state that the School Board, including its agents and employees, are additional insureds under the policy or policies. c. Workers' Compensation Insurance. d. Comprehensive General Liability Insurance. e. Business Automobile Liability.
10. It is a condition of this Purchase Order that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self-reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**

Standard - CDWG

PO# 733261

07/13/2022

Vendor (V000014150)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.☐ Checked box indicates order must be fully received and invoiced by 06/30/2023.
Cancellations must be in writing. No backorders without buyer approval.**Ship To**INFORMATION TECHNOLOGY SERVICES
5086 CANAL ST - ANNEX BLDG
MILTON, FL 325706706CDWG INC
CUSTOMER # 5123518
230 N MILWAUKEE AVE
VERNON HILLS, IL 600619740**Bill To**INFORMATION TECHNOLOGY SERVICES
5086 CANAL ST - ANNEX BLDG
MILTON, FL 325706706
850-983-5070

Item #	Description	Quantity	UOM	Unit Price	Amount
IIQ-1000	Electronic distribution - NO media; Contract: Sourcewell 081419-CDW tech Catalog - Software (081419-CDW) From July 27, 2022 to July 26, 2023. CDW# 5805828	1		49,489.78	49,489.78
IIQ-6200	Electronic distribution - NO Media; Contract: Sourcewell 081419-CDW Tech Catalog - Software (081419-CDW) CDW# 5805830	1		14,575.07	14,575.07
Total					64,064.85

Fund	Function	Object	Facility	Project	Program	Amount
100	8200	369	9033	907333		64,064.85

Bryan Gabbard
Purchasing Manager**Comments for vendor:****Contract: Sourcewell 081419-CDW****Terms & Conditions:**

1. A public employer, contractor, or subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system. If a contractor enters into a contract with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract.
2. Do not exceed quantities or price without prior approval.
3. No substitutions without prior approval.
4. Payment will not be made until an order is completed in full.
5. Payment will be made only to the vendor listed above.
6. Collect shipments will be refused.
7. Termination per 2 CFR Appendix II to Part 200(B) and Florida Statute 287.058 for contracts exceeding \$10,000: a. The School Board may terminate an agreement, in part or in whole, for its convenience or the failure of the vendor to fulfill contractual obligations. The School Board shall terminate by delivering to the vendor a written Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the vendor shall: i. Immediately discontinue all services affected (unless the notice directs otherwise). ii. Deliver to the School Board all information, papers, reports and other materials accumulated or generated in performing the contract, whether completed or in progress. b. If the termination is for the convenience of the School Board, the School Board shall only be liable for payment for services rendered before the effective date of the termination. c. If the termination is due to the failure of the vendor to fulfill its obligations under the contract, The School Board may: i. Require the vendor to deliver any work described in the Notice of Termination ii. Take over and prosecute the same to completion by contract of otherwise and the vendor shall be liable for any additional cost incurred by the School Board. iii. Withhold any payments to the vendor for purpose of set-off or partial payment, as the case may be, of amounts owed by the School Board to the vendor. d. In the event of termination for cause, the School Board shall be liable to the vendor for reasonable costs incurred by the vendor before the effective date of the termination. Any dispute shall be decided by the School Board's Director of Purchasing and Contract Administration.
8. The Jessica Lunsford Act: The Santa Rosa County School District reserves the right to refuse to accept services from any personnel deemed by the Santa Rosa County School District to be unqualified, disorderly, or otherwise unable to perform assigned work. This law, effective September 1, 2005, affects your business if you, your employees or your agents will have access to school grounds when students are present,

have direct contact with students or have access to or control of school funds. A copy of House Bill 1877, which was approved by the Governor on May 2, 2005 (Chapter 2005-28, L.O.F., section 21) may be found by accessing the following link on the internet:

http://laws.flrules.org/files/Ch_2005-028.pdf. The requirements of this new law must be met in order for the School Board to continue working with you. The implementation procedures for this new law, as well as the amendment of July 2007, are posted on our website, at:

<http://srcsdhumanresources.weebly.com/jessica-lunsford.html>

9. (Service proposals only) Insurance required to be carried shall include (for specific limits contact Risk Management at (850) 983-5006): a. The Company shall furnish proof of the following insurance to the Board by Certificate of insurance. b. The Certificate of Insurance shall state that the School Board, including its agents and employees, are additional insureds under the policy or policies. c. Workers' Compensation Insurance. d. Comprehensive General Liability Insurance. e. Business Automobile Liability.
10. It is a condition of this Purchase Order that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self-reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**

Blanket - Sniffen & Spellman

PO# 733252

07/12/2022

Vendor (V000018977)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.☐ Checked box indicates order must be fully received and invoiced by 06/30/2023.
Cancellations must be in writing. No backorders without buyer approval.**Ship To**

FINANCE

5086 CANAL STREET

MILTON, FL 325706706

SNIFFEN & SPELLMAN PA
123 N MONROE STREET
TALLAHASSEE, FL 32301**Bill To**

SCHOOL BOARD LEGAL FEES

5086 CANAL STREET

MILTON, FL 32570

850-983-5018

Item #	Description	Quantity	UOM	Unit Price	Amount
	LEGAL SERVICES FOR FY 2022-2023 FOR SCHOOL BOARD.	1		120,000.00	120,000.00
Total					120,000.00

Fund	Function	Object	Facility	Project	Program	Amount
100	7100	314	9032	902		120,000.00

Bryan Gabbard
Purchasing Manager**Comments for vendor:****Terms & Conditions:**

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2. Do not exceed quantities or price without prior approval.
3. No substitutions without prior approval.
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6. Termination per 2 CFR Appendix II to Part 200(B) and Florida Statute 287.058 for contracts exceeding \$10,000: a. The School Board may terminate an agreement, in part or in whole, for its convenience or the failure of the vendor to fulfill contractual obligations. The School Board shall terminate by delivering to the vendor a written Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the vendor shall: i. Immediately discontinue all services affected (unless the notice directs otherwise). ii. Deliver to the School Board all information, papers, reports and other materials accumulated or generated in performing the contract, whether completed or in progress. b. If the termination is for the convenience of the School Board, the School Board shall only be liable for payment for services rendered before the effective date of the termination. c. If the termination is due to the failure of the vendor to fulfill its obligations under the contract, The School Board may: i. Require the vendor to deliver any work described in the Notice of Termination ii. Take over and prosecute the same to completion by contract of otherwise and the vendor shall be liable for any additional cost incurred by the School Board. iii. Withhold any payments to the vendor for purpose of set-off or partial payment, as the case may be, of amounts owed by the School Board to the vendor. d. In the event of termination for cause, the School Board shall be liable to the vendor for reasonable costs incurred by the vendor before the effective date of the termination. Any dispute shall be decided by the School Board's Director of Purchasing and Contract Administration.
7. The Jessica Lunsford Act: The Santa Rosa County School District reserves the right to refuse to accept services from any personnel deemed by the Santa Rosa County School District to be unqualified, disorderly, or otherwise unable to perform assigned work. This law, effective September 1, 2005, affects your business if you, your employees or your agents will have access to school grounds when students are present, have direct contact with students or have access to or control of school funds. A copy of House Bill 1877, which was approved by the Governor on May 2, 2005 (Chapter 2005-28, L.O.F., section 21) may be found by accessing the following link on the internet:
http://laws.flrules.org/files/Ch_2005-028.pdf. The requirements of this new law must be met in order for the School Board to continue working with you. The implementation procedures for this new law, as well as the amendment of July 2007, are posted on our website, at:
<http://srcsdhumanresources.weebly.com/jessica-lunsford.html>
8. (Service proposals only) Insurance required to be carried shall include (for specific limits contact Risk Management at (850) 983-5006): a. The Company shall furnish proof of the following insurance to the Board by Certificate of insurance. b. The Certificate of Insurance shall state that the School Board, including its agents and employees, are additional insureds under the policy or policies. c. Workers' Compensation Insurance. d. Comprehensive General Liability Insurance. e. Business Automobile Liability.
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limited to self-reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**Blanket - PMGU - Stop Loss
Premiums**PO# 733228**

07/12/2022

Vendor (V000020690)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.**Center/School Contact:** Gwynn Sauls☐ Checked box indicates order must be fully received and invoiced by 06/30/2023.
Cancellations must be in writing. No backorders without buyer approval.PARTNERS MANAGING GENERAL
11811 N TATUM BLVD
SUITE 3078
PHOENIX, AZ 85028**Ship To**RISK MANAGEMENT
6032 HWY 90
MILTON, FL 32570**Bill To**RISK MANAGEMENT
6032 HWY 90
MILTON, FL 32570
850-983-5007

Item #	Description	Quantity	UOM	Unit Price	Amount
	Monthly Stop Loss Premiums July 2022 - December 2022 Exempt Per FS 287.057 (3) (E) (5) Health Services Prior PO # 732694	1000000		1.00	1,000,000.00
Total					1,000,000.00

Fund	Function	Object	Facility	Project	Program	Amount
712	9900	390	9024	712		1,000,000.00

Bryan Gabbard
Purchasing Manager**Comments for vendor:****Terms & Conditions:**

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2. Do not exceed quantities or price without prior approval.
3. No substitutions without prior approval.
4. Payment will be made only to the vendor listed above.
5. Collect shipments will be refused.
6. Termination per 2 CFR Appendix II to Part 200(B) and Florida Statute 287.058 for contracts exceeding \$10,000: a. The School Board may terminate an agreement, in part or in whole, for its convenience or the failure of the vendor to fulfill contractual obligations. The School Board shall terminate by delivering to the vendor a written Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the vendor shall: i. Immediately discontinue all services affected (unless the notice directs otherwise). ii. Deliver to the School Board all information, papers, reports and other materials accumulated or generated in performing the contract, whether completed or in progress. b. If the termination is for the convenience of the School Board, the School Board shall only be liable for payment for services rendered before the effective date of the termination. c. If the termination is due to the failure of the vendor to fulfill its obligations under the contract, The School Board may: i. Require the vendor to deliver any work described in the Notice of Termination ii. Take over and prosecute the same to completion by contract of otherwise and the vendor shall be liable for any additional cost incurred by the School Board. iii. Withhold any payments to the vendor for purpose of set-off or partial payment, as the case may be, of amounts owed by the School Board to the vendor. d. In the event of termination for cause, the School Board shall be liable to the vendor for reasonable costs incurred by the vendor before the effective date of the termination. Any dispute shall be decided by the School Board's Director of Purchasing and Contract Administration.
7. The Jessica Lunsford Act: The Santa Rosa County School District reserves the right to refuse to accept services from any personnel deemed by the Santa Rosa County School District to be unqualified, disorderly, or otherwise unable to perform assigned work. This law, effective September 1, 2005, affects your business if you, your employees or your agents will have access to school grounds when students are present, have direct contact with students or have access to or control of school funds. A copy of House Bill 1877, which was approved by the Governor on May 2, 2005 (Chapter 2005-28, L.O.F., section 21) may be found by accessing the following link on the internet: http://laws.flrules.org/files/Ch_2005-028.pdf. The requirements of this new law must be met in order for the School Board to continue working with you. The implementation procedures for this new law, as well as the amendment of July 2007, are posted on our website, at: <http://srcsdhumanresources.weebly.com/jessica-lunsford.html>
8. (Service proposals only) Insurance required to be carried shall include (for specific limits contact Risk Management at (850) 983-5006): a. The Company shall furnish proof of the following insurance to the Board by Certificate of insurance. b. The Certificate of Insurance shall state that

the School Board, including its agents and employees, are additional insureds under the policy or policies. c. Workers' Compensation Insurance. d. Comprehensive General Liability Insurance. e. Business Automobile Liability.

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**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**Blanket - SRCHD Nurse (1)
2022-2023**PO# 733319**

07/18/2022

Vendor (V000001276)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.**Center/School Contact:** 9018 Michele Barlow☐ Checked box indicates order must be fully received and invoiced by 06/30/2023.
Cancellations must be in writing. No backorders without buyer approval.SANTA ROSA COUNTY HEALTH DEPT
P O BOX 929
MILTON, FL 325720929**Ship To**STUDENT SERVICES
6032 HIGHWAY 90
MILTON, FL 32570**Bill To**STUDENT SERVICES
6032 HIGHWAY 90
MILTON, FL 32570
850-983-5052

Item #	Description	Quantity	UOM	Unit Price	Amount
	Santa Rosa County Health Dept. School Health Nurse for the Santa Rosa County School District 2022-2023 School Year. Not to exceed \$64,000.00 See attached Extension Agreement	1		64,000.00	64,000.00
Total					64,000.00

Fund	Function	Object	Facility	Project	Program	Amount
100	6130	396	9018	907183		64,000.00

Bryan Gabbard
Purchasing Manager**Comments for vendor:****Terms & Conditions:**

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9. (Service proposals only) Insurance required to be carried shall include (for specific limits contact Risk Management at (850) 983-5006): a. The

Company shall furnish proof of the following insurance to the Board by Certificate of insurance. b. The Certificate of Insurance shall state that the School Board, including its agents and employees, are additional insureds under the policy or policies. c. Workers' Compensation Insurance. d. Comprehensive General Liability Insurance. e. Business Automobile Liability.

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