



Liz West  
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## ACTION AGENDA

May 12, 2022

### MEMORANDUM

**TO:** Dr. Karen Barber, Superintendent of Schools  
**FROM:** Liz West, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

#### I. ADMINISTRATIVE APPOINTMENTS

1.

#### II. DISCIPLINARY ACTIONS

##### A. UNAPPROVED LEAVES

NONE

##### B. OTHER DISCIPLINARY ACTIONS

NONE

#### III. OTHER ADMINISTRATIVE ACTIONS

1. Case #10015538, administrative leave with pay, April 25 – 26, 2022

#### IV. JOB DESCRIPTIONS

1. Audiologist (revised), requested by Director of ESE
2. Coordinator of STEAM (new), requested by Director of In-service and Instructional Technology, grant funded
3. Coordinator of Workforce Education Programs (new), requested by Director of Workforce Education, grant funded
4. ESE Self-Contained Literacy Intervention (new), requested by Director of ESE, grant funded
5. Guidance Counselor, Elementary (revised), requested by Human Resources
6. Guidance Counselor, Secondary (revised), requested by Human Resources
7. Paraprofessional IW (revised), requested by Human Resources
8. Paraprofessional IIW (revised), requested by Human Resources
9. Success Coach, Elementary (new), requested by Asst Superintendent of Curriculum and Instruction

DISTRICT 1  
Linda Sanborn

DISTRICT 2  
Elizabeth Hewey

DISTRICT 3  
Carol Boston

DISTRICT 4  
Charles Elliott

DISTRICT 5  
Wei Ueberschaer

10. Success Coach, Secondary (new), requested by Asst Superintendent of Curriculum and Instruction
11. Teacher on Special Assignment for Parent Community Student Engagement Liaison (new), requested by Director of Federal Programs, Title I grant funded
12. Technical College, Assistant Director (revised), requested by Director of Workforce Education
13. Technical College, Director (revised), requested by Director of Workforce Education

**V. OTHER ITEMS**

1. In-County Travel Increase Request
2. Florida Carpenter's Regional Council Tentative Agreement with Santa Rosa County Schools (pending ratification)
3. 2022-23 Staffing Plan