



Travis Fulton
NIGP-CPP, CPPB, CPCP
Director of Purchasing and Contract Administration
6544 Firehouse Road, Milton, Florida 32570-3411
Phone: (o)850-983-5130
(c)850-380-0278
E-mail: fultont@santarosa.k12.fl.us
Website: <https://sites.santarosa.k12.fl.us/purchasing/>

May 12, 2022

Dr. Karen Barber
Superintendent of Schools
6032 Highway 90
Milton, FL 32570

Dear Dr. Barber,

Notification to the Board of the execution of non-competitively sourced contracts that were above the prescribed threshold established by School Board Policy 7.70(2).

Sincerely,

Travis Fulton

TF/dlc

Att.: 12

Vendor	Amount	P.O. #	Purchase	Requested by / Dept.	Justification
Nabors Giblin & Nickerson PA	\$50,000.00	732237	School Board Legal Services for Fiscal Year 2021-2022	Susan McCole, Asst. Superintendent of Finance/Finance	Exempt Per F.S. 287.057 (3)(E)(4) Legal Services
Pensacola State College	\$492,703.10	732472	Dual Enrollment Tuition Reimbursement	Brian Noack, Director - High Schools/High School Education	Exempt per DOE 6A-1.012 (11)(B) educational services
CDWG Inc.	\$146,470.00	732911	Rapid Identity, Safe ID	David Hicks, Asst. Superintendent for Information Technology Services/IT Services	Cooperative Contract: Sourcewell 081419-CDW
Florida School Board Insurance Trust	\$150,000.00	732931	Deductibles for Ligitation Cases	Alexandra Timmons, Director of Risk Management/Risk Management	Exempt per DOE 6A-1.012(15) Insurance
The Flippen Group LLC	\$58,000.00	732942	Capturing Kid's Hearts 2-day Training	Dana King Fleming, Principal/Pea Ridge Elementary	2 CFR 200.320(C)(4) Procurement by noncompetitive proposals. Listed in the Grant.
The Flippen Group LLC	\$52,000.00	732947	Capturing Kid's Hearts 2-day Training	Nadia Colin, Principal/East Milton Elementary	2 CFR 200.320(C)(4) Procurement by noncompetitive proposals. Listed in the Grant.

**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**Blanket - PO FOR NABORS
GIBLIN & NICKERSON**PO# 732237**

07/21/2021

Vendor (V000016899)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.☐ Checked box indicates order must be fully received and invoiced by 06/30/2022.
Cancellations must be in writing. No backorders without buyer approval.**Ship To****FINANCE**5086 CANAL STREET
MILTON, FL 325706706NABORS GIBLIN & NICKERSON PA
1500 MAHAN DRIVE
SUITE 200
TALLAHASSEE, FL 32308**Bill To**SCHOOL BOARD LEGAL FEES
5086 CANAL STREET
MILTON, FL 32570
850-983-5018

Item #	Description	Quantity	UOM	Unit Price	Amount
	FOR LEGAL SERVICES FOR FISCAL YEAR 2021-22 FOR SCHOOL BOARD.	1		40,000.00	40,000.00
	Increase PO per request 04/06/2022 WGP	1		10,000.00	10,000.00
Total					50,000.00

Fund	Function	Object	Facility	Project	Program	Amount
100	7100	314	9032	902		50,000.00

Cindy Norton
Purchasing Manager**Comments for vendor:****Terms & Conditions:**

- Do not exceed quantities or price without prior approval.
- No substitutions without prior approval.
- Payment will not be made until an order is completed in full.
- Payment will be made only to the vendor listed above.
- Collect shipments will be refused.
- Termination per 2 CFR Appendix II to Part 200(B) and Florida Statute 287.058 for contracts exceeding \$10,000: a. The School Board may terminate an agreement, in part or in whole, for its convenience or the failure of the vendor to fulfill contractual obligations. The School Board shall terminate by delivering to the vendor a written Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the vendor shall: i. Immediately discontinue all services affected (unless the notice directs otherwise). ii. Deliver to the School Board all information, papers, reports and other materials accumulated or generated in performing the contract, whether completed or in progress. b. If the termination is for the convenience of the School Board, the School Board shall only be liable for payment for services rendered before the effective date of the termination. c. If the termination is due to the failure of the vendor to fulfill its obligations under the contract, The School Board may: i. Require the vendor to deliver any work described in the Notice of Termination ii. Take over and prosecute the same to completion by contract of otherwise and the vendor shall be liable for any additional cost incurred by the School Board. iii. Withhold any payments to the vendor for purpose of set-off or partial payment, as the case may be, of amounts owed by the School Board to the vendor. d. In the event of termination for cause, the School Board shall be liable to the vendor for reasonable costs incurred by the vendor before the effective date of the termination. Any dispute shall be decided by the School Board's Director of Purchasing and Contract Administration.
- The Jessica Lunsford Act: The Santa Rosa County School District reserves the right to refuse to accept services from any personnel deemed by the Santa Rosa County School District to be unqualified, disorderly, or otherwise unable to perform assigned work. This law, effective September 1, 2005, affects your business if you, your employees or your agents will have access to school grounds when students are present, have direct contact with students or have access to or control of school funds. A copy of House Bill 1877, which was approved by the Governor on May 2, 2005 (Chapter 2005-28, L.O.F., section 21) may be found by accessing the following link on the internet: http://laws.flrules.org/files/Ch_2005-028.pdf. The requirements of this new law must be met in order for the School Board to continue working with you. The implementation procedures for this new law, as well as the amendment of July 2007, are posted on our website, at: <http://srcsdhumanresources.weebly.com/jessica-lunsford.html>
- (Service proposals only) Insurance required to be carried shall include (for specific limits contact Risk Management at (850) 983-5006): a. The Company shall furnish proof of the following insurance to the Board by Certificate of insurance. b. The Certificate of Insurance shall state that the School Board, including its agents and employees, are additional insureds under the policy or policies. c. Workers' Compensation Insurance. d. Comprehensive General Liability Insurance. e. Business Automobile Liability.
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limited to self-reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.



State Tax Exemption #
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Federal Employer Identification #
596000845

**SANTA ROSA COUNTY
SCHOOLS**
Purchase Order
Blanket - Pensacola State
College

PO# 732472

08/18/2021

Vendor (V000010671)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.

Center/School Contact: b noack

☐ Checked box indicates order must be fully received and invoiced by 06/30/2022.
Cancellations must be in writing. No backorders without buyer approval.

PENSACOLA STATE COLLEGE
BURSAR'S OFFICE
1000 COLLEGE BLVD.
PENSACOLA, FL 32504

Ship To

HIGH SCHOOL ED
6032 HIGHWAY 90
MILTON, FL 32570

Bill To

HIGH SCHOOL ED
6032 HIGHWAY 90
MILTON, FL 32570
850-983-5055

Item #	Description	Quantity	UOM	Unit Price	Amount
	Dual enrollment reimbursement to pay instructional services for SRCSD dual enrollment students (per finance) exempt per DOE 6A-1.012 (11) (B) educational institution sy 2021-2022	1		325,000.00	325,000.00
	Increase PO per request 03/28/2022 WGP	1		167,703.10	167,703.10
Total					492,703.10

Fund	Function	Object	Facility	Project	Program	Amount
100	5900	310	9013	953	103	492,703.10

Cindy Norton
Deputy Director of Purchasing and
Contract Administration

Comments for vendor:

2021-2022 Dual Enrollment reimbursement tuition paid for SRCDS students

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State Tax Exemption #
858012622341C0
Federal Employer Identification #
596000845

**SANTA ROSA COUNTY
SCHOOLS**
Purchase Order
Standard - cdwg

PO# 732911

04/04/2022

Vendor (V000014150)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.

Center/School Contact: 9033

☐ Checked box indicates order must be fully received and invoiced by 06/30/2022.
Cancellations must be in writing. No backorders without buyer approval.

CDWG INC
CUSTOMER # 5123518
230 N MILWAUKEE AVE
VERNON HILLS, IL 600619740

Ship To

INFORMATION TECHNOLOGY SERVICES
5086 CANAL ST - ANNEX BLDG
MILTON, FL 325706706

Bill To

INFORMATION TECHNOLOGY SERVICES
5086 CANAL ST - ANNEX BLDG
MILTON, FL 325706706
850-983-5070

Item #	Description	Quantity	UOM	Unit Price	Amount
RID_C_AUTHEU	Rapididentity Auth Educ Qual 1yr; CDW #6776902	3250		11.73	38,122.50
RID-C-AUTHFU	Rapididentity Auth Free User Sub 1yr; CDW# 6776903	30500		0.00	0.00
RID-C-LIFEEU	Rapididentity LifeCycle Edu Sub 1yr; CDW# 6743506	3250		20.37	66,202.50
RID-C-LIFEFU	Rapididentity LifeCycle Free user 1 yr; CDW# 6776904	30500		0.00	0.00
RID-C-SAFEID	Identity RI Safeid Edu User Sub; CDW# 6809980	3250		5.67	18,427.50
RID-C-STUDIO	Identity RI Studio; CDW# 6824413	3250		2.99	9,717.50
NEW ITEM	New-Item	1		12,000.00	12,000.00
NEW ITEM	New-Item	1		2,000.00	2,000.00
Total					146,470.00

Fund	Function	Object	Facility	Project	Program	Amount
100	8200	369	9033	907333		146,470.00

Cindy Norton
Deputy Director of Purchasing and
Contract Administration

Comments for vendor:

Sourcewell 081419-CDW

Terms & Conditions:

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- No substitutions without prior approval.
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7. The Jessica Lunsford Act: The Santa Rosa County School District reserves the right to refuse to accept services from any personnel deemed by the Santa Rosa County School District to be unqualified, disorderly, or otherwise unable to perform assigned work. This law, effective September 1, 2005, affects your business if you, your employees or your agents will have access to school grounds when students are present, have direct contact with students or have access to or control of school funds. A copy of House Bill 1877, which was approved by the Governor on May 2, 2005 (Chapter 2005-28, L.O.F., section 21) may be found by accessing the following link on the internet: http://laws.flrules.org/files/Ch_2005-028.pdf. The requirements of this new law must be met in order for the School Board to continue working with you. The implementation procedures for this new law, as well as the amendment of July 2007, are posted on our website, at: <http://srcsdhumanresources.weebly.com/jessica-lunsford.html>
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State Tax Exemption #
858012622341C0
Federal Employer Identification #
596000845

**SANTA ROSA COUNTY
SCHOOLS**
Purchase Order
Standard - Settlement
Deductible

PO# 732931

04/14/2022

Vendor (V000010386)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.

Center/School Contact: Gwynn Sauls

☐ Checked box indicates order must be fully received and invoiced by 06/30/2022.
Cancellations must be in writing. No backorders without buyer approval.

FLORIDA SCHOOL BOARD INSURANCE
TRUST
800 NORTH CALHOUN STREET
TALLAHASSEE, FL 32303

Ship To

RISK MANAGEMENT
6032 HWY 90
MILTON, FL 32570

Bill To

RISK MANAGEMENT
6032 HWY 90
MILTON, FL 32570
850-983-5007

Item #	Description	Quantity	UOM	Unit Price	Amount
	Deductible for Litigation Case Settlement Case No. 2021- CA-207 Case No. 2021- CA-208 Case No. 2021-CA-210	1	1	150,000.00	150,000.00
Total					150,000.00

Fund	Function	Object	Facility	Project	Program	Amount
100	7700	740	9024	921		150,000.00

Cindy Norton
Deputy Director of Purchasing and
Contract Administration

Comments for vendor:

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**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**Standard - Capturing Kids'
Hearts**PO# 732942**

04/21/2022

Vendor (V000019200)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.**Order Contact:** Laura Rader**Center/School Contact:** Stefanie McMillan☐ Checked box indicates order must be fully received and invoiced by 06/30/2022.
Cancellations must be in writing. No backorders without buyer approval.THE FLIPPEN GROUP LLC
1199 HAYWOOD DRIVE
COLLEGE STATION, TX 77845**Ship To**PEA RIDGE ELEMENTARY SCHOOL
4775 SCHOOL LANE
PACE, FL 32571**Bill To**PEA RIDGE ELEMENTARY SCHOOL
4775 SCHOOL LANE
PACE, FL 32571
850-995-3680

Item #	Description	Quantity	UOM	Unit Price	Amount
1	Capturing kids' Hearts 2 day training	1		58,000.00	58,000.00
Total					58,000.00

Fund	Function	Object	Facility	Project	Program	Amount
400	6400	312	0301	43022		58,000.00

Cindy Norton
Deputy Director of Purchasing and
Contract Administration**Comments for vendor:****Terms & Conditions:**

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- Payment will be made only to the vendor listed above.
- Collect shipments will be refused.
- When contract is federally funded, retention of all required records is to be for three years after grantees or sub grantees make final payments and all other pending matters are closed in accordance with 2 CFR 200.333.
- Termination per 2 CFR Appendix II to Part 200(B) and Florida Statute 287.058 for contracts exceeding \$10,000: a. The School Board may terminate an agreement, in part or in whole, for its convenience or the failure of the vendor to fulfill contractual obligations. The School Board shall terminate by delivering to the vendor a written Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the vendor shall: i. Immediately discontinue all services affected (unless the notice directs otherwise). ii. Deliver to the School Board all information, papers, reports and other materials accumulated or generated in performing the contract, whether completed or in progress. b. If the termination is for the convenience of the School Board, the School Board shall only be liable for payment for services rendered before the effective date of the termination. c. If the termination is due to the failure of the vendor to fulfill its obligations under the contract, The School Board may: i. Require the vendor to deliver any work described in the Notice of Termination ii. Take over and prosecute the same to completion by contract of otherwise and the vendor shall be liable for any additional cost incurred by the School Board. iii. Withhold any payments to the vendor for purpose of set-off or partial payment, as the case may be, of amounts owed by the School Board to the vendor. d. In the event of termination for cause, the School Board shall be liable to the vendor for reasonable costs incurred by the vendor before the effective date of the termination. Any dispute shall be decided by the School Board's Director of Purchasing and Contract Administration.
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**State Tax Exemption #**

858012622341C0

Federal Employer Identification #

596000845

**SANTA ROSA COUNTY
SCHOOLS****Purchase Order**Standard - Capturing Kids
Hearts**PO# 732947**

04/26/2022

Vendor (V000019200)

Show P.O. Number on all shipping containers,
packing lists, correspondences, and invoices.☐ Checked box indicates order must be fully received and invoiced by 06/30/2022.
Cancellations must be in writing. No backorders without buyer approval.**Ship To**EAST MILTON ELEMENTARY SCHOOL
5156 WARD BASIN RD
MILTON, FL 32583THE FLIPPEN GROUP LLC
1199 HAYWOOD DRIVE
COLLEGE STATION, TX 77845**Bill To**EAST MILTON ELEMENTARY SCHOOL
5156 WARD BASIN RD
MILTON, FL 32583
850-983-5620

Item #	Description	Quantity	UOM	Unit Price	Amount
CKH Professional Development	On May 26th and 27th, 2022, East Milton will host Capturing Kids' Hearts professional development for 100 staff members.	100	each	520.00	52,000.00
Total					52,000.00

Fund	Function	Object	Facility	Project	Program	Amount
400	6400	312	0071	43022		52,000.00

Cindy Norton
Deputy Director of Purchasing and
Contract Administration**Comments for vendor:****Terms & Conditions:**

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