



# SANTA ROSA COUNTY ENGINEERING DEPARTMENT

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6051 Old Bagdad Highway, Suite 300 | Milton, Florida 32583

May 12, 2022

Mr. Joseph B. Harrell  
Assistant Superintendent for Administrative Services  
Santa Rosa County District Schools  
6544 Firehouse Road  
Milton, Florida 32570

**Re: Metron Estates Drainage Basin Improvements**

**Subj: Pea Ridge Elementary School**

Dear Mr. Harrell:

The purpose of this letter is to inform you that Santa Rosa County has recently received funding under the Hazard Mitigation Grant Program (HMGP) from the Division of Emergency Management (DEM) to proceed with the much-needed flood protection improvements for the Metron Estates Drainage Basin. In general, the Metron Estates Drainage Basin Improvements will consist of the following elements (refer to the attached figure):

- Drainage conveyance improvements within the School Lane, Easter Street, and Gregg Avenue rights-of-way and south of the school near the existing parking lot
- Improve / expand the existing stormwater pond located in the northeast corner of Pea Ridge Elementary School property;
- Improve / expand the existing stormwater pond located in the northeast corner of the Metron Estates subdivision (near the north end of Evelyn Street, just as it turns west); and
- Construct a new stormwater pond within the Metron Estates subdivision between Easter Street and Gregg Avenue (approximately midway between the north end of Metron Way and Pennington Lane).

To successfully implement the aforementioned overall project improvements, the County respectfully requests approval to construct the proposed drainage improvements within the Pea Ridge Elementary School property based on the following suggested conditions:

- ① After the improvements and expansion of the existing stormwater pond, the County will accept ownership and maintenance of the stormwater pond.

- ② Since the School Lane conveyance improvements extend into the Pea Ridge Elementary School property, and an improved pond outfall system will also occur within the school property, the County will enter into a Drainage Easement agreement with the school, whereby the easement will encompass the proposed stormwater pipes and pond so the County can perform maintenance later, if needed.
- ③ The County will inform the selected contractor that they must secure proper security clearance from the school and implement standard requirements such as temporary fencing, security badges, proper signage, etc.
- ④ Finally, the County will encompass specific language in the project manual that informs the contractor of the restrictions on work hours and special events.

It is our understanding that you will seek approval, on behalf of Santa Rosa County, during the April 7<sup>th</sup> School Board meeting. That said, please find attached the following signed and sealed documents:

- Boundary Survey of the stormwater pond; and
- Legal Sketch and Description for the 50-ft wide drainage easement.

In closing, please inform Santa Rosa County, or our Consultant David Hamstra with Pegasus Engineering, if you need any other documents prior to the April 7, 2022, School Board meeting. On behalf of Santa Rosa County, we would like to thank the School Board in advance for the continued support and cooperation regarding this important project.

Respectfully,

SANTA ROSA COUNTY



Rebecca G. Jones, P.E.  
County Engineer

cc: Brad Baker, Asst. County Administrator  
Lani Birchett, Santa Rosa County  
Patrick Jehle, McKim Creed  
David Hamstra, Pegasus Engineering