

# Santa Rosa County District Schools

## Job Description

### Registered Behavior Tech

Reports To: ESE Director  
FLSA Status: Non-Exempt  
Department: All Schools  
Prepared by: Human Resources  
Date: April 7, 2022  
Job Code: 45246  
Range: 14

#### Preface:

- This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work to be performed. This job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities, or working conditions associated with this position.
- There are marginal tasks employees are required to perform that are incidental to the primary duties and responsibilities.
- Positive personal characteristics required of all employees such as honesty, integrity, sobriety, and communication skills are presumed qualities.

#### Primary Duties and Responsibilities:

Works with Board Certified Behavior Analysts (BCBA) to provide short-term, intensive behavior interventions for students in crisis. Works directly with students, data collection, helping school staff to engineer classrooms to provide structured behavior and visual supports, modeling behavioral interventions, and data for school staff, fading direct supports the skills of the staff increase. Works with classroom staff to increase their proficiency in the implementation of behavioral strategies and data collection.

- Assists in the collection and recording of student behaviors, progress, and related data.
- Communicates daily with the district BCBA and classroom staff regarding student behavior and response to intervention.
- Assists district BCBA to develop and implement Functional Behavioral Assessment/Positive Behavior Intervention Plans.
- Provides intensive behavior interventions for students with challenging behaviors.
- Collaborates with classroom staff to create and provide structured behavioral and visual supports.
- Models' successful behavior intervention and data collection techniques for classroom staff.
- Coaches' classroom staff and develops a fading out support plan as staff increase their competency and skills.
- Participate in district professional development opportunities as related to needs of students and supported employment.
- Organizing, submitting, filing, and maintaining required documents.
- Performs other duties as assigned.

#### Supervision Received:

ESE Director

**Supervision Exercised:**

NA

**Minimum Qualifications & Skills:**

- Graduation from high school or GED; **and**
- Certification as a Registered Behavior Technician through the Behavior Analyst Certification Board (or equivalent)

**Preferred Qualifications & Skills:**

- Keyboarding; operate data entry equipment, copiers and other office equipment. Knowledge and/or experience with ESE students

**Physical Demands**

Ability to lift light to moderate weight (up to 60 pounds); communicate using speech, hearing and vision skills. Work inside and outside of classroom with children and teachers. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The position also requires the following physical abilities in order to perform the essential job functions: crouching, feeling, grasping, handling, kneeling, lifting, mental acuity, pushing, pulling, reaching, repetitive motion, standing, stooping, and walking.

**Terms of Employment:**

Approved Compensation Plan Educational  
Support Salary Schedule

**Job Benefits:**

- Pension or Investment Plan provided by the Florida Retirement System (FRS)
- Personal and family health care plans available include medical, dental and vision
- Paid vacation, sick leave and optional personal leave
- Generous paid holidays. Holiday calendars for education support staff closely follow the calendars used for education staff