

# Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

## Monthly Report for the months of February 2022

Submitted to the School Board

From Nancy Haupt, Director of Pre-K Programs

### **PROGRAM DESIGN AND MANAGEMENT (PDM)**

- The Policy/School Advisory Council met on February 11<sup>th</sup> and engaged in Environment Health and Safety Service Area training according to Head Start Program Performance Standard (HSPPS) 1302.47 *Safety Practices*. The training also covered HSPPS 1302.42(B)(2) which states that all prekindergarten students must have a vision and hearing screening within 45 days of enrollment and HSPPS 1302.42(B)(1) within 90 days, students must have a dental exam. T. R. Jackson is fortunate to have a registered nurse on staff who is able write Health Care Plans for both Early Head Start students and Head Start students at schools throughout the district. The council also received monthly reports from Service Areas.
- The T. R. Jackson Pre-K Center's virtual AdvanceED Accreditation External Review took place February 14<sup>th</sup> - 16<sup>th</sup>. On the first day, the Director and Service Area Specialists met with Ms. Sandi Killo, the lead reviewer. She observed many of our classes on video and met with parents and teachers. Everyone who assisted in the accreditation process did an amazing job. We are proud of our school and truly appreciate our District, School Board, School Advisory and Policy Council, teachers, and staff. Ms. Killo seemed impressed with what the school and the Head Start/Early Head Start Program is all about in Santa Rosa County.

The presentation of the Engagement Review Exit Report for Early Learning with Ms. Killo went well. We will not have the final results of the Review for about 4 to 6 weeks.

- On February 21<sup>st</sup>, T. R. Jackson Pre-K Center, Head Start/Early Head Start Program and the Voluntary Pre-Kindergarten Program were happy to welcome Mrs. Nancy Haupt as the new Director of Pre-K Programs for the Santa Rosa County School District. We are looking forward to the continued success of our students, families, teachers, and staff under Mrs. Haupt's leadership.

### **Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)**

- Attendance  
Attendance information reported to the Office of Head Start was as follows:

Early Head Start – 89%  
Head Start – 91%

- Enrollment  
Early Head Start and Head Start are currently at full funded enrollment.

Early Head Start – 40  
Head Start – 220

- Recruitment  
During recruitment (February 14 – 18, 2022), 258 applications were received.

### **Fiscal**

- The Head Start Program 2022-2023 Continuation Grant Notice of Award was approved and awarded on February 25<sup>th</sup>. The budget of \$2,858,717.00 is for the Federal Funded Program Head Start and Early Head Start Operations and Training/Technical Assistance which reflects the enrollment of 220 Head Start students and 40 Early Head Start students. The new budget period is from March 1, 2022- February 28, 2023.

- The following six schools in Santa Rosa County receive Head Start/Early Head Start funds for Pre-K:
  1. Bagdad Elementary School (HS)
  2. Central School (HS)
  3. East Milton Elementary School (HS)
  4. Jay Elementary School (HS)
  5. T.R. Jackson Pre-K Center (EHS/HS)
  6. West Navarre Primary School (HS)

## EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

### Environmental Health and Safety

- All 6 Head Start centers follow their **School-Site Safety Reporting** requirements and are in compliance.
- The monthly **Threat Assessment Team meeting** for TRJ on Thursday, February 17<sup>th</sup>.
- On February 23<sup>rd</sup>, Mrs. Haupt, our new Director, received an overview of our Environmental Health and Safety Service area.
- We conducted our 8<sup>th</sup> **Fire Drill** on Thursday, February 24<sup>th</sup>.
- Mrs. Hart and Mr. Gracey attended, virtually, the monthly **School Health Advisory Council** meeting on February 24<sup>th</sup>.
- On February 28<sup>th</sup> we held our 3<sup>rd</sup> Site Safety Committee meeting!
- We are in the process of doing **Vision and Hearing Screenings** for new students, students that failed their first screening and make-up screenings for students that were absent on the day their class did screenings.
- We are using **ChildPlus** to monitor and communicate with parents in regard to any student that has a physical and/or immunization that is about to expire or has expired. We are also tracking students that still need a dental exam or dental treatment to complete their dental plan for this program year and communicating with parents to help get the services needed.

### Nutrition

- JoLynn Peoples, with the Florida Extension Office, completed our monthly Nutrition Lessons with the 4-year-old students. She began lessons with the 3-year-old students in January.
- The Florida Extension Office recently provided all of our teachers with the supplies (baskets, potting soil, potatoes, and pine straw) to do a class Potato Garden. This is always a fun learning experience for staff and students.
- Nutrition and/or Health Care Plans are being written by our Registered Nurse for any new students entering the program with nutritional and/or health issues.

<i><b>T.R. Jackson Pre-K</b></i>	<i><b>Total # Free/Reduced</b></i>	<i><b>Total # Paid</b></i>	<i><b>GRAND TOTAL</b></i>
<b>BREAKFAST</b>			
<b>FEBRUARY, 2022</b>	<b>(Free) All (Red) 0</b>	<b>0</b>	<b>ALL FREE</b>
<b>LUNCH</b>			
<b>FEBRUARY, 2022</b>	<b>(Free) All (Red) 0</b>	<b>0</b>	<b>ALL FREE</b>
<b>GRAND TOTAL</b>			<b>3611 FREE</b>

- **Lunch and Breakfast Recap and Reconciliation Totals for TRJ – February**

### Dental

Our Dental Provider is Aidan & Associates Dental Clinic. They are located at the Santa Rosa County Health Department in Milton, Florida. We met our 90-day timeline for all students that received their dental services through Head Start and not a private dental provider. We are now in the treatment phase of our dental program for students that were identified needing further treatment and services. These dental treatments are on-going. Our goal is to get these students oral health corrected so they will be ready for kindergarten.

School (TRJ) Clinic Totals by **Holly Ledbetter, Registered Nurse**

	<b>FEBRUARY 2022</b>	<b>YEARLY TOTALS</b>
<b>TOTAL MEDICATIONS ADMINISTERED</b>	<b>37</b>	<b>149</b>
Minor Injuries	43	166
Major Injuries	1	0
<b>TOTAL FIRST AID ADMINISTERED</b>	<b>44</b>	<b>166</b>
Physical Complaints	43	256
Intentional Injuries	0	2
Chronic Conditions	0	0
Head Lice & Scabies (screening only)	10	56
Head Lice & Scabies (positives only)	1	34
Procedure/Skill/Other	279	490
Medication Intake	6	32
<b>TOTAL PARAPROFESSIONAL VISITS</b>	<b>420</b>	<b>1185</b>
<b>Dispositions</b>		
Returned to Class	390	954
Sent Home	24	199
Medication Intake (to the clinic)	6	32
Emergency Response (911)	0	0
<b>TOTAL DISPOSITIONS</b>	<b>420</b>	<b>1185</b>

(The AED is checked and documented weekly by our Registered Nurse)

**PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH**

During the month of February, we dispersed 4 pairs of shoes and 5 jackets.

Social Emotional/Disabilities

- Guidance department conducted individual guidance lessons.
- Continuation of “Wellness Wednesday” healthy snacks and motivational emails.
- Self-Care information was given to staff
- Guidance department assisted with classroom coverage and classroom management.
- Counselors are part of weekly MTSS meetings that we discuss and address student concerns.
- School Counselors are an active part of the Crisis Team meetings that are held monthly.
- Counselors are part of parent/teacher/admin. conferences helping to foster support for our teachers and staff as well as a positive learning environment for the students and their families.
- The Guidance Department attended ESE IEP eligibility meetings.
- School counselors attended the Elementary School Counselor PLC.
- Counselors attended the monthly “Conscious Discipline” Book Study.