

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**February 10, 2022-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Elizabeth Hewey, Mr. Charles Elliott, and Mrs. Carol Boston.*

*Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.*

**B. Pledge of Allegiance**

*Chairperson Wei Ueberschaer called the meeting to order and Floyd Smith led us in a moment of silence and the Pledge of Allegiance to the Flag.*

**C. Approval of Minutes**

**1. Approval of Minutes for January 18, 2022 Meeting**

*Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*Dr. Barber asked Jeff Baugus, Coordinator of Math and Science, to talk about the Math and Science curriculum adoption review process. Mr. Baugus pointed out information regarding the review process and times will be posted on the homepage of our website.*

**E. Recognitions/Resolutions/Proclamations**

**1. Sunshine State Scholars 2022**

*For a complete word for word transcript, please see the video. The following has been condensed.*

*Jeff Baugus, Coordinator of Math and Science, came forward to recognize the school nominees for Sunshine State Scholar. The Sunshine State Scholars Program targets juniors interested in STEAM related fields who hold a weighted GPA of 3.9 or higher and are on track according to current guidelines for Bright Futures Scholarships. The following students are nominees.*

*Ethan Ennis - Central School  
Matthew Barrs - Gulf Breeze High School  
Stone Griffin - Jay High School  
Jackson Sutrick - Milton High School  
Caitlin Staudt - Navarre High School  
Trace Dykes - Pace High School*

*Caitlin Staudt, Navarre High School, will represent the district as our 2021-2022 Sunshine State Scholar and Matthew Barrs, Gulf Breeze High School, will serve as this year's alternate.*

## **2. Recognition of Florida All State Musicians**

*For a complete word for word transcript, please see the video. The following has been condensed.*

*Gray Weaver, our District Band Coordinator, came forward to recognize the following band students.*

*All-State Middle School Honor Band  
Emerson Smiley, Avalon Middle School  
Jordan Tompkins, Sims Middle School*

*All-State Middle School Band - Auditioned  
Kennedy Gardner, Hobbs Middle School  
Josiah Hall, Hobbs Middle School  
Silas Bowles, Gulf Breeze Middle School*

*High School Honor Band  
Megan Bethea, Jay Jr/Sr. High School  
Olivia Booth, Navarre High School  
Peyton Turney, Navarre High School*

*9th & 10th Grade Concert Band - Auditioned  
Zachary Barker, Milton High School*

*11th & 12th Grade Symphonic Band - Auditioned  
Andres Diaz, Milton High School  
Ethan Colon, Milton High School  
Savannah Morris, Milton High School*

*NAfME All-National Band - Auditioned  
Andres Diaz, Milton High School*

*Next, Alicia Coon, District Choral Director, came forward to recognize the*

*following choral students.*

*Elementary All-State Honors Chorus*

*Margaret Colley, Gulf Breeze Elementary*

*Katelyn Smith, Gulf Breeze Elementary*

*Florida All-State Middle School Mixed Choir*

*Collin Buck, Woodlawn Beach Middle School*

*Boeden (Pierce) Chavez, Woodlawn Beach Middle School*

*Landon Ferrell, Woodlawn Beach Middle School*

*Jeremiah Quesnel, Woodlawn Beach Middle School*

*Owen Sumrall, Woodlawn Beach Middle School*

*Trevor Vonansbach-Young, Sims Middle School*

*Florida All-State Middle School Treble Choir*

*Addison Apfelbach, Woodlawn Beach Middle School*

*Gabriella Enumerables, Sims Middle School*

*Carrie Essary, Woodlawn Beach Middle School*

*Meridien Mathison, Sims Middle School*

*Jade McClintic, Woodlawn Beach Middle School*

*Alejandro Nino, Sims Middle School*

*Elaina Riester, Woodlawn Beach Middle School*

*Mary Beth Russell, Woodlawn Beach Middle School*

*Brooklyn Stone, Woodlawn Beach Middle School*

*Peyton Watts, Woodlawn Beach Middle School*

*Ellen Willobee, Woodlawn Beach Middle School*

*High School TTBB Choir*

*Ben Johnson, Navarre High School*

*Silas Plsarich, Milton High School*

*High School SSAA Choir*

*Alyssa Brown, Pace High School*

*Grace Loera Gracia, Navarre High School*

*Kaitlyn Savage, Navarre High School*

*Kaitlyn Sharpe, Navarre High School*

*Krysta Ponce, Navarre High School*

*High School SATB Choir*

*Tyler Green, Navarre High School*

*Tristyn Sherwood, Navarre High School*

*Carly Russ, Navarre High School*

*Courtney Baughman, Navarre High School*

*High School Reading Choir*

*Kayla Neely, Pace High School*

**3. Proclamation-Career and Technical Education Month**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*For a complete word for word transcript, please see the video. The following has been condensed.*

*The Board approved the Santa Rosa County District Schools Proclamation designating February 1-28, 2022 as Career and Technical Education Month.*

*Dr. Barber read the Santa Rosa County District Schools Proclamation and also read Governor DeSantis' proclamation naming February 2022 as Career and Technical Education Month in Florida.*

*Dr. Barber took a moment to acknowledge Pam Smith's service to the school district. This is Pam Smith's last Board meeting before retiring.*

*In closing the recognition section of the Board meeting, Mrs. Ueberschaer read a letter from Senator Rick Scott congratulating Dr. Barber on receiving the CivicCon Government Transparency Award.*

#### **F. Public Hearing**

##### **1. Request to Advertise for Public Hearing on the 2022-2023 School Choice Plan**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the request to advertise for public hearing (to be held on April 12, 2022) on the 2022-2023 School Choice Plan.*

#### **G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*For a complete word for word transcript, please see the video. The following has been condensed.*

*Stephan Boczar came to the podium and shared how happy his family is with the staff at East Bay K8. Mr. Boczar and his wife are parents to Lilliana, who has severe medical conditions. Mr. Boczar talked in detail about the inclusivity Lilliana has experienced at East Bay. Lilliana's teachers and administrators, Kristy Davis in particular, go to great lengths to make sure that she has some of the same classroom experiences as other kids.*

*Haynes Gandy spoke next about needs at Central School. Mr. Gandy thanked Dr. Barber for meeting with the Central community and continued that he does not want to see students leave Central to transfer to another school because higher level academics, extracurricular activities, and*

*better facilities are not offered at Central. He requested the Board's support in making these changes/improvements at Central.*

*Dixie Douvres has two daughters attending Central School who she feels are being negatively impacted by course options at the school. Her 10th grader has reached the highest level math offered at the school and will have to take a lower level math in her junior year.*

*Dr. Barber responded to Ms. Douvres that a solution is being implemented for the coming school year. If a teacher is not available for a specific class, Broadcast Classroom will be used. This will be implemented district wide where there may be a need.*

*Lili Miller came up next to share her concerns about the lack of honors and AP classes at Central as well as the lack of sports equipment. She recently participated in the A Team competition and felt that Central students did not compete as well due to their lack of higher level classes.*

*Debbie Gunnoe talked about curriculum content and library books; she feels that some of the material is inappropriate.*

*Dr. Barber noted that there is a process if an individual objects to material in the media center. She referred Ms. Gunnoe to Michael Thorpe, Assistant Superintendent for Curriculum & Instruction. Mr. Thorpe spoke with Ms. Gunnoe outside of the meeting.*

*Aaron Anthony Williams and his wife are new to the community; both military. Mr. Williams feels that books are important; we can't coddle people for twelve years and expect them to have intelligent conversations. Taking books and history away will not improve our situation; look it in the eye and say that's what it is - let's deal with it.*

*Attorney/Client Session to Be Held After Public Comment*

*Board Chairperson Wei Ueberschaer explained that the regular Board meeting will be recessed for thirty minutes to have a shade meeting including Board members, Superintendent, and Board attorney to discuss litigation strategy. Mrs. Ueberschaer stated the regular Board meeting will reconvene at 8:15.*

*The regular Board meeting reconvened at 8:15 P.M.*

### **Administrative Agenda**

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.  
The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.*

*Mrs. Hewey requested discussion on items H.3.B. and H.4.E.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave and Temporary Duty**
  - c. 2021-2022 Annual Inspections**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignments**
  - b. Suspensions**
  - c. Level 1 Volunteers**
  - d. Level 2 Volunteers**
- 3. Financial Items**
  - a. Budget Amendment #21/03, Bills/Payroll and Monthly Financial Statement for November 2021**
  - b. Function Analysis**

*For a complete word for word transcript, please see the video. The following has been condensed.*

*Susan McCole, Assistant Superintendent for Finance, discussed the main functions and the changes from July to November. The 5000 function change was due to re-coding interventionists to the ESSER funds. The 6000 and 7000 functions increases were mainly due to salaries and benefits. The 9000 function was due to an increase in Community School budget but it is offset by the revenue they earn.*

- 4. Administrative Operational Items**
  - a. Field Trips**

- b. Facility Use Requests**
- c. Religious Venue Requests**
- d. Property Inventory Audit 021022**
- e. Non-Competitive Contracts 021022**

*Susan McCole, Assistant Superintendent for Finance, and Michael Thorpe, Assistant Superintendent for Curriculum and Instruction, came forward to discuss the contract and invoice with Coastal Connections Academy.*

*Mr. Thorpe gave background on Coastal from the beginning in 2020.*

*Ms. McCole discussed the Coastal invoice and that it included FEFP funds and categorical funds. She explained that for the second calculation the District was funded for 574 Coastal FTE and in the third calculation the District was funded for 1154 Coastal FTE. She stated the funds pass through the District from DOE and then a check is processed to Coastal.*

### **Action Agenda**

#### **I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

##### **1. Surplus 021022**

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

##### **2. Custodial Quarterly Report -Informational Only 021022**

*This is provided for information only.*

##### **3. Food Service Excess Fund Capital Outlay Request 021022**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

##### **4. DAG Architects**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved ten-day extension of time due to adverse weather during October and December.*

*The Board reviewed current DAG Architects construction projects.*

**5. McKim & Creed Agenda Items**

*The Board reviewed current McKim & Creed projects.*

**6. Lease of 10 Acre Parcel Adjacent to Chumuckla Elementary**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

**7. Gulf Power Tree Trim, Cut and Removal Easement**

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

**8. Direct Purchasing Change Orders**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *Wallace Lake K-8 School  
Culpepper Construction  
\$769,925.05*

**J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative action.*

- *Case #10017405, termination of employment*

*Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative action.*

- *Case #10013470, administrative leave with pay, January 21-31, 2022*

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*



*The Board approved the following administrative appointment.*

- *Audrey Goodwin, Assistant Principal, S.S. Dixon Primary, effective February 11, 2022*

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative appointment.*

- *Joe Trujillo, Principal, Avalon Middle, effective February 11, 2022*

**K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction**

**1. Early Terminations**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**2. Alternative Placements**

*Board Chairperson Mrs. Wei Ueberschaer asked if anyone would like to speak on behalf of a student who is being considered for alternative placement. The parents of Student A22-0302-067 came forward to request the student not be alternatively placed for a full year.*

*Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0182-061 for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0351-066 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0182-060 for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0182-059 for no less than one calendar year with educational services provided at*

*the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0351-064 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0351-065 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0151-057 for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0351-063 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0271-058 for 45 days with educational services provided at High Road Academy.*

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0361-062 for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

*Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of Student A22-0302-067 for no less than one calendar year with educational services provided at the High Road Academy.*

### **3. Escape the Vape**

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*Michael Thorpe, Assistant Superintendent for Curriculum and Instruction, shared that vape and dab pen use is increasing in our school district. We have students using dab pens in class; passing out at school. Parents have been asking for an intervention program.*

*Santa Rosa Deputy Noel Sevilla put together the presentation power*

*point to be shared at middle schools; he will be the presenter the first year. Director of High Schools, Brian Noack, is working on a presentation for high schools.*

*Lieutenant Bobby Sample stated that this is a great partnership; we have received backing from crime prevention to help with funding and a poster contest.*

*Superintendent Dr. Karen Barber expressed appreciation to Deputy Sevilla for going above and beyond to create this presentation.*

#### **4. Sports/Band Schedules**

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

#### **5. Head Start Monthly Report for December 2021 & January 2022 - Review Only**

*This item was presented for review only.*

### **L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

#### **1. Explanation of the Third FEFP Calculation**

*Susan McCole, Assistant Superintendent for Finance, came forward to provide information on the third FEFP calculation.*

*The presentation covered the formulas for the K-12 funding, Base Student Allocation, and the Adjusted Net State FEFP. A comparison was done of the funding from the second calculation to the third calculation. The sheets from DOE third calculation were also explained. An analysis of the third calculation funding and the usage was explained. An analysis of how the FCR went from 9.8% to 5.60% was covered.*

### **M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services**

*David Hicks, Assistant Superintendent for Information Technology Services, explained the organization of ITS including responsibilities and functions of each group within the department.*

*Mr. Hicks emphasized the importance of submitting an Incident IQ form when there is a technology problem.*

### **N. Items from Board Members**

*Mrs. Boston expressed appreciation to Dr. Barber and Board members for being at the Strategic Planning meeting.*

*She shared that she also attended the Military Academy nominations hosted by Congressman Matt Gaetz; so great to see those kids nominated.*

*Mrs. Boston attended the awards program for the Holley Navarre Middle School leadership program; it is amazing - similar to a "junior" junior ROTC program.*

*Jody Russell at Holley Navarre Middle School had 35 students receive awards in the Panhandle Science Fair. Holley Navarre Middle School and Ms. Russell received the award for the most middle school students from one school in the competition; they did an amazing job!*

*Charles Elliott feels there are amazing things going on in our district; there is so much excitement with these students. Mr. Elliott also talked about Dr. Barber winning the Outstanding Woman of the Year award from the Santa Rosa Chamber of Commerce.*

*Mrs. Sanborn shared that she and several other Board members were at the legislative days conference last week and spent productive time with our representatives.*

**O. Items from Board Attorney**

**P. Items from Superintendent**

**1. Transportation Request**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved Dr. Barber's request for the District to transport by school bus the Leadership Santa Rosa class each month to class site. In return, Santa Rosa Chamber of Commerce will provide a scholarship for the Teacher of the Year to participate in Leadership Santa Rosa Class.*

**2. Executive Session**

*Dr. Barber requested an executive session to be held after the meeting adjourns to discuss negotiations.*

**Q. Adjournment**

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of  
Santa Rosa County the 10th day of February, 2022.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

*ATTEST:*

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*Superintendent and Secretary*