

# Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

Monthly Report for October 2021  
Submitted to the School Board  
From Mrs. Dawn Alt, Director of Pre-K Programs

## PROGRAM DESIGN AND MANAGEMENT (PDM)

On October 6<sup>th</sup>, the Policy/School Advisory Council members engages in Continuation Grant Writing and Training/Technical Assistance (TTA) Plan training. They also discussed the Transportation Waiver request. According to Head Start Program Performance Standard 1303.72(a)(4) there should be at least one monitor on a bus that transports Head Start children. The council voted to approve the waiver request and each service area specialist gave a report on their respective area.

## **Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)**

- Attendance  
Early Head Start (EHS) 87%  
Head Start (HS) 90%
- Enrollment  
Both Early Head Start (40) and Head Start (220) were fully enrolled with a total of 260 students.

## **Fiscal Report**

- The following six (6) schools in Santa Rosa County receive Head Start/Early Head Start funds for Pre-K:

Bagdad Elementary School (HS)	Jay Elementary School (HS)
Central School (HS)	T.R. Jackson Pre-K Center (EHS/HS)
East Milton Elementary School(HS)	West Navarre Primary School (HS)

## EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES (ECDHS)

### **Education/Assessment**

- Teachers completed their data input into Galileo for the 1st observational period of the school year and planned for Parent/Teacher Conferences for early November.
- The Pumpkin Patch Day was a huge success. The children and staff enjoyed the hayride, class pumpkin patch photos, choosing their pumpkin from the patch, and listening to stories around the “campfire” with Krista.
- The Storybook Character Parade was an awesome day for the students. Children and staff dressed up as storybook characters and there was a variety of books represented. A great big “**Thank You**” to Milton Police Department for closing off Susan Street and keeping us safe during our annual parade as parents lined the street to see their children in the parade.

## Environmental Health and Safety/ Nutrition/ Dental

- All 6 Head Start Centers are in compliance with their School-Site Safety Reporting.
- We had a CPR/AED/FIRST AID Certification Class on Thursday, October 7<sup>th</sup>. Approximately 25 staff members were re-certified in CPR/AED.
- The T. R. Jackson monthly Threat Assessment Team meeting was held on Thursday, October 14<sup>th</sup>.
- Our 4<sup>th</sup> fire drill was conducted on October 26<sup>th</sup>.
- The School Health Advisory Council met on Wednesday, October 27<sup>th</sup>.
- A Flu Mist Clinic for students on Friday, October 29<sup>th</sup>. Approximately 30 students participated and no student received the Flu Mist without parent permission.
- Vision and Hearing Screenings continue for students who failed their first screening and make-up screenings are taking place for those students who were absent on the day of their first screening.
- A First Aid Certification Workshop is scheduled for staff on Wednesday, November 3<sup>rd</sup>.

### Nutrition

- We continued monthly Nutrition Lessons with our 4-year-old students since these lessons are an important part of our nutrition curriculum.
- On Tuesday, October 12<sup>th</sup>, the Florida Extension Office did a Crunch Day at T. R. Jackson to celebrate National School Lunch Week.
- Lunch and Breakfast Recap and Reconciliation Totals for October:

<i><b>T.R. Jackson Pre-K</b></i>	<i><b>Total # Free/Reduced</b></i>	<i><b>Total # Paid</b></i>	<i><b>GRAND TOTAL</b></i>
BREAKFAST	(Free) (Red)	0	All Free
LUNCH	(Free) (Red)	0	All Free
<b>GRAND TOTAL</b>			<b>3,733 FREE</b>

### Dental

- Our Head Start/Early Head Start Dental Provider is Aidan & Associates Dental Clinic. They are located at the Santa Rosa County Health Department in Milton, Florida. We completed our final group dental trip on Wednesday, October 27<sup>th</sup>. The 90-day timeline for all students that received their dental services through Head Start and not a private dental provider are complete. We are now in the treatment phase of our dental program for students that they identified needing further treatment and services.

### School (TRJ) Clinic Totals: Registered Nurse – Holly Ledbetter

	OCTOBER	YEARLY TOTALS
<b>TOTAL MEDICATIONS ADMINISTERED</b>	32	95
Minor Injuries	35	85
Major Injuries	0	0
<b>TOTAL FIRST AID ADMINISTERED</b>	<b>35</b>	<b>85</b>
Physical Complaints	53	117
Intentional Injuries	0	0
Chronic Conditions	0	0
Head Lice & Scabies (screening only)	7	18
Head Lice & Scabies (positives only)	8	19
Other	71	301
Medication Intake	5	23
<b>TOTAL PARAPROFESSIONAL VISITS</b>	<b>211</b>	<b>658</b>
<b>Dispositions</b>		
Returned to Class	163	522
Sent Home	43	113
Medication Intake (to the clinic)	5	23
Emergency Response (911)	0	0
<b>TOTAL DISPOSITIONS</b>	<b>211</b>	<b>658</b>

The AED is checked and documented weekly by our Registered Nurse

## **PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH / DISABILITIES**

- Based on data from our September family conferences, 85% of our families participated in the first scheduled appointment. Follow up with the other families is continuing with over 95% of all families completing a conference. The families that did meet were encouraged to write a family goal plan to work toward during the school year. 65% of our families wrote goal plans that we are working to support their successful completion.
- During the month of October, we provided 10 pairs of shoes, 1 jacket and 2 book bags to students whose families had expressed a need. Attorney Dan Stewart met with the family services staff and provided a monetary donation to assist in providing jackets to students during the winter of this school year.
- We established a YouTube channel and each week have dads coming to read. This allows dads to interact with all classrooms and not just the classroom of their child(ren). To date all books have been read in the studio and edited for use in the classroom and on the web by families. We hope to expand reader guests to any adult with a focus on parent engagement. In addition, we will encourage readers to visit our classrooms for live classroom readings that will then be uploaded to be enjoyed by all our students.

### **Guidance/Social and Emotional Health and Disabilities**

- The guidance department is focusing on sharing and taking turns. Small group and whole group lessons are concentrating on the importance of waiting their turn, sharing, and how it mentally prepares them for times when things just may not go their way. We are teaching them strategies to use when they find themselves in situations where they need to share and/or take turns.
- Classroom observations were conducted and strategies and/or interventions were provided.
- Weekly Self-Care information is distributed to teachers and staff as a reminder of the importance of self-care especially during these tough times.
- Mrs. Alt and Maureen Lattanze came up with "Wellness Wednesday" idea that will start in November.
- School counselors have been very active in the classrooms, around the school and other Head Start Centers with assisting teachers and students during the school day.
- Counselors are a part of weekly MTSS meetings.
- The Action Plan for T.R. Jackson was submitted to the County office.
- The Guidance Department is an active part of the Crisis Team which meets monthly.
- Counselors are a part of parent/teacher/admin conferences helping to foster a positive learning environment for the students involved.