

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**September 9, 2021-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mr. Charles Elliott, and Mrs. Elizabeth Hewey. Mrs. Carol Boston was not present as she was out of town.*

*Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.*

**B. Pledge of Allegiance**

*Chairperson Mrs. Wei Ueberschaer called the meeting to order and Mr. Clark Youngblood, Curriculum Coordinator for Social Studies, led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of August 19, 2021**

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.*

**D. Oral Written Communications**

*For a complete word for word transcript, please see the video. The following comments to the Board have been condensed.*

*Dr. Barber invited Clark Youngblood to come forward and share information about American Founders Month which is September, and Constitution Week, September 17-23.*

*Mr. Youngblood talked about some of the great things happening in social studies in our district. We have teachers who are truly teaching their content; working to educate our future to understand our civil liberties.*

*He also spoke of how important Patriots Day is and the meaning of September 11. Mr. Youngblood has been sending out instructional packets based on grade level; we need to start that knowledge base of why September 11 is so important. We want students to recognize the difference between the Declaration of Independence and the Constitution - two of the greatest documents in our history; over 3800 copies of the*

*Constitution have been given out. He shared that he's had students come back to him 25 years later and pull out their pocket Constitution; this is meaningful.*

*September 20-24 is Celebrate Freedom Week which includes activities centered around the Declaration and Constitution, the Pledge of Allegiance, with the goal of planting that seed early.*

*Dr. Barber expressed appreciation to Mr. Youngblood for his leadership in teaching history. SRCSD ranked fourth out of 67 counties in history; and fifth in civics.*

*Dr. Barber reviewed Covid 19 information on our website. Masks continue to be highly recommended. We have many documents on our website including student rates listed by school and employee rates listed by work site. She added the numbers are declining.*

*Jeff Baugus came to the podium to show online resources that students may use including tutorials on how to log in Focus and how to access Classlink. This will help students who are not in the classroom stay connected to curriculum and not fall behind.*

#### **E. Recognitions/Resolutions/Proclamations**

*None*

#### **F. Public Hearing**

##### **1. Conduct Second Public Hearing on the Proposed/Tentative 2021-2022 Budget**

*Chairperson Wei Ueberschaer asked if anyone would like to address the Board regarding the proposed/tentative budget for 2021-2022. No one came forward.*

*For a complete word for word transcript, please see the video. The following presentation to the Board has been condensed.*

*Susan McCole, Assistant Superintendent for Finance, came forward to provide a brief review of the district summary final budget including the annual financial report for fiscal year ending June 30, 2020.*

- The estimated end of year fund balance (fund 100) is \$13,658,743.21. This is a decrease from the final budget at the end of the year. The majority is due to cuts received from the state and additional expenses the state imposed.*

- *Increased FTE may result in increased funding.*
- *Total available budget for all parts, \$35,192,855.78*
- *Another slide showed projected FCR for the end of June 2022 to be 6.12%.*
- *Debt service went up \$428,931 due to COPS revenue entries.*

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 4 - 0.*

*The Board approved recommended Required Local Effort Millage at a total of 3.6560 Mills and raising \$48,173,990.*

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved recommended Discretionary Millage at .7480 Mills raising \$9,856,167.00.*

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved the recommended Capital Outlay Millage at 1.5000 Mills raising \$19,765,040.00 for a total Millage of 5.904 Mills.*

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved a total Operating Budget of \$257,942,051.41 and a total budget of all budget parts of \$432,751,554.00.*

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.*

*The Board approved Resolution Number 10-04 adopting the final budget for fiscal year 2021-2022.*

## **2. Financial Statement**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved the Financial Statement as recommended.*

## **G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*For a complete word for word transcript, please see the video. The following comments to the Board have been condensed.*

*Chairperson Wei Ueberschaer asked if anyone would like to address the Board. The following citizens came forward.*

*Sharon White came forward to express her concern with an assignment*

*her freshman son at Gulf Breeze High was given. Mrs. White read some of the words she stated are from the assignment and textbook. She then asked if the content is appropriate for a high school student.*

*Larry Hetu stated that Governor Desantis is fighting to keep our kids mask free. He feels that it's great that it's optional but thinks it's a disgrace that the School Board and Superintendent are wearing masks.*

*Len Cross feels that individual rights are being violated because of the pandemic. He stated that contact tracing is divisive.*

*John Clinton came to the podium and expressed appreciation for being added to the Covid guideline committee. Mr. Clinton likes the trend data that is being posted on the website. He continued that we could do a better job with transparency - the number of quarantined students who test positive. Mr. Clinton does not agree with the vaccine mandate that President Biden announced and hopes the School Board will fight it.*

*Kari Hill provided the Board with a substitute pay comparison with our neighboring districts, Escambia and Okaloosa. She requested the Board review and consider making changes to the pay and hiring fees for substitute teachers to increase recruitment and retention of quality substitute teachers in our county.*

*Mrs. Ueberschaer asked if anyone else would like to address the Board. There was no response and the Public Forum was closed.*

#### **Executive Session**

*School Board Attorney Terry Harmon explained the process for a shade/closed session for the Board to meet with private counsel to discuss litigation with a certified court reporter present. No action will be taken during the shade meeting.*

*Motion to recess for a shade meeting was moved by Board Chairperson Wei Ueberschaer; Seconded by Charles Elliott. Motion passed by a vote of 4-0.*

*The regular meeting reconvened at approximately 7:56 P.M.*

#### **Administrative Agenda**

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.  
The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave and Temporary Duty**
  - c. 2021-2022 Annual Fire and Life Safety Inspections**
- 2. Curriculum/Instruction Items**
  - a. Suspensions**
  - b. Student Reassignments**
  - c. Level 1 Volunteers**
  - d. Level 2 Volunteers**
- 3. Administrative Operational Items**
  - a. Facility Use Requests**
  - b. Field Trips**
  - c. Religious Venue Requests**
  - d. Non-Competitive Contracts 090921**

### ***Action Agenda***

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**
  - 1. Emergency PO Milton High 090921**

*Information only*

- 2. DAG Agenda Items**

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 4 - 0.  
The Board approved Change Order #31 for East Bay K8 School*

*including a 108-day extension of time and deductive cost change order of \$42,117.*

*The Board reviewed current DAG Architects construction projects.*

### **3. Sam Marshall Architects Agenda Items**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved Hobbs Middle School Phase 2 design of energy upgrades.*

*Mrs. Hewey requested an explanation of the cost increase; Mike Marshall stated the increase is due to construction costs.*

*Mrs. Ueberschaer asked Mr. Harrell if the amount is within the budgeted amount in capital outlay; Mr. Harrell responded it is.*

### **4. McKim & Creed Agenda Items**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved Change Order #4 - New School A including a request for six additional contract days and a revised final completion date of July 31.*

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved Phase 3 and authorization to advertise for 2021 Paving Rehab at Milton High, Jay High, and Central.*

*The Board reviewed current McKim & Creed construction projects.*

### **5. Berube Leonard Agenda Items**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved final construction payment (\$1,050) and contractor payment (\$5,079.06) for Pace High School weight room floor replacement.*

### **6. Qualified Contractors**

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.*

*The Board approved the recommendation for the following contractor to be on the approved list of Certified Educational Facility Contractors:*

- *Hellas Construction, Inc.  
Bonding Capacity - \$275 Million*

*Scope of Work: General Contractor  
Expiration of License: August 31, 2022  
Insurance Expiration: March 5, 2022*

## **7. Direct Purchasing Change Orders**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown below. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *East Bay K-8 Covered P.E. Building  
A. E. New, Jr., Inc.  
\$5,452.05*
- *Hobbs Middle HVAC & Energy Upgrades  
Larry Hall Construction  
\$54,260.98*
- *Pace High Weight Room Floor  
A. E. New, Jr., Inc.  
\$7,604.62*
- *Wallace Lake K-8 Site Work  
Panhandle Grading & Paving  
\$42,538.77*

*Assistant Superintendent for Administrative Services Joey Harrell announced the groundbreaking ceremony at the new Pace K8 school and invited Board members to attend on October 4 at 11:00 A.M.*

## **J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources**

### **1. Action Agenda**

*There were no items on the Human Resource Action Agenda or Action Addendum.*

## **K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction**

### **1. Alternative Placements**

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 4 - 0.*

*The Board approved the alternative placement of Student A22-0151-001*

*for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.*

**2. Title III, Part A - Immigration 2021-2022**

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 4 - 0.*

**3. Reading Endorsement/Add-on Certification**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

**M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services**

*None*

**N. Items from Board Members**

*Chairperson Wei Ueberschaer initiated discussion regarding the Florida School Boards Association request for legislative priorities for delegates. Mrs. Ueberschaer notified the Board that the list will be sent out to them to note their priority list and email the information to FSBA by 5:00 P.M. on Sunday, September 12.*

*Mrs. Hewey pointed out that she has already submitted her list including a request to support broadband development for our rural communities.*

*Mr. Elliott expressed appreciation to staff and teachers for tackling the Covid situation.*

**O. Items from Board Attorney**

*None*

**P. Items from Superintendent**

*Dr. Barber also expressed appreciation to administrators for working so hard to manage all responsibilities related to the pandemic; to protect instructional time of students. There is rigor in our classrooms - kids are learning; teachers are teaching.*



*She shared that when she went to UWF this morning the photographer was a former student who attended Central. This young man has gone on to graduate from UWF and receive his degree in journalism. He is now a successful UWF employee with a young family. It's fulfilling as an educator to see the impact Santa Rosa School District had on this man and his family.*

**Q. Adjournment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 4 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 9th day of September, 2021.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

ATTEST:

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*Superintendent and Secretary*