

Debbie S. Anderson
Director
Exceptional Student Education



Deborah D. Ray
Deputy Director
Exceptional Student Education

May 4, 2021

Dr. Karen Barber
Superintendent of Schools
Santa Rosa County School District
6032 Highway 90
Milton, FL 32570


Dear Dr. Barber and School Board Members:

Due to an extensive amount of traveling by the employee(s) listed below, we request your approval for an increase in their maximum travel cap amount for In-County travel. This request is for the remainder of the 2020-21 school year for the amounts indicated below. These individuals travel to various school sites throughout the year.

Kirbi Manning – increase \$1,500
Nancy Virgilio – increase \$1,500

Your consideration of this request is greatly appreciated.

Respectfully,


Debbie Anderson
Director
Exceptional Student Education