

Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

Monthly Report for the month of March 2019

Submitted to the School Board

PROGRAM DESIGN AND MANAGEMENT (PDM)

On March 12, the council received training on Mental Wellness and each service area specialist gave a monthly report.

On March 22, the Program received the results of Office of Head Start Focus Area One Monitoring Review that took place on February 1st - 5th. We are happy to say that the report did not show any findings or any need for corrective actions.

Fiscal

- The new Head Start (HS)/Early Head Start (EHS) budget period from March 1, 2021- February 28, 2022 is in effect for the Head Start program. The program received the Notice of Award on March 4th that the HS/EHS 2021-2022 Continuation Grant was approved for the approved budget of \$2,824,705.00. The Continuation Grant includes Program Head Start and Early Head Start Operations and Training/Technical Assistance which reflects the enrollment of 220 Head Start students and 40 Early Head Start students.
- The Head Start program received notice on March 14, 2021 to apply for the Cost of Living Adjustment (COLA) Supplement Grant for fiscal year (FY) 2021. The COLA supports a 1.22 percent increase above FY 2020 funding levels to increase staff salaries, fringe benefits, and offset higher operating costs. The Head Start program amount to apply for the program is \$24,440.00 in Head Start funds and \$9,572.00 in Early Head Start funds for total funding of \$34,012.00. The supplemental application is due April 15, 2021 and must be submitted in the Head Start Enterprise System (HSES).
- The following six schools in Santa Rosa County receive Head Start/Early Head Start funds for Pre-K
 1. Bagdad Elementary School (HS)
 2. Central School (HS)
 3. East Milton Elementary School (HS)
 4. Jay Elementary School (HS)
 5. T.R. Jackson Pre-K Center (EHS/HS)
 6. West Navarre Primary School (HS)

Eligibility, Recruitment, Selections, Enrollment, and Attendance (ERSEA)/Disabilities

Attendance

Attendance information reported to the Office of Head Start was as follows:

Early Head Start – 88%

Head Start – 90%

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- The Education Area held a Virtual Bookfair the week of March 8th - 12th.
- The Head Start teachers conducted STEAM activities with students in each classroom with supplies provided.
- The teachers participated in STEAM activities that were videoed and place on the T. R. Jackson (TRJ) Pre-K website for families to see.
- The Education Department hosted a School Readiness Team meeting on March 26, 2021.
- The Outcome data reports showed that our program had gains in all domains and all age/development levels. The highest gains were in the areas of Approaches to Learning and Social & Emotional Development.

Environmental Health and Safety

- All 6 Head Start Centers are in compliance with their School-Site Safety Reporting.
- Providing COVID 19 disinfecting supplies to our teachers and classrooms continue to be a major priority for our Service Area.
- Masks (face coverings) are readily available to our staff and parents and we continue to encourage everyone to wear one.
- Our Threat Assessment Team had their monthly meeting on March 11th.
- Our T. R. Jackson Site Safety Committee met on March 11th.
- The School Health Advisory Council met on March 24th
- The TRJ monthly Fire Drill was conducted on, March 30th.

Dental

With the recent approval of our new Dental Services Contract with Aiden and Associates, we are now scheduling in our new students and those students needing treatment. We are also contacting parents of the children that have not provided documentation of their child receiving dental services.

Nutrition

Lunch and Breakfast Recap and Reconciliation Totals – March 2019

T.R. Jackson Pre-K	Total # Free/Reduced	Total # Paid	GRAND TOTAL
BREAKFAST	(F) 0 (R) 0	0	
LUNCH	(F) 0 (R) 0	0	
GRAND TOTAL			3,190

Note: All students are now receiving free breakfast and lunch.

Clinic Totals

School (TRJ) Clinic Totals by **Holly Ledbetter, Registered Nurse**

	MARCH	YEARLY TOTALS
TOTAL MEDICATIONS ADMINISTERED	24	154
Minor Injuries	31	135
Major Injuries	0	2
TOTAL FIRST AID ADMINISTERED	31	137
Physical Complaints	26	253
Intentional Injuries	0	0
Chronic Conditions	0	0
Head Lice & Scabies (screening only)	15	90
Head Lice & Scabies (positives only)	11	62
Other	35	579
Medication Intake	4	38
TOTAL PARAPROFESSIONAL VISITS	146	1313
Dispositions		
Returned to Class	111	1076
Sent Home	31	197
Medication Intake (to the clinic)	4	38
Emergency Response (911)	0	2
TOTAL DISPOSITIONS	146	1313

(The AED is checked and documented weekly by our Registered Nurse)

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH

PFCE

Family Services Winter Conferences

Our Family Services Winter Conferences were held in February and March this year due to changes in the school year calendar. These conferences allow our Family Advocates to follow up and assess current needs of our families and review progress on their family goal plans. 96% of our families participated in conferences (185 of 192 families).

Food Raising Friends

Food Raising Friends provided us with 85 food bags providing supplemental food for 58 families representing 254 people during the week of Spring Break.

Florida Department of Transportation, Milton

The Milton office of the FDOT provided toothbrushes and toothpaste for hygiene bags that we prepare to serve families in our program.

Mental Health

Guidance/Social and Emotional Health

- The guidance department focused on transitions. Small group and whole group lessons were tailored towards putting things in place to help with smooth transitions in the classroom and around the school building. Some teachers were provided additional resources and tools. Effective transitioning is important for the overall success of children.
- Resources were provided to some parents on developing a routine and schedule.
- A mental Health lesson was presented to the Policy/School Advisory Council. Mental Health is crucial for the overall success of everyone. Mental Health affects every aspect of life.
- Parent training continued with the 7 powers for conscious adults (Conscious Discipline with a snippet on the importance of Mental Health).
- Visits were made to two of the Other Designated Sites.