



Liz West  
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## ACTION AGENDA

April 20, 2021

### MEMORANDUM

**TO:** Dr. Karen Barber, Superintendent of Schools  
**FROM:** Liz West, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

#### I. ADMINISTRATIVE APPOINTMENTS

NONE

#### II. DISCIPLINARY ACTIONS

##### 1. UNAPPROVED LEAVES

NONE

##### 2. OTHER DISCIPLINARY ACTIONS

NONE

#### III. OTHER ADMINISTRATIVE ACTIONS

NONE

#### IV. JOB DESCRIPTIONS

1. TSA, Mentor Coach, (revised) requested by Assistant Superintendent for Human Resources

#### V. OTHER ITEMS

1. Memo of Understanding Between The Office of the Under Secretary of Defense For Personnel and Readiness, U.S. Department of Defense and The School Board of Santa Rosa County

DISTRICT 1  
Linda Sanborn

DISTRICT 2  
Elizabeth Hewey

DISTRICT 3  
Carol Boston

DISTRICT 4  
Charles Elliott

DISTRICT 5  
Wei Ueberschaer