



Liz West  
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**ACTION AGENDA  
ADDENDUM**  
April 6, 2021

**MEMORANDUM**

**TO:** Dr. Karen Barber, Superintendent of Schools  
**FROM:** Liz West, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. ADMINISTRATIVE APPOINTMENTS**

1. Lawson, Cathy, Assistant Principal, SS Dixon Primary, effective 04-19-2021

**II. DISCIPLINARY ACTIONS**

**A. UNAPPROVED LEAVES**

NONE

**B. OTHER DISCIPLINARY ACTIONS**

NONE

**III. OTHER ADMINISTRATIVE ACTION**

NONE

**IV. JOB DESCRIPTIONS**

1. Administrative Services Specialist (new), requested by Assistant Superintendent for Administrative Services

**V. OTHER ITEMS**

NONE

DISTRICT 1  
Linda Sanborn

DISTRICT 2  
Elizabeth Hewey

DISTRICT 3  
Carol Boston

DISTRICT 4  
Charles Elliott

DISTRICT 5  
Wei Ueberschaer