

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
March 9, 2021-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Carol Boston, Mr. Charles Elliott, and Mrs. Elizabeth Hewey.

Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

The Chairman called the meeting to order and Leslie Bell, Child Nutrition Director, led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of February 18, 2021

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

Dr. Barber expressed appreciation to Senator Broxson for setting up a Zoom meeting for us to communicate concerns to the Department of Health. Surgeon General Dr. Scott Rivkees was also on the call. They were clear that they will not change until the CDC changes the Public Health Advisory.

We are continuing to reach out to as many people as we can at the state level to let them know what we're dealing with locally.

On a local level Dr. Barber would like for us to continue to look at the data and modify, if we can, to allow our students to have as normal a school experience as possible and for our parents to be as engaged as possible and to partner with us. Our next planning committee meeting is on March 30. Back in January our positivity rate was 30%; it's now under 9%. A significant number of employees have received the vaccine. After spring break we will be closely looking at how we can safely allow our parents

and visitors on campus. If we see an uptick on positivity rates we may make adjustments.

Dr. Barber commended Pam Smith, Director of Risk Management, for her work on the vaccine and making it more accessible for employees. Ms. Smith took this on in addition to her regular duties; she truly went above and beyond.

Mrs. Ueberschaer stated that we hope the trend continues downward; the planning committee has always based their decisions on data.

E. Recognitions/Resolutions/Proclamations

1. TOY Recognition

Dr. Barber expressed appreciation to the Teachers of the Year - "you are our heroes; especially this year." Our community is grateful to these teachers.

Mrs. Ueberschaer congratulated the Teachers of the Year on behalf of the Board. "To be recognized this year is especially telling of your talent and dedication." She also thanked Cathy Purdon and the Santa Rosa Ed Foundation for their part in celebrating our Teachers of the Year.

Mrs. Ueberschaer announced the Teachers of the Year:

<i>Avalon Middle</i>	<i>Julian Glover</i>
<i>Bagdad Elementary</i>	<i>Brittany Buchanan</i>
<i>Berryhill Elementary</i>	<i>Jennifer Hoggatt</i>
<i>Central</i>	<i>Kendal Crow</i>
<i>Chumuckla Elementary</i>	<i>Penny Bott</i>
<i>Dillon Center</i>	<i>Amanda Failing</i>
<i>Dixon Intermediate</i>	<i>Brooke Neal</i>
<i>Dixon Primary</i>	<i>Falen Haddy</i>
<i>East Milton Elementary</i>	<i>Chafan Marsh</i>
<i>Gulf Breeze High</i>	<i>Ashley Turner</i>
<i>Gulf Breeze Middle</i>	<i>Shelley Bielenda</i>
<i>Hobbs Middle</i>	<i>Stephanie Mainer</i>
<i>Holley-Navarre Middle</i>	<i>Daniel Schmidt</i>
<i>Holley-Navarre Primary</i>	<i>Kaytlyn Hall</i>
<i>Jackson Pre-K</i>	<i>Angel Stinnett</i>
<i>Jay Elementary</i>	<i>Christy Resmondo</i>
<i>Jay High</i>	<i>Desi Lee</i>
<i>King Middle</i>	<i>Keerstin Blankenbeck</i>
<i>Locklin Technical College</i>	<i>Kimi Gillis</i>
<i>Milton High</i>	<i>Kenya Longmire</i>
<i>Oriole Beach Elementary</i>	<i>Brooke Williams</i>

<i>Pace High</i>	<i>Melissa Williams</i>
<i>Pea Ridge Elementary</i>	<i>Jessica Pollard</i>
<i>Rhodes Elementary</i>	<i>Abigail Work</i>
<i>Russell Elementary</i>	<i>Amanda Black</i>
<i>Santa Rosa High/Adult</i>	<i>Amy Hagler</i>
<i>Sims Middle</i>	<i>Heather Boddy</i>
<i>West Navarre Intermediate</i>	<i>Janet Bryan</i>
<i>West Navarre Primary</i>	<i>Stacy Durham</i>
<i>Navarre High</i>	<i>Ian Turoff (Semifinalist)</i>
	<i>Jennifer</i>
<i>Woodlawn Beach Middle</i>	<i>Hensley (Semifinalist)</i>
<i>Gulf Breeze Elementary</i>	<i>Tricia Coady (Finalist)</i>
<i>Santa Rosa Online Academy</i>	<i>Jennifer Joyner (Finalist)</i>
<i>Holley-Navarre Intermediate</i>	<i>Annie Scott (District TOY)</i>

Laura Austin, President of SRCASA, and Alexandra Timmons, Vice-President of SRCASA, came forward to congratulate Teachers of the Year and present gifts to finalists.

F. Public Hearing

1. Request to Advertise for Public Hearing on SB Policy Updates

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for public hearing to be held on School Board Policy updates at the regular School Board meeting on Tuesday, April 20, 2021 at 6:30 P.M. at Woodlawn Beach Middle School.

2. Request to Advertise for Public Hearing on the English Language Arts Adoption

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for public hearing to be held at the regular School Board meeting on Tuesday, April 20, 2021, at 6:30 P.M. at Woodlawn Beach Middle School for approval of the 2020-2021 Adoption of Instructional Materials for English/Language Arts.

3. Conduct Public Hearing on Revision of School Boundaries

The Chairman opened the floor for the Public Hearing and asked if anyone would like to address the Board regarding school boundaries. The following speakers indicated they would like to address the Board.

Teresa Reilly came forward to express her concerns about zoning. Ms. Reilly stated that she is excited to have a new neighborhood school but she does not understand why the zoning lines were drawn the way they

were. Her children will not be zoned for the new school though it is closest to their home.

Michael Pruden came forward to talk about traffic control in the new neighborhood and what is being planned to manage that. Assistant Superintendent Joey Harrell responded that newly constructed schools have improved and lengthened queuing lines which should help in this area.

Superintendent Barber pointed out that we do have controlled open enrollment; an out of district transfer may be requested and will be considered if school capacity allows it.

Assistant Superintendent Joey Harrell came forward to talk about rezoning. Mr. Harrell pointed out that if it is the desire of the Board to allow students to remain at the school they're currently attending (which would be out of district) this needs to be decided now. He informed the Board there are 621 unfilled lots that could start building out; school zones are not static - they are fluid based on population and growth.

Mr. Thorpe stated that if there are openings at current schools they will be very few. Mr. Harrell added that the last time a new school opened there was no option of remaining at the current school because of enrollment numbers. He continued that they are trying to level the enrollment numbers and relieve capacity issues.

Mr. Thorpe reminded the Board that if it is their desire to look at attendance zones again it will start the process over which may affect our controlled open enrollment dates which are April 9 - May 24. If the school boundaries are approved tonight, Mr. Thorpe's office will send letters out tomorrow to all affected parents/students listing options.

Mrs. Boston thanked Mr. Harrell noting that they looked at many scenarios and contacted county officials trying to avoid redistricting in two years.

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation to approve the revision of school boundaries for the new school East Bay K8 as well as other schools advertised for this public hearing.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Len Cross came forward to express his continued dislike of masks.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leave and Temporary Duty**
- 2. Curriculum/Instruction Items**
 - a. Suspensions**
 - b. Student Reassignment Requests**
 - c. School Volunteers Level 1**
- 3. Financial Items**
 - a. Budget Amendment #20/05, Bills/Payroll and Monthly Financial Statement for January 2021**
- 4. Administrative Operational Items**
 - a. Exceed the Limit 030921**
 - b. Property Inventory Audit 030921**
 - c. Field Trip Requests**

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

- 1. Surplus 030921**

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. RFP 19-01 FSMC Renewal 030921

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved RFP 19-01, Food Service Management Operations, renewing the contract for the 2021-22 fiscal year.

3. RFB 21-03 White Markerboards and Accessories 030921

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved RFB 21-03 White Markerboards and Accessories ranking the bid by School Specialty LLC as the top company to be awarded.

4. Visa Rebate for 2020

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Visa rebate for 2020 in the amount of \$98,551.22 and the request that \$2,000 be used to fund this year's Visa Incentive Program and \$13,000 be set aside for special training on P-Card administration and program expenses for the Visa card administrators.

5. Transportation Quarterly Report 030921

Virginia Sutler, Transportation Manager, came forward to provide the Transportation Quarterly Report including the following:

- Staffing Report - Our contract states routes under 193 will be paid back 4%; the district was reimbursed \$65,758.68.*
- Recruiting Update - Drivers may receive a \$1,000 bonus for referrals that result in employment*
- Safety - 80% have completed CPR class*
- Employee Welfare - Jud's last pancake breakfast*
- Community Outreach - T. R. Jackson costume day*
- Employee of the Year - Suzanne Forester*

6. DAG Agenda Items

The Board reviewed the status of current DAG Architects projects including East Bay K8 School, School A K-8 Wallace Lake Site, and PE Building at East Bay K8.

7. McKim & Creed Agenda Items

The Board reviewed current McKim & Creed projects.

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved the early release site package for New School A - Wallace Lake to be awarded to Panhandle Grading & Paving, Inc. as the low bidder.

8. Sam Marshall Architects Agenda Items

The Board reviewed current Sam Marshall Architects projects including Hobbs Middle School energy upgrades.

9. Annual Certification of Facilities Data

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the Annual Certification of Facilities Data.

Florida Statute 1013.31(1)(d) requires that, prior to April 1 of each year, each district shall review the Florida Inventory of School Houses (F.I.S.H.) and shall certify to the Office of Educational Facilities that the inventory is current and accurate.

10. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion passed by a Vote of 5-0.

The Board approved change orders decreasing the project payable below to the appropriate contractor by the amount shown. This decrease is to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *East Bay K-8 School*
Culpepper Construction
\$147,516.41

J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative action:

- *Alyssa Cummings, Teacher, Holley Navarre Middle, return to school site, effective March 10, 2021*

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the 2020-2021 Administrative Salary Schedule as presented.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation that Educational Support Non-Union employees will be covered under the SREA Agreement for Educational Support employees.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Jennifer Diebolt, Assistant Principal, Holley Navarre Intermediate, effective March 22, 2021*

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Patricia Johnson, Assistant Principal, East Bay K-8, effective March 22, 2021*

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Mary Grace White, Principal, Jay Elementary, effective March 10, 2021*

K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved the alternate placement of Student A21-0182-036 for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the alternative placement of student A21-0151-037 for one calendar year with educational services provided at Camelot in accordance with the IEP.

2. 1st Semester LASR Referral Billing

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

3. Career and Adult Education DVE 768 Form

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

4. Baptist Health Care Corp. Affiliation Agreement

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

5. Santa Rosa County Health Dept. Affiliation Agreement

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

6. Exceptional Student Education (ESE) Policies and Procedures

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

7. Student Records Handbook Final Copy

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

8. Digital Instruction Resources Approval Manual

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

9. High School Athletic Schedules - REVISED

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Boston noted that she is thrilled to celebrate our Teachers of the Year; she appreciates the work that Cathy Purdon (Santa Rosa Educational Foundation) did as well as the school sites.

Mrs. Sanborn shared that she was honored to be invited to judge the history fair at Camelot Academy. She also attended the virtual annual day in the legislature to become apprised of upcoming legislation or at least become aware of what may be coming.

Mrs. Ueberschaer wished all a restful spring break; this is an opportunity to recharge in order to finish strong this challenging school year.

1. Career & College Night

Mrs. Hewey announced that Santa Rosa High School will be hosting a Career & College Night open to students and their parents from Santa Rosa High School on March 10. The video of this event will be posted on the website at <https://sites.santarosa.k12.fl.us/srhs/> on March 13. Six area colleges will be included as well as military on Wednesday, March 10, including six area colleges as well as military recruiters. The video production is being created by the newly developed Media Production Class (ITV) as a public service to the Santa Rosa School District.

2. FSBA Board of Directors

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Mrs. Ueberschaer explained that an alternate is needed for the FSBA Board of Directors to serve the remainder of the term through June 30, 2021. Santa Rosa and Escambia counties alternate every two years.

The Board approved Mrs. Sanborn's nomination of Mrs. Hewey to serve as alternate for the remainder of this term (through June 2021).

O. Items from Board Attorney

School Board Attorney Terry Harmon stated that since the last Board meeting he's had a chance to talk with bond counsel (George Smith with Bryant, Miller and Olive) and get background on Santa Rosa School Board's history with the Leasing Corporation. Mr. Harmon noted that by May 1 SRSB must file the annual report to list new officers (of the Leasing Corporation). Moving forward this can be taken care of at the Reorganization meeting in November.

Mr. Smith and Mr. Walker have offered to appear at a Board meeting to

provide information on the Leasing Corporation.

Mrs. Ueberschaer requested (and Dr. Barber agreed) Dr. Barber to check on having them come to our April 6 Board meeting.

P. Items from Superintendent

Dr. Barber expressed appreciation to the Board for approving salary increases for all employee classifications. She shared that instructional employees received their retroactive pay for the 2020-21 school year last Friday and their new rate of pay will be in the next regular paycheck. Blue collar, SREA, and non-union ed support employees will receive their retroactive pay at the end of April. Administrators will receive retro pay and their new rate in April as well.

Mrs. Ueberschaer thanked Instructional Technology Services, Finance, and Human Resources for their work in getting this done and getting instructional retro pay processed before spring break.

1. Request to Schedule Board Workshop on April 6

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved Dr. Barber's request to schedule a Board Workshop on April 6 at 5:00 P.M. prior to our regularly scheduled Board meeting.

2. Request to Schedule Board Workshop on April 20

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved Dr. Barber's request to schedule a Board Workshop on April 20 at 5:00 P.M. prior to the regular Board meeting.

Q. Adjournment

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 9th day of March, 2021.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary