



Floyd C. Smith  
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## **MEMORANDUM**

TO: Dr. Karen R. Barber, Superintendent  
School Board Members

FROM: Floyd Smith

DATE: March 1, 2021

RE: Request to Advertise for Public Hearing  
*Adoption of Instructional Materials for English/Language Arts*

It is requested that the School Board approve the advertisement for a public hearing to be conducted at the School Board meeting on April 20, 2021 at 6.30 p.m. for the approval of the 2020-2021 Adoption of Instructional Materials for English/Language Arts.

I have attached a copy of the advertisement for public hearing and a list of the instructional materials which will be available for review at the Douglas A. Dillon Administrative Center in Milton, Florida from 8:00 AM to 4:00 PM, Monday through Friday, March 20, 2021 through April 19, 2021.

Your support is always appreciated in both the preparation of this document and in the enforcement of the policies established to enable us to serve our students as effectively as possible.

### **Mission**

*Preparing students for success by providing a superior, relevant education.*

### **Vision**

*Our students will be productive, successful contributors to society.*