



March 9, 2021

Dr. Karen Barber
Superintendent of Schools
6032 Highway 90
Milton, Florida 32570

Dear Dr. Barber,

Please be informed that the district recently received a deposit in the amount of \$98,551.22 from SunTrust Bank which represents the rebate for the district's VISA Card program for the year of 2020 (January thru December).

It is requested that \$2,000.00 be used to fund this year's VISA Incentive Program, which has been established to reward those School Board Personnel who have the responsibility of purchasing, paying, and monitoring their School Board VISA Program at their site.

It is also requested that \$13,000.00 be set aside for special training on P-Card administration and program expenses for the VISA Card Administrators.

Sincerely,

Judson C. Crane
JCC/bdg