

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**February 4, 2021-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Carol Boston, Mr. Charles Elliott, and Mrs. Elizabeth Hewey.*

*Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Michele Barlow, Director of Student Services, led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of January 19, 2021**

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

**1. Equity Committee Update**

*For a complete word for word transcript, please see the video. The following presentation to the Board has been condensed.*

*Dr. Barber talked about the formation of the Equity and Cultural Sensitivity Committee. Dr. Barber pointed out that the committee will be looking at large goals - including equity of hiring, excellence in classroom, and access to opportunity and high quality education for all. When all feel respected we can provide the best education possible.*

*David Gunter, Director of Labor Relations, will be facilitating the committee. Mr. Gunter came forward to present the focus and goals of the committee.*

*Mr. Gunter began by listing the committee members; he pointed out that*

anyone interested in participating should contact him. He provided an overview of where we're at in the foundation of the committee - it's a beginning; and made the following points in his presentation.

- This will be an organic committee with many parts.
- In this process we hope to serve students who are disproportionately on the margins of learning, including those whose first language is not English; who live below the poverty line; who are from minority backgrounds; who have learning differences; and who are marginalized and underserved due to their immigration status, sexual orientation, religious preferences, and geographic location.
- Major areas of focus include instructional materials and practices, equitable hiring practices, access to high quality education for all, and community support and involvement.
- Intentional development of relationships among students, teachers and staff.
- We need to provide diverse opportunities for all students and increase diversity in student and adult capacities.
- We need to identify and prioritize areas of need including curriculum, professional development, and community support and involvement.

Mr. Gunter noted that Murray Hamilton might have served on this committee but due to his untimely passing he will not be. We need people to step up and take the place of Mr. Hamilton; he was a huge community support member.

Mr. Gunter feels that the committee's thoughtful discussion with community members can lead to meaningful conversation with our students, employees, and community.

Mrs. Hewey confirmed that if a citizen wants to participate they may contact Mr. Gunter to be added to the committee.

Mrs. Ueberschaer serves on the committee and expressed appreciation to Dr. Barber and Mr. Gunter for prioritizing inclusivity; it is so important for our school district to take an honest, open look at our practices and find meaningful ways to engage all our students.

Dr. Barber concluded "this work can define who we are as a school district."

The next item was the Planning Ahead Committee which is chaired by Mrs. Ueberschaer. Dr. Barber shared that this committee was formed in the spring of 2020; we wanted to look at how we can provide education in a safe environment for our students, faculty, and staff. As we've met over

*the last nine months we've had to make revisions as others have - including the Department of Health and Center for Disease Control. We have real time information posted on our website by school site which we monitor daily.*

*Assistant Superintendent Michael Thorpe came forward to provide information on the protocol chart developed by the committee (posted on the school district Covid info website). Mr. Thorpe stated that the committee looked at many things including field trips and extracurricular activities to be sure they align with DOH guidelines. As revisions are made the committee presents the document to principals who then share it with their faculty.*

*Dr. Barber noted that this helps provide consistency from school to school; it's important that our parents have a sense of security.*

## **E. Recognitions/Resolutions/Proclamations**

### **1. Black History Month**

*For a complete word for word transcript, please see the video. The following presentation to the Board has been condensed.*

*Clark Youngblood, Curriculum Coordinator of Social Studies for the district, came forward to talk about celebrating Black History Month. Mr. Youngblood shared that Black History Month is global; it began under the administration of President Gerald Ford who urged all Americans to "seize the opportunity to honor the all too neglected accomplishments of black Americans."*

*Mr. Youngblood invited the African American Culture Club from Milton High School to come forward and introduce themselves. Alijah Moore is the club president and she spoke of the club's purpose and history. Cindy Hyman is the club sponsor. Jeffrey Mills, history teacher at Milton High, founded this club in 1990; many of its members have achieved great things. Current membership is over fifty; the club continues to promote principles and programs which inspire personal and social practices that transform people in the process to become agents for their own life.*

*Several of our schools have special activities planned to recognize and honor the contributions of African Americans. The school district website has information as well.*

### **2. 2021 Sunshine State Scholars**

*Jeff Baugus, Coordinator of Math and Science, came forward to*

recognize our 2021 high school Sunshine State Scholars. Mr. Baugus explained that the Sunshine State Scholars Program targets juniors interested in STEM related fields who hold a weighted GPA of 3.9 or higher and are on track for Bright Futures Scholarships. This year's Sunshine State Scholars are as follows:

- Lillie McCall-Strehlow - Central School
- Ethan Pensyl - Gulf Breeze High School
- Glenn Griffin - Jay High School
- Abigail Henry - Milton High School
- Leah Elliott - Navarre High School
- Elizabeth Harshany - Pace High School

Ethan Pensyl from Gulf Breeze High School will represent the district as our 2020-2021 Sunshine State Scholar and Abigail Henry from Milton High School will serve as alternate.

## **F. Public Hearing**

### **1. School Board Policy Updates**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*For a complete word for word transcript of the public hearing, please see the video.*

*Mrs. Ueberschaer announced the public hearing on the School Board Policy updates and asked if anyone would like to address the Board regarding this item. No one indicated they would like to address the Board.*

### **2. Request to Advertise Public Hearing on School Boundary Revisions**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the request to advertise for a public hearing to be held March 9, 2021, at 6:30 P.M. for revision of school boundaries.*

### **3. Coastal Connections Charter Contract**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Coastal Connections Charter contract as presented.*

*Mr. Thorpe expressed appreciation to School Board Attorney Terry Harmon for all his work on this contract.*

## **G. Public Forum- (Request to address the School Board regarding an**

item not on the agenda)

*The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. No one came forward and the Public Forum was closed.*

### ***Administrative Agenda***

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave and Temporary Duty**
  - c. 2020-2021 Annual Inspections**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
  - b. Suspensions**
  - c. School Volunteers Level 1**
- 3. Financial Items**
  - a. Budget Amendment #20/03, Bills/Payroll and Monthly Financial Statement for November 2020**
- 4. Administrative Operational Items**
  - a. Religious Venue Requests**
  - b. Field Trip Requests**

### ***Action Agenda***

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

**1. Okaloosa County School District ITB 21-04 Fire Alarm Certification & Repair 020421**

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Okaloosa County School District Invitation to Bid 21-04 Fire Alarm Certification and Repair.*

**2. DAG Agenda Items**

*The Board reviewed the status of current DAG construction projects.*

**3. Sam Marshall Architects Agenda Items**

*The Board reviewed the status of current Sam Marshall Architects projects.*

**4. McKim & Creed Agenda Items**

*The Board reviewed the status of current McKim & Creed projects.*

**5. Civil Engineering - Continuing Contract**

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the recommendation to proceed with negotiations with both McKim & Creed serving as primary Civil Engineer and Kenneth Home & Associates serving as secondary Civil Engineer firm to provide continuing contract services.*

**6. Prequalified Contractor**

*The Board approved Lego Construction Company as a Certified Educational Facility Contractor.*

**J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative appointment:*

- *Nadia Colin, Principal, East Milton Elementary, effective June 1, 2021*

*Motion to Approve was moved by Carol Boston, Seconded by Charles*

*Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative appointment:*

- *Lauren Goodin, Assistant Principal, West Navarre Primary, effective February 15, 2021*

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative appointment:*

- *Mandy King, Coordinator of Continuous Improvement, effective February 15, 2021*

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative appointment:*

- *Beth Mosley, Principal, East Bay K-8, effective March 1, 2021*

*Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative appointment:*

- *Ann Thompson, Principal, Holley Navarre Intermediate, effective March 1, 2021*

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following job descriptions:*

- *Assistant Principal, Elementary School (revised) requested by Asst. Supt. for Human Resources*
- *Assistant Principal, High School (revised) requested by Asst. Supt. for Human Resources*
- *Assistant Principal, Middle School (revised) requested by Asst. Supt. for Human Resources*
- *Assistant Principal, Technical Center (revised) requested by Asst. Supt. for Human Resources*

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following item:*

- *Summary of Proposed Changes to the Human Resources Procedure Manual*  
*Human Resources Procedure Manual (Administrative changes)*

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following items:*

- *Santa Rosa Education Association Tentative Agreement with Santa Rosa County District Schools*
- *Santa Rosa Education Association Ratification Results*
- *Santa Rosa Professional Educators Tentative Agreement with Santa Rosa County District Schools (pending ratification)*
- *United Brotherhood of Carpenters & Joiners of America Tentative Agreement with Santa Rosa County District Schools (pending ratification)*

**K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction**

**1. Early Terminations**

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

**2. Alternative Placements**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of student A21-0332-026 as recommended.*

*Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of student A21-0332-027 as recommended.*

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement of student A21-0103-023 as recommended.*

**3. Cognitively Guided Instruction PD Grant - Video Amendment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth*



*Hewey. Motion Passed by a Vote of 5 - 0.*

#### **4. High School Athletic Schedules**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

#### **L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

#### **M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services**

*None*

#### **N. Items from Board Members**

*Mrs. Boston expressed pride in the administrative appointments. She also congratulated Annie Scott of Holley Navarre Intermediate on being named Teacher of the Year.*

*Mrs. Sanborn noted that she's proud that our district has schools open and she appreciates the hard work that has been done to make that possible. She also encouraged fellow Board members to attend the virtual annual Day in the Legislature taking place on March 5.*

*Mrs. Hewey pointed out that next week Board members will be attending the FSBA School Finance Forum 1.0. Mrs. Ueberschaer added that there is a second part to this - School Finance Forum 2.0. We previously rescheduled our April 22 Board meeting to allow Board members to attend. FSBA has rescheduled the School Finance 2.0 to April 8 which means that we may be requesting (at the next meeting) to reschedule our April 8 Board meeting to April 6.*

#### **O. Items from Board Attorney**

*Mr. Harmon shared that there has been a settlement reached between a previous transportation provider and the school district. He stated that he has the settlement check in his possession. (He gave the check to Susan McCole, Assistant Superintendent for Finance.)*

#### **P. Items from Superintendent**

**1. Request to Change March 9 Board Meeting Time**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the recommendation to change the time for the March 9 Board meeting from 9:00 A.M. to 6:30 P.M. (due to a public hearing that will be on the agenda) to allow citizens the opportunity to provide input.*

*Mrs. Boston requested that we change the location as well since the public hearing item is related to school zone changes at the south end of the county. The location was changed to Woodlawn Beach Middle School.*

**Q. Adjournment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 4th day of February, 2021.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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Chairman

ATTEST:

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Superintendent and Secretary