



August 24, 2020

Mr. Joey Harrell  
Assistant Superintendent for Administrative Services  
Santa Rosa County School District  
6544 Firehouse Road  
Milton, FL 32570

Mr. Harrell:

Below is our proposed design and bid schedule for Hobbs Middle School Energy upgrades:

Phase 1 Submittal	August 24, 2020
Phase 1 Review	September 10, 2020
Phase 2 Submittal	September 11
Phase 2 Review	Week of September 14th
School Board Approval	September 24
Phase 3 Submittal	October 9
Phase 3 Review	Week of October 12th
School Board Approval	October 22
Submit to County for plans review	October 28
Project Advertise Dates	Nov 15 Nov 22 Nov 29
Mandatory Pre-Bid Conference	Nov 18
Bid Opening	Dec 3
School Board Approval	Dec 10
Notice to Proceed	Dec 17
Substantial Completion	July 23, 2021
Final Completion	Aug 20, 2021

Please let me know if this schedule meets with your approval or if we should change any dates,

Sincerely,

Mike Marshall