

Director of Purchasing and Contract Administration

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August 20, 2020

Mr. Tim Wyrosdick Superintendent of Schools 6032 Hwy 90 Milton, Florida 32570

Dear Mr. Wyrosdick:

Due to an administrative change in the Santa Rosa County School District, a property inventory audit was conducted. As of this date, the following new property custodian has accepted the controlled physical property at her location:

| New Administrator | Controlled Property (Acquired Amount) | School/Department |
|-------------------|--|--------------------------------|
| Ms. Melissa Floyd | \$140,318.00 | S.S. Dixon Intermediate School |
| Ms. Kacie Reaves | \$203,169.00 | W.H. Rhodes Elementary |

For audit purposes, please include the results of this inventory in the Board minutes

Sincerely,

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