



Getting kids to school safe, on time and ready to learn...every day.

Santa Rosa County Transportation Department

Quarterly Report December 2012

Operation Information

The chart below contains the status of drivers and monitors at each service center

Driver status	Site	Milton/ Northend	Pace	South End	Grand Total
	Reg Routes	64	42	61	167
	ESE Routes	16	8	9	33
	Total Routes	80	50	70	200
	Bench Drivers	12	12	6	30
	Routes open for bid	4	1	4	9
	LOA	3	0	3	6
	Bench after covering routes	5	11	-1	15
County Drivers		28	9	18	55
County Monitors		2	0	2	4
Durham Monitors		18	9	11	40

Driver Recruitment

Using a 10% bench ratio we are now fully staffed with bus drivers and monitors. We are continuing to recruit new drivers throughout the school year. We currently have 12 applicants in “Behind the Wheel” training. Once all of these applicants have completed their training, we will be closer to a 15% bench.

Maintenance

Fuel Average Cost Per Gallon	September 2011- November 2011 Diesel \$3.41 Unleaded \$3.04	September 2012- November 2012 Diesel \$3.17 Unleaded \$2.81
Fuel Cost	Diesel \$231,675.40 Unleaded \$38,036.48	Diesel \$182,785.37 Unleaded \$37,654.00

The Transportation Department is always monitoring fuel efficiency. We continue to evaluate corner stops and walk zones with the 400 and 1,000 ft guidelines. We continue to evaluate Park Outs (Buses being parked at the driver's home)

Our next project is to monitor excessive idling through our GPS system. We will be watching this closely throughout the coming months.

We will continue to look at all possibilities and consider any suggestions.

Fuel Consumption

September 2011- November 2011 September 2012- November 2012

Diesel 67,940 GL 57,661 GL

Unleaded 12,512 GL 13,400 GL

SAFETY

Accidents September 2011 – November 2011

Backing	Other Vehicle	Tail swing	Fixed Object	Crossing Arm	Fatality	Total Preventable
4	3	0	6	0	1	11

Preventable = 11 Non-Preventable = 3 FRO = 0

Accidents September 2012 – November 2012

Backing	Other Vehicle	Tail swing	Fixed Object	Crossing Arm	Fatality	Total Preventable
6	7	0	7	0	0	16

Preventable = 16 Non-Preventable = 4 FRO = 0

September 2012 – 10 Preventable accidents

October 2012 – 4 Preventable accidents

November 2012 – 2 Preventable accidents

We have reduced the number of accidents significantly from September to November.

We will continue to have safety as a number one priority.

Listen and Learn Action Plan

CSC	Santa Rosa, FL
Meeting date	September 7, 2012
Number of attendees	27 Milton / 37 Navarre
Meeting facilitators	Robb Bauman, Mike Goddard, John Kembrowski, Tom McBride & Erin Spalla

Pre-Meeting Survey Results

N/A

Meeting Notes/Highlights (attach additional pages if necessary)

- Windshield wipers on Thomas buses turn on sporadically – wears down the wiper blades so they are less effective when needed
- Parking lot is too dark and has deep ruts
- 5 minutes for fueling time is insufficient
- Pre-trip time is insufficient
- Zonar sequencing doesn't make sense – you are asked to verify working parts of bus before you have actually inspected them
- Safety meeting was changed at the last minute without any prior notice
- Route times are too tight, encourages drivers to rush through the route
- New Thomas C2 buses have a huge blind spot and tall seats make it difficult to see students
- Customer does not support drivers on discipline issues
- Attendance and safety bonuses were taken away
- The fence at the Pace lot is broken
- There are no employee appreciation benefits
- New applicants were not trained over the summer, put into training at school start
- There aren't enough spare buses in Navarre
- Buses come back from charter trips dirty and out of fuel
- Routing for ESE and out of district stops is inefficient
- Why doesn't Durham offer a retirement program?
- Benefit deduction schedule double deducts me when I return from holiday breaks
- In 2011 we were promised 9 weeks of retro pay but never received it
- We are charged for things under the accident policy which shouldn't be accidents
- You call us part-time drivers but we work so many hours, we are not part-time
- Parents should be educated on idling law because they think it's our choice to not idle the buses
- Paychecks aren't always ready in Navarre

- Some buses are missing brooms
- Tires depth not within legal limits

Action Plan

1. Jim Cade is contacting Thomas and will send someone to Santa Rosa to investigate the windshield wiper issue
2. Bob Downin informed customer of parking lot issues as parking lot is a customer-owned property (Customer has repaired parking lot. Work order was issued by Joey Harrell on 9/11/2012)
3. John Kemblowski will hold meeting with Bob Downin and supervisory staff to discuss pay practices specific to fueling and pre-trip (Meeting to be scheduled)
4. Bob to have safety trainer shadow a pre-trip inspection to find out which parts of Zonar sequencing need adjusting
5. Safety meetings will not be changed without providing 7-10 days' advanced notice (The remainder of the Safety meetings have been scheduled for the year)
6. Bob will announce that any employees with concerns of route times should see the router; this information will be cross referenced with Zonar data to see if the route needs adjusting (Contact Site Supervisor directly if they feel needs to be changed)
7. Bob Trinkleback will investigate blind spot issue on Thomas C2 buses (We need to do the rock and roll method and make sure mirrors are properly adjusted)
8. Bob Downin will arrange a meeting with principals to discuss discipline process and expectations on both sides.
9. Warrenville will research potential for companywide or regional attendance/safety bonus program (Under review)
10. Durham owned spare buses will be distributed equally among all Santa Rosa sites so that all employees have fair shot at receiving a Durham spare as opposed to a district spare (which has no air conditioning). Bob also will implement night-time inspections so the fleet does not have to be down while routes are running. (Distributed the spare buses)
11. Bob Downin will reinforce with customer the need for district drivers and coaches to return vehicles in the condition they received them. (We've had a meeting with Jud Crane if a bus comes back dirty or out of fuel Bob Downin needs to be contacted. Also we put a plan in place to have mechanic check bus when it comes and goes)

12. Tom will involve John Bibeault to investigate routing efficiency concerns and give additional training to CSC router (Routes will be reviewed by Jan 13)
13. Bob will present 401k refresher session at next safety meeting (Completed any question see Bob Downin)
14. Erin will discuss with Cindy and Michele the benefit deduction cycles and alternatives.
15. Robb will follow up with John Ziegler regarding retro pay in 2011 and will issue payment to all employees owed.
16. Will involve Safety Director Pat Healy to do additional training for drivers and staff on accident definition and policy (Done)
17. Robb will gather info from our anti-idling campaign to draft a communication to parents about idling
18. Paychecks will be ready in Navarre every payday (Staff meeting Thursday mornings site supervisor will bring back for Friday. If no staff meeting Bob will deliver them)
19. Bob will purchase replacement brooms from Dollar General (Brooms have been Purchased)
20. Check tire depth (All buses where checked to see if tires where 2/32 on rear and 4/32 on front with no retread on front. All tires meet requirements)

Action Plan prepared and agreed to by:

General Manager	
Region Manager or VP	
Area HR Manager	

General Communications

- **Listen and Learn**
- **Coffee with the G.M.**
- **Dispatch**
- **Meetings with Administrators and Principals**
- **Direct Hotline**
- **Office fully staffed**