

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
November 15, 2012-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mr. Hugh Winkles, Chairman, Mrs. Diane Coleman, Dr. Diane Scott and Mr. Scott Peden. Mrs. Simpson was not in attendance. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Rick Hardcastle lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. School Board Meeting Minutes Oct. 25, 2012; Nov. 6, 2012

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

Mrs. Scott brought it to our attention that since Mrs. Simpson was not in attendance at the Nov. 6, 2012 meeting, the votes during that meeting should be 4-0 and not 5-0. The minutes will be corrected on the web page and before they are printed in the official minute book. The minutes from the October 25, 2012 meeting were approved as presented.

D. Oral Written Communications

None

E. Recognitions Resolutions Proclamations

1. Children's Home Society Program of the Year: Family Resource for Santa Rosa School District

Dr. Barber and Chris Wells recognized the Children's Home Society for their assistance and help over the 10 year partnership we have with them. Examples of the referrals they receive from the school district include assistance with retention, hearing aids, truancy, student living conditions, no electricity or water, up to date contact information, students who don't show up, families being evicted, etc. They recognized JoAnne Raught, Shanna Schneider, Bele'n Parsley, Shelly Crisco, and Janice Snellgrove all from the Children's Home Society and thanked them for all they do for us.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The chairman opened the floor for the public forum and asked if anyone wanted to address the board on an item not on the agenda. There was no response and the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Board approved all Administrative Agenda items H. 1,2,3,4 as submitted below:

1. Human Resource Items
 - a. Fire and Life Safety Inspections for November Meeting
 - b. Administrative Personnel Board Agenda 11-15-12
 - c. Unpaid Leaves and Temporary Duty
2. Curriculum/Instruction Items
 - a. Suspensions - 11-15-12
 - b. Student Reassignments/Transfers
 - c. School Volunteers
3. Financial Items
 - a. Budget Amendment #13/01 (Sept. 2012), Bills/Payroll(Sept 2012), & Monthly Financial Statement (Sept. 2012)
4. Administrative Operational Items
 - a. Religious Venue Request
 - b. Facility Use Requests
 - c. Field Trip Requests

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Custodial Quarterly Report 111512

Mr. Ryan Brock, Southern Management came forward to present the quarterly custodial review. He distributed the quality control scores for each school site. All sites were graded 3 or 4. He also shared with the board a new program called QMS 24 they are going to begin to use. This is a computer based program supervisors can use to review a school site, score various areas and add comments. This will be done on a monthly basis. The program allows for reports to be run such as a graph that will show how the scores have fluctuated monthly and then calculate a yearly score.

2. DAG Architects Agenda Items

The Board reviewed the status of the current DAG Architect construction projects.

3. Pinder Martin Agenda Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

Board approved the preliminary drawings and budget estimate as submitted for the Jay High School Kitchen/Cafeteria, Band and Music Addition.

The board reviewed the status of the current Pinder-Martin construction projects.

- J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Board approved the revised "Interim Principal, All Levels" job description.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements/Expulsions Compilation

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

2. Affiliation Agreement with University Hills Health and Rehabilitation Center

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

3. Amendment to FLVS Contract for 2012-2013 School Year

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

4. Amendment to K12 Contract for 2012-2013 School Year

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

5. 2013-2014 Early Head Start/Head Start Continuation Grant Synopsis

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

6. EOY Reports

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

7. Athletic Schedules

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

8. Graduation Dates for Santa Rosa on-line students

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

9. Early Head Start/Head Start Monthly Report for October 2012

The board reviewed the Early Head Start/Head Start Monthly Report for Oct. 2012.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

None

M. Items from Board Members

Mr. Peden asked that the board reconsider gracing the two days that were lost to Tropical Storm Isaac. He mentioned that he has been contacted by a number of employees regarding the requirement they take the on-line courses.

Mr. Winkles stated that he felt since we made arrangements in advance on our calendar and employees already know they must make-up days in accordance with their contract, and that we also approved an alternate method they could use to make up time, we need to keep it as is. Dr. Scott feels that if we open the door to this, we will be asked to do it again and she felt we have offered some flexibility. Mrs. Coleman shared with the board that we have forgiven the days in the past because we were already providing more than the required instructional hours. That is not the case in the present schedule and we offered the flexibility of the on line courses.

Mr. Peden stated it wasn't just about teachers, it also affects Ed Support and Maintenance employees. Most employees were ready and willing to come to work and it was not their fault that school was called off. He also mentioned that he understands some of them do not have access to computers to take the courses.

Mr. Wyrosdick and Mr. Harrell reported they have made plans for the Maintenance employees to have access to computers. He shared that he too has had numerous e-mails some in support and some not.

Mr. Peden made the motion that the board grace the two storms days without the requirement of any kind of make-up activity. Motion died from lack of second.

Mrs. Coleman attended the Value Adjustment Board meeting, saying it was a learning process.

Dr. Scott wanted to let the board know that it was her suggestion to cut the salaries of the board members as one of the items in the list of cost cutting ideas that Mr. Wyrosdick recently sent to the board for their review.

Mrs. Coleman expressed her appreciation to our schools for their many Veteran Day activities and remembering our veterans.

N. Items from Board Attorney

Mr. Green shared with the board that he has been in contact with the surveyer about the new property the board is purchasing on highway 90. Everything seems to be going well and they are moving forward. The surveyer has been asked to produce a boundary line and he has requested title insurance. Closing on the property should be within the first two weeks of December, which will be well with our 90 day purchase agreement.

O. Items from Superintendent

1. Adopt Priorities for the 2013 Legislative Session

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

The Florida School Boards Association list of Priorities for the 2013 Legislative Session resembles our own platform and Mr. Wyrosdick recommends that we adopt them. Mrs. Scott mentioned that she and Mr. Peden attended the Gulf Breeze Education Committee meeting recently and they were surprised to hear some of the information about our funding and indicated they were willing to help get the word out. Mr. Peden said they were adamant about getting copies of these priorities. Mr. Wyrosdick has already starting distributing this information to many of the groups he has been asked

to speak to recently. Many of the civic groups support us and are willing to do what they can to help.

2. Virgin Health Miles Program

Motion to Other was moved by Scott Peden , Seconded by Diane Scott. Motion Accepted by a vote of 4-0.

Mr. Wyrosdick recommended the suspension of the Virgin Health Miles rewards program, the Energy Savings rewards and the Safety rewards and putting these funds back into the operating budget. There was some discussion regarding the contract we have with Virgin Health Miles and if it contains a contingency. Mr. Peden asked what would happen to the \$20.00 employees are given monthly if they complete both their health screenings and Personal Health Assessments.

Mr. Wyrosdick recommended the board give him more time to work on the answers to the Virgin Health questions and have Mr. Green review the contract and he will bring that portion of the discussion back to the board at a later date.

He recommended and it was approved to suspend the Energy Savings Rewards (approximately \$175,000) and the Safety Rewards Program (approximately \$347,000) and put the funds back into the operating budget. He will bring the Virgin Health Contract back to them at a future board meeting.

P. Adjournment

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 15th day of November, 2012 A. D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

CHAIRMAN

ATTEST:

Superintendent and Secretary