

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
June 18, 2020-5:00 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 5:00 P.M. with the following members present: Mr. Buddy Hinote, Chairman; Mrs. Wei Ueberschaer, Vice-Chairperson; Mrs. Linda Sanborn; Mrs. Carol Boston, and Mrs. Jennifer Granse. Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Assistant Superintendent Joey Harrell led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of June 4, 2020

Approved

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

Referencing the Governor's Executive Order Number 20-149 (Emergency Management - COVID-19 - Primary and General Elections), Superintendent Wyrosdick stated that he spoke with Santa Rosa Supervisor of Elections Tappie Villane and she does not anticipate needing schools for precinct polling locations on Primary Election Day or General Election Day.

The Superintendent then requested to adjust the order of the agenda by placing the Human Resource Action Agenda and Addendum before Public Forum.

Noting that this is a lengthy agenda and the Milton High graduation is scheduled for 8:20 later in the evening, Superintendent Wyrosdick requested that the Board designate a representative to attend the Milton High graduation if the Board meeting does not end by that time. He suggested that Mrs. Sanborn would be a good choice since Milton High is in her district. Board Chair Buddy Hinote stated that he would also like to attend. (The Board would still have a quorum if these two members were not present.)

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. Request to Advertise for Public Hearing on the 2020-2021 Code of Student Conduct

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for a public hearing on the 2020-2021 Code of Student Conduct to be held on July 30, 2020 at 6:30 P.M. at Woodlawn Beach Middle School.

2. Request to Advertise for Public Hearing on the 2020-2021 Student Progression Plan

Approved

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for a public hearing on the 2020-2021 Student Progression Plan to be held on July 30, 2020 at 6:30 P.M. at Woodlawn Beach Middle School.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. The following citizens addressed the Board.

For a complete word for word transcript of the public forum, please see the video. The following presentations to the Board have been condensed.

Karen Rothwell came forward on behalf of Whisper Creek subdivision Homeowners' Association to express her concerns regarding Pace School A. Ms. Rothwell pointed out and shared photographs of streets in the subdivision after heavy rains; she also pointed out that the streets are more narrow than would be built today.

Anita Totten came to the podium to speak about the recent social media comments of Pace High teacher Lisa Dillashaw. Ms. Totten stated that she feels Ms. Dillashaw should be terminated.

Kristopher Long came up next to talk about the Pace High teacher's comments on social media. Mr. Long referenced Florida Statute 1012.795 "upon investigation, has been found guilty of personal conduct that seriously reduces that person's effectiveness as an employee of the district school board." Mr. Long feels that the teacher should be terminated immediately; he would not want his daughters around the teacher.

Superintendent Wyrosdick stated that he appreciates Mr. Long being at the meeting. He wants Mr. Long to know and share that immediate action has been taken; there is an investigation taking place and that process is important; due diligence is taking place. The Superintendent pointed out that while the investigation is taking place the Board cannot discuss the matter.

Madelyn Gonzalez approached the podium to express her concerns with the teacher's social media post; she feels that the teacher may be moved to another location within the district and Ms. Gonzalez does not want that to happen.

Angel Long came forward and stated that she is at the meeting this evening as a mother and as a professional. Mrs. Long stated that people in a professional position are held to a higher standard; you must not allow your personal feelings to "spill out" into your profession. "Thoughts become actions." Mrs. Long feels that Mrs. Dillashaw should not be in a position where she can affect scholarships and she would not be comfortable with her child in Mrs. Dillashaw's classroom.

Jordan Smith came forward and read her statement regarding Lisa Dillashaw. Ms. Smith feels that Mrs. Dillashaw should no longer be teaching.

Joseph Valentino came up last to express his concern that Pace School A's soil report makes the site unsuitable for construction; costs will increase.

There were no further requests and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

Mrs. Ueberschaer noted that the field trip on the agenda has been canceled but requested that all field trip requests be held until field trip guidelines are in place.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leave and Temporary Duty**
 - c. 19-20 Annual Inspections**
- 2. Curriculum/Instruction Items**
 - a. Student Reassignment Requests**
 - b. School Volunteers - Level 1**
- 3. Financial Items**
 - a. Budget Amendment #19/08, Bills/Payroll and Monthly Financial Statement for April 2020**
- 4. Administrative Operational Items**
 - a. Field Trip Requests**

Action Agenda

**I. Administrative/Operational Recommendations- Joey Harrell,
Assistant Superintendent for Administrative Services**

1. Surplus 061820

Approved

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

2. RFP 20-06 Audiology Services 061820

Approved

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation of Allison Terrell for RFP #20-06 Audiology Services as the top company to be awarded. The selection committee consisted of Debbie Anderson, Director of Exceptional Student Education; Deborah Ray, Deputy Director of Exceptional Student Education; Jackie Jones, ESE Program Facilitator; and Anna Bagley, DHH Teacher.

3. McKim & Creed Agenda Items

Patrick Jehle came forward to provide information on Pace School A and other McKim & Creed projects.

Mr. Jehle referenced the previous Board meeting in which he indicated the amount of site work needed to increase outdoor activity space would affect the site package significantly. The previous estimate was \$8 million and the current opinion of cost is \$7.8 million.

He explained the options for improving the soil; either reworking what is there or cutting out and replacing. Mr. Jehle continued with information on the reason for cost increase over the Elkhart School - site work; bus queuing; parking lot size; additional curb and gutter to help control water. There are also scheduling issues. He explained that the amount of site work will make it difficult for a contractor to perform the work within the amount of time allotted on the schedule.

Mr. Hinote reviewed how we got to this point; the land was given to the school district. He pointed out that for the cost of preparing this site to be usable we could purchase another piece of property - possibly two.

Mrs. Sanborn added that even if we spend the money on this site it still may not work. She feels that it's time to cut our losses and move on to a site that is more suitable for our needs.

Mr. Jehle noted that the conditional use application for the H&H/McGrath/Holloway property on the south end will be considered by the Zoning Board on July 9. The Board of County Commissioners will consider the Zoning Board's recommendation on July 23.

4. DAG Agenda Items

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved Change Order #1 for Jay High School Fieldhouse requesting a one-day extension of time due to adverse weather during the month of May 2020.

Sandie Taunton and Dave Luttrell with DAG Architects came forward to discuss the Pace School A K8.

Mrs. Ueberschaer asked if we find another school site would changes to

the plans be considered change orders. Ms. Taunton responded that not knowing what the site may look like it's not possible to say what potential changes may occur in school building plans/costs. Mrs. Boston noted that the geographic area in which we live any site of that size may likely have challenges. Mr. Luttrell responded that the current School Site A has more than it's share of issues.

Superintendent Wyrosdick stated that his comments at the last Board meeting regarding how the property was acquired were inappropriate. The people who gave us the land had the school district's interests at heart.

Mrs. Ueberschaer asked if we have a piece of property donated do we go through the hearing process? The Superintendent responded that we do; the property will have to be evaluated for suitability as a school site.

Mr. Hinote noted that one reason we wanted to use the donated property is expediency; we need to build a school as soon as possible but we don't want to make a poor decision based on expediency.

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0. The Board approved the Superintendent's recommendation that the property be withdrawn at this time for use as a school site and requested that we actively seek additional properties that may be purchased or donated to us.

**5. Santa Rosa County District Schools Comprehensive
Emergency Management Plan 2020**

Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

6. Gulf Breeze Chamber Property Proposed Sale

Approved

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0. The Board approved the request to advertise for a public hearing to be heard at the July 23 Board meeting for the sale of one acre (Gulf Breeze Chamber).

7. Direct Purchasing Change Orders

Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0. The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These

decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- East Bay K-8 School
Culpepper Construction
\$804,344.34
- Jay High - Baseball/Softball Fieldhouse
A. E. New Jr.
\$11,327.44

**J. Human Resource Recommendation- Conni Carnley,
Assistant Superintendent for Human Resources**

1. Action Agenda

Approved

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.
The Board approved all employee administrative leaves as submitted (pending investigation).*

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
The Board approved the following job description revisions as submitted:*

- Food Service Compliance Officer
- TSA, Director of the Navarre Beach Marine Science Station
- TSA, School Group Coordinator for the Navarre Beach Marine Science Station

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.
The Board approved administrative recommendations for 2020-2021.*

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.
The Board approved the following administrative appointment.*

- Jennifer Gardner, Assistant Principal, Hobbs Middle, effective July 1, 2020

*Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
The Board approved the following administrative appointment.*

- *Kimberly Crate, Assistant Principal, Jay Elementary, effective July 1, 2020*

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.
The Board approved the transfer of Mary Grace White, Assistant Principal at Pea Ridge Elementary, to Assistant Principal at S. S. Dixon Primary, effective July 1, 2020.*

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.
The Board approved the transfer of Melissa Baxley, Assistant Principal at Santa Rosa Adult, to Assistant Principal at King Middle School, effective July 1, 2020.*

*Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.
The Board approved the appointment of Michele Barlow as Director of Student Services, effective September 1, 2020.*

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.
The Board approved the employee unpaid suspension as recommended.*

**K. Curricular and Instructions Recommendation – Bill Emerson,
Assistant Superintendent for Curriculum and Instruction**

1. Early Terminations

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

2. LASR Referral Billing

Approved

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

3. Continue School Messenger Services Year 3

Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

4. District-wide Progress Monitoring Tools for 2020-2021

Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

- 5. CareerSource Escarosa Annual Contract Renewal 2020-2021**
Approved

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

- 6. 2020-21 Title III ESOL Grant Synopsis**
Approved

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

- 7. 2020-21 Title III Immigrant Grant Synopsis**
Approved

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

- 8. Grant Synopsis for School Board ESSER CARES Act Toolkit 20-21**
Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

- 9. Grant Synopsis for School Board GEER Summer Recovery Toolkit 20-21**
Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

- 10. 2020-21 Reading Plan Synopsis**
Approved

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

- 11. Frontline Agreement Renewal**
Approved

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

- 12. FAD Budget Request 2020-21**
Approved

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

**L. Financial Recommendations – Susan McCole,
Assistant Superintendent for Finance**

There were no financial recommendations.

Superintendent Wyrosdick noted that the Governor passed the budget yesterday; we are waiting to see what it looks like.

**M. Information Technology Services Recommendations – David Hicks,
Assistant Superintendent for Information Technology Services**

None

N. Items from Board Members

Board members are looking forward to graduations; glad that we're able to have the graduation ceremonies.

1. 2020 Value Adjustment Board

Approved

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved and agreed that the citizen business representative for the Value Adjustment Board will be Mr. Ed Carson and the School Board representative will be Mrs. Linda Sanborn.

O. Items from Board Attorney

None

P. Items from Superintendent

1. 2020-2021 Planning Committee Recommendations

For a complete word for word transcript please see the video. The following presentation to the Board has been condensed.

Superintendent Wyrosdick introduced the "Planning Team Recommendations for Reopening Schools SY 2020-21" as we transition

in the auspices of Covid 19. This will be challenging but also offers opportunity as we look at how we move forward and how we educate. The Superintendent spoke of the amazing work the Team has done with very quick turnaround. Our goal is to operate at full capacity on August 10 in a way that protects our students, employees, and community members.

Daniel Hahn, Director of School Safety, Chair of the Logistics and Operations Subcommittee, came forward. Mr. Hahn stated that this is not just a school problem - it is a community problem which will require heavy communication. Screening will be critical; questions will be posted at school/site entry. Employees will have temperature checks or acknowledge that they have self-checked before coming to school. Students will be assessed with questions daily and will be temperature screened with a goal of 100% checks weekly. Parents are encouraged to check students' temperatures at home before coming to school. Staff and students are highly encouraged to wear masks to school; this is especially encouraged for bus riders.

Volunteers, vendors, and visitors will be screened using the same questions and will be limited based on need.

Mass gatherings during the day (i.e., pep rallies) will be limited to outdoor venues and follow current capacity FLDOH guidelines.

We will continue to have emergency drills per state law but they will be modified.

Laura Austin, Principal of the Blended Academy, presented the Curriculum and Instruction section. Mrs. Austin stated that parent choices for the coming year include continuing their child's education in the zoned brick and mortar school, registering the student for Virtual School with Santa Rosa Online, or registering them with the Home Education office. There will be blended distance learning days which will be helpful when a teacher or student is out for a period of time. Platforms are currently being reviewed but the sub-committee is looking at companies which we already contract with since we know they have been vetted and they are standards based. The platform selected will have built-in assessments. Once the platform is decided upon we will look at professional development training; the hope is that they may already have that in place. There will be training for students and parents utilizing family nights.

The sub-committee has had discussion with David Hicks, Assistant Superintendent for Information Technology Services, regarding devices and what is allowed in our district.

Learning gaps are anticipated since students have not been in school for five months; we must have a "curriculum with catch up." The next step is to communicate with parents on placement of their child/children.

It's important that ESE students receive the same services and ACCESS students' needs be met through virtual education.

CTE implementation provides some challenges finding the best learning platform.

Mrs. Austin continued that mental health concerns should be addressed for students and employees; the Governor's Emergency Education Relief Fund and CARES Act will help with this.

Mrs. Granse asked about the purpose of distance learning days; Mrs. Austin responded that this is about more than this incident of required online learning. Students should know how to upload documents, respond to emails, and become familiar with the platform. Mrs. Granse also had concerns about the amount of professional development that will be needed. Mrs. Austin stated that the committee is also concerned but the curriculum will be provided and there will also be some teacher autonomy. A substitute teacher will be able to step in and teach within the module.

Pam Smith, Coordinator of Risk Management, presented the section on Contract Services. Ms. Smith stated that our contract groups have agreed to follow our safety protocol. She also talked about cohort seating for students (including lunch) by grade level as well as social distancing (any degree of social distancing is better than none). ESE buses with medically fragile students will require extra precautions. The subcommittee recommended cleaning buses after morning and afternoon runs.

CARES funds will be utilized for some of the extra cleaning measures. Four hours of additional day porter custodial help may be added for pre-determined additional cleaning; hand sanitizers may be added for high traffic areas; and ABM cleaning supplies may be offered to faculty who desire to do additional cleaning in their own rooms.

Staff EZ (sub provider for teachers and paraprofessionals) will communicate to their employees to stay home if sick and the importance of hygiene protocols. They will encourage employees to provide their own face mask but Staff EZ will provide if needed. They will track and block subs from assignments if they have been ill until they can safely return and will cohort subs for schools.

Staff EZ will work with the school district to train more substitutes on

virtual instruction. The number of Staff EZ employees who are 65 years or older is a concern. Staff EZ suggested limiting temporary duty for the first few months to build up the number of subs.

Mrs. Sanborn noted that much work has gone into this; if these recommendations are implemented it will cut down on other illnesses as well.

In closing, Superintendent Wyrosdick shared that he will be discussing this with staff over the next few weeks. He noted that the transition to the digital age needs to be intentional; he mentioned the parents who served on this committee - "they were a joy to work with."

The Superintendent requested that the subcommittees be allowed to continue their work; to branch out to school sites.

Mrs. Ueberschaer served as the School Board representative on the committee. She stated that it was a monumental task but the team went above and beyond; through it all they were in constant contact with resource agencies including the Department of Health, guidance by the Governor, and the Department of Education.

Mrs. Ueberschaer reassured teachers that during the blended digital learning days teachers will still have access to their classroom. The difference is a platform will be provided that will have curriculum to help teachers along. This will also provide equity; the lesson provided at Berryhill Elementary will be the same one provided at Gulf Breeze Elementary.

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
The Board approved the Superintendent's request to approve the plan and allow the Planning Team to continue their work.*

Q. Adjournment

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 18th day of June, 2020.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary