

Asst. Superintendent/Human Resources

6032 Highway 90 Milton, Florida 32570-6706

Phone: 850/983-5030 Facsimile: 850/665-0843

E-mail: CarnleyC@santarosa.k12.fl.us

DISTRICT 5



# **ACTION AGENDA**

February 20, 2020

#### **MEMORANDUM**

TO: Mr. Tim Wyrosdick, Superintendent of Schools

FROM: Conni L. Carnley, Assistant Superintendent for Human Resources

RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

### ADMINISTRATIVE APPOINTMENTS

NONE

#### II. DISCIPLINARY ACTIONS

1. UNAPPROVED LEAVES NONE

## 2. OTHER DISCIPLINARY ACTIONS

NONE

### III. OTHER ADMINISTRATIVE ACTIONS

NONE

### IV. JOB DESCRIPTIONS

- 1. Director of Purchasing and Contract Administration (revised), requested by Asst. Supt/Admin Services
- 2. Purchasing Manager (revised), requested by Asst. Supt/Admin Services

## V. OTHER ITEMS

- 1. Santa Rosa Professional Educators Contract Ratification results
- Memo of Understanding between The Santa Rosa Professional Educators and Santa Rosa County School Board