

# Santa Rosa County School District Head Start/ Early Head Start/Voluntary Pre-Kindergarten Programs

## Monthly Report for the months of November and December 2019

Submitted to the School Board  
From Mrs. Dawn Alt, Director of Pre-K Programs

### PROGRAM DESIGN AND MANAGEMENT (PDM)

The Policy/School Advisory Council met on November 1 and December 13. The council engaged in School Readiness training, Parent, Family and Community Engagement training, and received reports from each service area specialist. In November, the council approved funding for the New Baseline Non-Competing Grant FY 2020-2021, Training & Technical Assistant Plan, and the Transportation Waiver Request.

### Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities

- Attendance

Attendance information reported to the Office of Head Start was as follows:

<u>November</u>	<u>December</u>
Early Head Start – 84%	Early Head Start – 83%
Head Start – 87%	Head Start – 88%
VPK – 88%	VPK – 89%

### Fiscal

- The Head Start/Early Head Start program submitted the Baseline Grant for 2020-2021 budget period via the Head Start Enterprise System (HSES) on 11/18/2019.
- The approved annual funding amount for the Baseline Grant 2020-2021 budget period is for the enrollment of 220 Head Start students and 40 Early Head Start students for the total amount of \$2,698,317. This amount reflects the Head Start/Early Head Start Federal Funded Program Operations and Training/Technical Assistance.
- The following seven schools in Santa Rosa County receive Head Start/Early Head Start funds for Pre-K:
  1. Bagdad Elementary School
  2. Berryhill Elementary School
  3. Central School
  4. East Milton Elementary School
  5. Jay Elementary School
  6. T.R. Jackson Pre-K Center
  7. West Navarre Primary School.

### EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

### Education

- The teachers conducted the Parent/Teacher conferences with individualized information from ASQ's, Dial- 4 screenings and data from Galileo about the students' progress with the parent during the month of November in accordance with the HSPPS 1304.34 b (6).
- Education and Child Development Program Services Area hosted the “**Transition to Kindergarten Summit Santa Rosa**” in connection with The Early Learning Coalition on November 12, 2019 with guest speakers Denise Bishop and Brooke Brunner discussing a collaborative approach to Kindergarten Transitions.

- The Education Area held a CAP (Curriculum, Assessment, and Planning) training for staff Professional Development with S. Shelton, S. Benware, R. McKeithen, and L. Bott presenting information about Literacy activities, math strategies, and conscious discipline information.
- Education Area held the Readiness Team Meeting on November 8, 2019. The Readiness goals were discussed. The Readiness Team will meet two more times this year to discuss the progress towards meeting the Kindergarten Readiness goals.

#### Approaches to Learning Readiness Goal

**Students will develop skills and behaviors that prepares them for learning.**

Head Start 4's	Head Start 3's	EHS
39%	23%	6%

#### Cognitive Readiness Goal

**Students will use number concepts and operations, scientific inquiry, and reasoning to explore and solve problems.**

Head Start 4's	Head Start 3's	EHS
29%	13%	19%

#### Literacy Readiness Goal

**Students can organize and produce multiple sentences on a topic, answer questions, and identify letters, and the sounds they make.**

Head Start 4's	Head Start 3's	EHS
40%	14%	28%

#### Physical Readiness Goals

**Students understand rules for safety.**

Head Start 4's	Head Start 3's	EHS
49%	34%	16%

#### Social & Emotional Readiness Goals

**Students understand basic problem-solving techniques and how to resolve conflicts with others.**

Head Start 4's	Head Start 3's	EHS
56%	44%	15%

- ***Santa Visit at TRJ*** was held on the morning of December 10th in Storyville. All students received a Candy Cane and a book from Santa.
- ***'Twas the Night to Read A Good Book*** event on December 10<sup>th</sup> in the evening with Sharrell Ethridge (recently retired Education Service Area Specialist) as guest reader. The students enjoyed milk with cookies, listening to "Twas the Night Before Christmas" and singing Christmas carols with Rod Gracey and staff. The students participated in making Christmas craft and playing Snowman games.

#### Environmental Health and Safety, Nutrition and Dental

- All 7 Head Start sites are in compliance with their School-Site Safety Reporting.
- A fire drill was conducted on November 6<sup>th</sup>.
- A Threat Assessment Team meeting was held on November 14<sup>th</sup>.
- A school wide Lockdown was conducted on November 21<sup>st</sup>.
- Mr. Gracey attended a School Health Advisory Council meeting on December 11<sup>th</sup>.
- A fire drill was conducted on December 17<sup>th</sup>. An alternate route was used during this drill.

## Nutrition

- On November 14<sup>th</sup>, we had a Parent Crock Pot Cooking class. JoLynn Peoples from the Santa Rosa County Extension office was the instructor. We had seven parents and six staff to attend the class. All participants seemed to really enjoy the class.
- On December 11<sup>th</sup>, we had our annual "Make It & Take It" parent workshop. JoLynn Peoples from the Santa Rosa County Extension office was the instructor. We had great participation from parents and staff. All participants seemed to really enjoy the workshop which included healthy recipes, arts and crafts, and cake making demonstration.
- Lunch and Breakfast Recap and Reconciliation Totals for November and December:

<b>T.R. Jackson Pre-K</b>	<b>Total # Free/Reduced</b>	<b>Total # Paid</b>	<b>GRAND TOTAL</b>
<b>BREAKFAST</b>			
NOVEMBER	(F) 2,198 (R) 27	15	2,240
DECEMBER	(F) 2,063 (R) 27	13	2,103
<b>LUNCH</b>			
NOVEMBER	(F) 2,213 (R) 25	15	2,253
DECEMBER	(F) 2,029 (R) 27	13	2,069
GRAND TOTAL			8, 665

## Dental

- All Head Start and Early Head Start classes have now completed their initial dental trips. Students will now begin the treatment phase of their dental program. We will be monitoring, tracking, and following up on those students needing treatment.
- School (TRJ) Clinic Totals:** Registered Nurse – Holly Ledbetter

	<b>NOVEMBER 2019</b>	<b>DECEMBER 2019</b>	<b>YEARLY TOTALS</b>
<b>TOTAL MEDICATIONS ADMINISTERED</b>	53	45	<b>202</b>
Minor Injuries	38	22	168
Major Injuries	0	0	0
<b>TOTAL FIRST AID ADMINISTERED</b>	38	22	<b>168</b>
Physical Complaints	99	89	487
Intentional Injuries	0	0	0
Chronic Conditions	0	0	0
Head Lice & Scabies (screening only)	12	20	46
Head Lice & Scabies (positives only)	1	3	4
Other	22	10	302
Medication Intake	8	2	35
<b>TOTAL PARAPROFESSIONAL VISITS</b>	233	191	<b>1244</b>
<b>Dispositions</b>			
Returned to Class	196	162	1047
Sent Home	29	27	162
Medication Intake (to the clinic)	8	2	35
Emergency Response (911)	0	0	0
<b>TOTAL DISPOSITIONS</b>	233	191	<b>1244</b>

(The AED is checked and documented weekly by our Registered Nurse)