



Conni L. Carnley  
Asst. Superintendent/Human Resources  
6032 Highway 90 Milton, Florida 32570-6706  
Phone: 850/983-5030  
Facsimile: 850/665-0843  
E-mail: CarnleyC@santarosa.k12.fl.us

---

## ACTION AGENDA

December 12, 2019

### MEMORANDUM

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

#### I. ADMINISTRATIVE APPOINTMENTS

NONE

#### II. DISCIPLINARY ACTIONS

##### 1. UNAPPROVED LEAVES

NONE

##### 2. OTHER DISCIPLINARY ACTIONS

NONE

#### III. OTHER ADMINISTRATIVE ACTIONS

NONE

#### IV. JOB DESCRIPTIONS

1. Enterprise System and Database Administrator (new) requested by Information Technology Services
2. Assistant Coach (revised) School Based
3. Head Coach (new) School Based
4. Supplemented Content Coordinator: Band (new) requested by Instructional Services
5. Supplemented Content Coordinator: Choral Music (new) requested by Instructional Services
6. Supplemented Content Coordinator: Elementary Art (new) requested by Instructional Services
7. Supplemented Content Coordinator: Secondary Art (new) requested by Instructional Services

#### V. OTHER ITEMS

NONE

DISTRICT 1  
Linda Sanborn

DISTRICT 2  
C. Buddy Hinote

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

DISTRICT 5  
Wei Ueberschaer