

# Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

Monthly Report for October 2019  
Submitted to the School Board  
From Mrs. Dawn Alt, Director of Pre-K Programs

## PROGRAM DESIGN AND MANAGEMENT (PDM)

The Policy/School Advisory Council met on October 11. Council members engaged in training on the New Non-Competitive Baseline Grant and the Training/Technical Assistance (TTA) Plan. They also discussed the Head Start Program Performance Standard 1303.72(a)(4) that requires there be at least one monitor on a bus that transports Head Start children and each service area specialist gave a report on their respective area.

### **Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities**

- Attendance  
Attendance information reported to the Office of Head Start was as follows:
  - Early Head Start – 86%
  - Head Start – 89%
  - VPK – 91%
- Disabilities
  - Head Start has 33 (15%) students that have an IEP
  - Early Head Start has 7 (17%) of students with an IFSP

### **Fiscal Report**

- The Head Start/Early Head Start Program Management Team worked to finish the New Five Year Baseline Grant Application for the 2020-2021 budget period. The Grant and the T/TA Plan will be submitted for approval at the November Policy Council meeting and the November School Board meeting. The application for the Head Start/Early Head Start grant must be electronically submitted to the Office of Head Start through the Head Start Enterprise System by December 1, 2019.

## EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

### **Education**

- The Head Start teachers completed the Galileo Assessments and are preparing for Parent Conferences in November.
- The teachers and children enjoyed a field trip to the Holland Farms where they went on a “Hay Ride” around the pumpkin patch and each child picked a pumpkin.
- TR Jackson held its annual Storybook Character Parade on October 31<sup>st</sup>. Due to inclement weather, the Milton High School Pep Band played music in the TRJ Café while the children and staff paraded around dressed as characters representing some of their favorite books.
- During the Storybook Character Parade, we had the pleasure of welcoming a military parent back to the United States and to his family after a long deployment.

### **Environmental Health and Safety**

- All 7 Head Start centers are in compliance with their School-Site Safety Reporting.
- The fire drill for TR Jackson was conducted on October 22<sup>nd</sup>.

### **Nutrition**

- National School Lunch Week was observed October 14<sup>th</sup> through 18<sup>th</sup>. On Friday, TRJ parents were invited to join us for lunch! The Florida Extension Office and the Florida Department of Health had special activities throughout lunch which made the day even more special! All the students, staff, and parents got to CRUNCH-DOWN on some locally grown corn!
- Lunch and Breakfast Recap and Reconciliation Totals for October:

<i><b>T.R. Jackson Pre-K</b></i>	<i><b>Total # Free/Reduced</b></i>	<i><b>Total # Paid</b></i>	<i><b>GRAND TOTAL</b></i>
BREAKFAST	(F) 3,289 (R) 41	21	3,351
LUNCH	(F) 3,268 (R) 41	21	3,330
<b>GRAND TOTAL</b>			<b>6,681</b>

### Dental

All Head Start and Early Head Start classes have now completed their initial dental trips. Students will now begin the treatment phase of their dental program. We will be monitoring, tracking, and following up on students who need treatment.

School (TRJ) Clinic Totals: Registered Nurse – Holly Ledbetter

	OCTOBER	YEARLY TOTALS
<b>TOTAL MEDICATIONS ADMINISTERED</b>	49	104
Minor Injuries	44	108
Major Injuries	0	0
<b>TOTAL FIRST AID ADMINISTERED</b>	<b>93</b>	<b>212</b>
Physical Complaints	128	299
Intentional Injuries	0	0
Chronic Conditions	0	0
Head Lice & Scabies (screening only)	2	14
Head Lice & Scabies (positives only)	0	0
Other	43	270
Medication Intake	8	25
<b>TOTAL PARAPROFESSIONAL VISITS</b>	<b>274</b>	<b>820</b>
<b>Dispositions</b>		
Returned to Class	218	689
Sent Home	48	106
Medication Intake (to the clinic)	8	25
Emergency Response (911)	0	0
<b>TOTAL DISPOSITIONS</b>	<b>274</b>	<b>820</b>

The AED is checked and documented weekly by our Registered Nurse

## **PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)**

### PFCE Parent Conferences

We conducted our first PFCE Family Make Up Conferences and had good attendance. Many of our families due to work, school and personal schedules are unable to participate in conferences during the scheduled days and times. This year we added a makeup day to allow these parents a chance to participate. Over 75% of the families that had not yet participated attended the conference improving our family participation to over 90%. We plan to continue to offer these conferences a few times a year for families that are enrolled in the program throughout the school year.

### Head Start Parent Committee

We held our first Parent Committee meeting of the 2019-20 school year. Parents shared many great ideas of things they would like to do to help improve parent engagement throughout the program. Part of the discussion included ways our families could help promote and recruit new families for the program throughout the year and also through targeted activities in the Spring.

### Conscious Discipline Conference

Lee Bott, Social Emotional Development Specialist, and Rebecca McKeithen, Head Start Teacher East Milton Elementary attended a Conscious Discipline conference specifically addressing the impact of trauma in early childhood and how to respond to its impact in the classroom. The conference was led by Dr. Becky Baily, author of Conscious Discipline, and Kim Jackson, Conscious Discipline Master Instructor. The conference was informative and packed with great approaches to bring back to our classrooms. Head Start staff will be receiving training based on the conference during our Curriculum Assessment, and Planning (CAP) meeting in November.