

MEMO

TO: Tim Wyrosdick, Superintendent

School Board Members

FROM: Conni Carnley

DATE: October 24, 2019

RE: Notice of Electronic Signature Implementation

Beginning the 2019-2020 school year, Santa Rosa County school personnel contracts will implement the utilization of an electronic signature afforded by School Board Policy 7.38.

The utilization of the electronic contract will allow for automation of the school personal contract process. The Human Resources Department will pilot the process with a small selection of schools prior to implementation district wide to ensure successful deployment of the process.