

Amendment 1 to Contract for Services Agreement

Institution/Organization ("SPONSOR") SANTA ROSA COUNTY SCHOOL BOARD 6032 Hwy. 90 Milton, FL 32570	UNIVERSITY OF WEST FLORIDA ("UNIVERSITY") Acting for and on behalf of The University of West Florida Board of Trustees, a public body corporate Research Administration and Engagement 11000 University Parkway Pensacola FL 32514-5750 FID #: 59-2976783		
Contract Period of Performance 07/01/2019 – 06/30/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Amendment No. 1</td><td style="width: 67%;">Award Funding Action(s) Original Award \$109,883 Amendment 1: \$ <u>11,385</u> Total Award: \$121,268</td></tr> </table>	Amendment No. 1	Award Funding Action(s) Original Award \$109,883 Amendment 1: \$ <u>11,385</u> Total Award: \$121,268
Amendment No. 1	Award Funding Action(s) Original Award \$109,883 Amendment 1: \$ <u>11,385</u> Total Award: \$121,268		
Project Title Santa Rosa Tutoring/Mentoring 2019-2020	UWF Grant Number: 215078		

Amendment(s) to Original Terms and Conditions

This Amendment 1 applies to the Contract for Services Agreement originally dated July 23, 2019 and any subsequent amendments entered into by Sponsor and University for the period of performance and the amount(s) shown above. The purpose of this Amendment 1 is to:

1. Award \$11,385 in additional funds
2. Amend Total award to \$121,268
3. Delete Attachment 1 and replace it with the attached Revised Attachment 1
 - a. Increase the number of tutoring hours per week from 123 to 135 as shown on the Revised Attachment 1
 - b. Increase the total cost per week from \$2,829 to \$3,105 as shown on the Revised Attachment 1

Except as expressly modified by this Amendment 1, all other terms and conditions of the original Contract for Services Agreement shall remain in full force and effect.

By Authorized Official of SPONSOR:

Tim Wyrosdick
Superintendent of Schools

Date

By Authorized Official of UNIVERSITY:

DocuSigned by:


Matthew Schwartz, Ph.D.

10/01/2019

EE54FB85E706412...
Matthew Schwartz, Ph.D.

Assistant Vice President
Research Administration and Engagement

Date

Approved for form and legality:

DocuSigned by:


OFFICE OF THE GENERAL COUNSEL

10/01/2019

40C10B2F0D994D7...
University Counsel

**AMENDMENT 1
ATTACHMENT 1
STATEMENT OF WORK AND SCHEDULE OF COMPENSATION**

This is a ☐ cost reimbursable ☒ fixed price ☐ fixed rate contract for services in an amount not to exceed \$121,268 to cover costs associated with the project identified on the previous page and as shown on the following University proposal and/or quotation.

The following deliverable items are due pursuant to the timetable identified below. The numbered invoice for each report or deliverable shall be sent concurrent with the period of performance corresponding to the deliverable on the due date shown.

REPORT/DELIVERABLE	DATE DUE	AMOUNT
Quarterly Report of Hours Worked by Mentor/Tutor Students	By 15 th of the month following the end of each quarter	Costs incurred not to exceed total of \$121,268

University's Tasks:

The University will supply personnel to accomplish the scope of work at the price in the proposal/cost quotation as shown below.

Project Description

The University of West Florida will provide student research assistants to conduct early reading intervention tutoring, mentoring, and research activities agreed upon by the principal investigators (technical contacts as shown in Attachment 2). Student hours are estimated to be 135 hours per week for a total of 39 weeks to be consistent with the University's 9-month academic year calendar (08/08/2019 to 05/07/2020). In addition, the University will assign a liaison to provide supervision of the students for assigned activities and administrative support. Total costs per hour of student research assistants and administrative support time inclusive of all salary, fringe and administrative costs is \$23.00 per hour. Additional hours may be added in increments of 10 as an option at the same cost per hour.

Costs are estimated at \$23.00/hour x 135 hours per week x 39 weeks for a not-to-exceed amount of \$121,268. Funding may be provided in multiple purchase orders as required by schools at the discretion of the District. Costs will be billed at the hourly rate for actual hours worked under each funding authorization.

To be eligible for employment or assignment to this project, students must meet the minimum qualifications of paraprofessional, as required by NCLB (2 years of college-level preparation, an A.A. degree, or passing a "rigorous exam") and all UWF personnel must comply with the Santa Rosa County School District procedures for Fingerprint Procedures for Contract Vendors under the Jessica Lunsford Act as amended July 1, 2007 incorporated here as Attachment 4 and included in its entirety. Each tutor will be responsible for paying the required fee for the fingerprinting costs as a condition of employment.

REVISED ATTACHMENT 1 (continued)

DESCRIPTION	HOURLY RATE	FRINGE @ 9.85%	SALARY & FRINGE COSTS	ADMINIS- TRATIVE COST @ 15%	TOTAL COSTS PER HOUR	TOTAL FOR 135 HOURS PER WEEK	TOTAL FOR 39 WEEKS NOT TO EXCEED
Student Tutors estimated to be between 10-30 hours per week.	\$18.20	\$1.80	\$20.00	\$3.00	\$23.00	\$3,109	\$121,268 (rounded)

NOTES: Costs are estimated for a total cost of \$23 per hour for 135 hours per week for a period of 39 weeks for a total cost not-to-exceed \$121,268. Invoices will provide breakdown of actual hours worked during billing period. Sponsor and University will review number of remaining hours authorized on a quarterly basis when invoices are submitted and adjust by a modification to this Agreement if required. Total cost of tutoring is not to exceed \$121,268 unless this contract is amended by both parties.