

MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
October 25, 2012-6:30 PM

A. Call to Order and Roll Call

***The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Hugh Winkles, Chairman, JoAnn Simpson, Vice-Chairman, Diane Coleman, Dr. Diane Scott and Mr. Scott Peden. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.***

B. Pledge of Allegiance

***The Chairman called the meeting to order and Mrs. Simpson lead us in the Pledge of Allegiance to the Flag and in a moment of silence.***

C. Approval of Minutes

1. School Board Meeting Minutes September 27, 2012

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

D. Oral Written Communications

1. Schedule November 15, 2012 School Board Meeting

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

***The board approved adding two new meetings for November. A Special Meeting will be held Nov. 6th at 9:00 a.m. for the exclusive purpose of selecting a law firm to represent us in the BP litigation and a regular meeting was scheduled for Nov. 15th, 2012 at 9:00 a.m. The meeting on November 20, 2012 will be for the purpose of Re-Organization of the Board and Oath of Office Ceremony.***

E. Recognitions Resolutions Proclamations

1. Santa Rosa Art and Culture Foundation "Fine Arts Teacher of the Year"

***Toni New, Art Coordinator came forward and asked Lynn Cacace to join her. She presented Mrs. Cacace with the "Fine Arts Teacher of the Year" award.***

2. Jud Crane - Innovative Idea Award from Food Service

***Leslie Bell came forward and explained that Jud Crane was nominated and awarded the Innovative Idea Award during the fall Nutritional Conference. He was nominated for his idea of a "teacher tasting" to encourage teachers to eat healthier and if students are watching the teachers eat healthier, they might be inclined to do the same.***

3. Parent Involvement Pledge

***Dr. Barber came forward and asked the audience to help recite the Parent Involvement Pledge. November is "Parent Involvement Month."***

F. Public Hearing

***None***

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

***The chairman opened the floor for the public forum and asked if anyone wanted to address the board on an item not on the agenda. There was no response and the forum was closed.***

#### *Administrative Agenda*

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Scott , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

***Board approved all Administrative Agenda items H. 1,2,3,4 as submitted below:***

1. Human Resource Items
  - a. Administrative Personnel Board Agenda
  - b. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests
  - c. Fire and Life Safety Annual Inspections
  - d. Substitute Teacher/Ed Support List
2. Curriculum/Instruction Items
  - a. Volunteers
  - b. Suspensions
  - c. Reassignment Requests
3. Financial Items
  - a. Monthly Financial Statements and Bills/Payroll for July and August 2012
4. Administrative Operational Items
  - a. Facility Use Requests
  - b. Field Trip Requests
  - c. Religious Venue Request

#### *Action Agenda*

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

***Board approved the following purchasing items I. 1,2,3,4,5,6 as submitted.***

***Approval was given on request for \$1,100.00 (out of e-rate rebate check) to be used to fund this year's e-rate training program which is held each year by the Universal Service Administrative Company (USAC).***

1. RFB 12-08 Carpet and VCT 102512
2. RFP 12-09 Garbage Removal
3. RFP 12-11 Print Shop Paper 102512

4. ERATE 102512
5. Property Control 102512
6. Surplus List 102512
7. Food Service Quarterly Report 10.25.12

***Leslie Bell, Sodexo came forward and reviewed the quarterly food service report. She began by reviewing some new changes in the Healthy Hunger Free Kids Act (HHFKA). Sodexo has reviewed all the requirements and is preparing certification for \$.06 reimbursement.***

***She reminded everyone that Sodexo provides Summer Food Meals free of charge to any child 18 or under. They provided 23,864 breakfast meals and 28,095 lunches this past summer. She reviewed some of the pictures taken last month as they celebrated National School Lunch Week, October 15-19th. Also the board saw pictures of the newly renovated Milton High School and Holley Navarre Intermediate cafeterias.***

***Sodexo is working on "breakfast carts" and "curb side service" to provide breakfast for students arriving late to school. They will be able to quickly pick something to eat and not have to necessarily go by the cafeteria on their way to the classroom.***

8. Transportation Quarterly Report 10.25.12

***Mr. Robb Bauman, Regional Manager of Durham came forward to address some concerns about safety the board expressed during their last meeting. Durham has sent a team of people to Santa Rosa County for a Safety Initiative Overview. He reviewed the Safety Initiative Update starting with their Objectives, the Actions Taken and the Current Status. The board asked Mr. Bauman if they rode with the drivers while they were here and also if this is a one time visit/evaluation. Mr. Bauman***

***confirmed they did ride with the drivers for the evaluations and that drivers receive annual evaluations and ongoing safety training.***

***Mrs. Coleman stated she appreciated them coming in and checking on our issues as promised. Mr. Bauman thanked Joey Harrell and Jud Crane for their assistance the last six weeks.***

9. DAG Architects Agenda Items

***The board reviewed the status of the current DAG Architect construction projects.***

10. Pinder Martin Agenda Items

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

***Board approved the following change order(s):***

***\*West Navarre Intermediate 5 Classroom Addition***

***Deduct \$890.00 for providing CPVC Fire Sprinkler piping in lieu of steel piping***

***\*Holley-Navarre Intermediate Classroom Addition***

***Eleven (11) days additional time due to inclement weather***

***The board reviewed the status of the current Pinder-Martin construction projects.***

11. DIRECT PURCHASING CHANGE ORDER

Motion to Approve was moved by Diane Scott , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

***Board approved direct purchasing change orders decreasing the projects payable to the appropriate contractor. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.***

12. FISH VALIDATION 2012

***The board reviewed the Office of Educational Facilities onsite review (audit/validation study) of facilities reported through the Florida Inventory of School Houses (FISH) documenting compliance in the areas of Net Square Footage (NSF) and Student Stations. Santa Rosa School District was well within the 5% limits required by the statute.***

13. Land Purchase on Highway 90

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

***Mr. Wyrosdick shared with the board that in accordance with the board's direction, he has been in negotiations with the owners of the property on Highway 90. They have reached an agreement at \$11,000 per acre for 40 acres of the owners property. Mr. Green noted that once the board approves the purchase of the property, all the paperwork including the appraisals are subject to disclosure. At the recommendation of the Superintendent, the board approved the purchase of the property on Highway 90 to be used for a future school site.***

.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

***The Board approved the appointment of Charlin Knight, Principal of Locklin Technical Center as the Director of Workforce Ed. effective January 2, 2013.***

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

***The board approved the "Director of Human Resources" job description.***

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations 10-25-2012

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

***The board approved the list of students being recommended for early termination of their alternative placement and/or expulsion from school as presented.***

2. Alternative Placements/Expulsions

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

3. Sacred Heart Health System Agreement with Locklin Tech

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

***Board approved the Affiliation Agreement with Sacred Heart Health System Agreement with Locklin***

***Technical Center and the following two affiliation agreements:***

4. Santa Rosa Medical Center Affiliation Agreement with Locklin Tech
5. Baptist Health Care School Affiliation Agreement with Locklin Tech Center
6. PHS Early Release Day - Homecoming

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

7. High School Athletic Schedules

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

8. Gulf Breeze High School request to begin a Lacrosse program

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Other by a vote of 5-0.

9. Middle School Athletic Cost Analysis

***Mr. Wyrosdick reminded the board they asked district staff to put together a cost analysis of what it would take to implement a middle school athletic program in our county. He asked Mrs. Conni Carnley, Middle School Director to come forward and present the information she has gathered.***

***Mrs. Carnley thanked Escambia County School District for their help by providing the cost of equipment, and other information. They did extensive research last year on what it would cost to provide middle school athletics and shared their information with us. The cost analysis she gave the board contained samples of the start up costs and maintenance of several different sports such as Soccer, Volleyball, Flag football, Basketball, Archery, Golf, Tennis and Cross Country. Her report did not contain any figures on renovating or building facilities for these sports.***

***Mrs. Carnley mentioned that we would have to look at the facilities of nearby schools and/or probably have to have non-tradition seasons so that we might have access to existing high school facilities. Phasing in one sport at a time might be considered.***

***Mrs. Carnley thanked Mr. Hinote, Victor Lorimore, Joey Harrell and Karen Retherford for their help and input into the cost analysis. Mr. Wyrosdick thanked Mrs. Carnley for her presentation.***

***Mrs. Simpson noted that she was on the committee that originally worked on some of the cut backs due to budget restrains where some of the supplements were reduced in the high school programs. She doesn't feel it would be right to add more programs and supplements into the budget when we still haven't reinstated the high school supplements.***

***Mrs. Coleman agreed that when we can afford it, we probably should begin with one sport, do it well and then see how that goes.***

***Mr. Wyrosdick recommended that we put this on hold right now and wait until the budget looks better. We can then take another look at it.***

***Dr. Scott called attention to Mr. Carrington, in the audience and thanked him for bringing this request to the board and asked if he wanted to make any statement. Mr. Carrington said he understood the budget restraints but thinks we have a lot of other options and should think about using volunteer coaches and that some of these hurdles could be overcome if enough effort was put in to the program.***

10. School Advisory Council Rosters

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

11. PreKindergarten Programs Head Start and Early Head Start Monthly Report for September 2012

***The board reviewed the PreKindergarten Program Head Start and Early Head Start monthly report for September, 2012.***

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services  
***None***

M. Items from Board Members

***Mrs. Simpson thanked everyone for the retirement reception held earlier this evening. She said she has enjoyed her career as a board member and is looking forward to her new role. She also thanked Mr. Green, board attorney for working with her all these years.***

N. Items from Board Attorney

***None***

O. Items from Superintendent

1. The Learning Academy Audit for fiscal year ending June 30, 2012

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

***The board reviewed and accepted the Learning Academy's Audit for fiscal year ending June 30, 2012.***

2. Joy Frank 2012-13 Contract

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

3. Make Up Days Due to Hurricane

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

***Mr. Wyrosdick asked the board for flexibility on how our employees make up the days lost to Tropical Storm Issac. He proposed a method of allowing employees to make up the two days using on-line technology classes. He stated there just isn't enough time to have all the professional development needed, such as Marzano Evaluation training and workplace safety issues.***

***Using our on-line system thru the PDC, we can keep up with the classes each employee takes and finishes to make sure they have made up their days. If the days are not made up employees would have to take unpaid leave. The classes would count toward continuing education and certificate renewal.***

P. Adjournment

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

***DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this  
25th day October, 2012 A. D.***

***SCHOOL BOARD OF  
SANTA ROSA COUNTY***

---

***Chairman***

***ATTEST:***

---

***Superintendent and Secretary***