

AGENDA
SCHOOL BOARD OF SANTA ROSA COUNTY
March 22, 2012-6:30 PM

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Approval of Minutes
 - 1. [Minutes from February 23, 2012 School Board Meeting](#)
- D. Oral Written Communications
- E. Recognitions/Resolutions/Proclamations
 - 1. [SkillsUSA](#)
- F. Public Hearing
 - 1. [2011-2012 Code of Conduct Amendment](#)
- G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

- 1. Human Resource items
 - a. [Administrative Personnel Board Agenda](#)
 - b. [Educational Support Substitute List](#)
 - c. [Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-of-State Temporary Duty Requests](#)
 - d. [Fire and Life Safety Inspections](#)
- 5. Curriculum/Instruction Items
 - a. [Student Reassignments/Transfers](#)
 - b. [Suspensions - 3-22-12](#)
 - c. [School Volunteers](#)
- 6. Financial Items
 - a. [Finance Items](#)
- 7. Administrative Operational Items
 - a. [Class/Club Trip Requests](#)
 - b. [Facility Use Approval](#)
 - c. [Facility Use-The Florida Department of Children and Family Services](#)

Addendum
Added

Addendum
Added

d. [Request for Use of Religious Venue](#)

Action Agenda

I. **Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

1. [Pur-Surplus List 032212](#)
2. [Pur-Visa Rebate 032212](#)
3. [Dag Architects Agenda](#)
4. [Pinder Martin Agenda 03.22.12](#)
5. [STOA Agenda 03.22.12](#)
6. [Direct Purchasing Change Orders](#)
7. [FISH Certification](#)

J. **Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources**

1. [Human Resource Action Agenda](#)

Addendum
Added

K. **Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

1. [Alternative Placement Terminations](#)
2. [Alternative Placements](#)
3. [Memo of Understanding USC/2tor](#)
4. [Delayed Entry for Juniors and Seniors during FCAT testing](#)
5. [Delayed Entry Addendum](#)
6. [Santa Rosa High School FCAT Letter](#)
7. [Approval of Revised Exceptional Student Education Policies & Procedures \(SP&P\)](#)
8. [Elementary School Supply Lists 2012-2013](#)
9. [PE/HOPE waiver](#)
10. [Request for Funding Summer Session](#)
11. [Early Head Start/Head Start Monthly Report Feb 2012](#)
12. [Unaccompanied Youth Challenge Grant - MOU](#)

Added Late

L. **Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

1. [Finance Item](#)
2. [In-County Travel Increase](#)

M. **Items from Board Members**

N. **Items from Board Attorney**

O. **Items from Superintendent**

P. Adjournment

Santa Rosa County District Schools

Submitted By: Marilynne Pugh

Superintendent Action Agenda

Title of Item: Minutes from February 23, 2012 School Board Meeting

Description/Introduction:

Recommendation/Action Requested: Request approval of DRAFT minutes from February 23, 2012 board meeting

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [022312.doc](#)

Feb. 23, 2012 SB Meeting Minutes

**Santa Rosa County
School Board Meeting
February 23, 2012**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Hugh Winkles, Chairman, JoAnn Simpson, Vice-Chairman, Diane Coleman, Scott Peden and Diane Scott. Also present was Timothy S. Wyrosdick Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Dr. Scott lead us in the Pledge of Allegiance to the Flag and a moment of silence.

C. Approval of Minutes

The Chairman asked if there were any changes to the January 26, 2012 school board meeting minutes. There were none and the minutes stand approved.

D. Oral and Written Communications

None

E. Recognitions/Resolutions/Proclamations

Mr. Wyrosdick read portions of a letter received from Commissioner Adam Putnam, Florida Department of Agriculture and Consumer Services congratulating and notifying Santa Rosa County School District that we had 14 schools that have been awarded the USDA Healthier US School Challenge award. The schools who won are listed below:

Gulf Breeze Middle School	Bronze	\$ 500.00
Holley-Navarre Middle School	Gold Award of Distinction	\$2,000.00
Thomas L. Sims Middle School	Bronze	\$ 500.00
Bagdad Elementary School	Gold Award of Distinction	\$2,000.00
Bennett C. Russell Elem. School	Gold Award of Distinction	\$2,000.00
Berryhill Elementary School	Gold Award of Distinction	\$2,000.00
Chumuckla Elementary School	Gold Award of Distinction	\$2,000.00
East Milton Elementary School	Gold Award of Distinction	\$2,000.00
Holley-Navarre Intermediate	Gold Award of Distinction	\$2,000.00
Holley-Navarre Primary	Gold Award of Distinction	\$2,000.00
Pea Ridge Elementary School	Silver	\$1,000.00
S. S. Dixon Primary School	Silver	\$1,000.00
W. H. Rhodes Elementary School	Gold Award of Distinction	\$2,000.00
West Navarre Intermediate School	Silver	\$1,000.00

Mrs. Diamond, Director of Elementary Education came forward to recognize the School Volunteers of the Year. She presented awards to the following volunteers. Adult Volunteer of the Year – Sondra Cooper, Berryhill Elementary; Second Place, A.J. Lautenslager, Navarre High School; Third Place, Holly Fahr, Pea Ridge Elementary. Youth Volunteer of the Year – Brandon Harper, Gulf Breeze High School; Second Place, Carlyn Thrasher, Russell Elementary; Third Place, Caitlyn Weber, Pea Ridge Elementary. Senior Volunteer of the Year and Region I State Winner – Carla Davis, Gulf Breeze Elementary; Second Place, Annie Lord, Chumuckla Elementary; Third Place, Gene Kovatch, Holley-Navarre Primary.

F. Public Hearing

Mr. Wyrosdick shared with the board the proposed re-zoning has been advertised to the public, we have posted maps and sent letters home to the parents affected by the zoning changes. Mr. Harrell distributed a copy of the student tally 2011-12 sheet and reviewed the schools affected, explaining how many students some of the schools would receive and how many the other schools would lose. He also noted the capacity percentage the changes would make to the schools.

The Chairman opened the floor for the public hearing on the Attendance Rezoning for 2012-13 and asked if anyone wanted to address the board.

Mr. Gary Nelson came forward explaining he represented his daughter and grandson. His grandson attended East Milton Elementary and moved on to Hobbs when he entered middle school. He has been attending school with the same friends and made the adjustment to middle school this past year. He doesn't want to see him have to change schools one year later. He asked why the 8th graders were given the opportunity to stay at their current school if they can furnish their own transportation but 7th graders could not.

Mr. Wyrosdick explained that since 8th grade is the final year for middle school students, the district allows them the opportunity to stay in their current school when they re-zone so they don't have to change schools during their last middle school year.

The board thanked Mr. Nelson for his comments.

No one else indicated they wanted to speak to the board and the chairman closed the public hearing.

Motion by Mrs. Scott, second by Mr. Peden, approving the proposed re-zoning of Bagdad Elementary, Bennett Russell Elementary, Berryhill Elementary, Hobbs Middle, Holley-Navarre Middle, King Middle, Rhodes Elementary and Woodlawn Beach Middle.

G. Public Forum

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the forum was closed.

H. Approval of Agenda

The Chairman asked if the Superintendent or board member wanted to move an item from the administrative agenda to the action agenda. Mr. Wyrosdick asked to have the Transfer and Reassignment requests held for discussion under Instructional items.

I. Administrative Agenda

The Superintendent recommended approval of the following administrative agenda items for school board approval.

Motion by Mrs. Simpson, second by Mrs. Scott, approving the following administrative agenda items. Motion carried unanimously.

Human Resource Items

1. Retirements and Resignations
2. Instructional and Classified Appointments
3. Substitute Teachers/Educational Support Substitutes
4. Leaves: Without Pay, Illness in Line of Duty
5. Out of State Temporary Duty Requests
6. Risk Management: Fire Safety Inspection Reports

Curricular/Instructional Items

7. Student Reassignments/Transfers
8. Student Suspensions
9. School Volunteers

Financial Items

10. Bills and Payroll, December 2011
11. Budget Amendment, #12/04 December 2011
12. Monthly Financial Statement, December 2011

Administrative Items

12. Class/Club Trips
13. Use of School Facilities

Action Agenda

I. Administrative Recommendations

The Superintendent recommended the following administrative items for school board approval.

Motion by Mr. Peden, second by Mrs. Simpson, approving the list of property as submitted to be declared surplus (see supplemental minutes). No present or future need can be found within the Santa Rosa County School System for these items. Motion carried unanimously.

Mr. Trey Brock, Managing Director with Southern Management came forward first explaining that Southern Management has changed their logo and is now focusing their business on K-12 schools. He thanked the Santa Rosa County School Board for giving them the opportunity to work with our district. He shared with the board that Ryan Brock will continue to be the Custodial Director with Ashley Weaver working as the Operations Manager. The district has been divided up into three groups, with Lonny Ennis in charge of the south end schools, Marie Lee in charge of the administrative buildings, the north end schools as well as KMS, MHS, HMS and Rhodes. David Howard is in charge of the Pace and some of the Milton schools.

Ryan Brock, Custodial Director shared the quality control scores with the board and recognized Mr. David Brown as the Employee of the Year. Mr. Brown works at Oriole Beach Elementary School.

Motion by Mrs. Simpson, second by Mrs. Scott, approving the following final DAG construction payment/fee request. Motion carried unanimously.

Final Construction Payment/Fees

West Navarre Primary – Fire Sprinkler Installation/Kitchen Renovation/Addition
Larry Hall Construction

- DAG is requesting approval for the release of the remaining A/E fees
In the amount of \$5,585.74. Approval for contractor's final payment
Is not being requested at this time

Motion by Mrs. Scott, second by Mrs. Coleman, approving the Phase II documents for the kitchen renovation/addition at Rhodes Elementary. See the Site Demolition Plan, Site Plan, Floor Plan, Exterior Elevations and Phase II Opinion of Cost Letter. Motion carried unanimously.

The board reviewed the status of the current DAG construction projects.

The board reviewed the status of the current Pinder-Martin Associates, Inc. construction projects.

Motion by Mrs. Scott, second by Mr. Peden, approving the following STOA Change Orders. Motion carried unanimously.

Change Orders:

Jay High School – Phase I (Jack Moore & Company)

Additive Cost Changes

Wide throw Hinges (deducted from STOA final payment) \$1,981.52

Additional Canopy Walkway		\$7,463.27
Lab Faucets		\$1,332.74 + (3) Days
Quad for TV Cameras		\$ 308.61
Metro E conduit from JES		\$1,424.25 + (2) Days
Conduit Run to Health Building		\$6,821.08
Refrigerators		\$4,576.31
	Total	\$23,907.78
R George Invoice for Additional Trip		- 360.00
Liquidated Damages – Fifty-nine (59) – five (5) days		
Extension = Fifty-four (54) \$500/Day		\$27,000.00
Change Order #36	Total	(-\$3,452.22) Credit to SRCSD Five (5) days credit to JM&C

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the following final STOA construction payments/fees. Motion carried unanimously.

Final construction Payment/Fees:

- Jay High School – Phase I (STOA) \$ 7,234.55
- Jay High School – Phase I (JM&C) \$360,801.84

The board expressed their appreciation to STOA for the good work and complimented them on how great the new Jay High building looks.

Motion by Mrs. Simpson, second by Mrs. Coleman, approving the following direct purchasing change orders. Motion carried unanimously.

*Bennett Russell Elem – 6 classroom addition	A. E. New Construction	\$30,345.02
*Berryhill Elem – 4 classroom addition	R. D. Ward Construction	\$90,350.28
*Central School – 5 classroom addition	A. E. New Construction	\$19,076.80
*Chumuckla Elementary – 4 classroom addition	Larry Hall Construction	\$ 8,425.50
*Gulf Breeze Elementary – 6 classroom addition	R. D. Ward Construction	\$11,519.95
*Holley Navarre Intermediate – kitchen/cafeteria	R. d. Ward Construction	\$27,434.30
*Milton High School – Kitchen/Cafeteria Expansion	Larry Hall Construction	\$85,448.64
*West Navarre Primary – Kitchen Renov/Clsrm Add	Larry Hall Construction	\$ 813.72
*West Navarre Intermed – 5 classroom addition	Hewes & Company, LLC	\$60,308.42

J. Human Resource Recommendations

The Superintendent recommended approval of the following personnel items for school board approval.

Motion by Mrs. Simpson, second by Mrs. Scott, approving the following job descriptions. Motion carried unanimously.

- McKinney-Vento Summer Enrichment Program (Teacher)

K. Curricular and Instructional Recommendations

The Superintendent recommended approval of the following curricular and instructional items for school board approval.

The Chairman opened the floor for the alternative placement/expulsions and asked if anyone wanted to address the board regarding any of the placements. There was no response.

Motion by Mrs. Simpson, second by Mr. Peden, approving the following alternative placements/expulsions. Motion carried unanimously.

<u>Student #</u>	<u>School</u>	<u>Gr/Age</u>	<u>Reason</u>	<u>Length</u>
A12-0361-08	KMS	06/12	Possession of a weapon – iron rod	Alternative placement with educational Services at the Learning Academy
AA12-0332-09	SMS	08/13	Possession & distribution of Marijuana	Alternative placement with educational services at the Learning Academy
A12-0332-10	SMS	08/13	Possession of marijuana	Alternative placement with educational Services at the Learning Academy
A12-0261-11	KMS	06/12	Possession of marijuana	Alternative placement with educational Services at the Learning Academy
A12-0261-12	KMS	08/14	Weapon possession – spork	Alternative placement with educational Services at the Learning Academy
A12-0261-13	KMS	07/15	Possession of marijuana	Alternative placement with educational Services at the Learning Academy
A12-0261-14	KMS	08/14	Possession of marijuana	Alternative placement with educational Services at the Learning Academy
A12-0302-16	AMS	07/13	Possession & distribution of Shrooms for hallucinogenic Purposes	Alternative placement with educational services at the Learning Academy
A12-0151-31	MHS	10/16	Weapon possession – razor blades	Alternative placement with educational Services at the Learning Academy
A12-0151-32	MHS	10/15	Under the influence of marijuana	Alternative placement with educational Services at the Learning Academy
A12-0151-34	MHS	09/14	Weapon possession – knives	Alternative placement with educational Services at the Learning Academy
A12-0182-35	PHS	11/17	Possession of marijuana; Under the influence	Alternative placement with educational services at the Learning Academy
A12-0182-36	PHS	12/17	Possession of marijuana	Alternative placement with educational Services at the Learning Academy, GED, elearning or FVS
A12-0103-38	GBH	12/17	Possession of prescription meds	Alternative placement with educational Services at the Learning Academy
A12-0182-40	PHS	09/15	Under the influence of marijuana	Alternative placement with educational Service at the Learning Academy

Motion by Mrs. Simpson, second by Mrs. Scott, approving the Workforce Escarosa, Inc. Summer Youth Employment Program 06/18/12 – 07/27/12. Motion carried unanimously.

Motion by Mr. Peden, second by Mrs. Simpson, approving the Add-on Program/Gifted Endorsement Continued Approval for 2010-2015. Motion carried unanimously.

Mr. Wyrosdick explained the DOE Instructional Validity Study Report was requested by Chancellor Grego and was to analyze and outline our transition from the FCAT to the FCT 2.0 standards.

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the Gulf Breeze Community Preschool Fee Increase. Motion carried unanimously.

Motion by Mrs. Scott, second by Mrs. Simpson, approving the Spring Athletic Schedule as submitted for Navarre High School Boy's weightlifting. Motion carried unanimously.

The board reviewed the Early Head Start/Head Start Monthly Report for January, 2012.

L. Financial Recommendations

The Superintendent recommended approval of the following financial items for school board approval.

Motion by Mr. Peden, second by Mrs. Coleman, approving the following school requests to change banks. Motion carried unanimously.

<u>School Name</u>	<u>Old Bank</u>	<u>New Bank</u>
Gulf Breeze Elementary	SunTrust Bank	Compass Bank
Pea Ridge Elementary	Charter Bank	Hancock Bank
Oriole Beach Elementary	SunTrust Bank	Compass Bank
Woodlawn Beach Middle	SunTrust Bank	Compass Bank

N. Items from Board Members

Mrs. Scott mentioned that she would like to echo what Mr. Winkles said earlier about appreciating the work that STOA has done for us.

O. Items from Board Attorney

None

P. Items from Superintendent

Mr. Wyrosdick shared a copy of a letter sent to Clearwire from Mr. Green regarding the terms and conditions of the ITFS airtime use and royalty agreement originally entered into with Nextel Spectrum Acquisitions Corporation and subsequently assumed by Clearwire. He asked Mr. Green to give the board a quick recap of what was taking place. Mr. Green explained that the original contract with Nextel called for them to repair and maintain the towers and equipment. In addition to the transfer of the contract from Nextel to Clearwire they also “rebanded” from analog to digital. As a result of the rebanding, Clearwire has presented a compromise offer as far as it pertains to the repair and replacement of transmission equipment and maintenance of receiving equipment. Mr. Green shared with the board we studied the contract but do not agree with their interpretation and we believe they are obligated to fulfill the contract. We have not heard back from them on the letter.

The Superintendent reminded the board members of their previous discussions about the possible sale of the Gulf Breeze property where the Chamber office is located. Pictures of the Chamber building were distributed and Mr. Wyrosdick explained that the district could not see any educational use of the property as it is currently built. Mrs. Scott stated she would like to go ahead and get some appraisals on the property. Mrs. Coleman agreed that we should go ahead and get the appraisals. Mr. Peden mentioned the only thing that worried him about selling the property is that we may be eating into and reducing Gulf Breeze Elementary Schools area.

Motion by Mr. Peden, second by Mrs. Simpson, approved seeking three (3) appraisals on the Gulf Breeze property. Motion carried unanimously.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 23rd day of February, 2012.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary

Santa Rosa County District Schools

Submitted By: Cheryl Smith

Curriculum/ Instruction

Title of Item: SkillsUSA

Description/Introduction: Recognations for Locklin Tech 2012 Regional SkillUSA winners

Recommendation/Action Requested:

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [SkillsUSA_Winners_2012.pdf](#)

Description:

SkillsUSA

LOCKLIN TECH
2012 REGIONAL SKILLUSA WINNERS

Keith Hines, Electricity Instructor

Job Skill Demonstration Secondary – Nathanael Burgess, 1st Place

Job Skill Demonstration Post Secondary – Jeffrey Grimsley, 2nd Place

Residential Wiring Secondary – Sidney Catt, 1st Place and Gage Schlegel, 2nd Place

Residential Wiring Post Secondary Adam Kemmler, 1st Place and Jeffrey Grimsley, 2nd Place

Industrial Motor Controls Secondary – John Elliff, 1st Place

Industrial Motor Controls Post Secondary – Chris Camp, 1st Place and Dale Blanck, 2nd Place

Jim Sullivan, Welding Instructor

Instructor Jim Sullivan wins the inaugural Jim Sullivan Award

Welding Secondary : Bronson Bond, 1st Place, Alex Rhamstine, 2nd Place, and Jeffery Boughton, 3rd Place

Welding Post Secondary: Koby Swenson , 1st Place, Matthew Frey, 2nd Place, and Allen Hayden, 3rd Place

Nicole Pritchett, Pharmacy Tech Instructor

Health Knowledge Bowl (Team of Four) – 1st Place Secondary:
Stephen Leleux, Keith Lisonbee, Shelby Lutz and Schyler Potter

Health Knowledge Bowl (Team of Four) – 1st Place Post-Secondary:
Eric Ainsworth, Brittany Bailey, Rita Jones and Melissa McKinney

Medical Math - 1st Place Secondary: Emaeth Marshall

2nd Place Secondary: Catlin Lindsey Wills-Vertz

Medical Math – 2nd Place Post-Secondary: Austin Ramsay

Joe Hamel, HVAC Instructor

HVAC Secondary – John Ragas, 1st Place, Chez Harlow, 2nd, and Joshua Smith, 3rd Place

Jolie Hullett, Culinary Instructor

Culinary Arts Post Secondary – Ryan Flinn, 4th Place

Joy Vena, Medical Administrative Instructor

Medical Terminology Post Secondary – Caroline Nelson, 1st Place

Joe Peirce, Automotive Instructor

Automotive Service Technology Post Secondary – Charles York, 1st Place

Automotive Service Technology Secondary – Adam Cox, 4th Place

Santa Rosa County District Schools

Submitted By: Conni Carnley

Curriculum/ Instruction Action Agenda

Title of Item: 2011-2012 Code of Conduct Amendment

Description/Introduction: In the School Board Meeting on January 26, 2012, you approved the advertisement for public hearing on the amendment to the *Code of Student Conduct, 2011-2012* to be conducted on March 22, 2012 at 6:30 p.m. This public hearing has been advertised as required. I have enclosed the proposed amendment with the changes underlined for your review.

It is requested that in the School Board Meeting on March 22, 2012, you approve the Amendment to the *Code of Student Conduct, 2011-2012* following the public hearing.

Recommendation/Action Requested: School Board Approval Requested following the public hearing.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [Amendment to COC 2011-2012.pdf](#)

Description:

Amendment to Code of Conduct, 2011-2012

Drugs

The possession, receipt, use, being under the influence of, cultivation, transportation, sale, purchase, or negotiation for the sale or distribution of any controlled (F.S. 893) or unlawful substance; possession or use of an inhalant or any substance represented as drugs (such as designer drugs, spice, caffeine pills, herbs, foods), or any substances not used in accordance with the manufacturer's instructions (over the counter medication, designer herbs/ products), any substance that is represented to contain, mimics, or that looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, stimulant, depressant, intoxicant, or any prescription drug for which the student does not have a valid prescription and/or which is not in the original container on school property or within one thousand (1000) feet of school property or at a school-sponsored activity on property other than school property. A student, who distributes "drugs", is defined as a student who possesses, gives to or leaves drugs, provides access to or for another student. It also applies to the student who takes, receives, passes to/from or picks up the "drugs". These students who engage in the behavior as described in this section shall be subject to the disciplinary penalties for distribution of "drugs".

Distribution, Possession, or Under the Influence of an Illegal, Purported*, or Unlawful Substance or , Prescription Drug without a Prescription or substance not used in accordance with manufacturer's instructions

1. Notification of the appropriate law enforcement agency.
 2. Out-of-school suspension of the student for a period of ten (10) days and recommendation for a Disciplinary Hearing regarding the removal of the student from the regular school program for a period up to one (1) calendar year through alternative placement or expulsion.
 3. Notification of parents/guardians of out-of-school suspension and recommendation for a Disciplinary Hearing in accordance with procedures for out-of-school suspension and alternative placement or expulsion.
- * Under certain circumstances possession of "purported substances may have an alternate consequence (see "Failure to Follow Medication Policy").

Drugs/Substances (Other)

The possession of any substance that produces the same effect as or is represented to produce the same effect as a controlled substance, or any analogue (A structural derivative of a parent compound or organic compound similar in structure to another organic compound) of a controlled substance including but not limited to, K2, also known as "Spice" or "legal weed".

1. Notification of appropriate law enforcement agency.
2. Out-of-school suspension of the student for a period of (10) days for a first offense.
3. For any subsequent violation, out-of-school suspension of the student for a period of ten (10) days and recommendation for a Disciplinary Hearing regarding the removal of the student from the regular school program for a period up to one (1) calendar year through alternative placement or expulsion.
4. Notification of parents/guardians of out-of-school suspension and recommendation for a Disciplinary Hearing in accordance with procedures for out-of-school suspension and alternative placement or expulsion.
5. Referral for in-school counseling.
6. If the student has an IEP/504 plan, contact the ESE department

Santa Rosa County District Schools

Submitted By: Lewis Lynn, Assistant Superintendent/Human Resources

Human Resources Administrative Agenda

Title of Item: Administrative Personnel Board Agenda

Description/Introduction: Personnel Board Agenda

Recommendation/Action Requested: School Board Approval

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

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 [admin_addendum_032212.docx](#)

Description:

Personnel Board Agenda

H. R. Administrative Addendum



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706

Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ADMINISTRATIVE Personnel Board Agenda March 22, 2012

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. PERSONNEL RECOMMENDATIONS:

1. RETIREMENTS:

1. Pike, Seva, Teacher, Holley Navarre Intermediate, effective 07-01-12 (last day in paid status 06-11-12) [DROP exit]

DEFERRED RETIREMENT OPTION PROGRAM:

1. Bell, Warren, Teacher, Gulf Breeze High, effective 02-01-12

2. RESIGNATIONS:

1. Marcelliat, Katherine, Teacher, Navarre High, effective 03-05-12 (last day in paid status 06-13-11)
2. Taylor, Dawn G., Teacher, Holley Navarre Intermediate, effective 03-21-12 (last day in paid status 03-21-12)

INVOLUNTARY TERMINATIONS (Contract Expired):

None

C. APPOINTMENTS:

1. INSTRUCTIONAL

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATION</u>	<u>EFF. DATE</u>
1. Romero, Anna	Holley Nav. Intermediate	Elem. Ed.	Elem. Ed. K-6	02-21-12
2. Mathews, Linda	Bagdad Elementary	ESE	Elem. Ed. K-6/Spec. Learning Disabilities	03-01-12
3. Townsend, Henry	Gulf Breeze High	ESE K-12	Biology/ School Psychologist ESE	03-06-12

*Certification Pending

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
JAnn Simpson

District 5
Scott Peden

SUPPLEMENTS (Instructional):

1. Mitchell, Daphne, Teacher, Annual Sponsor, effective 08-15-11

CELL PHONE STIPEND/SUPPLEMENT:

1. LaDouceur, Maria, Assistant Principal, Locklin Technical Center, effective 01-27-12

COMMUNITY SCHOOL:

1. Nemith, Chris, School Instructor, effective 01-30-12
2. Specht, Kevin, School Instructor, effective 01-02-12

2. CLASSIFIED APPOINTMENTS:

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Godwin, Jennifer	Gulf Breeze Elementary	Teacher Assistant I	02-22-12
2. Wilson, Melanie	West Navarre Intermediate	Paraprofessional IW	02-22-12

PROMOTION:

1. Lord, Jacquelyn, Santa Rosa Adult, from Secretary III to Internal Funds Bookkeeper I, effective 04-02-12
2. Mason, Angela, Gulf Breeze High, from Teacher Assistant I to Paraprofessional I, effective 03-29-12

TRANSFERS:

1. Rich, Carol, Secretary III, from Alternative Academics to Student Services, effective 03-01-12.

SUPPLEMENTS (Educational Support):

None

SCHOOL RELATED EMPLOYEE (NOT COMPENSATED BY THE SCHOOL DISTRICT):

1. Joseph, Jesse, Milton High, Band
2. Rhodes, Kenneth, Milton High, Band



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706

Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ADMINISTRATIVE
Personnel Board Addendum
March 22, 2012

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. PERSONNEL RECOMMENDATIONS:

A. RETIREMENTS:

1. Johnsen, Linda, Guidance Counselor, Holley Navarre Intermediate, effective 07-01-12 (last day in paid status 06-11-12)

DEFERRED RETIREMENT OPTION PROGRAM:

1. Walther, Eddnie, Teacher, King Middle, effective 03-01-12

B. RESIGNATIONS:

None

INVOLUNTARY TERMINATIONS:

None

C. APPOINTMENTS:

1. INSTRUCTIONAL

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATION</u>	<u>EFF. DATE</u>
1. Belanger, Caitlin	East Milton Elem.	Elem. Ed.	Elem. Ed. K-6/ESOL & Reading Endorsement/ESE K-12	02-24-12
2. Cook, Jasmine (Interim for Staci Weeks)	West Nav. Prim.	Elem. Ed.	Elem. Ed. K-6/ESOL Endorsement	03-19-12
3. Eaton, Kerri (Interim for Mary McClure)	Woodlawn Beach	Science	MG Integrated/ESE K-12 Math 5-9	03-08-12
4. Whitworth, Karen	Rhodes Elem.	Elem. Ed.	*Elem. Ed./ESOL & Reading Endorsement/*ESE K-12	01-06-12

*Certification Pending

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
JAnn Simpson

District 5
Scott Peden

PART TIME HOURLY:

1. Randall, Maria, Santa Rosa Adult, effective 03-19-12

2. CLASSIFIED APPOINTMENTS:

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Alcock, Santana	ESE Department	Paraprofessional IW	02-28-12
2. Steinlicht, Alana	ESE Department	Paraprofessional IW	02-28-12

Santa Rosa County District Schools

Submitted By: Lewis Lynn

Human Resources Administrative Agenda

Title of Item: Educational Support Substitute List
Description/Introduction: Educational Support Substitute List Addendum
Recommendation/Action Requested: School Board Approval

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [Board App. ES Sub List additions.doc](#)

 [Board App. ES Sub List additions.doc](#)

Description:

Educational Support Substitute Additions

Educational Support Substitute Additions

3/21/2012 Additions/Deletions

Educational Support Substitutes

5086 Canal Street
Milton, FL. 32570

3/22/12 Board Meeting	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>	<u>AREA</u>	<u>POSITION PREFERRED</u>
	<u>Additions:</u>				
1.	**Adams, Patricia	5700 Talquin Ave., Pensacola	206-255-6684	Gulf Breeze Elementary	ESE TA, TA, Office
2.	**Sims, Kristi	4900 La Casa Circle, Pace	995-1758	M/P – all schools, SRA, BAC	ESE TA, TA, Office
3.					
4.	** <u>Pending Drug Clearance</u>				
5.					
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3/21/2012 Additions/Deletions

Educational Support Substitutes
5086 Canal Street
Milton, FL. 32570

Santa Rosa County District Schools

Submitted By: Lewis Lynn

Human Resources Administrative Agenda

Title of Item:	Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-of-State Temporary Duty Requests
Description/Introduction:	<p>A complete list of Unpaid Leave forms collected during the last month, including: unpaid personal leave; unearned sick leave; suspension without pay; worker's compensation; maternity leave without pay; professional leave without pay; and family medical leave without pay. This list also encompasses leave forms with paid leave not charged to any accrued leave, including: military leave; suspension with pay; and illness in line-of-duty.</p> <p>A Complete list of Temporary Duty forms for those employees traveling out-of-state.</p>
Recommendation/Action Requested:	This all goes before the board seeking approval.

Financial Impact:

A-Funds required from School Board?	No
B-Amount required	
C-Grant/Project Synopsis attached?	No
D-Date Grant/Project Reviewed/Approved by Accountant:	

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

- 📎 [Agenda March 22, 2012.docx](#)
- 📎 [March 22, 2012 Out-Of-State TDs.docx](#)
- 📎 [March 22, 2012 Out-of-State TD Forms Copies Part 1.pdf](#)
- 📎 [March 22, 2012 Out-of-State TD Forms Copies Part 2.pdf](#)

Description:

Leaves: Without Pay, Illness In Line-of-Duty, Military Leaves
Out-of-State Temporary Duty List
Out-of-State Temporary Duty Forms (Front Sheets) - PART 1
Out-of-State Temporary Duty Forms (Front Sheets) - PART 2

Santa Rosa County District Schools

Submitted By: Karen Retherford

Human Resources Administrative Agenda

Title of Item: Fire and Life Safety Inspections

Description/Introduction: Date: Mar 07, 2011

To: Santa Rosa County School District Board Members

Superintendent Tim Wyrosdick

RE: 2011-2012 Santa Rosa County School District Annual Fire and Life Safety Inspections

The purpose of this letter is to submit for your review and approval, the annual fire and life safety inspection for the following schools.

- Jay Elementary School
- Navarre High School

If you have any questions, please let me know. Thank you.

Tobin Faciane

Safety Specialist

**Recommendation/Action
Requested:** N/A

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant: N/A

Legal Review


Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [Navarre HS 2011-2012 Inspection.pdf](#)

Navarre HS 2011-2012 Inspection

 [Jay Elementary 2011-2012 Inspection.pdf](#)

Jay ES 2011-2012 Inspection

Santa Rosa County District Schools

Submitted By: Lauren Sutton for Diamond/Carnley/Hinote

Curriculum/ Instruction Administrative Agenda

Title of Item: Student Reassignments/Transfers

Description/Introduction: Student Reassignment/Transfer requests from Elementary, Middle and High School departments.

Recommendation/Action Requested: Approve as submitted.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

- 📎 [Reassignments_EL_Glass_03222012.doc](#)
- 📎 [Reassignments_MS_Threet_03222012.doc](#)
- 📎 [Reassignments_HS_Holmes_03222012l.doc](#)

Description:

Elementary Reassignment/Transfer Requests
Middle School Reassignment/Transfer Requests
High School Reassignment/Transfer Requests

Santa Rosa County District Schools

Submitted By: Conni Carnley

Curriculum/ Instruction Administrative Agenda

Title of Item: Suspensions - 3-22-12
Description/Introduction: Elementary, Middle and High School Suspensions
Recommendation/Action Requested: School Board Approval Requested

Financial Impact:

A-Funds required from School Board? No
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

 [SUSPENSIONS 3-22-12.pdf](#)

Description:

Suspensions 3-22-12

Santa Rosa County District Schools

Submitted By: Sharon Diamond

Curriculum/ Instruction

Title of Item: School Volunteers

Description/Introduction:

March 22 2012

School Volunteers for 2011-2012

The total number of School Volunteers for approval during the School Board meeting on March 22, is 47. The overall total for the 2011-2012 school year is, 7,784.

Chumuckla (1)

1. Mann, Clark

Gulf Breeze (10)

1. Bearden, Daryl
2. Bryant, Andrew
3. Downing, Shannon
4. Ford, Carol
5. Jackson, Deidre
6. McLaughlin, Barbara
7. Morris, Rachel
8. Preston, Ed
9. Sarkari, Paula
10. Tuyó, Amber

Holley Navarre Inter (4)

1. Erickson, Barbara
2. Kahren, Thomas
3. Rayborn, Julie

4. Connolly, Rogers

Avalon Middle (3)

1. Corley, Laurie

2. Hobbs, Cassandra

3. Hutto, Gabriel

Holley Navarre Mid (1)

1. Hodge, Miranda

King (2)

1. Byrom, David

2. Ware, Cody

Navarre (10)

1. Caldwell, Michelle

2. Dabrowski, John

3. Febus, Vini

4. Griesse, Nicholas

5. Harms, Timothy

6. Helms, David

7. Joyner-Barnes, Tanisha

8. Ott, Christopher

9. Ssargent, Aaron

10. Sylvester, Jacqueline

11. Williams, Dana

12. Windhorst, Zach

13. Wood, Susan

Pace High (13)

1. Dodson, Amanda

2. Dodson, Ashley

3. Jackson, Aulaire
4. Kosmas, Kaitlin
5. Amendt, Richard
6. Armstrong, Randy
7. Crooks, April
8. Freeman, Brittney
9. Gilmore, Rebekah
10. Howell, Justin
11. Hutton, Amanda
12. McKenney, Rachael
13. Turner, Tiffany

**Recommendation/Action
Requested:**

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

No Attachments Available

Santa Rosa County District Schools

Submitted By: Susan McCole

Finance Administrative Agenda

Title of Item: Finance Items

Description/Introduction:

1. Bills/Payroll for February 2012
2. Budget Amendment #12/05 for February 2012
3. Monthly Financial Statement for February 2012

Recommendation/Action Requested:

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

☐ [Bills_and_Payroll_Jan_2012.pdf](#)

☐ [BA_1205.pdf](#)

☐ [MFS_Jan_2012.pdf](#)

Description:

Bills/Payroll for Feb. 2012

Budget Amendment #12/05

Monthly Financial Statement, Feb. 2012

[illegible]

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
P000000020 P000000020	AES PHEAA	328134	01/13/12		PYRL 05037 011312 01	483.21 483.21	1
P000000021 P000000021	O & L LAW GROUP PL	327964	01/10/12		PYRL 05038 011012 01	195.00 195.00	1
R000000176 R000000176	EVELYN J HINOTE	328143	01/20/12		REFUND INSUR PREMIUM	345.08 345.08	1
R000000937 R000000937	GUS GOODEN	327884	01/06/12		REFUND INSUR PREMIUM	345.08 345.08	1
R000000939 R000000939	WOODFIN COX	328144	01/20/12		REFUND INSUR PREMIUM	21.06 21.06	1
R000001034 R000001034	CHARLES DOZIER	328145	01/20/12		REFUND INSUR PREMIUM	1,114.17 1,114.17	1
R000001360 R000001360	LENA L. ROLLO	328146	01/20/12		REFUND INSUR PREMIUM	21.06 21.06	1
R000002099 R000002099	CHRISTINE BAKER	327885	01/06/12		PREPAID MEALS BAKER	20.00 20.00	1
R000002102 R000002102	SAMANTHA WEBKING	327886	01/06/12		PREPD MEALS WEBKING	17.55 17.55	1
R000002103 R000002103	ALISSA ESENWEIN	327975	01/13/12		PREPAID MEALS BUNN	35.96 35.96	1
R000002104 R000002104	ANNETTE PAUL	327976	01/13/12		PREPAID MEALS PAUL	6.65 6.65	1
R000002105 R000002105	SUSAN E SUMMERS	327977	01/13/12		PREPD MEALS RICHARD	112.00 112.00	1
R000002106 R000002106	DAVID GALLOWAY	327978	01/13/12		PREPAID MEALS DAVID	107.52 107.52	1
R000002107 R000002107	CHRISTI SMITH	328147	01/20/12		PREPAID MEALS SMITH	83.54 83.54	1
R000002108 R000002108	DARIC WHITE	328148	01/20/12		REFUND INSUR PREMIUM	603.45 603.45	1
R000002109 R000002109	ANDY ODANIEL	328149	01/20/12		REFUND INSUR PREMIUM	69.40 69.40	1
R000002110	BOBBY LAWLER	328150	01/20/12		REFUND INSUR PREMIUM	556.79	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
R000002110						556.79	1
R000002111	CECIL KINGRY	328151	01/20/12		REFUND INSUR PREMIUM	526.50	
R000002111						526.50	1
R000002112	ESTELLE JEANELLE KINGRY	328152	01/20/12		REFUND INSUR PREMIUM	21.06	
R000002112						21.06	1
R000002113	KEVIN TABOADA	328273	01/27/12		PREPD MEALS VICTORIA	58.65	
R000002113						58.65	1
T000009201	JOYCE B MCCORVEY	328274	01/27/12		I/C 11/11	4.90	
T000009201	JOYCE B MCCORVEY	328274	01/27/12		I/C 11/12	34.98	
T000009201	JOYCE B MCCORVEY	328274	01/27/12		O/C 11/11 TAMPA, FL	122.00	
T000009201						161.88	3
T000009342	DONNA CHRISTOPHER	328275	01/27/12		I/C 11/10	33.73	
T000009342	DONNA CHRISTOPHER	328275	01/27/12		I/C 11/11	20.34	
T000009342	DONNA CHRISTOPHER	328275	01/27/12		I/C 11/12	31.46	
T000009342						85.53	3
T000009394	JUDSON C. CRANE	328153	01/20/12		O/C 11/12 TAMPA, FL	43.69	
T000009394						43.69	1
T000009550	SHERRIE CROSS	328154	01/20/12		I/C 11/12	70.98	
T000009550						70.98	1
T000009554	GAIL FROEMMING	328155	01/20/12		I/C 11/08	11.08	
T000009554	GAIL FROEMMING	328155	01/20/12		I/C 11/09	11.08	
T000009554	GAIL FROEMMING	328155	01/20/12		I/C 11/11	22.16	
T000009554	GAIL FROEMMING	328155	01/20/12		I/C 11/12	7.03	
T000009554						51.35	4
T000009587	LARRY D. PENTON	327979	01/13/12		I/C 11/12	136.70	
T000009587						136.70	1
T000009592	PATRICK G. MCLELLAN	328156	01/20/12		I/C 11/12	148.67	
T000009592						148.67	1
T000009605	TERESA D. GARDNER	328157	01/20/12		I/C 11/12	109.38	
T000009605						109.38	1
T000009608	CHRIS WELLS	327980	01/13/12		I/C 11/12	56.12	
T000009608						56.12	1
T000009641	CHERYL SMITH	327981	01/13/12		I/C 11/12	137.86	
T000009641						137.86	1
T000009665	DAVID JOHNSON	328158	01/20/12		O/C 12/01 GAINESVILL	30.00	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
T000009665						30.00	1
T000009673	CHARLENE KINCAID	328276	01/27/12		I/C 11/11	42.90	
T000009673	CHARLENE KINCAID	328276	01/27/12		I/C 11/12	62.39	
T000009673	CHARLENE KINCAID	328276	01/27/12		O/C 11/10 JACKSONVIL	488.71	
T000009673						594.00	3
T000009793	DIANE FOLSE	327982	01/13/12		I/C 11/11	4.45	
T000009793	DIANE FOLSE	327982	01/13/12		I/C 11/12	14.69	
T000009793						19.14	2
T000010040	ALEXANDER LOUDON	328159	01/20/12		O/C 12/01 TALLAHASSE	150.74	
T000010040	ALEXANDER LOUDON	328277	01/27/12		O/C 12/01A TALLAHASS	27.00	
T000010040						177.74	2
T000010045	CHARLES NIEMANN	328160	01/20/12		I/C 11/12	117.66	
T000010045						117.66	1
T000010051	JOAN E FLOWERS	327887	01/06/12		I/C 11/12	22.52	
T000010051						22.52	1
T000010136	DON LEWIS LYNN, JR.	327983	01/13/12		I/C 11/11	51.22	
T000010136	DON LEWIS LYNN, JR.	327983	01/13/12		I/C 11/12	36.09	
T000010136						87.31	2
T000010148	MARY KENNY MCCAY	327984	01/13/12		I/C 11/11	12.28	
T000010148	MARY KENNY MCCAY	327984	01/13/12		I/C 11/12	18.60	
T000010148						30.88	2
T000010174	RICHARD W. HARDCASTLE	327985	01/13/12		I/C 11/12	7.74	
T000010174						7.74	1
T000010199	AVA SNELLGROVE	327888	01/06/12		I/C 11/11	90.11	
T000010199	AVA SNELLGROVE	327986	01/13/12		I/C 11/12	72.62	
T000010199						162.73	2
T000010262	CLIFTON L. HINOTE	328161	01/20/12		O/C 12/01 GAINESVILL	30.00	
T000010262	CLIFTON L. HINOTE	328278	01/27/12		I/C 11/10	47.26	
T000010262	CLIFTON L. HINOTE	328278	01/27/12		I/C 11/11	33.40	
T000010262	CLIFTON L. HINOTE	328278	01/27/12		I/C 11/12	16.91	
T000010262						127.57	4
T000010393	MELANIE O. PERRITT	327987	01/13/12		I/C 11/12	25.81	
T000010393						25.81	1
T000010426	CAROL WARNER	328279	01/27/12		I/C 11/11	24.48	
T000010426	CAROL WARNER	328279	01/27/12		I/C 11/12	44.06	
T000010426						68.54	2

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
T000010441 T000010441	ELIZABETH A. WHITFIELD	328162	01/20/12		I/C 11/12	29.41 29.41	1
T000010581 T000010581	KIM NELSON	328163	01/20/12		I/C 11/12	78.19 78.19	1
T000010586 T000010586	DARLENE BROCK	328164	01/20/12		O/C 12/01 ATLANTA GA	83.00 83.00	1
T000010637 T000010637	MARA AMMONS	327988	01/13/12		I/C 11/12	53.00 53.00	1
T000010669 T000010669	NINA M. VOELKER	327989	01/13/12		I/C 11/12	35.96 35.96	1
T000010689 T000010689	BARBARA F. EVANS	328165	01/20/12		I/C 11/12	71.65 71.65	1
T000010725 T000010725	BARBARA B ROBINSON	327990	01/13/12		I/C 11/12	77.47 77.47	1
T000010732 T000010732	KIMBERLY ALDRIDGE	327889	01/06/12		O/C 11/11 NEWORLEANS	119.00 119.00	1
T000010747 T000010747	LISA CULPEPPER TURNER	327991	01/13/12		I/C 11/12	33.02 33.02	1
T000010836 T000010836	BRENDA GODWIN	327890	01/06/12		I/C 11/11	54.38 54.38	1
T000010870 T000010870	TAMARA GRINSTEAD	328280	01/27/12		I/C 11/12	43.92 43.92	1
T000010893 T000010893 T000010893 T000010893 T000010893	NANCY L. FOSTER NANCY L. FOSTER NANCY L. FOSTER NANCY L. FOSTER	327992 327992 327992 327992	01/13/12 01/13/12 01/13/12 01/13/12		I/C 11/09 I/C 11/10 I/C 11/11 I/C 11/12	80.28 72.62 69.78 34.18 256.86	4
T000091008 T000091008	CORLEE FINK	327993	01/13/12		I/C 11/12	95.10 95.10	1
T000091071 T000091071 T000091071	LISA TEMPLETON LISA TEMPLETON	328166 328166	01/20/12 01/20/12		I/C 11/11 I/C 11/12	73.69 46.55 120.24	2
T000091103 T000091103	TERESA A REILLY	328167	01/20/12		O/C 12/01 ATLANTA GA	83.00 83.00	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
T000091112	MARK GOUGH	328281	01/27/12		I/C 11/12	67.91	
T000091112						67.91	1
T000091113	JACKIE JONES	328168	01/20/12		I/C 11/12	104.22	
T000091113						104.22	1
T000091119	SARAH CHAMBERLIN	328169	01/20/12		I/C 11/12	75.78	
T000091119						75.78	1
T000091291	MAUREEN GARRIGUS	327994	01/13/12		I/C 11/11	4.90	
T000091291	MAUREEN GARRIGUS	327994	01/13/12		I/C 11/12	2.63	
T000091291						7.53	2
T000091299	CHRISTINA PENNEWELL	327995	01/13/12		O/C 11/11 CHIPLEY	84.55	
T000091299						84.55	1
T000091396	MELISSA TAYLOR	327996	01/13/12		I/C 11/12	20.47	
T000091396						20.47	1
T000091408	THERESA KILCREASE	327997	01/13/12		I/C 11/12	8.81	
T000091408						8.81	1
T000091466	KATHY S. ADAMS	328282	01/27/12		I/C 11/12	54.29	
T000091466						54.29	1
T000091582	RACHEL MUSSER	327998	01/13/12		I/C 11/12	13.62	
T000091582						13.62	1
T000091643	MELISSA D GARCIA	328170	01/20/12		O/C 11/11 NEW ORLEAN	83.00	
T000091643						83.00	1
T000091671	CARLA FISHER	328171	01/20/12		I/C 11/09	114.11	
T000091671	CARLA FISHER	328171	01/20/12		I/C 11/10	2.94	
T000091671	CARLA FISHER	328171	01/20/12		I/C 11/11	18.25	
T000091671	CARLA FISHER	328171	01/20/12		I/C 11/12	49.57	
T000091671						184.87	4
T000091697	DR. KAREN BARBER	327891	01/06/12		O/C 11/12 ORLANDO FL	162.69	
T000091697	DR. KAREN BARBER	328283	01/27/12		O/C 12/01 CHIPLEY FL	84.55	
T000091697						247.24	2
T000091701	JAMES OGDEN	327892	01/06/12		I/C 11/11	34.04	
T000091701	JAMES OGDEN	328284	01/27/12		I/C 11/12	27.23	
T000091701						61.27	2
T000091788	PHILIP BLAKE	328172	01/20/12		I/C 11/11	149.97	
T000091788	PHILIP BLAKE	328172	01/20/12		I/C 11/12	106.62	
T000091788						256.59	2

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
T000091806 T000091806	LESLIE GUNN	327999	01/13/12		REPLACE W#327531	119.00 119.00	1
T000091817 T000091817	LINDA B MATTHEWS	328000	01/13/12		O/C 11/11 NEWORLEANS	83.00 83.00	1
T000091835 T000091835	LUTICIA BOOZER	328001	01/13/12		I/C 11/12	64.97 64.97	1
T000091840 T000091840	CELESTE RIVENBARK	328173	01/20/12		I/C 11/12	93.18 93.18	1
T000091843 T000091843	DONNA BELTRAN	328285	01/27/12		I/C 11/12	172.17 172.17	1
T000091879 T000091879	BROOKE TINSLEY	328174	01/20/12		I/C 11/12	40.81 40.81	1
T000091886 T000091886	SUSAN ARNOLD	328175	01/20/12		I/C 11/12	10.15 10.15	1
T000091913 T000091913 T000091913	KAREN RETHERFORD KAREN RETHERFORD	328002 328286	01/13/12 01/27/12		I/C 11/12 I/C 12/01	44.50 49.75 94.25	2
T000091916 T000091916	WENDE BREWER	328003	01/13/12		I/C 11/12	114.81 114.81	1
T000091965 T000091965	MELISSA JORDAN	328004	01/13/12		I/C 11/12	38.54 38.54	1
T000091967 T000091967	GARY MITCHELL	328287	01/27/12		I/C 11/12	63.41 63.41	1
T000091995 T000091995	PATRICIA FITCH	328005	01/13/12		I/C 11/12	54.29 54.29	1
T000092012 T000092012	HELEN C WHITFIELD	328288	01/27/12		I/C 11/12	14.95 14.95	1
T000092036 T000092036	CHARLIN KNIGHT	328006	01/13/12		I/C 11/11	58.12 58.12	1
T000092061 T000092061	MICHELLE SEAL	328176	01/20/12		I/C 11/10	175.29 175.29	1
T000092072 T000092072	NANCY HANEY	328007	01/13/12		I/C 11/12	11.53 11.53	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
T000092080	ASTLEY D BLACKWELL	328008	01/13/12		I/C 11/11	164.52	
T000092080	ASTLEY D BLACKWELL	328289	01/27/12		I/C 11/12	124.56	
T000092080						289.08	2
T000092104	NORA J DEGUZMAN	328009	01/13/12		I/C 11/12	11.57	
T000092104						11.57	1
T000092151	JESSICA FILLINGIM	328010	01/13/12		I/C 11/12	185.38	
T000092151						185.38	1
T000092256	ERIN TRACY	328177	01/20/12		O/C 11/11 NEW ORLEAN	83.00	
T000092256						83.00	1
T000092315	LINDA ANDREWS	328178	01/20/12		I/C 11/12	39.16	
T000092315						39.16	1
T000092345	RAY GENTRY	328011	01/13/12		I/C 11/12	14.06	
T000092345						14.06	1
T000092364	MYRA LEWIS	327893	01/06/12		I/C 11/11	134.79	
T000092364	MYRA LEWIS	328012	01/13/12		I/C 11/12	107.02	
T000092364						241.81	2
T000092382	KIRTI K COLVIN	328179	01/20/12		I/C 11/12	101.91	
T000092382						101.91	1
T000092385	AARON DANIEL	328180	01/20/12		I/C 11/11	68.98	
T000092385						68.98	1
T000092386	TAMMIE PEARCE	328181	01/20/12		O/C 12/01 ATLANTA GA	83.00	
T000092386						83.00	1
T000092396	LINDA BROTHERS	328013	01/13/12		I/C 11/11	24.92	
T000092396	LINDA BROTHERS	328013	01/13/12		I/C 11/12	24.92	
T000092396						49.84	2
T000092398	PAULA BIBZA	327894	01/06/12		I/C 11/11	23.14	
T000092398	PAULA BIBZA	328182	01/20/12		I/C 11/12	16.02	
T000092398						39.16	2
T000092402	JENNIFER HINES	328014	01/13/12		I/C 11/12	171.24	
T000092402						171.24	1
T000092413	DAWN G TAYLOR	328015	01/13/12		I/C 11/12	23.23	
T000092413						23.23	1
T000092435	STACEY VICKERY	328016	01/13/12		I/C 11/11	92.69	
T000092435	STACEY VICKERY	328016	01/13/12		I/C 11/12	115.74	
T000092435						208.43	2

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
T000092452	ALAN WORLEY	328017	01/13/12		I/C 11/12	140.00	
T000092452						140.00	1
T000092454	MELODY HINSON	328183	01/20/12		I/C 11/12	151.75	
T000092454						151.75	1
T000092489	JASMINE HATFIELD	328018	01/13/12		I/C 11/12	34.44	
T000092489	JASMINE HATFIELD	328290	01/27/12		I/C 12/01	18.69	
T000092489						53.13	2
T000092517	RENEE GABBARD	328184	01/20/12		O/C 12/01 TALLAHASSE	169.42	
T000092517						169.42	1
T000092524	TOBIN FACIANE	328291	01/27/12		I/C 12/01	120.00	
T000092524						120.00	1
T000092554	DEBRA CROUCH	328185	01/20/12		I/C 11/12	17.09	
T000092554						17.09	1
T000092559	PENELOPE DUFFEY	327895	01/06/12		I/C 11/12	23.27	
T000092559						23.27	1
T000092560	KATHRYN BARRY	327896	01/06/12		I/C 11/12	10.77	
T000092560						10.77	1
T000092561	ERIN OCONNELL	328019	01/13/12		I/C 11/12	26.83	
T000092561						26.83	1
T000092578	DEANNA LAMBETH	328020	01/13/12		I/C 11/12	11.84	
T000092578						11.84	1
T000092580	KIRSTEN NOZIME	328021	01/13/12		I/C 11/12	45.84	
T000092580						45.84	1
T000092583	HEATHER COURTNEY	328022	01/13/12		I/C 11/12	48.86	
T000092583	HEATHER COURTNEY	328292	01/27/12		I/C 12/01	16.29	
T000092583						65.15	2
T000092598	MOLLY HOLMES	327897	01/06/12		O/C 12/11 ORLANDO FL	135.50	
T000092598						135.50	1
T000092599	MARY STANKARD	327898	01/06/12		O/C 12/11 ORLANDO FL	190.00	
T000092599						190.00	1
T000092608	HEATHER OWENS	327899	01/06/12		O/C 11/11 NEWORLEANS	83.00	
T000092608						83.00	1
T000092609	HEATHER MORRIS	328293	01/27/12		I/C 11/12	51.00	
T000092609						51.00	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000000017	SANTA ROSA FED CREDIT UNION	327965	01/10/12		PYRL 20001 011012 01	26,718.16	
V000000017	SANTA ROSA FED CREDIT UNION	328135	01/13/12		PYRL 20001 011312 01	249,134.85	
V000000017	SANTA ROSA FED CREDIT UNION	328135	01/13/12		PYRL 20001 011312 02	2,559.14	
V000000017	SANTA ROSA FED CREDIT UNION	328350	01/31/12		PYRL 20001 013112 01	102,326.36	
V000000017	SANTA ROSA FED CREDIT UNION	328350	01/31/12		PYRL 20001 013112 02	2,216.61	
V000000017						382,955.12	5
V000000026	UNITED WAY OF SANTA ROSA	328351	01/31/12		PYRL 13001 011012 01	157.63	
V000000026	UNITED WAY OF SANTA ROSA	328351	01/31/12		PYRL 13001 011312 01	1,442.82	
V000000026	UNITED WAY OF SANTA ROSA	328351	01/31/12		PYRL 13001 013112 01	640.16	
V000000026						2,240.61	3
V000000041	S R P E	328352	01/31/12		PYRL 09001 011312 01	34,157.09	
V000000041	S R P E	328352	01/31/12		PYRL 09001 011312 02	664.96	
V000000041	S R P E	328352	01/31/12		PYRL 09001 013112 01	43.15	
V000000041	S R P E	328352	01/31/12		PYRL 09004 011012 01	3,080.00	
V000000041	S R P E	328352	01/31/12		PYRL 09004 011312 01	66.00	
V000000041	S R P E	328352	01/31/12		PYRL 09004 013112 01	396.00	
V000000041						38,407.20	6
V000000042	AMERICAN GENERAL LIFE COMPANIE	328353	01/31/12		PYRL 08003 011312 01	555.47	
V000000042						555.47	1
V000000043	AMERICAN FAMILY LIFE ASSUR CO	328354	01/31/12		PYRL 08005 011012 01	381.96	
V000000043	AMERICAN FAMILY LIFE ASSUR CO	328354	01/31/12		PYRL 08005 011312 01	972.51	
V000000043	AMERICAN FAMILY LIFE ASSUR CO	328354	01/31/12		PYRL 08005 013112 01	406.62	
V000000043	AMERICAN FAMILY LIFE ASSUR CO	328354	01/31/12		PYRL 08905 011012 01	1,176.36	
V000000043	AMERICAN FAMILY LIFE ASSUR CO	328354	01/31/12		PYRL 08905 011312 01	2,948.77	
V000000043	AMERICAN FAMILY LIFE ASSUR CO	328354	01/31/12		PYRL 08905 013112 01	853.39	
V000000043						6,739.61	6
V000000044	INTERNAL REVENUE SERVICE	327966	01/10/12		PYRL 05001 011012 01	33.10	
V000000044						33.10	1
V000000049	PROFESSIONAL INS CORP	328355	01/31/12		PYRL 08007 011312 01	72.88	
V000000049	PROFESSIONAL INS CORP	328355	01/31/12		PYRL 08907 011312 01	50.90	
V000000049						123.78	2
V000000074	METROPOLITAN LIFE INS CO	806610	01/11/12		PYRL 11019 011012 01	736.37	
V000000074	METROPOLITAN LIFE INS CO	806616	01/16/12		PYRL 11019 011312 01	6,157.00	
V000000074						6,893.37	2
V000000095	AMERICAN GENERAL LIFE &	328356	01/31/12		PYRL 08010 011012 01	342.31	
V000000095	AMERICAN GENERAL LIFE &	328356	01/31/12		PYRL 08010 011312 01	1,503.48	
V000000095	AMERICAN GENERAL LIFE &	328356	01/31/12		PYRL 08010 013112 01	52.44	
V000000095	AMERICAN GENERAL LIFE &	328356	01/31/12		PYRL 08910 011312 01	12.00	
V000000095	AMERICAN GENERAL LIFE &	328356	01/31/12		PYRL 08910 013112 01	39.26	
V000000095						1,949.49	5

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000000099	NEW YORK LIFE INSURANCE CO	328357	01/31/12		PYRL 08011 011312 01	142.25	
V000000099	NEW YORK LIFE INSURANCE CO	806617	01/16/12		PYRL 11010 011312 01	1,995.00	
V000000099						2,137.25	2
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08002 011012 01	545.91	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08002 011312 01	1,580.42	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08002 013112 01	504.05	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08014 011012 01	26.88	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08014 011312 01	226.89	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08014 013112 01	109.04	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08914 011012 01	463.90	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08914 011312 01	2,249.64	
V000000106	AMERICAN HERITAGE LIFE INS	328358	01/31/12		PYRL 08914 013112 01	1,246.38	
V000000106						6,953.11	9
V000000109	LIBERTY NATIONAL LIFE INS	328359	01/31/12		PYRL 08015 011012 01	1,179.22	
V000000109	LIBERTY NATIONAL LIFE INS	328359	01/31/12		PYRL 08015 011312 01	861.47	
V000000109	LIBERTY NATIONAL LIFE INS	328359	01/31/12		PYRL 08015 013112 01	877.35	
V000000109	LIBERTY NATIONAL LIFE INS	328359	01/31/12		PYRL 08915 011012 01	471.12	
V000000109	LIBERTY NATIONAL LIFE INS	328359	01/31/12		PYRL 08915 011312 01	891.63	
V000000109	LIBERTY NATIONAL LIFE INS	328359	01/31/12		PYRL 08915 013112 01	535.81	
V000000109						4,816.60	6
V000000114	FL ASSOC OF SCH ADMINISTRATORS	328360	01/31/12		PYRL 12001 013112 01	695.09	
V000000114						695.09	1
V000000119	BAGDAD GARCON WATER SYS	328023	01/13/12		0051 120106	450.26	
V000000119						450.26	1
V000000166	BERRYDALE WATER SYSTEM	328024	01/13/12		0161 120107	18.00	
V000000166						18.00	1
V000000183	BOARD OF CNTY COMMISSIONERS	328025	01/13/12	693112	LAND004184	299.08	
V000000183						299.08	1
V000000264	CAROLINA BIOLOGICAL	328294	01/27/12	695772	47879595 RI	17.08	
V000000264	CAROLINA BIOLOGICAL	328294	01/27/12	695772	47880713 RI	330.82	
V000000264	CAROLINA BIOLOGICAL	328294	01/27/12	695772	47887343 RI	7.35	
V000000264						355.25	3
V000000314	CHUMUCKLA WATER SYSTEM	328026	01/13/12		0061 120107	193.50	
V000000314						193.50	1
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 20937 16936	1,585.44	
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9057 9078	519.74	
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9079 9102	1,175.04	
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9083 9106	1,164.40	
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9137 9158	454.04	
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9701 9722	3,117.03	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9883 7454	1,239.03	
V000000317	CITY OF GULF BREEZE/UTILITY	328027	01/13/12		120110 9883 7460	56.99	
V000000317						9,311.71	8
V000000318	CITY OF MILTON	327900	01/06/12		0131 111230	1,709.36	
V000000318	CITY OF MILTON	327900	01/06/12		0182 111230	840.45	
V000000318	CITY OF MILTON	327900	01/06/12		0301 111230	308.86	
V000000318	CITY OF MILTON	328028	01/13/12		0261 120110	2,186.65	
V000000318	CITY OF MILTON	328028	01/13/12		0153 120110	62.19	
V000000318	CITY OF MILTON	328028	01/13/12		0191 120110	2,830.24	
V000000318	CITY OF MILTON	328028	01/13/12		0151 120110	1,204.52	
V000000318	CITY OF MILTON	328028	01/13/12		0151 120110 A	5,905.79	
V000000318	CITY OF MILTON	328028	01/13/12		0041 120110	1,168.39	
V000000318	CITY OF MILTON	328028	01/13/12		0051 120110	615.70	
V000000318	CITY OF MILTON	328028	01/13/12		0321 120110	1,437.26	
V000000318	CITY OF MILTON	328028	01/13/12		9020 120110	5,688.36	
V000000318	CITY OF MILTON	328028	01/13/12		9060 120110	263.89	
V000000318	CITY OF MILTON	328186	01/20/12		0071 120117	468.40	
V000000318	CITY OF MILTON	328186	01/20/12		0231 120117	2,944.21	
V000000318	CITY OF MILTON	328295	01/27/12		0301 120124	276.09	
V000000318	CITY OF MILTON	328295	01/27/12		0182 120124	1,669.91	
V000000318	CITY OF MILTON	328295	01/27/12		0131 120124	1,256.36	
V000000318						30,836.63	18
V000000453	EAST MILTON WATER SYSTEM	328029	01/13/12		0071 120106	308.12	
V000000453	EAST MILTON WATER SYSTEM	328029	01/13/12		0153 120107	9.25	
V000000453						317.37	2
V000000514	ESCAMBIA RIVER ELECTRIC	328030	01/13/12		0021 111231	13,217.62	
V000000514	ESCAMBIA RIVER ELECTRIC	328030	01/13/12		0061 111231	4,791.35	
V000000514	ESCAMBIA RIVER ELECTRIC	328030	01/13/12		0141 111231	14,245.33	
V000000514	ESCAMBIA RIVER ELECTRIC	328030	01/13/12		0141 111231 A	8,279.45	
V000000514	ESCAMBIA RIVER ELECTRIC	328030	01/13/12		9161 111231	451.64	
V000000514	ESCAMBIA RIVER ELECTRIC	328187	01/20/12		9161 120117	391.85	
V000000514	ESCAMBIA RIVER ELECTRIC	328187	01/20/12		0141 120117	16,928.75	
V000000514	ESCAMBIA RIVER ELECTRIC	328187	01/20/12		0141 120117 A	4,414.46	
V000000514	ESCAMBIA RIVER ELECTRIC	328187	01/20/12		0061 120117	5,504.62	
V000000514	ESCAMBIA RIVER ELECTRIC	328187	01/20/12		0021 120117	14,509.34	
V000000514						82,734.41	10
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	692821	571261	52,064.81	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	693149	573750	18,027.74	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	692821	575326	72.58	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	693149	577686	5.57	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	693149	582742	18.35	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	693149	589607	10,811.94	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	693149	592322	17.29	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	693149	72446 CR	6,826.30-	
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	695774	607087	1,486.56	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000000559	FL SCHOOL BOOK DEPOSITORY	327901	01/06/12	695109	606607	12.94	
V000000559	FL SCHOOL BOOK DEPOSITORY	328031	01/13/12	695773	606981	136.75	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	596622	243.99	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	593423	37,192.24	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	590744	65.00	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	584060	11,088.50	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	584752	17,120.78	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	589442	7,507.32	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	581540	5.85	
V000000559	FL SCHOOL BOOK DEPOSITORY	328188	01/20/12	693876	581553	84,594.88	
V000000559	FL SCHOOL BOOK DEPOSITORY	328296	01/27/12	696047	607744	216.14	
V000000559	FL SCHOOL BOOK DEPOSITORY	328296	01/27/12	695852	607505	325.29	
V000000559	FL SCHOOL BOOK DEPOSITORY	328296	01/27/12	695854	607537	12.99	
V000000559						234,201.21	22
V000000566	FL UNEMP COMP FUND	803013	01/26/12	696217	11/12 B	27,701.00	
V000000566						27,701.00	1
V000000570	FOLLETT LIBRARY BOOK CO	328189	01/20/12	695092	461802F-5	48.60	
V000000570	FOLLETT LIBRARY BOOK CO	328297	01/27/12	695865	507165-2	1,484.01	
V000000570	FOLLETT LIBRARY BOOK CO	328297	01/27/12	695865	507165F-1	51.69	
V000000570						1,584.30	3
V000000676	GULF POWER COMPANY/MILTON	327902	01/06/12		0321 11/11 KATRINA	15.91	
V000000676	GULF POWER COMPANY/MILTON	328032	01/13/12		0351 1112 MARINE LAB	219.79	
V000000676	GULF POWER COMPANY/MILTON	328190	01/20/12		0321 11/12 KATRINA	19.88	
V000000676						255.58	3
V000000677	GULF POWER COMPANY	328033	01/13/12		0041 120105	13,248.77	
V000000677	GULF POWER COMPANY	328033	01/13/12		0051 120105	6,147.95	
V000000677	GULF POWER COMPANY	328033	01/13/12		0101 120105	9,724.58	
V000000677	GULF POWER COMPANY	328033	01/13/12		0071 120105	10,873.91	
V000000677	GULF POWER COMPANY	328033	01/13/12		0102 120105	11,921.31	
V000000677	GULF POWER COMPANY	328033	01/13/12		0103 120105	4,642.18	
V000000677	GULF POWER COMPANY	328033	01/13/12		0103 120105 A	28,231.04	
V000000677	GULF POWER COMPANY	328033	01/13/12		0131 120105	4,405.30	
V000000677	GULF POWER COMPANY	328033	01/13/12		0231 120105	10,844.57	
V000000677	GULF POWER COMPANY	328033	01/13/12		0191 120105	8,465.76	
V000000677	GULF POWER COMPANY	328033	01/13/12		0271 120105	8,469.82	
V000000677	GULF POWER COMPANY	328033	01/13/12		0261 120105	9,567.39	
V000000677	GULF POWER COMPANY	328033	01/13/12		0182 120105	3,521.91	
V000000677	GULF POWER COMPANY	328033	01/13/12		0182 120105 A	27,908.11	
V000000677	GULF POWER COMPANY	328033	01/13/12		0151 120105	50,891.01	
V000000677	GULF POWER COMPANY	328033	01/13/12		0153 120105	2,084.65	
V000000677	GULF POWER COMPANY	328033	01/13/12		0171 120105	11,112.72	
V000000677	GULF POWER COMPANY	328033	01/13/12		0332 120105	12,574.39	
V000000677	GULF POWER COMPANY	328033	01/13/12		0331 120105	8,721.91	
V000000677	GULF POWER COMPANY	328033	01/13/12		0321 120105	2,987.61	
V000000677	GULF POWER COMPANY	328033	01/13/12		0321 120105 A	10,763.50	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000000677	GULF POWER COMPANY	328033	01/13/12		0302 120105	10,108.85	
V000000677	GULF POWER COMPANY	328033	01/13/12		0311 120105	8,846.65	
V000000677	GULF POWER COMPANY	328033	01/13/12		0312 120105	14,627.82	
V000000677	GULF POWER COMPANY	328033	01/13/12		0272 120105	7,842.11	
V000000677	GULF POWER COMPANY	328033	01/13/12		0281 120105	11,802.02	
V000000677	GULF POWER COMPANY	328033	01/13/12		0301 120105	9,244.67	
V000000677	GULF POWER COMPANY	328033	01/13/12		9060 120105	3,737.84	
V000000677	GULF POWER COMPANY	328033	01/13/12		0341 120105	9,934.99	
V000000677	GULF POWER COMPANY	328033	01/13/12		0342 120105	11,512.78	
V000000677	GULF POWER COMPANY	328033	01/13/12		0351 120105	24,994.63	
V000000677	GULF POWER COMPANY	328033	01/13/12		0361 120105	11,517.80	
V000000677	GULF POWER COMPANY	328033	01/13/12		9020 120105	5,044.45	
V000000677	GULF POWER COMPANY	328033	01/13/12		9020 120105 A	6,604.20	
V000000677	GULF POWER COMPANY	328191	01/20/12		9020 120117	7,604.59	
V000000677	GULF POWER COMPANY	328191	01/20/12		9020 120117 A	4,101.75	
V000000677	GULF POWER COMPANY	328191	01/20/12		0332 120117	12,054.97	
V000000677	GULF POWER COMPANY	328191	01/20/12		9060 120117	4,316.09	
V000000677	GULF POWER COMPANY	328191	01/20/12		0302 120117	7,986.45	
V000000677	GULF POWER COMPANY	328191	01/20/12		0321 120117	5,930.67	
V000000677	GULF POWER COMPANY	328191	01/20/12		0312 120117	15,247.85	
V000000677	GULF POWER COMPANY	328191	01/20/12		0321 120117 A	7,123.72	
V000000677	GULF POWER COMPANY	328191	01/20/12		0151 120117	19,762.40	
V000000677	GULF POWER COMPANY	328191	01/20/12		0182 120117	9,383.76	
V000000677	GULF POWER COMPANY	328191	01/20/12		0261 120117	8,728.66	
V000000677	GULF POWER COMPANY	328191	01/20/12		0231 120117	9,168.37	
V000000677	GULF POWER COMPANY	328191	01/20/12		0182 120117A	19,783.65	
V000000677	GULF POWER COMPANY	328298	01/27/12		0191 120120	9,385.80	
V000000677	GULF POWER COMPANY	328298	01/27/12		0171 120120	10,173.43	
V000000677	GULF POWER COMPANY	328298	01/27/12		0331 120120	7,331.32	
V000000677	GULF POWER COMPANY	328298	01/27/12		0301 120120	9,283.85	
V000000677	GULF POWER COMPANY	328298	01/27/12		0131 120120	4,824.55	
V000000677	GULF POWER COMPANY	328298	01/27/12		0071 120120	10,400.42	
V000000677	GULF POWER COMPANY	328298	01/27/12		0051 120120	6,098.65	
V000000677	GULF POWER COMPANY	328298	01/27/12		0041 120120	12,052.99	
V000000677						593,671.14	55
V000000726	HOLLEY NAVARRE WATER SYS	328034	01/13/12		0271 120106	504.50	
V000000726	HOLLEY NAVARRE WATER SYS	328034	01/13/12		0272 120107	894.50	
V000000726	HOLLEY NAVARRE WATER SYS	328034	01/13/12		0341 120106	7,089.50	
V000000726	HOLLEY NAVARRE WATER SYS	328034	01/13/12		0342 120107	759.47	
V000000726	HOLLEY NAVARRE WATER SYS	328034	01/13/12		9020 120106	21.00	
V000000726	HOLLEY NAVARRE WATER SYS	328192	01/20/12		0351 120112	1,548.70	
V000000726	HOLLEY NAVARRE WATER SYS	328192	01/20/12		0271 120112	4.00	
V000000726	HOLLEY NAVARRE WATER SYS	328299	01/27/12		9020 120124	21.00	
V000000726						10,842.67	8
V000000794	JAY UTILITIES	328035	01/13/12		0141 120107	5,659.17	
V000000794						5,659.17	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29199	75.00	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29217	117.00	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29221	165.00	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29268	75.00	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29271	100.00	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29324	77.80	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29376	120.00	
V000000827	K M S BUSINESS PRODUCTS	328036	01/13/12	693174	29378	107.00	
V000000827	K M S BUSINESS PRODUCTS	328193	01/20/12	693174	29594	75.00	
V000000827	K M S BUSINESS PRODUCTS	328193	01/20/12	693174	29651	3,645.00	
V000000827						4,556.80	10
V000000917	MAC PAPERS	327903	01/06/12	694219	328082	971.85	
V000000917	MAC PAPERS	327903	01/06/12	694219	328084	76.48	
V000000917						1,048.33	2
V000000939	MATHES ELECTRIC SUPPLY CO	328037	01/13/12	695467	76599-00	226.42	
V000000939	MATHES ELECTRIC SUPPLY CO	328037	01/13/12	695467	76599-01	1,258.15	
V000000939	MATHES ELECTRIC SUPPLY CO	328037	01/13/12	695467	76599-02	39.87	
V000000939	MATHES ELECTRIC SUPPLY CO	328037	01/13/12	695467	76687-00	1,549.63	
V000000939						3,074.07	4
V000001019	CHILDRENS HOME SOCIETY	328038	01/13/12	693881	11/11 FAM RESOURCE	8,596.00	
V000001019	CHILDRENS HOME SOCIETY	328194	01/20/12	693978	11/12 LIT/HOME	12,894.00	
V000001019	CHILDRENS HOME SOCIETY	328300	01/27/12	693881	11/12 FAM RESOURCE	8,596.00	
V000001019						30,086.00	3
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0171 120105	563.82	
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0182 120105	2,656.88	
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0301 120105	841.20	
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0302 120105	668.16	
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0312 120105	528.08	
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0331 120105	628.72	
V000001092	PACE WATER SYSTEM INC	328039	01/13/12		0332 120105	561.04	
V000001092	PACE WATER SYSTEM INC	328195	01/20/12		0182 120112	27.50	
V000001092	PACE WATER SYSTEM INC	328195	01/20/12		0171 120112	67.59	
V000001092	PACE WATER SYSTEM INC	328301	01/27/12		0302 120124	626.96	
V000001092	PACE WATER SYSTEM INC	328301	01/27/12		0312 120124	470.40	
V000001092						7,640.35	11
V000001108	PEA RIDGE CASH & CARRY	327904	01/06/12	690156	264709	60.50	
V000001108						60.50	1
V000001127	PENSACOLA STATE COLLEGE	328196	01/20/12	696128	32500976AAF	163.24	
V000001127	PENSACOLA STATE COLLEGE	328196	01/20/12	696128	32500979AY	134.75	
V000001127						297.99	2
V000001134	PENSACOLA SYMPHONY ORCHESTRA	328040	01/13/12	695938	11/12/01-11/12/16	1,155.00	
V000001134						1,155.00	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000001165	POINT BAKER WATER SYSTEM	328041	01/13/12		0021 120107	214.76	
V000001165						214.76	1
V000001276	SANTA ROSA COUNTY HEALTH DEPT	327905	01/06/12	694708	11/11 HDSTART DENTAL	750.00	
V000001276						750.00	1
V000001286	SCHMIDTS MUSIC INC	328042	01/13/12	695602	463320	2,130.00	
V000001286						2,130.00	1
V000001288	SCHOLASTIC INC	328197	01/20/12	695684	4425472	1,700.00	
V000001288						1,700.00	1
V000001359	AT&T FLORIDA	327906	01/06/12		11/12 850 M40-0566	597.00	
V000001359	AT&T FLORIDA	327906	01/06/12		11/12 850 M40-1529	6,096.93	
V000001359	AT&T FLORIDA	327906	01/06/12		11/12 850 M40-5656	1,660.32	
V000001359	AT&T FLORIDA	328302	01/27/12		12/01 850 M40-0566	597.00	
V000001359	AT&T FLORIDA	328302	01/27/12		12/01 850 M40-1529	6,096.93	
V000001359	AT&T FLORIDA	328302	01/27/12		12/01 850 M40-5656	1,653.16	
V000001359						16,701.34	6
V000001361	SOUTHERN ENERGY CO	327907	01/06/12	693480	78092 R	10,571.23	
V000001361	SOUTHERN ENERGY CO	327907	01/06/12	693480	387671	21,398.19	
V000001361	SOUTHERN ENERGY CO	327907	01/06/12	693479	387672	2,910.71	
V000001361	SOUTHERN ENERGY CO	327907	01/06/12	693480	97879	12,392.91	
V000001361	SOUTHERN ENERGY CO	327907	01/06/12	693480	79764	24,670.61	
V000001361	SOUTHERN ENERGY CO	327907	01/06/12	693480	80194	24,165.83	
V000001361	SOUTHERN ENERGY CO	328198	01/20/12	693480	81327	26,099.11	
V000001361	SOUTHERN ENERGY CO	328198	01/20/12	693480	81564	21,943.89	
V000001361	SOUTHERN ENERGY CO	328198	01/20/12	693479	81565	3,107.17	
V000001361	SOUTHERN ENERGY CO	328198	01/20/12	693480	69279 CR	626.85-	
V000001361	SOUTHERN ENERGY CO	328198	01/20/12	693480	37507 A CR	124.60-	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693480	82084	25,877.17	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693480	82156	8,942.78	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693480	82171	17,191.05	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693479	82173	8,017.81	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693479	82238	1,591.66	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693480	82238 A	13,782.59	
V000001361	SOUTHERN ENERGY CO	328303	01/27/12	693480	82393	23,104.17	
V000001361						245,015.43	18
V000001381	JOHNSON GREEN MILLER & GIBSON	328199	01/20/12	693952	12/01 FILE 15-100M	4,932.16	
V000001381						4,932.16	1
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.003	1,833.30	
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.008	2,179.74	
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.012	3,397.11	
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.015	2,038.73	
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.017	2,251.76	
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.019	4,253.70	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000001484	STUART C IRBY COMPANY	328043	01/13/12	693766	S006272460.023	3,045.66	
V000001484						19,000.00	7
V000001536	VIRCO MANUFACTURING INC	328200	01/20/12	694755	91436297	5,732.94	
V000001536	VIRCO MANUFACTURING INC	328200	01/20/12	695855	91439996	2,230.00	
V000001536						7,962.94	2
V000001687	ROTO ROOTER	328201	01/20/12	693117	236472	445.90	
V000001687						445.90	1
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693965	11643067	281.52	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	694805	11643070	211.68	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693671	11647821	1,628.66	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693670	11647821 A	118.28	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693668	11647821 B	5,762.48	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693669	11647821 C	166.13	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693667	11647821 D	781.63	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693781	11647821 E	74.58	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	693958	11647824	1,451.88	
V000001781	COPY PRODUCTS COMPANY	327908	01/06/12	689701	11647825	1,016.52	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	693590	11647832	628.59	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	693501	11647857	681.73	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	694202	11647860	51.83	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	693961	11643069	271.59	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	693678	11643065	1,455.48	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	693960	891396	8.60	
V000001781	COPY PRODUCTS COMPANY	328044	01/13/12	693959	891397	35.00	
V000001781	COPY PRODUCTS COMPANY	328202	01/20/12	693958	873618 A	104.48	
V000001781	COPY PRODUCTS COMPANY	328202	01/20/12	693959	889535 07/01-09/30	76.11	
V000001781	COPY PRODUCTS COMPANY	328202	01/20/12	693960	889537 07/01-09/30	76.11	
V000001781	COPY PRODUCTS COMPANY	328202	01/20/12	693743	11647822	1,590.81	
V000001781	COPY PRODUCTS COMPANY	328202	01/20/12	693853	11647854	1,579.44	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693965	11744719	281.52	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	694805	11744722	211.68	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693590	11763848	139.45	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693060	889540 07/01-09/30	553.32	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693745	889665	6.94	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693060	889666	408.79	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693060	907794 10/01-12/31	553.32	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693853	909802	1,414.07	
V000001781	COPY PRODUCTS COMPANY	328304	01/27/12	693060	909836	251.25	
V000001781						21,873.47	31
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7364 ESSEX	242.72	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7365 ESSEX	250.24	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7366 ESSEX	205.00	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7367 ESSEX	1,323.92	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7368 ESSEX	165.24	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7369 ESSEX	17.18	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7370 ESSEX	17.83	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7371 ESSEX	57.45	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7372 ESSEX	17.18	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7373 ESSEX	71.24	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7374 ESSEX	187.01	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7375 ESSEX	262.31	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7376 ESSEX	203.28	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7377 ESSEX	189.00	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7378 ESSEX	317.75	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7379 ESSEX	155.34	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7380 ESSEX	95.62	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7381 ESSEX	77.75	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7382 ESSEX	10.06	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7383 ESSEX	16.11	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7384 ESSEX	149.62	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7385 ESSEX	89.56	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7386 ESSEX	158.44	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7387 ESSEX	62.07	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7388 ESSEX	109.26	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7389 ESSEX	79.22	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7390 ESSEX	79.22	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7391 ESSEX	427.91	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7392 ESSEX	38.74	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7393 ESSEX	122.62	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7394 ESSEX	62.04	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7395 ESSEX	41.36	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7396 ESSEX	18.06	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7397 ESSEX	57.21	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7398 ESSEX	17.18	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7399 ESSEX	37.86	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7400 ESSEX	39.83	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7401 ESSEX	93.22	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7402 ESSEX	558.67	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7403 ESSEX	1,048.66	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7404 ESSEX	179.65	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7405 ESSEX	209.74	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7406 ESSEX	186.09	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7407 ESSEX	148.15	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7408 ESSEX	41.36	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7409 ESSEX	194.24	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7410 ESSEX	229.65	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7411 ESSEX	455.23	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7412 ESSEX	169.91	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7413 ESSEX	211.23	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7414 ESSEX	146.67	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7415 ESSEX	142.99	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7416 ESSEX	156.14	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7417 ESSEX	146.89	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7418 ESSEX	212.45	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7419 ESSEX	233.91	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7420 ESSEX	20.68	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7421 ESSEX	122.25	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7422 ESSEX	218.07	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7423 ESSEX	412.65	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7424 ESSEX	272.20	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7425 ESSEX	32.95	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7426 ESSEX	17.48	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7427 ESSEX	17.23	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7428 ESSEX	17.18	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7429 ESSEX	661.93	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7430 ESSEX	269.81	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7431 ESSEX	169.48	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7432 ESSEX	103.77	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7433 ESSEX	213.60	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7434 ESSEX	123.54	
V000001871	STATE OF FLORIDA	327909	01/06/12		IH-0 7435 ESSEX	145.84	
V000001871	STATE OF FLORIDA	328045	01/13/12		21-0607 DSL WHITING	32.80	
V000001871	STATE OF FLORIDA	328045	01/13/12		21-0608 WEBSSENS/FILT	5,628.86	
V000001871	STATE OF FLORIDA	328045	01/13/12		21-1492 SUNCOM	175.32	
V000001871	STATE OF FLORIDA	328045	01/13/12		21-1492 SUNCOM A	20.73	
V000001871						18,913.65	76
V000001884	COASTAL GENERATORS, INC	328046	01/13/12	693574	122011-1	1,592.00	
V000001884						1,592.00	1
V000002070	LARRY HALL CONSTRUCTION	328047	01/13/12	692765	AP#4 MHS KIT/CAFE	142,382.30	
V000002070						142,382.30	1
V000002148	BANK OF NEW YORK TRUST CO	328048	01/13/12		252-1596016FEE 09COP	2,250.00	
V000002148						2,250.00	1
V000002323	GREAT AMERICAN LIFE INS CO	806611	01/11/12		PYRL 11014 011012 01	300.00	
V000002323	GREAT AMERICAN LIFE INS CO	806618	01/16/12		PYRL 11014 011312 01	3,926.00	
V000002323						4,226.00	2
V000002336	STRICKLAND PAPER COMPANY	328203	01/20/12	695065	PN087261-00	1,004.82	
V000002336						1,004.82	1
V000002387	MCALEERS OFFICE FURNITURE	328049	01/13/12	695757	276145-0	1,996.00	
V000002387	MCALEERS OFFICE FURNITURE	328204	01/20/12	695538	276021-1	758.00	
V000002387						2,754.00	2
V000002416	JOINER FILL DIRT INC	327910	01/06/12	693122	59111	4,575.00	
V000002416	JOINER FILL DIRT INC	328205	01/20/12	693122	59159	1,398.00	
V000002416						5,973.00	2
V000002549	A E NEW JR, INC	328050	01/13/12	695141	AP#3 BRE 6 CLSRM	85,807.98	
V000002549	A E NEW JR, INC	328050	01/13/12	693321	AP#6 CHS 5 CLSRM	112,870.06	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000002549						198,678.04	2
V000002671	HORACE MANN INSURANCE CO	328361	01/31/12		PYRL 06011 011312 01	202.94	
V000002671	HORACE MANN INSURANCE CO	328361	01/31/12		PYRL 06011 013112 01	103.22	
V000002671	HORACE MANN INSURANCE CO	328361	01/31/12		PYRL 08012 011312 01	1,075.89	
V000002671	HORACE MANN INSURANCE CO	328361	01/31/12		PYRL 08012 013112 01	51.81	
V000002671						1,433.86	4
V000002732	F & M ELECTRIC	328051	01/13/12	695629	5292	4,902.77	
V000002732						4,902.77	1
V000002767	SCHOOL BD OF BAY COUNTY	328206	01/20/12	696075	9726	14,000.00	
V000002767						14,000.00	1
V000002779	NORTHWEST REGIONAL DATA CENTER	328052	01/13/12	693817	NW1112206	11,070.90	
V000002779	NORTHWEST REGIONAL DATA CENTER	328052	01/13/12	693817	NW1112207	10.38	
V000002779						11,081.28	2
V000002783	SOUTHERN BALANCE INC	327911	01/06/12	695860	3911	1,034.10	
V000002783	SOUTHERN BALANCE INC	327911	01/06/12	695861	3912	1,292.40	
V000002783	SOUTHERN BALANCE INC	328207	01/20/12	695174	3929	5,289.50	
V000002783						7,616.00	3
V000002872	SOUTHERN COUNCIL OF INDUSTRIAL	328362	01/31/12		PYRL 09002 011012 01	1,301.88	
V000002872	SOUTHERN COUNCIL OF INDUSTRIAL	328362	01/31/12		PYRL 09005 013112 01	699.04	
V000002872						2,000.92	2
V000002900	EQUITABLE LIFE ASSURANCE	806619	01/16/12		PYRL 11015 011312 01	9,830.38	
V000002900	EQUITABLE LIFE ASSURANCE	806619	01/16/12		PYRL 11016 011312 01	2,864.00	
V000002900						12,694.38	2
V000002939	WIESER EDUCATIONAL	328053	01/13/12	695645	51662	296.98	
V000002939						296.98	1
V000003101	WALKER CONSTRUCTION	328054	01/13/12	693118	HMS ASPHALT	1,967.60	
V000003101	WALKER CONSTRUCTION	328054	01/13/12	693118	HMS TREE	3,398.20	
V000003101						5,365.80	2
V000003232	LOCKLIN TECHNICAL CENTER	328055	01/13/12		#1/11-12 SEOG	7,242.00	
V000003232	LOCKLIN TECHNICAL CENTER	328055	01/13/12		11-12 TERM 2 SCSDDV	1,080.00	
V000003232	LOCKLIN TECHNICAL CENTER	328055	01/13/12		BRIGHT FUT 12 TERM 2	570.00	
V000003232	LOCKLIN TECHNICAL CENTER	328055	01/13/12		FSAGCE TERM 2 11-12	5,600.00	
V000003232	LOCKLIN TECHNICAL CENTER	328055	01/13/12	695228	2011121415 GED YOUTH	70.00	
V000003232	LOCKLIN TECHNICAL CENTER	328055	01/13/12	696072	20120106 GED EVEN	50.00	
V000003232	LOCKLIN TECHNICAL CENTER	328208	01/20/12		11-12 TERM 1 SCSDDV	904.00	
V000003232	LOCKLIN TECHNICAL CENTER	328208	01/20/12		#5/11-12 PELL GRANT	15,549.57	
V000003232	LOCKLIN TECHNICAL CENTER	328305	01/27/12	696153	20120118 GED EVEN	30.00	
V000003232						31,095.57	9

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000003381	NATIONAL TEACHER ASSOCIATES	328363	01/31/12		PYRL 08016 011012 01	2,314.07	
V000003381	NATIONAL TEACHER ASSOCIATES	328363	01/31/12		PYRL 08016 011312 01	9,367.37	
V000003381	NATIONAL TEACHER ASSOCIATES	328363	01/31/12		PYRL 08016 013112 01	967.63	
V000003381	NATIONAL TEACHER ASSOCIATES	328363	01/31/12		PYRL 08916 011012 01	424.55	
V000003381	NATIONAL TEACHER ASSOCIATES	328363	01/31/12		PYRL 08916 011312 01	2,037.03	
V000003381	NATIONAL TEACHER ASSOCIATES	328363	01/31/12		PYRL 08916 013112 01	334.70	
V000003381						15,445.35	6
V000003439	VALIC	806612	01/11/12		PYRL 11017 011012 01	318.00	
V000003439	VALIC	806620	01/16/12		PYRL 11017 011312 01	20,645.06	
V000003439	VALIC	806620	01/16/12		PYRL 11028 011312 01	3,490.00	
V000003439	VALIC	806620	01/16/12		PYRL 11207 011312 01	1,000.00	
V000003439						25,453.06	4
V000003444	RON'S LITHO SERVICE	328209	01/20/12	694424	14842	514.49	
V000003444	RON'S LITHO SERVICE	328306	01/27/12	693386	14863	257.88	
V000003444						772.37	2
V000003847	PSYCHOLOGICAL ASSESSMENT	328307	01/27/12	695818	506525-1	1,196.79	
V000003847						1,196.79	1
V000004057	HEADS HOUSE OF MUSIC	328210	01/20/12	696049	8432	134.50	
V000004057						134.50	1
V000004060	MARBLE CRAFT INC	328211	01/20/12	694651	266	227.20	
V000004060						227.20	1
V000004226	LAKEVIEW CENTER INC	328056	01/13/12	694836	SCSB1111	39,066.60	
V000004226	LAKEVIEW CENTER INC	328056	01/13/12	693882	SRSBPSY1111	200.42	
V000004226	LAKEVIEW CENTER INC	328056	01/13/12	695624	11/12 MINI GRANTS	400.00	
V000004226						39,667.02	3
V000004231	R D WARD CONSTRUCTION COMPANY	328212	01/20/12	695610	AP#1 GBE 6 CLSRM	40,853.77	
V000004231	R D WARD CONSTRUCTION COMPANY	328212	01/20/12	695133	AP#2 BHE 4 CLSRM	66,618.82	
V000004231	R D WARD CONSTRUCTION COMPANY	328212	01/20/12	692731	AP#5 HNI KIT/ADD	75,328.18	
V000004231						182,800.77	3
V000004756	SAM'S WHOLESALE CLUB	328213	01/20/12	695905	101*****0238 0524	489.36	
V000004756						489.36	1
V000005061	ESCAMBIA ROOF MASTERS	327912	01/06/12	695326	11221	3,850.00	
V000005061	ESCAMBIA ROOF MASTERS	327912	01/06/12	695326	11235	1,285.00	
V000005061	ESCAMBIA ROOF MASTERS	327912	01/06/12	693570	6663	70,572.60	
V000005061	ESCAMBIA ROOF MASTERS	327912	01/06/12	695326	6671	390.00	
V000005061	ESCAMBIA ROOF MASTERS	328057	01/13/12	695564	011191	5,144.50	
V000005061	ESCAMBIA ROOF MASTERS	328057	01/13/12	695564	011194	6,010.50	
V000005061	ESCAMBIA ROOF MASTERS	328214	01/20/12	695326	11192	3,713.00	
V000005061	ESCAMBIA ROOF MASTERS	328214	01/20/12	695326	11238	571.50	
V000005061	ESCAMBIA ROOF MASTERS	328214	01/20/12	695326	11239	524.50	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000005061	ESCAMBIA ROOF MASTERS	328214	01/20/12	695326	11240	45.00	
V000005061	ESCAMBIA ROOF MASTERS	328214	01/20/12	695326	11241	561.50	
V000005061						92,668.10	11
V000005145	STONES STUDIO INC	328058	01/13/12	695914	46802	464.15	
V000005145						464.15	1
V000005224	T R JACKSON PREK CAFETERIA	328059	01/13/12	694071	11/11 EARLY HD START	855.00	
V000005224	T R JACKSON PREK CAFETERIA	328059	01/13/12	694066	11/11 HEAD START	1,794.00	
V000005224	T R JACKSON PREK CAFETERIA	328059	01/13/12	696011	11/11 VPK	161.00	
V000005224						2,810.00	3
V000005567	UNITED STATES POSTAL SERVICE	327913	01/06/12	693830	11/12 26251454 LTC	2,000.00	
V000005567						2,000.00	1
V000005648	EAST MILTON ELEM CAFETERIA	328060	01/13/12	694068	11/11 HEAD START	102.00	
V000005648						102.00	1
V000005664	EDUCATIONAL LEARNING SYSTEMS	328215	01/20/12	695848	10192	2,418.00	
V000005664						2,418.00	1
V000005837	AEROBICS	328216	01/20/12	696073	10/03/11-12/16/11	88.90	
V000005837						88.90	1
V000006399	LINCOLN NATIONAL LIFE	328364	01/31/12		PYRL 08019 011312 01	272.95	
V000006399	LINCOLN NATIONAL LIFE	328364	01/31/12		PYRL 08019 013112 01	45.73	
V000006399						318.68	2
V000006422	BERRYHILL ELEM CAFETERIA	328061	01/13/12	694065	11/11 HD START	150.00	
V000006422						150.00	1
V000006447	EMPLOYEE FLEX PLAN	327967	01/10/12		PYRL 06205 011012 01	1,003.33	
V000006447	EMPLOYEE FLEX PLAN	328136	01/13/12		PYRL 06205 011312 01	12,715.62	
V000006447	EMPLOYEE FLEX PLAN	328136	01/13/12		PYRL 06204 011312 01	2,327.08	
V000006447	EMPLOYEE FLEX PLAN	328365	01/31/12		PYRL 06205 013112 01	3,074.99	
V000006447						19,121.02	4
V000007298	JAY HIGH SCHOOL CAFETERIA	328217	01/20/12	696111	579014	238.97	
V000007298						238.97	1
V000007331	BAGDAD ELEMENTARY CAFETERIA	328062	01/13/12	694064	11/11 HEAD START	84.00	
V000007331						84.00	1
V000007332	CHUMUCKLA CAFETERIA	328063	01/13/12	694067	11/11 HD START	84.00	
V000007332						84.00	1
V000007339	AVALON MIDDLE CAFETERIA	328064	01/13/12	695814	INVAMS-5	15.00	
V000007339						15.00	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000007340	CENTRAL SCHOOL/CAFETERIA	328065	01/13/12	695293	11/11 HD START	84.00	
V000007340						84.00	1
V000008877	SOUTHERN STANDARD EQUIPMENT	328218	01/20/12	693395	1106-03	6,500.00	
V000008877	SOUTHERN STANDARD EQUIPMENT	328308	01/27/12	695478	1111-01	700.00	
V000008877						7,200.00	2
V000009165	JACK MOORE & COMPANY, INC.	328219	01/20/12	695468	AP# 21 JHS REPLCE	30,431.59	
V000009165						30,431.59	1
V000009178	COLONIAL LIFE	328366	01/31/12		PYRL 08020 011012 01	35.33	
V000009178	COLONIAL LIFE	328366	01/31/12		PYRL 08020 011312 01	80.84	
V000009178	COLONIAL LIFE	328366	01/31/12		PYRL 08020 013112 01	176.85	
V000009178						293.02	3
V000009192	ECON O TEL	327914	01/06/12	693563	4796	245.00	
V000009192	ECON O TEL	328066	01/13/12	693662	4797	112.00	
V000009192	ECON O TEL	328066	01/13/12	695913	4798	126.00	
V000009192	ECON O TEL	328066	01/13/12	693563	4801	172.00	
V000009192	ECON O TEL	328220	01/20/12	693662	4804	192.00	
V000009192	ECON O TEL	328220	01/20/12	693622	4799	245.00	
V000009192	ECON O TEL	328309	01/27/12	693864	4805	86.00	
V000009192	ECON O TEL	328309	01/27/12	693622	4802	70.00	
V000009192						1,248.00	8
V000009547	PENSACOLA METAL FABRICATION	327915	01/06/12	695003	2011-1247	2,266.93	
V000009547	PENSACOLA METAL FABRICATION	327915	01/06/12	695003	2011-1186	1,736.52	
V000009547	PENSACOLA METAL FABRICATION	327915	01/06/12	695003	2011-1186CR	85.83-	
V000009547	PENSACOLA METAL FABRICATION	327915	01/06/12	695003	2011-1249	6,861.74	
V000009547	PENSACOLA METAL FABRICATION	327915	01/06/12	695003	2011-1251	1,865.38	
V000009547	PENSACOLA METAL FABRICATION	328067	01/13/12	695280	2011-1270	75,467.26	
V000009547	PENSACOLA METAL FABRICATION	328067	01/13/12	695280	2011-1245	37,845.31	
V000009547	PENSACOLA METAL FABRICATION	328221	01/20/12	695003	2011-1269	7,279.09	
V000009547						133,236.40	8
V000009726	TWENTIETH CENTURY MUTUAL FUNDS	806621	01/16/12		PYRL 11025 011312 01	8,613.56	
V000009726						8,613.56	1
V000010018	RENAISSANCE LEARNING INC	328222	01/20/12	695784	INV3868132	4,396.00	
V000010018						4,396.00	1
V000010146	NORTHWEST FL STATE COLLEGE	328223	01/20/12	696129	22348	1,121.15	
V000010146						1,121.15	1
V000010308	SLONE DOORS INC	328068	01/13/12	693398	32567	4,639.00	
V000010308	SLONE DOORS INC	328068	01/13/12	695476	32819	4,696.00	
V000010308						9,335.00	2
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	709377	360.00	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	710286	96.00	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	710309	335.28	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	710315	1,105.88	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	710370	28.26	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	710421	25.19	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	710491	335.28	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	710622	782.05	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	711186	790.90	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	711191	459.57	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	711192	188.00	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	711776	400.00	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	711811	701.20	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	712054	12.80	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	712413	4,763.00	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	712588	5.00	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	714841	30.61	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	716320	265.50	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	716323	159.99	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695625	716921	396.58	
V000010388	AUDIO VISUAL INNOVATIONS	328069	01/13/12	695617	716989	822.00	
V000010388						12,063.09	21
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	327968	01/10/12		PYRL 24001 011012 01	12,377.31	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	327968	01/10/12		PYRL 24001 121611 01	15.86	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	328137	01/13/12		PYRL 24001 011312 01	31,916.52	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	328137	01/13/12		PYRL 24001 011312 02	1,469.19	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	328137	01/13/12		PYRL 24001 011312 03	240.78	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	328367	01/31/12		PYRL 24001 012012 01	2.68	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	328367	01/31/12		PYRL 24001 013112 01	15,196.80	
V000010503	SANTA ROSA COUNTY SCHOOL BOARD	328367	01/31/12		PYRL 24001 013112 02	157.38	
V000010503						61,371.16	8
V000011103	L PUGH & ASSOCIATES INC	327916	01/06/12	693116	18874	400.00	
V000011103	L PUGH & ASSOCIATES INC	327916	01/06/12	693116	2011628	631.04	
V000011103	L PUGH & ASSOCIATES INC	327916	01/06/12	693116	2011629	752.42	
V000011103	L PUGH & ASSOCIATES INC	328070	01/13/12	693116	2011697	11.18	
V000011103	L PUGH & ASSOCIATES INC	328070	01/13/12	693116	2011698A	12.42	
V000011103	L PUGH & ASSOCIATES INC	328070	01/13/12	693116	18900	125.00	
V000011103	L PUGH & ASSOCIATES INC	328070	01/13/12	693116	18901	200.00	
V000011103	L PUGH & ASSOCIATES INC	328070	01/13/12	693116	18904	200.00	
V000011103	L PUGH & ASSOCIATES INC	328070	01/13/12	693116	18905	200.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19009	300.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19010	200.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19011	300.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19012	250.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19013	85.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19014	250.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	19015	250.00	
V000011103	L PUGH & ASSOCIATES INC	328224	01/20/12	693116	2011586	2,570.53	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000011103						6,737.59	17
V000011287	BANKRUPTCY COURT	328138	01/13/12		PYRL 05007 011312 01	1,000.00	
V000011287						1,000.00	1
V000011368	SCOTT POTTERY SUPPLIES	327917	01/06/12	695885	820432	74.00	
V000011368						74.00	1
V000011392	MILTON CENTER/CHILDRENS SER	327918	01/06/12	694342	11/11 TAPP	1,504.00	
V000011392	MILTON CENTER/CHILDRENS SER	328225	01/20/12	694342	11/12 TAPP	1,188.00	
V000011392						2,692.00	2
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06981 011012 01	795.34	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06981 011312 01	2,419.41	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06981 011312 02	44.35	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06981 013112 01	478.40	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06982 011012 01	752.64	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06982 011312 01	3,245.76	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06982 013112 01	893.76	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06983 011012 01	238.56	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06983 011312 01	1,351.84	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06983 013112 01	124.96	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06984 011012 01	586.04	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06984 011312 01	1,510.64	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06984 011312 02	80.04	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06984 012012 01	11.96	
V000011581	VISION CARE INC	328368	01/31/12		PYRL 06984 013112 01	442.52	
V000011581						12,952.30	15
V000011652	COUNCIL ON OCCUPATIONAL EDUC	327919	01/06/12	695823	12526	6,066.78	
V000011652						6,066.78	1
V000011893	FL DEPT OF EDUCATION	328071	01/13/12		20121421	390.00	
V000011893						390.00	1
V000012301	ROBERT L SAMPLE	327920	01/06/12	694412	11/12/01-11/12/16	625.00	
V000012301						625.00	1
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693611	11647827	451.11	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693612	11647833	281.52	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693696	11647855	917.73	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693552	11647859	954.93	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693554	11647850	223.89	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	691709	11647853	281.52	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693613	11647841	83.43	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693751	11647842	74.58	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693752	11647843	78.14	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693753	11647844	1,723.41	
V000012471	COPY PRODUCTS LEASING INC	327921	01/06/12	693550	11647845	281.52	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693793	11647848	223.89	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693549	11647849	74.58	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	692625	11647834	281.52	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693604	11647835	223.89	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693791	11647836	954.96	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693661	11647837	74.58	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693660	11647838	1,181.46	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693659	11647839	83.43	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	692624	11647840	74.58	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693620	11647829	570.48	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693621	11647830	223.89	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693699	11647831	1,027.50	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693914	11643068	317.87	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693654	11647823	599.88	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693656	11647826	74.58	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693658	11647826 A	223.89	
V000012471	COPY PRODUCTS LEASING INC	328072	01/13/12	693657	11647826 B	74.58	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693744	11647858	211.68	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	694080	889639	2,245.96	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693610	889533 07/01-09/30	970.98	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693524	889521 07/01-09/30	246.27	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693523	889522 07/01-09/30	470.82	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693525	889523 07/01-09/30	1,685.16	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	694044	889524 07/01-09/30	2,222.25	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	694043	889525 07/01-09/30	1,721.46	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	694080	889508 07/01-09/30	687.39	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693551	889512 07/01-09/30	970.98	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693524	889647	158.73	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693551	889640	694.68	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693525	889648	1,042.90	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693523	889649	73.49	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	694044	889652	4,008.04	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	694043	889653	3,402.37	
V000012471	COPY PRODUCTS LEASING INC	328226	01/20/12	693610	889662	671.97	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693691	889663	1,115.54	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693916	889664	33.46	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	695845	901919 12/01-12/30	5.08	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694011	901920 12/01-12/31	43.75	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694012	901921 12/01-12/31	141.75	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	695473	903705 12/07-01/06	23.75	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694080	907754 10/01-12/31	687.39	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693524	907770 10/01-12/31	246.27	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693523	907771 10/01-12/31	470.82	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693525	907772 10/01-12/31	1,685.16	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693697	907774 10/01-12/31	103.05	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693698	907775 10/01-12/31	103.05	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	691708	907787 10/01-12/31	497.58	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	695845	907854 01/01-01/31	5.25	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694011	907855 01/01-01/31	43.75	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694012	907856 01/01-01/31	141.75	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693610	908204	709.46	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693524	908886	183.95	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693525	908887	1,769.94	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693523	908888	67.54	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694080	908898	1,419.16	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	695473	909410 01/07-02/06	23.75	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693858	889654	34.94	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693862	889655	56.98	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693855	889656	29.61	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693861	889658	115.62	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693860	889659	174.35	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693859	889660	65.72	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693856	889661	2,035.83	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693795	889644	71.60	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693797	889645	977.18	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693796	889516 07/01-09/30	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693795	889517 07/01-09/30	74.58	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693798	889518 07/01-09/30	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693797	889519 07/01-09/30	2,243.48	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693807	889509 07/01-09/30	1,575.66	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693808	889510 07/01-09/30	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694930	889510 07/01-09/30 A	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693804	889510 07/01-09/30 B	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693806	889510 07/01-09/30 C	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694931	889510 07/01-09/30 D	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693803	889510 07/01-09/30 E	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693755	889510 07/01-09/30 F	67.26	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693805	889510 07/01-09/30 G	85.56	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693855	889526 07/01-09/30	139.38	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693859	889527 07/01-09/30	211.68	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693858	889528 07/01-09/30	139.38	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693862	889529 07/01-09/30	139.38	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693860	889530 07/01-09/30	211.68	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693861	889531 07/01-09/30	347.82	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693856	889532 07/01-09/30	2,185.95	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	691708	889534 07/01-09/30	497.58	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693691	889539 07/01-09/30	1,555.74	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693748	11744718	141.66	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693914	11744720	271.59	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693611	11763843	162.67	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693612	11763849	90.22	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693604	11763850	61.99	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	692624	11763854	8.05	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693613	11763855	39.66	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	691709	11763864	129.74	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	693696	11763865	684.21	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694011	11647846	223.89	
V000012471	COPY PRODUCTS LEASING INC	328310	01/27/12	694012	11647847	954.96	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000012471						58,987.35	109
V000012494	SOUTHEAST COURIER INC	327922	01/06/12	693517	5965	6,162.00	
V000012494						6,162.00	1
V000012602	SOCIAL SECURITY WIRE TRANSFER	801185	01/05/12		LIFE INS BENEFIT	12,518.43	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801185	01/05/12		WELLNESS BENEFIT	3,270.43	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801187	01/11/12		PYRL 02001 011012 01	50,146.83	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801187	01/11/12		PYRL 02001 011012 02	89.76	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801187	01/11/12		PYRL 02002 011012 01	33,970.45	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801187	01/11/12		PYRL 02002 011012 02	60.80	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801190	01/17/12		PYRL 02002 011312 01	250,193.64	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801190	01/17/12		PYRL 02002 011312 02	10,271.74	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801190	01/17/12		PYRL 02002 011312 03	3,946.07	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801190	01/17/12		PYRL 02001 011312 01	369,333.70	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801190	01/17/12		PYRL 02001 011312 02	15,163.13	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801190	01/17/12		PYRL 02001 011312 03	5,825.14	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801193	01/19/12		PYRL 02001 011812 01	291.20	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801195	01/23/12		PYRL 02001 012012 01	1,469.36	
V000012602	SOCIAL SECURITY WIRE TRANSFER	801195	01/23/12		PYRL 02002 012012 01	994.72	
V000012602						757,545.40	15
V000012603	WITHHOLDING WIRE TRANSFER	801188	01/11/12		PYRL 01000 011012 01	56,677.48	
V000012603	WITHHOLDING WIRE TRANSFER	801188	01/11/12		PYRL 01000 011012 02	148.25	
V000012603	WITHHOLDING WIRE TRANSFER	801191	01/17/12		PYRL 01000 011312 01	220,035.82	
V000012603	WITHHOLDING WIRE TRANSFER	801191	01/17/12		PYRL 01000 011312 02	436,378.41	
V000012603	WITHHOLDING WIRE TRANSFER	801191	01/17/12		PYRL 01000 011312 03	10,855.86	
V000012603	WITHHOLDING WIRE TRANSFER	801196	01/23/12		PYRL 01000 012012 01	260.73	
V000012603						724,356.55	6
V000012604	MEDICARE WIRE TRANSFER	801186	01/05/12		LIFE INS BENEFIT	3,491.22	
V000012604	MEDICARE WIRE TRANSFER	801186	01/05/12		WELLNESS BENEFIT	912.56	
V000012604	MEDICARE WIRE TRANSFER	801189	01/11/12		PYRL 02101 011012 01	11,370.60	
V000012604	MEDICARE WIRE TRANSFER	801189	01/11/12		PYRL 02101 011012 02	482.16	
V000012604	MEDICARE WIRE TRANSFER	801189	01/11/12		PYRL 02102 011012 01	11,370.60	
V000012604	MEDICARE WIRE TRANSFER	801189	01/11/12		PYRL 02102 011012 02	482.16	
V000012604	MEDICARE WIRE TRANSFER	801192	01/17/12		PYRL 02102 011312 01	31,322.26	
V000012604	MEDICARE WIRE TRANSFER	801192	01/17/12		PYRL 02102 011312 02	59,345.33	
V000012604	MEDICARE WIRE TRANSFER	801192	01/17/12		PYRL 02102 011312 03	1,555.92	
V000012604	MEDICARE WIRE TRANSFER	801192	01/17/12		PYRL 02101 011312 01	31,322.26	
V000012604	MEDICARE WIRE TRANSFER	801192	01/17/12		PYRL 02101 011312 02	59,345.33	
V000012604	MEDICARE WIRE TRANSFER	801192	01/17/12		PYRL 02101 011312 03	1,555.92	
V000012604	MEDICARE WIRE TRANSFER	801194	01/19/12		PYRL 02102 011812 01	81.20	
V000012604	MEDICARE WIRE TRANSFER	801197	01/23/12		PYRL 02102 012012 01	383.15	
V000012604	MEDICARE WIRE TRANSFER	801197	01/23/12		PYRL 02101 012012 01	383.15	
V000012604						213,403.82	15
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06113 120911 01	92,516.84	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06113 121511 01	296,260.95	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06113 121511 02	6,179.90	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06115 120911 01	30,186.17	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06115 121511 01	343,537.51	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06115 121511 02	2,384.52	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06119 120911 01	9,574.57	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06119 121511 01	69,337.70	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06121 120911 01	25,727.35	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06121 121511 01	83,817.04	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06121 121511 02	1,324.01	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06912 120911 01	10,881.20	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06912 121511 01	31,141.65	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06912 121511 02	2,080.97	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06914 120911 01	15,620.28	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06914 121511 01	140,558.87	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06914 121511 02	4,175.40	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06918 120911 01	5,221.55	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06918 121511 01	38,006.20	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06920 120911 01	13,876.58	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06920 121511 01	47,309.27	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		PYRL 06920 121511 02	924.26	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK C P 123111 01	752.04	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D E 123111 01	737.89	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D F 123111 01	9,641.72	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D G 123111 01	3,427.53	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D H 123111 01	31,151.31	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D M 123111 01	36,497.38	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D P 123111 01	48,518.67	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D Q 123111 01	2,773.35	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		RISK D R 123111 01	10,476.69	
V000012688	BLUE CROSS & BLUE SHIELD OF FL	327969	01/10/12		11-12/PD07 BC/BS PYT	33,854.18-	
V000012688						1,380,765.19	32
V000012961	PEDIATRIC SERVICES OF AMERICA	328073	01/13/12	694592	11/11 MEDICALLY FRAG	21,531.12	
V000012961	PEDIATRIC SERVICES OF AMERICA	328073	01/13/12	694714	11/11 SUPER SERVICES	51,599.63	
V000012961	PEDIATRIC SERVICES OF AMERICA	328073	01/13/12	694714	11/11 SCH HTH TECH	1,904.00	
V000012961	PEDIATRIC SERVICES OF AMERICA	328073	01/13/12	694591	11/11 TR JACKSON RN	2,931.18	
V000012961	PEDIATRIC SERVICES OF AMERICA	328073	01/13/12	694593	11/11 VISION O&M	576.00	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694592	11/12 MEDICALLY FRAG	19,664.16	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694714	11/12 SCH HTH TECH	47,560.75	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694714	11/12 SUPER SERVICES	1,428.00	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694593	11/12 VISION O&M	633.60	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694714	11/11 SUPER COR A	51,599.63-	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694714	11/11 SUPER COR B	1,904.00	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694714	11/11 SCH HTH COR A	1,904.00-	
V000012961	PEDIATRIC SERVICES OF AMERICA	328311	01/27/12	694714	11/11 SCH HTH COR B	51,599.63	
V000012961						147,828.44	13
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950	389,277.79	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950A	449,441.90	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950B	97,128.57	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950C	13,468.50-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950D	15,550.09-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950E	3,360.52-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950F	1,214.54-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950G	10,178.30-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950H	4,296.80-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950I	8,962.60-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950J	12,186.79-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950K	5,258.95-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950L	7,568.36-	
V000013081	SODEXO SCHOOL SERVICES	327923	01/06/12		11/12-05 1000557950M	10,820.08-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303	283,456.36	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303A	327,265.44	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303B	70,725.10	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303C	38,885.77-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303D	44,895.69-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303E	9,702.37-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303F	2,055.47-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303G	10,373.18-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303H	4,508.24-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303I	9,150.98-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303J	12,404.70-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303K	5,247.60-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303L	7,714.50-	
V000013081	SODEXO SCHOOL SERVICES	328227	01/20/12		11/12-06 1000562303M	11,055.49-	
V000013081						1,368,435.64	28
V000013298	IVANCO, INC.	328228	01/20/12	694028	AP#4 PHS FIRE RENO	35,698.14	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11123	6,784.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11127	1,092.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11132	1,264.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11133	702.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11134	6,909.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11136	694.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11137	660.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11138	1,264.00	
V000013298	IVANCO, INC.	328228	01/20/12	693571	C-11139	3,062.00	
V000013298	IVANCO, INC.	328312	01/27/12	692922	AP#1 MHS	4,900.37	
V000013298						63,029.51	11
V000013367	R GEORGE & ASSOCIATES INC	328074	01/13/12	696037	10774-11	360.00	
V000013367						360.00	1
V000013453	U S DEPARTMENT OF EDUCATION	327970	01/10/12		PYRL 05010 011012 01	708.15	
V000013453	U S DEPARTMENT OF EDUCATION	328139	01/13/12		PYRL 05010 011312 01	1,062.17	
V000013453						1,770.32	2
V000013476	VT MILCOM	328075	01/13/12	695677	23821053801	955.00	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000013476						955.00	1
V000013595	LEARNING ACADEMY OF SANTA ROSA	328229	01/20/12	694209	11/11 CAPITAL OUTLAY	4,824.00	
V000013595	LEARNING ACADEMY OF SANTA ROSA	328229	01/20/12	694209	11/12 CAPITAL OUTLAY	2,895.00	
V000013595	LEARNING ACADEMY OF SANTA ROSA	328229	01/20/12	693833	12/01 FTE	63,704.00	
V000013595						71,423.00	3
V000013913	US FOOD SERVICE	328076	01/13/12	693676	1273306	28.47	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	1861300	800.68	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	1861304	471.66	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	1867500	167.98	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	1867501	143.82	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	2065622	201.44	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	2065671	500.86	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	2080689	420.85	
V000013913	US FOOD SERVICE	328076	01/13/12	693676	2080690	87.31	
V000013913	US FOOD SERVICE	328230	01/20/12	693676	2610301	14.29	
V000013913	US FOOD SERVICE	328230	01/20/12	693676	26110244	108.04	
V000013913	US FOOD SERVICE	328230	01/20/12	693676	2611089	153.13	
V000013913	US FOOD SERVICE	328230	01/20/12	693676	2753044	252.14	
V000013913	US FOOD SERVICE	328230	01/20/12	693676	2854158	548.38	
V000013913	US FOOD SERVICE	328230	01/20/12	693676	2854159	15.16	
V000013913	US FOOD SERVICE	328313	01/27/12	693676	2869684	621.17	
V000013913	US FOOD SERVICE	328313	01/27/12	693676	2869685	156.17	
V000013913	US FOOD SERVICE	328313	01/27/12	693676	261188	370.91	
V000013913	US FOOD SERVICE	328313	01/27/12	693676	100553	109.86	
V000013913	US FOOD SERVICE	328313	01/27/12	693676	116288	55.96	
V000013913						5,228.28	20
V000014150	CDWG INC	328231	01/20/12	695626	C180720	1,558.62	
V000014150	CDWG INC	328231	01/20/12	695626	C858383	304.25	
V000014150						1,862.87	2
V000014281	PROFESSIONAL EDUCATORS NETWORK	328369	01/31/12		PYRL 12002 011312 01	120.00	
V000014281						120.00	1
V000014293	SEAN P REILLY	327924	01/06/12	694410	11/12/01-11/12/16	175.00	
V000014293						175.00	1
V000014519	FLSDU	804104	01/13/12		PYRL 03008 011312 01	5,350.35	
V000014519	FLSDU	804105	01/31/12		PYRL 03008 013112 01	181.50	
V000014519						5,531.85	2
V000014572	THOMSON GALE	328077	01/13/12	695223	17333605	4,769.42	
V000014572						4,769.42	1
V000014653	WAVE NET TECHNOLOGIES INC	328078	01/13/12	693594	11176	1,830.00	
V000014653	WAVE NET TECHNOLOGIES INC	328078	01/13/12	695780	222035	4,212.60	
V000014653						6,042.60	2

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000014739	MIDWAY WATER SYSTEM	328079	01/13/12		0361 120106	1,988.76	
V000014739						1,988.76	1
V000014794	SHI INTERNATIONAL CORP	328080	01/13/12	695525	B00469672	3,191.04	
V000014794						3,191.04	1
V000014801	HOWARD COMPUTERS	328314	01/27/12	696036	12-00064771	3,495.00	
V000014801	HOWARD COMPUTERS	328314	01/27/12	696036	12-00971502	8,671.00	
V000014801						12,166.00	2
V000014910	PATRICK MCGREEVY, PH.D., P.A.	328315	01/27/12	694961	1281	14,566.00	
V000014910						14,566.00	1
V000014973	TIGER DIRECT INC	328081	01/13/12	695729	F76250960102	850.03	
V000014973	TIGER DIRECT INC	328081	01/13/12	695729	F76250960103	71.88	
V000014973	TIGER DIRECT INC	328232	01/20/12	695701	P37356870101	1,549.99	
V000014973						2,471.90	3
V000014989	CHARLES S RHEIN	327925	01/06/12	694623	11/12/01-11/12/16	25.00	
V000014989						25.00	1
V000015120	COMPANION LIFE INSURANCE CO	328370	01/31/12		PYRL 07002 011012 01	150.85	
V000015120	COMPANION LIFE INSURANCE CO	328370	01/31/12		PYRL 07002 011312 01	628.34	
V000015120	COMPANION LIFE INSURANCE CO	328370	01/31/12		PYRL 07002 013112 01	148.74	
V000015120	COMPANION LIFE INSURANCE CO	328370	01/31/12		PYRL 07902 011012 01	602.81	
V000015120	COMPANION LIFE INSURANCE CO	328370	01/31/12		PYRL 07902 011312 01	2,928.84	
V000015120	COMPANION LIFE INSURANCE CO	328370	01/31/12		PYRL 07902 013112 01	489.71	
V000015120						4,949.29	6
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		KIRBI MANNING 1174	11.79	
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		MARY CASH 1646	21.93	
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		PYRL 06012 011012 01	3,440.61	
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		PYRL 06012 011312 01	15,213.35	
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		PYRL 06012 011312 02	1,375.32	
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		PYRL 06012 013112 01	5,274.02	
V000015134	JEFFERSON PILOT FINANCIAL INS	328371	01/31/12		PYRL 06012 013112 02	122.16	
V000015134						25,459.18	7
V000015412	GULF COAST INDUSTRIAL SVC INC	328082	01/13/12	695004	192	3,724.80	
V000015412	GULF COAST INDUSTRIAL SVC INC	328082	01/13/12	693129	2	476.00	
V000015412	GULF COAST INDUSTRIAL SVC INC	328233	01/20/12	695004	1	3,340.40	
V000015412						7,541.20	3
V000015423	JOHN DEERE CO	328083	01/13/12	694807	111402329	1,600.00	
V000015423						1,600.00	1
V000015555	BREEZE CINEMA	328084	01/13/12	695811	48	887.50	
V000015555						887.50	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06761 120911 01	1,868.50	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06761 121511 01	6,092.04	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06761 121511 02	179.46	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06962 120911 01	2,989.94	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06962 121511 01	11,705.80	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06962 121511 02	609.18	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06964 120911 01	3,592.08	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06964 121511 01	26,041.00	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06964 121511 02	549.28	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06966 120911 01	1,434.18	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06966 121511 01	10,472.64	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06968 120911 01	1,785.12	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06968 121511 01	8,332.70	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		PYRL 06968 121511 02	355.30	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		RISK D I 123111 01	7,473.38	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		RISK D O 123111 01	313.14	
V000015653	FLORIDA COMBINED LIFE DENTAL	327971	01/10/12		11-12/PD07 FL/CD PYT	1,047.60	
V000015653						84,841.34	17
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06501 120911 01	2,686.00	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06501 121511 01	12,142.42	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06501 121511 02	427.82	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06501 121511 03	180.26	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06503 120911 01	2,806.00	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06503 121511 01	9,506.70	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 06503 121511 02	355.30	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 07001 120911 01	1,332.00	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 07001 121511 01	10,349.31	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		PYRL 07001 121511 02	589.14	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		RISK C L 123111 01	9.00	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		RISK D L 123111 01	7,730.72	
V000015654	FLORIDA COMBINED LIFE INS CO	327972	01/10/12		11-12/PD07 FL/CL A	573.78	
V000015654						48,688.45	13
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2550526	475.10	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2552038	220.25	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2552039	873.10	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2552040	225.55	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2552041	163.25	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2552042	212.45	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2552043	149.70	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2556753	188.51	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2556754	178.85	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2556755	91.90	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2556756	96.85	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2556757	95.38	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2556758	92.56	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2558575	70.00	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2558589	96.85	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2558597	97.13	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2558834	257.60	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2558835	125.60	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2558836	79.90	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561721	95.38	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561722	96.85	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561723	111.70	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561724	96.85	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561725	154.75	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561726	635.15	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561727	86.95	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561728	109.25	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561729	119.35	
V000015799	KOORSEN FIRE & SECURITY	328085	01/13/12	693477	2561730	98.20	
V000015799						5,394.96	29
V000015850	NETSUPPORT INC	328234	01/20/12	695821	524932	898.22	
V000015850						898.22	1
V000015859	TSA CONSULTING GROUP INC	328086	01/13/12	693510	2106	1,162.04	
V000015859						1,162.04	1
V000015945	CHEM TECHNOLOGIES INC	328235	01/20/12	693111	11634	440.20	
V000015945						440.20	1
V000016027	INTERNAL REVENUE SERVICE	327973	01/10/12		PYRL 05012 011012 01	156.70	
V000016027	INTERNAL REVENUE SERVICE	328140	01/13/12		PYRL 05012 011312 01	185.00	
V000016027						341.70	2
V000016041	FL DEPT OF INSURANCE	328087	01/13/12		100111-123111 INST#3	2,827.03	
V000016041						2,827.03	1
V000016053	JERRY W OAKS	327926	01/06/12	694622	11/12/01-11/12/16	150.00	
V000016053						150.00	1
V000016057	RELIASTAR LIFE INSURANCE CO	806613	01/11/12		PYRL 11009 011012 01	3,444.71	
V000016057	RELIASTAR LIFE INSURANCE CO	806622	01/16/12		PYRL 11009 011312 01	20,413.00	
V000016057						23,857.71	2
V000016058	RELIASTAR LIFE INSURANCE CO457	806614	01/11/12		PYRL 11027 011012 01	62.00	
V000016058						62.00	1
V000016077	WEST NAVARRE INTERMEDIATE CAFE	328088	01/13/12	694070	11/11 HEAD START	174.00	
V000016077	WEST NAVARRE INTERMEDIATE CAFE	328088	01/13/12	696023	11/11 VPK	541.35	
V000016077						715.35	2
V000016093	BALLARD & TIGHE PUBLISHERS	328089	01/13/12	695839	138918-IN	1,699.50	
V000016093						1,699.50	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000016113	MIDLAND NATIONAL LIFE	806615	01/11/12		PYRL 11030 011012 01	5,825.00	
V000016113	MIDLAND NATIONAL LIFE	806623	01/16/12		PYRL 11030 011312 01	49,380.08	
V000016113						55,205.08	2
V000016165	METLIFE INC	806624	01/16/12		PYRL 11026 011312 01	291.00	
V000016165						291.00	1
V000016249	LITTLE CAESARS PIZZA/PACE	328090	01/13/12	695812	11/12 COMM SCH	825.00	
V000016249	LITTLE CAESARS PIZZA/PACE	328316	01/27/12	696205	12/01 COMM SCH	135.00	
V000016249						960.00	2
V000016298	SOUTHERN MANAGEMENT	327927	01/06/12		3199175 11/10REPLACE	149.45	
V000016298	SOUTHERN MANAGEMENT	327927	01/06/12		3293023 11/11SURPLUS	630.99	
V000016298	SOUTHERN MANAGEMENT	327927	01/06/12	695846	3307655	500.00	
V000016298	SOUTHERN MANAGEMENT	328091	01/13/12		3387528 11/12SURPLUS	354.24	
V000016298	SOUTHERN MANAGEMENT	328091	01/13/12	692186	3401697	5,685.77	
V000016298						7,320.45	5
V000016342	PITNEY BOWES PURCHASE POWER	327928	01/06/12	693962	15287509879 11/12	1,233.21	
V000016342	PITNEY BOWES PURCHASE POWER	328092	01/13/12	693962	15287509879 01/12	245.00	
V000016342						1,478.21	2
V000016394	PETER BRISTOL	328093	01/13/12	695979	11/12/01-11/12/16	75.00	
V000016394						75.00	1
V000016583	TAMMY BUZBEE	327929	01/06/12	695726	11/12/01-11/12/16	25.00	
V000016583						25.00	1
V000016679	ALL FLORIDA FENCE & DECK INC	327930	01/06/12	693124	4682	6,660.00	
V000016679	ALL FLORIDA FENCE & DECK INC	327930	01/06/12	693124	4693	2,652.50	
V000016679	ALL FLORIDA FENCE & DECK INC	328236	01/20/12	693124	4572	6,385.00	
V000016679						15,697.50	3
V000016689	FLORIDA AERIAL SERVICES INC	328237	01/20/12	696107	37735	102.25	
V000016689	FLORIDA AERIAL SERVICES INC	328237	01/20/12	690918	37736	95.00	
V000016689	FLORIDA AERIAL SERVICES INC	328237	01/20/12	694241	37741	95.00	
V000016689	FLORIDA AERIAL SERVICES INC	328237	01/20/12	696107	37742	95.00	
V000016689	FLORIDA AERIAL SERVICES INC	328317	01/27/12	687000	37740	95.00	
V000016689						482.25	5
V000016701	REHAB CARE	327931	01/06/12	694937	11360193	70,299.36	
V000016701	REHAB CARE	328318	01/27/12	694937	11519104	50,063.88	
V000016701						120,363.24	2
V000016723	DELL MARKETING LP	327932	01/06/12	693596	XFKRKKXN7	90.49	
V000016723	DELL MARKETING LP	327932	01/06/12	693596	XFK6CF3R9	65.69	
V000016723	DELL MARKETING LP	328094	01/13/12	695849	XFMD85RD5	174.00	
V000016723	DELL MARKETING LP	328094	01/13/12	695662	XFKX167R6	65.69	
V000016723	DELL MARKETING LP	328094	01/13/12	695662	XFM16XPD4	899.07	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000016723	DELL MARKETING LP	328238	01/20/12	695849	XFMF2N7X1	1,807.72	
V000016723	DELL MARKETING LP	328238	01/20/12	695849	XFMF8RCF4	131.38	
V000016723	DELL MARKETING LP	328238	01/20/12	695851	XFMF8RDK1	394.14	
V000016723	DELL MARKETING LP	328238	01/20/12	695851	XFMJRJ2N2	5,276.04	
V000016723	DELL MARKETING LP	328238	01/20/12	695566	XFKDCM729	174.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695549	XFKDCWDK9	87.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695534	XFKDJNPM8	2,970.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695547	XFKDTPWW9	2,233.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695534	XFKDXXK13	87.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695546	XFKDXXWF4	87.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695566	XFKDW2K54	4,059.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695546	XFKDW3657	2,970.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695548	XFKDXCJT5	644.60	
V000016723	DELL MARKETING LP	328238	01/20/12	695533	XFKD7P5C1	609.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695532	XFKD7XKM3	435.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695545	XFKD811K5	783.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695548	XFKD81613	348.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695531	XFKD84262	522.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695547	XFKFDXDM1	870.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695533	XFKFK64W6	2,223.76	
V000016723	DELL MARKETING LP	328238	01/20/12	695545	XFKFMC833	891.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695549	XFKFMDP69	99.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695533	XFKFMN8T7	693.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695532	XFKFMN953	495.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695531	XFKFM7WK5	594.00	
V000016723	DELL MARKETING LP	328238	01/20/12	695534	XFKJ1CF85	16,521.90	
V000016723	DELL MARKETING LP	328238	01/20/12	695566	XFKJ25265	22,579.93	
V000016723	DELL MARKETING LP	328238	01/20/12	695546	XFKJ5FTX7	16,521.90	
V000016723	DELL MARKETING LP	328238	01/20/12	695531	XFKJ55511	4,115.16	
V000016723	DELL MARKETING LP	328238	01/20/12	695547	XFKJ556D9	6,858.60	
V000016723	DELL MARKETING LP	328238	01/20/12	695546	XFKJ6MWT8	3,140.40	
V000016723	DELL MARKETING LP	328238	01/20/12	695534	XFKJ6MX89	3,140.40	
V000016723	DELL MARKETING LP	328238	01/20/12	695548	XFKJ6NC27	1,186.72	
V000016723	DELL MARKETING LP	328238	01/20/12	695549	XFKJ6NNC3	317.68	
V000016723	DELL MARKETING LP	328238	01/20/12	695531	XFKJ6NRM8	1,906.08	
V000016723	DELL MARKETING LP	328238	01/20/12	695566	XFKJ6N134	4,291.88	
V000016723	DELL MARKETING LP	328238	01/20/12	695545	XFKJ6PPJ8	2,859.12	
V000016723	DELL MARKETING LP	328238	01/20/12	695547	XFKJ6PT26	2,966.80	
V000016723	DELL MARKETING LP	328238	01/20/12	695532	XFKJ6PW25	1,588.40	
V000016723	DELL MARKETING LP	328238	01/20/12	695545	XFKJ6WXW2	6,172.74	
V000016723	DELL MARKETING LP	328238	01/20/12	695533	XFKJ6X5X2	4,801.02	
V000016723	DELL MARKETING LP	328238	01/20/12	695532	XFKJ6X621	3,429.30	
V000016723	DELL MARKETING LP	328238	01/20/12	695548	XFKJ8FXM5	2,743.44	
V000016723	DELL MARKETING LP	328238	01/20/12	695549	XFKJ8P7K2	685.86	
V000016723	DELL MARKETING LP	328319	01/27/12	695719	XFKRF7938	420.00	
V000016723	DELL MARKETING LP	328319	01/27/12	695719	XFKX56CJ9	1,984.80	
V000016723	DELL MARKETING LP	328319	01/27/12	695719	XFKRMD2X8	990.00	
V000016723	DELL MARKETING LP	328319	01/27/12	695719	XFKRM5JP8	741.00	
V000016723	DELL MARKETING LP	328319	01/27/12	695718	XFKR97868	87.00	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000016723	DELL MARKETING LP	328319	01/27/12	695718	XFKT5C369	131.38	
V000016723	DELL MARKETING LP	328319	01/27/12	695719	XFKT5FR76	745.92	
V000016723	DELL MARKETING LP	328319	01/27/12	695719	XFKT5M872	29.67	
V000016723	DELL MARKETING LP	328319	01/27/12	695718	XFKT58XC9	9.89	
V000016723	DELL MARKETING LP	328319	01/27/12	695718	XFKT9TIN8	1,235.12	
V000016723						142,980.69	59
V000016778	CDI COMPUTERS	328239	01/20/12	695131	309769	350.00	
V000016778	CDI COMPUTERS	328320	01/27/12	695493	309808	12,628.20	
V000016778	CDI COMPUTERS	328320	01/27/12	695495	309810	10,102.56	
V000016778	CDI COMPUTERS	328320	01/27/12	695494	310048	10,102.56	
V000016778	CDI COMPUTERS	328320	01/27/12	695496	310246	10,102.56	
V000016778	CDI COMPUTERS	328320	01/27/12	695498	310285	10,102.56	
V000016778	CDI COMPUTERS	328320	01/27/12	695497	310350	10,102.56	
V000016778						63,491.00	7
V000016851	KIDS TALK PL	327933	01/06/12	694936	11/11 SPEECH THERAPY	21,181.00	
V000016851	KIDS TALK PL	328321	01/27/12	694936	11/12 SPEECH THERAPY	15,576.00	
V000016851						36,757.00	2
V000016886	DION L SCHLEIFER	327934	01/06/12	694413	11/12/01-11/12/16	125.00	
V000016886						125.00	1
V000016887	JUNIOR LIBRARY GUILD	327935	01/06/12	695824	132375	2,259.60	
V000016887	JUNIOR LIBRARY GUILD	327935	01/06/12	695516	135620	605.40	
V000016887						2,865.00	2
V000016906	JOHN DEERE COMPANY	328095	01/13/12	694957	111347456 MHS	800.00	
V000016906	JOHN DEERE COMPANY	328095	01/13/12	694953	111439365-111467125	800.00	
V000016906	JOHN DEERE COMPANY	328095	01/13/12	694955	111449876 JHS	800.00	
V000016906						2,400.00	3
V000016919	UNIVERSITY OF WEST FLORIDA	327936	01/06/12	695834	POOL USAGE - MHS	336.00	
V000016919	UNIVERSITY OF WEST FLORIDA	328240	01/20/12	695172	11/11 MATH	26,522.08	
V000016919	UNIVERSITY OF WEST FLORIDA	328240	01/20/12	695172	11/11 READING	75,365.62	
V000016919						102,223.70	3
V000016980	BAPTIST HEALTH CARE	328322	01/27/12	696127	12/01 MEDCO REIMBUR	9,999.87	
V000016980						9,999.87	1
V000016991	ASSOCIATION & SOCIETY INSURANC	328372	01/31/12		PYRL 08908 011012 01	777.00	
V000016991	ASSOCIATION & SOCIETY INSURANC	328372	01/31/12		PYRL 08908 011312 01	1,600.00	
V000016991	ASSOCIATION & SOCIETY INSURANC	328372	01/31/12		PYRL 08908 013112 01	266.00	
V000016991						2,643.00	3
V000016993	WENDY MCINTOSH	328141	01/13/12		PYRL 05019 011312 01	765.00	
V000016993						765.00	1
V000016996	DOWDLE GAS CO	328096	01/13/12		0021 12481-12482	277.70	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000016996	DOWDLE GAS CO	328096	01/13/12		0061 12509-12510	876.59	
V000016996	DOWDLE GAS CO	328323	01/27/12		0061 12656-12657	1,314.55	
V000016996	DOWDLE GAS CO	328323	01/27/12		9020 12699	495.77	
V000016996	DOWDLE GAS CO	328323	01/27/12		0021 12658	386.80	
V000016996						3,351.41	5
V000017033	CELLCO PARTNERSHIP	328097	01/13/12		11/12 720307780 MAIN	98.71	
V000017033	CELLCO PARTNERSHIP	328097	01/13/12		11/12 720307780-1	15.25	
V000017033	CELLCO PARTNERSHIP	328097	01/13/12		1112 421946826 5375	40.01	
V000017033	CELLCO PARTNERSHIP	328097	01/13/12		1112 421946826 5884	40.01	
V000017033	CELLCO PARTNERSHIP	328097	01/13/12		1112 421946826 5917	40.01	
V000017033	CELLCO PARTNERSHIP	328324	01/27/12		1110A421946826 5375	40.01	
V000017033	CELLCO PARTNERSHIP	328324	01/27/12		1110A421946826 5884	40.01	
V000017033	CELLCO PARTNERSHIP	328324	01/27/12		1110A421946826 5917	40.01	
V000017033						354.02	8
V000017042	JASON R TOMPKINS	328241	01/20/12	696102	2153	75.00	
V000017042						75.00	1
V000017116	CLUB Z INC	328242	01/20/12	695168	11/12 HOME READ/MATH	681.00	
V000017116						681.00	1
V000017131	WOODMEN OF THE WORLD	328373	01/31/12		PYRL 08006 011012 01	1,257.91	
V000017131	WOODMEN OF THE WORLD	328373	01/31/12		PYRL 08006 011312 01	11,418.79	
V000017131	WOODMEN OF THE WORLD	328373	01/31/12		PYRL 08006 013112 01	2,162.90	
V000017131						14,839.60	3
V000017218	SANTA ROSA CO BOARD OF	328098	01/13/12		120110 MARINE LAB	59.48	
V000017218						59.48	1
V000017219	DELANEY EDUC ENTERPRISES INC	327937	01/06/12	694970	435752	1,824.37	
V000017219						1,824.37	1
V000017252	SMITH IRONWORKS	328099	01/13/12	693991	45286	39,450.00	
V000017252	SMITH IRONWORKS	328099	01/13/12	695502	45374	1,100.00	
V000017252	SMITH IRONWORKS	328325	01/27/12	693991	45373	13,500.00	
V000017252						54,050.00	3
V000017280	AIR TECH OF PENSACOLA INC	328100	01/13/12	693769	2113648	18,900.00	
V000017280	AIR TECH OF PENSACOLA INC	328100	01/13/12	693769	2114102	21,590.00	
V000017280						40,490.00	2
V000017375	INVO HEALTHCARE ASSOCIATES	328101	01/13/12	695838	2891	120.00	
V000017375	INVO HEALTHCARE ASSOCIATES	328243	01/20/12	695838	29130	120.00	
V000017375	INVO HEALTHCARE ASSOCIATES	328326	01/27/12	694837	28687	21,682.50	
V000017375						21,922.50	3
V000017408	FIRST FINANCIAL ADMINISTRATORS	328374	01/31/12		PYRL 08001 011312 01	2,109.66	
V000017408						2,109.66	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000017415	ATS PROJECT SUCCESS	328244	01/20/12	695167	11/12 HOME READ/MATH	3,779.88	
V000017415						3,779.88	1
V000017485	UNITED STATES POSTAL SERVICE	328102	01/13/12	693836	12/01 18506208	5,000.00	
V000017485						5,000.00	1
V000017491	MEGAMATION LLC	328103	01/13/12	693123	LLC-16864	574.00	
V000017491						574.00	1
V000017493	SOUTHERN SASH SUPPLY OF MONTGO	328245	01/20/12	693641	167574	25,684.00	
V000017493						25,684.00	1
V000017504	STEPHEN CLARK	327938	01/06/12	695052	11/12/01-11/12/16	250.00	
V000017504						250.00	1
V000017523	EARLY LEARNING COALITION OF	328246	01/20/12	694341	4-11/12TAP	3,508.00	
V000017523						3,508.00	1
V000017608	RICOH AMERICAS CORP	327939	01/06/12	693880	13342846 04/15-07/14	1,521.84	
V000017608	RICOH AMERICAS CORP	327939	01/06/12	693880	13760652 07/15-10/14	1,521.84	
V000017608	RICOH AMERICAS CORP	327939	01/06/12	693880	393655	406.59	
V000017608	RICOH AMERICAS CORP	327939	01/06/12	693113	414005321	44.30	
V000017608	RICOH AMERICAS CORP	328104	01/13/12	693906	14068634 10/01-12/31	107.64	
V000017608	RICOH AMERICAS CORP	328104	01/13/12	694265	14068635 10/01-12/31	355.83	
V000017608	RICOH AMERICAS CORP	328104	01/13/12	693287	14177927 01/15-04/14	1,616.52	
V000017608	RICOH AMERICAS CORP	328247	01/20/12	693880	14184981 10/15-01/14	1,521.84	
V000017608	RICOH AMERICAS CORP	328247	01/20/12	693643	14130513 10/01-12/31	3,337.53	
V000017608	RICOH AMERICAS CORP	328247	01/20/12	694363	414145937	8.76	
V000017608	RICOH AMERICAS CORP	328247	01/20/12	693880	413931860	280.80	
V000017608	RICOH AMERICAS CORP	328327	01/27/12	693561	414315177	216.10	
V000017608	RICOH AMERICAS CORP	328327	01/27/12	693643	414321898	521.89	
V000017608	RICOH AMERICAS CORP	328327	01/27/12	694265	414355266	479.74	
V000017608	RICOH AMERICAS CORP	328327	01/27/12	693561	14265766 11/01-01/31	1,125.84	
V000017608	RICOH AMERICAS CORP	328327	01/27/12	693880	286564	161.67	
V000017608	RICOH AMERICAS CORP	328327	01/27/12	693880	12511570 10/15-01/14	1,521.84	
V000017608						14,750.57	17
V000017647	GREGORY LEWIS BARNES	327940	01/06/12	694406	11/12/01-11/12/16	375.00	
V000017647						375.00	1
V000017673	TRANSPARENT TECH SERVICE INC	327941	01/06/12	695537	TR11711	6,843.16	
V000017673						6,843.16	1
V000017690	OCE NORTH AMERICA	328105	01/13/12	691707	146377 01/01-02/01	167.64	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693725	147299	535.08	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693725	147300 10/01-01/01	858.69	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693726	145151	50.75	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693726	145152 10/01-01/01	386.61	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693722	145363	4.30	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000017690	OCE NORTH AMERICA	328248	01/20/12	693727	145662	3.02	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693723	145812	5.04	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693728	145814	.90	
V000017690	OCE NORTH AMERICA	328248	01/20/12	693184	143831	187.06	
V000017690	OCE NORTH AMERICA	328328	01/27/12	694002	143930 01/01-02/01	15.15	
V000017690						2,214.24	11
V000017707	GLAZE COMMUNICATION SERVICES	327942	01/06/12	693597	11-603	194.00	
V000017707	GLAZE COMMUNICATION SERVICES	327942	01/06/12	693597	11-610	1,097.86	
V000017707	GLAZE COMMUNICATION SERVICES	328106	01/13/12	694731	11-628	15,408.95	
V000017707	GLAZE COMMUNICATION SERVICES	328106	01/13/12	694940	11-629	21,135.21	
V000017707						37,836.02	4
V000017724	PROFESSIONAL INTERPRETING SERV	328107	01/13/12	694838	868	2,820.00	
V000017724	PROFESSIONAL INTERPRETING SERV	328329	01/27/12	694838	876	7,345.00	
V000017724						10,165.00	2
V000017730	BRYAN LONDON	327943	01/06/12	694621	11/12/01-11/12/16	300.00	
V000017730						300.00	1
V000017732	ERIC ROSENSWEIG	327944	01/06/12	694411	11/12/01-11/12/16	675.00	
V000017732						675.00	1
V000017767	CENGAGE LEARNING	328249	01/20/12	695813	94832454	3,928.87	
V000017767						3,928.87	1
V000017863	BLUE CROSS BLUE SHIELD OF FL	327974	01/10/12		11-12/PD07 BC/BS PYT	42,748.42	
V000017863						42,748.42	1
V000017918	DAG ARCHITECTS INC	328250	01/20/12	690715	10054-0112	1,918.80	
V000017918	DAG ARCHITECTS INC	328250	01/20/12	690714	10055-0112	3,080.00	
V000017918	DAG ARCHITECTS INC	328250	01/20/12	693988	11030-0112	2,612.40	
V000017918	DAG ARCHITECTS INC	328250	01/20/12	690714	11030-1111 CORR BRE	653.10-	
V000017918	DAG ARCHITECTS INC	328250	01/20/12	693988	11030-1111 MHS-BRE	653.10	
V000017918	DAG ARCHITECTS INC	328250	01/20/12	693989	11031-0112	1,558.00	
V000017918	DAG ARCHITECTS INC	328330	01/27/12	693989	11031-0112A	4,000.00	
V000017918	DAG ARCHITECTS INC	328330	01/27/12	693988	11030-0112A	2,465.00	
V000017918	DAG ARCHITECTS INC	328330	01/27/12	690714	10055-0112A	300.00	
V000017918						15,934.20	9
V000017922	HARLAND TECHNOLOGY SERVICES	328251	01/20/12	696095	39685	846.00	
V000017922						846.00	1
V000017958	SECURE LITE WINDOW CO INC	328108	01/13/12	695820	2043	13,443.00	
V000017958	SECURE LITE WINDOW CO INC	328252	01/20/12	695826	2044	8,960.00	
V000017958						22,403.00	2
V000017982	TRANE USA INC	328253	01/20/12	693709	335618	25,720.38	
V000017982						25,720.38	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000017983	AVALON BOWLING CTR BOESEN ENT	328254	01/20/12	695810	20119	712.00	
V000017983						712.00	1
V000018024	FIRST ALARM & SYSTEMS TECHNOLO	327945	01/06/12	694215	998	10,135.42	
V000018024	FIRST ALARM & SYSTEMS TECHNOLO	328331	01/27/12	695802	2599	26,817.20	
V000018024	FIRST ALARM & SYSTEMS TECHNOLO	328331	01/27/12	695801	2600	3,659.55	
V000018024						40,612.17	3
V000018035	DURHAM SCHOOL SERVICES LP	327946	01/06/12		FIELD TRIPS 11/11	10,715.84	
V000018035	DURHAM SCHOOL SERVICES LP	328109	01/13/12		FIELD TRIPS 11/12	7,821.62	
V000018035	DURHAM SCHOOL SERVICES LP	328109	01/13/12		6TH OF 12 11-12	628,221.23	
V000018035						646,758.69	3
V000018037	RAYMOND WAINWRIGHT	328332	01/27/12	693087	1042012	510.00	
V000018037						510.00	1
V000018040	NORTH DAKOTA GIRL	328255	01/20/12	695171	11/12 BRE-BH	546.00	
V000018040	NORTH DAKOTA GIRL	328255	01/20/12	695171	11/12 EM-WHR	587.00	
V000018040						1,133.00	2
V000018043	SCHOOL OUTFITTERS	328333	01/27/12	695425	INV1859746	259.84	
V000018043	SCHOOL OUTFITTERS	328333	01/27/12	695425	INV1874600	194.32	
V000018043						454.16	2
V000018049	PINDER MARTIN ASSOCIATES INC	328256	01/20/12	695282	A&E BAGDAD TOILET 2	3,600.00	
V000018049	PINDER MARTIN ASSOCIATES INC	328256	01/20/12	692048	A&E CHS WING FOUR	16,693.85	
V000018049	PINDER MARTIN ASSOCIATES INC	328256	01/20/12	694315	A&E GBE 6 CLSS ADD 2	37,370.86	
V000018049	PINDER MARTIN ASSOCIATES INC	328256	01/20/12	689780	A&E SIMS DIXON INT 7	2,733.00	
V000018049	PINDER MARTIN ASSOCIATES INC	328256	01/20/12	690641	A&E WNI FIVE	1,806.40	
V000018049						62,204.11	5
V000018059	GAIL G PATTERSON	327947	01/06/12	694063	111102 A	875.00	
V000018059	GAIL G PATTERSON	328257	01/20/12	694063	011201	875.00	
V000018059						1,750.00	2
V000018092	A++ AT JFK TUTORING	328110	01/13/12	695170	11/12 HM-BH-WHR-SDP	2,187.83	
V000018092						2,187.83	1
V000018106	LEARNING CENTERS OF CENTRAL FL	328111	01/13/12	695162	11/10BE-EM-RO-SDP-BH	8,410.29	
V000018106	LEARNING CENTERS OF CENTRAL FL	328111	01/13/12	695162	11/11 READ/MATH	90,858.57	
V000018106						99,268.86	2
V000018140	BANKRUPTCY COURT	328142	01/13/12		PYRL 05023 011312 01	853.00	
V000018140						853.00	1
V000018141	PLAN MEMBER SERVICES CORPORATI	806625	01/16/12		PYRL 11003 011312 01	3,118.00	
V000018141						3,118.00	1
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 011012 01	536.69	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 011312 01	1,796.80	
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 011312 02	3,028.76	
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 011312 03	29.07	
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 012012 01	204.50	
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 013112 01	7,785.03	
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 02501 121611 01	61.00	
V000018186	WELLS FARGO BANK N A	328375	01/31/12		PYRL 10001 013112 01	14,696.19	
V000018186						28,138.04	8
V000018189	403B ASP	806626	01/16/12		PYRL 11005 011312 01	11,066.00	
V000018189						11,066.00	1
V000018349	BENEFITHELP INC	327948	01/06/12	693513	0325	9,132.10	
V000018349						9,132.10	1
V000018360	XEROX AUDIO VISUAL SOLUTIONS	327949	01/06/12	695331	88911A	4,294.61	
V000018360	XEROX AUDIO VISUAL SOLUTIONS	327949	01/06/12	695332	88912A	3,081.46	
V000018360	XEROX AUDIO VISUAL SOLUTIONS	327949	01/06/12	695333	88913A	5,919.20	
V000018360	XEROX AUDIO VISUAL SOLUTIONS	327949	01/06/12	695334	88914A	5,371.21	
V000018360	XEROX AUDIO VISUAL SOLUTIONS	327949	01/06/12	695335	88915A	2,337.29	
V000018360	XEROX AUDIO VISUAL SOLUTIONS	328258	01/20/12	695835	90011A	413.99	
V000018360	XEROX AUDIO VISUAL SOLUTIONS	328334	01/27/12	694596	82782Z	109.99	
V000018360						21,527.75	7
V000018386	CONSOLIDATED PIPE & SUPPLY	328259	01/20/12	695530	7519085-000-000	753.00	
V000018386	CONSOLIDATED PIPE & SUPPLY	328259	01/20/12	695530	7519101-000-000	6,594.00	
V000018386						7,347.00	2
V000018429	CMC STEEL FABRICATORS INC	327950	01/06/12	695346	90663601	3,053.68	
V000018429						3,053.68	1
V000018450	VIRGIN HEALTHMILES INC	328335	01/27/12	696141	13914	3,000.00	
V000018450	VIRGIN HEALTHMILES INC	328335	01/27/12	696141	20013	3,033.00	
V000018450	VIRGIN HEALTHMILES INC	328335	01/27/12	696141	20014	23,474.91	
V000018450						29,507.91	3
V000018471	JEAN EIDEM	328260	01/20/12	694542	112	750.00	
V000018471						750.00	1
V000018491	EZRA SWEENEY PAINT COMPANY INC	328112	01/13/12	695116	120	1,964.00	
V000018491						1,964.00	1
V000018503	K12 FLORIDA LLC	328261	01/20/12	695304	700000169	33,957.50	
V000018503						33,957.50	1
V000018512	ACCELIFY LLC	328262	01/20/12	695314	6789	7,200.00	
V000018512						7,200.00	1
V000018523	MUSCO SPORT LIGHTING LLC	328113	01/13/12	694530	230331	16,000.00	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000018523						16,000.00	1
V000018543	UNITED CEREBRAL PALSY OF NW FL	328114	01/13/12	694166	25 JAN. FTE	18,613.00	
V000018543	UNITED CEREBRAL PALSY OF NW FL	328263	01/20/12		10 CAPSTONE 43511	4,327.00	
V000018543						22,940.00	2
V000018563	FL DEPT OF LAW ENFORCEMENT	327951	01/06/12		307519	1,284.00	
V000018563	FL DEPT OF LAW ENFORCEMENT	327951	01/06/12		307520	2,226.00	
V000018563	FL DEPT OF LAW ENFORCEMENT	327951	01/06/12		310620	96.25	
V000018563	FL DEPT OF LAW ENFORCEMENT	327951	01/06/12		310714	981.75	
V000018563	FL DEPT OF LAW ENFORCEMENT	328336	01/27/12		311467	1,296.00	
V000018563	FL DEPT OF LAW ENFORCEMENT	328336	01/27/12		311468	2,622.00	
V000018563	FL DEPT OF LAW ENFORCEMENT	328336	01/27/12		314589	134.75	
V000018563	FL DEPT OF LAW ENFORCEMENT	328336	01/27/12		314683	673.75	
V000018563						9,314.50	8
V000018676	TOTAL ADMINISTRATIVE SRVS COR	328264	01/20/12	695769	3200038826	2,892.75	
V000018676						2,892.75	1
V000018697	ACHIEVE SUCCESS	328265	01/20/12	695161	11/12 HM/LIB RD/MATH	1,446.79	
V000018697						1,446.79	1
V000018700	A+ IN HOME TUTORING INC	327952	01/06/12	695165	11/11 HOME READ/MATH	1,072.50	
V000018700	A+ IN HOME TUTORING INC	328266	01/20/12	695165	11/12 HM READ/MATH	713.50	
V000018700						1,786.00	2
V000018707	JOHN HANCOCK LIFE INSURANCE CO	328376	01/31/12		PYRL 08023 011012 01	200.17	
V000018707	JOHN HANCOCK LIFE INSURANCE CO	328376	01/31/12		PYRL 08023 011312 01	802.78	
V000018707	JOHN HANCOCK LIFE INSURANCE CO	328376	01/31/12		PYRL 08023 013112 01	632.69	
V000018707						1,635.64	3
V000018729	UPROMISE INVESTMENTS INC	328377	01/31/12		PYRL 08022 011312 01	150.00	
V000018729	UPROMISE INVESTMENTS INC	328377	01/31/12		PYRL 08022 013112 01	150.00	
V000018729						300.00	2
V000018730	BRUMFIELD COLLIER & ASSOCIATES	327953	01/06/12	695214	11/11 AUTISM/DISABIL	1,040.00	
V000018730	BRUMFIELD COLLIER & ASSOCIATES	328337	01/27/12	695214	11/12 AUTISM/DISABIL	1,950.00	
V000018730						2,990.00	2
V000018739	HEWES AND COMPANY LLC	328115	01/13/12	695217	AP#2 WNI 5 CLS	39,496.50	
V000018739						39,496.50	1
V000018743	TREASURE COAST MATS	328338	01/27/12	696115	3730	707.50	
V000018743						707.50	1
V000018753	COMMUNITY REHAB ASSOCIATES INC	328116	01/13/12	694856	3056	7,087.50	
V000018753	COMMUNITY REHAB ASSOCIATES INC	328116	01/13/12	694856	3057	3,937.50	
V000018753						11,025.00	2

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000018756	SANTA ROSA CTY BLG INSPECTION	328339	01/27/12	695106	1/10/12 BRE	400.00	
V000018756	SANTA ROSA CTY BLG INSPECTION	328339	01/27/12	692478	6/70/11 SMS	117.00	
V000018756						517.00	2
V000018764	AFTER HOURS NETWORKING	328267	01/20/12	695816	12/01 NHS CIRC16 DVR	750.00	
V000018764						750.00	1
V000018775	JOSHUA J WHITE	328117	01/13/12	694817	11/12/15 BAC	50.00	
V000018775						50.00	1
V000018793	SANTA ROSA HMA PHYS MGMT LLC	327954	01/06/12	695847	3050	15.00	
V000018793	SANTA ROSA HMA PHYS MGMT LLC	327954	01/06/12	695847	3408	366.00	
V000018793	SANTA ROSA HMA PHYS MGMT LLC	327954	01/06/12	695847	3471	106.50	
V000018793	SANTA ROSA HMA PHYS MGMT LLC	328118	01/13/12	694236	3491	1,481.00	
V000018793	SANTA ROSA HMA PHYS MGMT LLC	328118	01/13/12	694236	3610	691.50	
V000018793	SANTA ROSA HMA PHYS MGMT LLC	328340	01/27/12	694236	3808	45.00	
V000018793	SANTA ROSA HMA PHYS MGMT LLC	328340	01/27/12	695847	1781	189.00	
V000018793						2,894.00	7
V000018802	SOUTHERN TRUCK & EQUIPMENT CO	328119	01/13/12	691875	112627	200.00	
V000018802	SOUTHERN TRUCK & EQUIPMENT CO	328119	01/13/12	691876	112790	100.00	
V000018802	SOUTHERN TRUCK & EQUIPMENT CO	328268	01/20/12	691876	112715	100.00	
V000018802						400.00	3
V000018818	ANNA LEWIS	327955	01/06/12	695069	11/12/01-11/12/16	25.00	
V000018818						25.00	1
V000018876	ALAN JAY CHEVROLET CADILLAC	328269	01/20/12	692832	FCF129301	22,465.00	
V000018876	ALAN JAY CHEVROLET CADILLAC	328269	01/20/12	692832	FCF129455	22,465.00	
V000018876						44,930.00	2
V000018914	SILVER SHEET ENTERPRISES INC	328120	01/13/12	695283	64598	1,607.59	
V000018914						1,607.59	1
V000018956	EPPS CHRISTIAN CENTER INC	328121	01/13/12	695169	11/11	13,362.27	
V000018956	EPPS CHRISTIAN CENTER INC	328121	01/13/12	695169	11/11 BH READING	1,482.09	
V000018956	EPPS CHRISTIAN CENTER INC	328341	01/27/12	695169	11/12HM/BR-EM-SDP-WH	6,316.47	
V000018956						21,160.83	3
V000018958	5 STAR LEARNING INC	328122	01/13/12	695163	11/11 READ/MATH	2,681.88	
V000018958						2,681.88	1
V000018959	ADVANCED LEARNERS PRIVATE TUTO	328123	01/13/12	695166	11/11 HOME READ/MATH	799.85	
V000018959	ADVANCED LEARNERS PRIVATE TUTO	328342	01/27/12	695166	11/12 HOME READ/MATH	470.50	
V000018959						1,270.35	2
V000018963	DAVID HOWARD WALLS	327956	01/06/12	695051	11/12/01-11/12/16	50.00	
V000018963						50.00	1

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000018976	EVERYTHING ABOUT LEARNING	328270	01/20/12	695869	30340	4,645.60	
V000018976						4,645.60	1
V000018983	DARREN LIEBMAN INC	328343	01/27/12	696099	12/01/10 PRE 3 SHOWS	975.00	
V000018983						975.00	1
V000018985	SWAGIT PRODUCTIONS LLC	328271	01/20/12	695137	2527	9,823.50	
V000018985	SWAGIT PRODUCTIONS LLC	328271	01/20/12	695137	2578	5,085.00	
V000018985						14,908.50	2
V000018993	AMY & COMPANY INC	327957	01/06/12	695285	1174	90.00	
V000018993	AMY & COMPANY INC	327957	01/06/12	695286	1175	90.00	
V000018993	AMY & COMPANY INC	327957	01/06/12	695287	1176	90.00	
V000018993	AMY & COMPANY INC	328344	01/27/12	695285	1203	90.00	
V000018993	AMY & COMPANY INC	328344	01/27/12	695286	1204	90.00	
V000018993	AMY & COMPANY INC	328344	01/27/12	695287	1205	90.00	
V000018993	AMY & COMPANY INC	328344	01/27/12	696105	1206	90.00	
V000018993	AMY & COMPANY INC	328344	01/27/12	696106	1207	90.00	
V000018993						720.00	8
V000019010	EDGE PAINTING INC	328124	01/13/12	695670	1	2,500.00	
V000019010						2,500.00	1
V000019017	STUDER EDUCATION	328125	01/13/12	695377	SR110311	4,000.00	
V000019017						4,000.00	1
V000019034	CRAFT & WEBSTER STRUCTURAL	328126	01/13/12	695992	4874	350.00	
V000019034						350.00	1
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693441	11/12 0251	814.25	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693456	11/12 0301	4.83	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693473	11/12 0599	850.62	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693469	11/12 0714	708.10	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693457	11/12 0862	93.18	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693465	11/12 1050	1,629.99	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693464	11/12 1100	145.33	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693631	11/12 1126	1,168.25	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693463	11/12 1134	1,609.02	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	695523	11/12 1167	31,466.91	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693461	11/12 1258	1,560.34	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	694245	11/12 1266	71,756.00	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693458	11/12 1431	3,150.00	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693455	11/12 1589	1,449.78	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693454	11/12 1613	597.49	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693452	11/12 1670	5,744.51	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693450	11/12 1795	877.50	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693472	11/12 1902	859.88	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693448	11/12 2223	624.33	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693447	11/12 2231	37.34	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
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V000020001	SUNTRUST BANKS INC	327958	01/06/12	693445	11/12 2256	870.00	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693444	11/12 2272	157.68	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693443	11/12 2397CR	31.31-	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693442	11/12 2470	1,400.37	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693440	11/12 2520	1,301.70	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693439	11/12 2801	253.46	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693438	11/12 2827	883.85	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693437	11/12 2843	234.06	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693435	11/12 3023	100.46	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693433	11/12 3122	695.06	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693475	11/12 3346	48,388.78	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693451	11/12 3601	1,480.34	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693466	11/12 3619	718.81	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693467	11/12 3627	704.91	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693474	11/12 3635	500.90	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693470	11/12 3643	1,592.22	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693434	11/12 3650	1,328.27	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693449	11/12 3676	2,900.84	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	695057	11/12 4104	122,447.56	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	694032	11/12 4195	33,306.24	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	694965	11/12 4229	14,938.16	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	694244	11/12 4336	14,885.40	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693453	11/12 4575	1,727.87	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693460	11/12 4583	20.54	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693436	11/12 4666	54.25	
V000020001	SUNTRUST BANKS INC	327958	01/06/12	693468	11/12 4674	28.40	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693441	12/01 0251	415.25	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	696119	12/01 0300	623.50	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	696103	12/01 0533	2,975.00	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693473	12/01 0599	479.54	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693469	12/01 0714	260.37	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693457	12/01 0862	352.08	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693465	12/01 1050	439.35	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693631	12/01 1126	475.53	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693463	12/01 1134	623.63	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	695523	12/01 1167	10,332.69	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693461	12/01 1258	238.30	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	694212	12/01 1266	8,836.00	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693471	12/01 1324	14.10	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693459	12/01 1365	2,260.56	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693458	12/01 1431	103.82	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693455	12/01 1589	1,112.28	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693454	12/01 1613	272.23	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693452	12/01 1670	7,189.42	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693450	12/01 1795	715.21	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693472	12/01 1902	673.82	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693448	12/01 2223	666.55	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693446	12/01 2249	1,007.74	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
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V000020001	SUNTRUST BANKS INC	328272	01/20/12	693444	12/01 2272	4.22	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693443	12/01 2397	108.13	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693442	12/01 2470	19.99	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693440	12/01 2520	935.86	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693476	12/01 2777	3,571.25	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693439	12/01 2801	180.84	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693438	12/01 2827	839.43	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693437	12/01 2843	141.95	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693632	12/01 2975	19.88	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693435	12/01 3023	274.00	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693433	12/01 3122	882.27	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693451	12/01 3601	355.94	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693466	12/01 3619	1,105.34	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693467	12/01 3627	384.10	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693474	12/01 3635	577.15	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693470	12/01 3643	162.36	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693434	12/01 3650	2,310.37	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693449	12/01 3676	1,046.96	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	695799	12/01 4096	4,394.43	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	695057	12/01 4104	3,170.00	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	694032	12/01 4195	7,645.17	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693453	12/01 4575	562.29	
V000020001	SUNTRUST BANKS INC	328272	01/20/12	693436	12/01 4666	3.80	
V000020001						447,733.53	93
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695907	11/12 0136	356.80	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695902	11/12 0144	1,052.12	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695971	11/12 0169	1,882.33	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695894	11/12 0185	580.73	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695908	11/12 0250	37.66	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695970	11/12 0319	282.06	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695918	11/12 0368	151.14	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	696051	11/12 0376	2,012.08	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695896	11/12 0418	676.55	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695595	11/12 0418 CR	34.51-	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695887	11/12 0442	1,147.70	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695862	11/12 0490	36.36	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695921	11/12 0491	1,864.28	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	696021	11/12 0509	2,311.68	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695890	11/12 0541	394.07	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695884	11/12 0573	1,578.65	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695891	11/12 0656	571.06	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695863	11/12 0664	1,668.23	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	693738	11/12 0664 CR	11.22-	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695880	11/12 0854	66.30	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695963	11/12 0888	2,929.80	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695964	11/12 0896	167.70	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695883	11/12 0946	437.83	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695888	11/12 1118	2,215.70	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695897	11/12 1225	336.74	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695864	11/12 1860	555.00	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695929	11/12 1928	156.52	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695886	11/12 2017	3,272.26	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	696012	11/12 2173	885.28	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695917	11/12 2215	1,069.55	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695922	11/12 2371	632.95	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695919	11/12 2421	18.50	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695972	11/12 2694	1,965.52	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695877	11/12 2710	198.96	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695903	11/12 2728	93.03	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695874	11/12 2785	4,147.92	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695889	11/12 2868	1,164.36	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695965	11/12 2892	640.30	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695875	11/12 2900	95.60	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	696013	11/12 3015	2,815.26	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695881	11/12 3049	7,026.39	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695915	11/12 3130	1,492.50	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695892	11/12 3163	1,221.11	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695906	11/12 3171	1,468.42	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695620	11/12 3171 CR	61.75-	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695882	11/12 3247	22.00	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695920	11/12 3254	734.65	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695904	11/12 3296	1,040.67	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695895	11/12 3437	648.36	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695592	11/12 3437 CR	90.72-	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695962	11/12 3767	1,357.58	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695876	11/12 3882	60.79	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695878	11/12 4351	333.45	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695966	11/12 4401	63.52	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695893	11/12 4484	366.64	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695923	11/12 4559	142.80	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695924	11/12 4633	1,430.29	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695879	11/12 4773	85.98	
V000020002	SUNTRUST BANKS INC	328127	01/13/12	695916	11/12 4831	806.00	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696183	12/01 0144	865.72	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696198	12/01 0169	11.40	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696173	12/01 0185	731.10	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696197	12/01 0319	224.72	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696181	12/01 0368	391.74	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696164	12/01 0376	216.86	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696175	12/01 0418	3,488.99	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696162	12/01 0442	129.34	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696136	12/01 0466	55.93	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696137	12/01 0490	278.00	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696187	12/01 0491	319.78	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696191	12/01 0509	2,518.15	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696166	12/01 0541	330.33	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
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V000020002	SUNTRUST BANKS INC	328345	01/27/12	696138	12/01 0664	2,711.45	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696139	12/01 0664 A	1,642.49	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696159	12/01 0813	83.39	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696156	12/01 0854	45.11	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696172	12/01 0888	308.50	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696192	12/01 1118	1,311.89	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696176	12/01 1225	28.75	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696150	12/01 1928	290.12	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696160	12/01 2009	63.00	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696161	12/01 2017	798.21	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696151	12/01 2173	322.57	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696142	12/01 2215	712.82	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696188	12/01 2371	108.54	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696145	12/01 2421	110.00	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696195	12/01 2561	20.46	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696194	12/01 2694	1,518.87	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696184	12/01 2710	15.41	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696185	12/01 2728	73.67	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696148	12/01 2785	475.79	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696182	12/01 2900	486.04	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696144	12/01 2942	62.94	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696152	12/01 3015	324.94	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696013	12/01 3015 CR	62.39-	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696190	12/01 3049	1,001.01	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	695881	12/01 3049 CR	75.49-	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696143	12/01 3130	1,333.86	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696168	12/01 3163	692.25	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696158	12/01 3171	1,358.15	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696155	12/01 3247	88.92	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696146	12/01 3254	602.47	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696186	12/01 3296	2,386.77	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696174	12/01 3437	703.56	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696163	12/01 3767	2,294.96	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696196	12/01 3775	645.00	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696140	12/01 3791	329.84	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696169	12/01 4484	198.61	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696149	12/01 4633	613.68	
V000020002	SUNTRUST BANKS INC	328345	01/27/12	696154	12/01 4773	119.90	
V000020002						92,372.47	111
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695975	12/11 0094	636.52	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695948	12/11 0110	1,006.85	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695925	12/11 0285	563.00	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695982	12/11 0350	696.80	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695967	12/11 0459	146.55	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696028	12/11 0475	4,872.96	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695968	12/11 0680	278.03	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695969	12/11 1084	509.02	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695976	12/11 1233	229.00	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696016	12/11 1605	3,688.17	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695647	12/11 1605CR	21.74-	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695981	12/11 1654	907.76	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696017	12/11 1753	187.14	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696001	12/11 1761	6,683.74	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696000	12/11 1761A	6,062.73	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695957	12/11 2033	35.32	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695956	12/11 2041	29.67	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695955	12/11 2058	1,470.26	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695954	12/11 2074	11.79	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695953	12/11 2082	418.50	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695958	12/11 2090	400.65	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695952	12/11 2108	87.67	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695949	12/11 2124	294.20	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695632	12/11 2124CR	91.90-	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695950	12/11 2140	1,573.17	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695298	12/11 2140CR	23.25-	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695926	12/11 2314	46.93	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696002	12/11 2454	51.29	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696018	12/11 2488	45.40	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696039	12/11 2538	46.85	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695983	12/11 2769	645.00	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695980	12/11 2793	7,008.33	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696003	12/11 2835	654.18	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696043	12/11 3064	2,154.44	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696031	12/11 3106	205.90	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695984	12/11 3189	29.27	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695959	12/11 3262	1,014.92	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695655	12/11 3262CR	125.99-	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695960	12/11 3270	404.12	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695977	12/11 3320	79.43	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696030	12/11 3932	4.99	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695978	12/11 3999	719.74	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696019	12/11 4567	295.89	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696004	12/11 4625	204.76	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696040	12/11 4757	68.50	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695961	12/11 4781	257.26	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	696020	12/11 4815	30.00	
V000020003	SUNTRUST BANKS INC	328128	01/13/12	695951	12/11 4823	168.40	
V000020003						44,662.22	48
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696066	11/12 0052	32.98	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696052	11/12 0103	1,241.06	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696009	11/12 0400	3,159.09	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695930	11/12 0441	555.09	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696067	11/12 0516	68.71	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696014	11/12 0525	1,483.57	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695714	11/12 0525 A	4.46-	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695693	11/12 0532 CR	220.00-	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696044	11/12 0558	3,924.15	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696010	11/12 0607	1,487.20	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695985	11/12 0623	33.19	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695937	11/12 0631	1,948.96	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696035	11/12 0730	135.43	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696050	11/12 0797	4,289.89	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695927	11/12 0805	2,189.25	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695934	11/12 0847	773.14	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695946	11/12 0961	545.96	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696005	11/12 0961 A	90.98	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695994	11/12 1019	24.49	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695942	11/12 1175	1,474.34	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695943	11/12 1183	471.28	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695945	11/12 1191	71.37	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696029	11/12 1241	275.39	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696024	11/12 1282	988.26	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695973	11/12 1290	1,366.64	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695974	11/12 1308	3,724.57	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695931	11/12 1357	132.00	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696091	11/12 1415	137.73	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695996	11/12 1423	219.00	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696015	11/12 1449	420.20	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696038	11/12 1449 A	919.18	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695997	11/12 1456	69.87	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696034	11/12 1472	1,853.42	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696059	11/12 1530	16.15	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695935	11/12 1555	219.54	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696053	11/12 1563	1,569.74	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696054	11/12 1571	2,048.08	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696055	11/12 1712	690.30	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695939	11/12 1746	752.63	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695928	11/12 1811	848.68	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695940	11/12 1829	341.36	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696056	11/12 1852	1,469.40	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696045	11/12 2330	1,660.21	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696046	11/12 2348	49.95	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695989	11/12 2462	24.48	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696060	11/12 2603	167.43	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695075	11/12 2603 CR	243.20-	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696061	11/12 2611	3,127.31	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696062	11/12 2637	1,364.66	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696063	11/12 2652	176.72	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696090	11/12 2736	1,061.91	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695990	11/12 2751	49.00	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695998	11/12 2850	11.84	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695936	11/12 2934	3,368.57	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696025	11/12 2967	891.52	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695724	11/12 2967 A	108.34-	

VENDOR	VENDOR NAME	CHECK NUMBER	CHECK DATE	PURCHASE ORDER	INVOICE NUMBER	INVOICE AMOUNT	TALLY
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695944	11/12 2983	139.98	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695999	11/12 3072	8.84	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695941	11/12 3403	272.60	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696032	11/12 3460	399.00	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696074	11/12 3478	420.46	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695986	11/12 3494	138.74	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695995	11/12 3502	697.72	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696041	11/12 3569	906.47	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696068	11/12 3700	2.75	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696008	11/12 3734	149.94	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695988	11/12 3809	518.42	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696006	11/12 3833	209.72	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696026	11/12 3858	195.48	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696057	11/12 3973	4,665.35	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695991	11/12 4005	1,262.78	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696007	11/12 4476	143.83	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695932	11/12 4609	5,977.78	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695933	11/12 4609 A	122.72	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696092	11/12 4617	84.90	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696027	11/12 4641	1,702.47	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695396	11/12 4682	3.25-	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696033	11/12 4690	33.46	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696058	11/12 4724	2,926.47	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	696042	11/12 4732	151.02	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695947	11/12 4799	607.78	
V000020004	SUNTRUST BANKS INC	328129	01/13/12	695987	11/12 4856	44.00	
V000020004						75,219.30	82
V000091949	NCS PEARSON INC	328346	01/27/12	695819	73330930	916.44	
V000091949						916.44	1
						11,512,820.28	1753

District Budget Santa Rosa County School Board

Budget Amendment # 12/05 Fiscal Year - 2011-12

Prepared by Susan McCole
Assistant Superintendent for Finance
School Board Meeting: Mar. 22, 2012
5086 Canal Street, Milton, FL 32570

SANTA ROSA COUNTY SCHOOL DISTRICT

BUDGET AMENDMENT #12/05 For Month Ending January 31, 2012

FISCAL YEAR 2011 - 2012

Board Meeting Date: 22-Mar-12

FUND #	FUND NAME	UNASSIGNED FUND BAL. 6/30/2011	RESTRICTED FUND BAL. 6/30/2011	ASSIGNED AND COMMITTED FUND BAL. 6/30/2011	NON-SPENDABLE FUND BAL. 6/30/2011	BALANCE FORWARD 6/30/2011	JANUARY 2011-12 EST. REVENUE	JANUARY 2011-12 APPROPRIATIONS	EST. UNRESERVED UNDESIGNATED FUND BAL. 06/30/12
100	GENERAL OPERATING	\$ 20,966,202.04	\$ 2,805,502.56	\$ 3,616,411.85	\$ 137,457.79	\$ 27,525,574.24	\$ 160,475,511.84	\$ 179,351,463.57	\$ 8,649,622.51
TOTAL PART 1-OPERATING		\$ 20,966,202.04	\$ 2,805,502.56	\$ 3,616,411.85	\$ 137,457.79	\$ 27,525,574.24	\$ 160,475,511.84	\$ 179,351,463.57	\$ 8,649,622.51
210	SBE & COBI BONDS	\$ -	\$ 165,244.45	\$ (15,610.98)	\$ -	\$ 149,633.47	\$ 805,132.50	\$ 805,132.50	\$ 149,633.47
220	SPECIAL ACT BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
221	RACETRACK ISSUE - DEBT SERVICE	\$ -	\$ 678,690.70	\$ 63,290.00	\$ -	\$ 741,980.70	\$ 195,860.00	\$ 193,860.00	\$ 743,980.70
290	OTHER DEBT SERVICE	\$ -	\$ 1,216,211.92	\$ 259,412.43	\$ -	\$ 1,475,624.35	\$ 3,649,951.84	\$ 3,679,883.38	\$ 1,445,692.81
TOTAL PART 2-DEBT SERVICE		\$ -	\$ 2,060,147.07	\$ 307,091.45	\$ -	\$ 2,367,238.52	\$ 4,650,944.34	\$ 4,678,875.88	\$ 2,339,306.98
310	COBI 2010 - A BOND PROCEEDS	\$ -	\$ 306,675.02	\$ 113,677.79	\$ -	\$ 420,352.81	\$ 869.24	\$ 418,426.64	\$ 2,795.41
313	COBI 2004-A BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
320	RACETRACK BOND ISSUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340	PUBLIC ED. CAPITAL OUTLAY-09-10	\$ -	\$ 98,329.28	\$ 100,556.41	\$ -	\$ 198,885.69	\$ -	\$ 198,885.69	\$ -
341	PUBLIC ED. CAPITAL OUTLAY-10-11	\$ -	\$ 40,622.76	\$ 593,489.35	\$ -	\$ 634,112.11	\$ 1,120.02	\$ 340,823.73	\$ 294,408.40
342	PUBLIC ED. CAPITAL OUTLAY-11-12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
347	PUBLIC ED. CAPITAL OUTLAY-06-07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348	PUBLIC ED. CAPITAL OUTLAY -07-08	\$ -	\$ 0.01	\$ -	\$ -	\$ 0.01	\$ -	\$ 0.01	\$ -
349	PUBLIC ED. CAPITAL OUTLAY -08-09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
360	CAPITAL OUTLAY & DEBT SERVICE	\$ -	\$ 13,105.44	\$ 205,365.38	\$ -	\$ 218,470.82	\$ 125,675.76	\$ 279,574.68	\$ 64,571.90
370	LOCAL CAPITAL OUTLAY TAX-09-10	\$ -	\$ 519,618.06	\$ 2,332,213.76	\$ -	\$ 2,851,831.82	\$ -	\$ 2,851,831.82	\$ -
371	LOCAL CAPITAL OUTLAY TAX-10-11	\$ -	\$ 3,662,699.03	\$ 2,868,751.52	\$ -	\$ 6,531,450.55	\$ -	\$ 6,531,450.55	\$ -
372	LOCAL CAPITAL OUTLAY TAX-11-12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,218,871.74	\$ 11,125,338.92	\$ 93,532.82
377	LOCAL CAPITAL OUTLAY TAX-06-07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
378	LOCAL CAPITAL OUTLAY TAX-07-08	\$ -	\$ 51,063.61	\$ 306,086.53	\$ -	\$ 357,150.14	\$ -	\$ 357,150.14	\$ -
379	LOCAL CAPITAL OUTLAY TAX-08-09	\$ -	\$ 209,652.24	\$ 327,664.00	\$ -	\$ 537,316.24	\$ -	\$ 537,316.24	\$ -
390	LOCAL CAPITAL IMPROVE.FUND	\$ -	\$ 49,512.00	\$ 617,072.82	\$ -	\$ 666,584.82	\$ 302,342.34	\$ 230,374.38	\$ 738,552.78
391	OTHER CAPITAL PROJECTS-STATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
392	1/2 CENT SALES TAX	\$ -	\$ 4,323,176.10	\$ 8,804,555.59	\$ -	\$ 13,127,731.69	\$ 6,035,000.00	\$ 13,894,691.34	\$ 5,268,040.35
393	SCHOOL INFRASTRUCTURE TRUST FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
396	CAPITAL OUTLAY - GENERAL REVENUE	\$ -	\$ -	\$ 6,812.80	\$ -	\$ 6,812.80	\$ 58,170.00	\$ 58,170.00	\$ 6,812.80
397	CLASS SIZE REDUCTION FUNDS	\$ -	\$ -	\$ 139.15	\$ -	\$ 139.15	\$ 0.50	\$ -	\$ 139.65
398	CERTIFICATES OF PARTICIPATION - 2009	\$ -	\$ 1,320,312.28	\$ 3,150,802.03	\$ -	\$ 4,471,114.31	\$ 16,882.52	\$ 4,424,534.02	\$ 63,462.81
399	ARRA ECONOMIC STIMULUS CAPITAL PROJ.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PART 3-CAPITAL OUTLAY		\$ -	\$ 10,594,765.83	\$ 19,427,187.13	\$ -	\$ 30,021,952.96	\$ 17,758,932.12	\$ 41,248,568.16	\$ 6,532,316.92
400	OTHER SPECIAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,118,932.30	\$ 14,118,932.30	\$ -
410	FOOD SERVICE	\$ -	\$ -	\$ 1,583,470.79	\$ 139,260.96	\$ 1,722,731.75	\$ 11,483,231.89	\$ 12,644,903.62	\$ 561,060.02
431	STATE FISCAL STABILIZATION FUNDS-ARRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
432	TARGETED ARRA STIMULUS FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 563,819.19	\$ 563,819.19	\$ -
433	OTHER ARRA STIMULUS GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,346.61	\$ 77,346.61	\$ -
434	ARRA, RACE TO THE TOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 703,058.57	\$ 703,058.57	\$ -
435	ARRA, EDUCATION JOBS FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,539.89	\$ 122,539.89	\$ -
499	FEDERAL DIRECT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,440,525.12	\$ 2,440,525.12	\$ -
TOTAL PART 4-SPECIAL REVENUE		\$ -	\$ -	\$ 1,583,470.79	\$ 139,260.96	\$ 1,722,731.75	\$ 29,509,453.57	\$ 30,671,125.30	\$ 561,060.02
810	SCHOOL INTERNAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -
891	EMPLOYEE FLEXIBLE BENEFITS PLAN	\$ -	\$ -	\$ 135,796.81	\$ -	\$ 135,796.81	\$ 200,000.00	\$ 251,859.18	\$ 83,937.63
TOTAL PART 8-TRUST & AGENCY FUNDS		\$ -	\$ -	\$ 135,796.81	\$ -	\$ 135,796.81	\$ 240,000.00	\$ 291,859.18	\$ 83,937.63
TOTAL ALL PARTS		\$ 20,966,202.04	\$ 15,460,415.46	\$ 25,069,958.03	\$ 276,718.75	\$ 61,773,294.28	\$ 212,634,841.87	\$ 256,241,892.09	\$ 18,166,244.06

** % of Estimated Unassigned Fund Balance to Estimated Revenue:

5.39%

SANTA ROSA COUNTY SCHOOL DISTRICT

Budget Changes for Month of January 2012

FISCAL YEAR 2011 - 2012		Difference	Difference	Difference	Difference	Difference	Difference	Difference	Difference
Board Meeting Date: 22-Mar-12									
FUND #	FUND NAME	UNASSIGNED FUND BAL. 6/30/2011	RESTRICTED FUND BAL. 6/30/2011	ASSIGNED AND COMMITTED FUND BAL. 6/30/2011	NON-SPENDABLE FUND BAL. 6/30/2011	BALANCE FORWARD 6/30/2011	JANUARY 2011-12 EST. REVENUE	JANUARY 2011-12 APPROPRIATIONS	EST. UNRESERVED UNDESIGNATED FUND BAL. 06/30/12
100	GENERAL OPERATING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 537,945.69	\$ 177,334.45	\$ 360,611.24
TOTAL PART 1-OPERATING		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 537,945.69	\$ 177,334.45	\$ 360,611.24
210	SBE & COBI BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
220	SPECIAL ACT BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
221	RACETRACK ISSUE - DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
290	OTHER DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,068.46	\$ -	\$ 2,068.46
TOTAL PART 2-DEBT SERVICE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,068.46	\$ -	\$ 2,068.46
310	COBI 2010 - A BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 869.24	\$ -	\$ 869.24
313	COBI 2004-A BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
320	RACETRACK BOND ISSUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340	PUBLIC ED. CAPITAL OUTLAY-09-10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
341	PUBLIC ED. CAPITAL OUTLAY-10-11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,120.02	\$ (292,369.52)	\$ 293,489.54
342	PUBLIC ED. CAPITAL OUTLAY-11-12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
347	PUBLIC ED. CAPITAL OUTLAY-06-07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348	PUBLIC ED. CAPITAL OUTLAY -07-08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
349	PUBLIC ED. CAPITAL OUTLAY -08-09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
360	CAPITAL OUTLAY & DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 675.76	\$ -	\$ 675.76
370	LOCAL CAPITAL OUTLAY TAX-09-10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,460.66	\$ (141,460.66)
371	LOCAL CAPITAL OUTLAY TAX-10-11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
372	LOCAL CAPITAL OUTLAY TAX-11-12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,989.74	\$ -	\$ 29,989.74
377	LOCAL CAPITAL OUTLAY TAX-06-07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
378	LOCAL CAPITAL OUTLAY TAX-07-08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
379	LOCAL CAPITAL OUTLAY TAX-08-09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,997.82	\$ (44,997.82)
390	LOCAL CAPITAL IMPROVE.FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,342.34	\$ 50,000.00	\$ (47,657.66)
391	OTHER CAPITAL PROJECTS-STATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
392	1/2 CENT SALES TAX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
393	SCHOOL INFRASTRUCTURE TRUST FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
396	CAPITAL OUTLAY - GENERAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
397	CLASS SIZE REDUCTION FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.50	\$ -	\$ 0.50
399	CERTIFICATES OF PARTICIPATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,882.52	\$ -	\$ 16,882.52
399	ARRA ECONOMIC STIMULUS CAPITAL PROJ.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PART 3-CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,880.12	\$ (55,911.04)	\$ 107,791.16
400	OTHER SPECIAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,884.55	\$ 55,884.55	\$ -
410	FOOD SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,621.96	\$ 1,000.00	\$ 5,621.96
431	STATE FISCAL STABILIZATION FUNDS-ARRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
432	TARGETED ARRA STIMULUS FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
433	OTHER ARRA STIMULUS GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
434	ARRA, RACE TO THE TOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
435	ARRA, EDUCATION JOBS FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
499	FEDERAL DIRECT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PART 4-SPECIAL REVENUE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,506.51	\$ 56,884.55	\$ 5,621.96
810	SCHOOL INTERNAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
891	EMPLOYEE FLEXIBLE BENEFITS PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PART 8-TRUST & AGENCY FUNDS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ALL PARTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 654,400.78	\$ 178,307.96	\$ 476,092.82

SANTA ROSA COUNTY DISTRICT SCHOOLS

Monthly Financial Statement

Fiscal Year
2011–2012

Month Ending
January 31, 2012



School Board Meeting
March 22, 2012

Enclosed is the Monthly Financial Statement for the Santa Rosa County School District. Included is data that is helpful in evaluating the financial condition at a given point in time.

As always, please feel free to question the data or make suggestions that would improve the usefulness of this document.

Below are explanations that you may find helpful.

All revenue and expenditures listed are on a "cash basis" only. We recognize that generally accepted accounting principles require the use of the modified accrual basis of accounting for governmental funds. This means that revenues are recognized when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized when the related liability is incurred and the transaction or event is expected to draw upon current spendable resources. We feel the best way to measure and compare from month to month and to make it easier to understand, we have opted to show literally on a cash basis the figures showing revenue and expenditures. We hope it helps the casual user in comparing the operation of the school system year to year and generally give an idea of where the district is financially at any given point in time.

Jul-11

No significant comments

Aug-11

No significant comments

Sep-11

No significant comments

Oct-11

No significant comments

Nov-11

No significant comments

Dec-11

No significant comments

Jan-12

No significant comments

Feb-12

Mar-12

Apr-12

May-12

Jun-12

Budget Balances for Revenue as of January 2012 by Major Revenue
General Fund (Operating) Only

Revenue #	Revenue Name	Budget	Collected To Date	Balance	% of Budget Collected
100	Federal Direct	\$ 650,000	\$ 618,946	\$ 31,054	95%
200	Federal thru State	\$ 700,000	\$ 296,846	\$ 403,154	42%
300	State	\$ 99,416,255	\$ 56,950,336	\$ 42,465,919	57%
400	Local	\$ 55,670,824	\$ 44,356,595	\$ 11,314,229	80%
600	Transfers	\$ 4,038,432	\$ -	\$ 4,038,432	0%
700	Debt Proceeds/Sales of Capital Assets (Insurance Loss Recoveries)	\$ -	\$ 20,733	\$ -	0%
	Total	\$ 160,475,512	\$ 102,243,457	\$ 58,232,055	64%

Budget Balances for Revenue as of January 2012 by Major Revenue
All Funds

Revenue #	Revenue Name	Budget	Collected To Date	Balance	% of Budget Collected
100	Federal Direct	\$ 2,444,290	\$ 1,914,555	\$ 529,735	78%
200	Federal thru State	\$ 22,431,021	\$ 8,602,659	\$ 13,828,362	38%
300	State	\$ 100,682,203	\$ 57,116,423	\$ 43,565,780	57%
400	Local	\$ 79,071,863	\$ 60,174,443	\$ 18,897,420	76%
600	Transfers	\$ 8,005,465	\$ 2,763,220	\$ 5,242,246	35%
700	Debt Proceeds/Sales of Capital Assets (Insurance Loss Recoveries)	\$ -	\$ 1,052,606	\$ -	0%
	Total	\$ 212,634,842	\$ 131,623,905	\$ 81,010,937	62%

Budget Balances for Expenditures as of January 2012 by Major Function & Object
General Fund (Operating) Only

Function #	Function Name	Budget	Object #100 Salaries	Object #200 Employee Benefits	Object #300 Purchased Services	Object #400 Energy Services	Object #500 Materials & Supplies	Object #600 Capital Outlay	Object #700 Other Expenses	Object #900 Transfers	Total Expended As Of 1/31/12	Encumbered/ Committed	Balance	% of Budget Exp/Enc
5000	Instruction	\$ 107,784,601	\$ 6,205,025	\$ 1,458,212	\$ 202,175	\$ -	\$ 309,544	\$ 22,307	\$ 42,321	\$ -	\$ 8,239,585	\$ 938,643	\$ 98,606,373	9%
6000	Instructional Support	\$ 17,465,877	\$ 729,978	\$ 159,393	\$ 339,696	\$ 1,273	\$ (2,954)	\$ 96,018	\$ 5,351	\$ -	\$ 1,328,754	\$ 1,761,394	\$ 14,375,729	18%
7000	General Support	\$ 45,361,304	\$ 1,183,427	\$ 318,645	\$ 824,448	\$ 936,276	\$ 12,451	\$ 21,384	\$ 5,246	\$ -	\$ 3,301,877	\$ 1,161,023	\$ 40,898,404	10%
8000	Maintenance of Plant	\$ 6,716,467	\$ 229,141	\$ 62,851	\$ 111,864	\$ 9,601	\$ 60,254	\$ 83,838	\$ 1,139	\$ -	\$ 558,689	\$ 397,608	\$ 5,760,169	14%
9000	Community Services/ Debt Service/Transfers	\$ 2,023,215	\$ 114,923	\$ 10,281	\$ 6,385	\$ -	\$ 8,609	\$ 74	\$ -	\$ 127,107	\$ 267,380	\$ 48,673	\$ 1,707,162	16%
	Total	\$ 179,351,464	\$ 8,462,495	\$ 2,009,382	\$ 1,484,568	\$ 947,150	\$ 387,905	\$ 223,621	\$ 54,057	\$ 127,107	\$ 13,696,285	\$ 4,307,342	\$ 161,347,837	10%

Budget Balances for Expenditures as of January 2012 by Major Function & Object
All Funds

Function #	Function Name	Budget	Object #100 Salaries	Object #200 Employee Benefits	Object #300 Purchased Services	Object #400 Energy Services	Object #500 Materials & Supplies	Object #600 Capital Outlay	Object #700 Other Expenses	Object #900 Transfers	Total Expended As Of 1/31/12	Encumbered/ Committed	Balance	% of Budget Exp/Enc
5000	Instruction	\$ 116,995,589	\$ 6,539,765	\$ 1,546,192	\$ 462,970	\$ -	\$ 344,006	\$ 38,903	\$ 44,611	\$ -	\$ 8,976,446	\$ 1,691,786	\$ 106,327,357	9%
6000	Instructional Support	\$ 25,005,557	\$ 987,808	\$ 217,592	\$ 520,277	\$ 1,273	\$ 17,500	\$ 97,964	\$ 13,927	\$ -	\$ 1,856,339	\$ 2,590,679	\$ 20,558,539	18%
7000	General Support	\$ 91,082,516	\$ 1,153,073	\$ 306,412	\$ 2,463,569	\$ 934,003	\$ (113,046)	\$ 1,833,521	\$ 60,095	\$ -	\$ 6,637,627	\$ 10,817,727	\$ 73,627,162	19%
8000	Maintenance of Plant	\$ 8,275,730	\$ 229,141	\$ 62,851	\$ 111,864	\$ 9,601	\$ 60,254	\$ 203,191	\$ 1,139	\$ -	\$ 678,043	\$ 499,150	\$ 7,098,537	14%
9000	Community Services/ Debt Service/Transfers	\$ 14,882,500	\$ 113,039	\$ 10,261	\$ 6,519	\$ -	\$ 8,609	\$ 74	\$ 2,688,534	\$ 127,107	\$ 2,954,145	\$ 48,942	\$ 11,879,413	20%
	Total	\$ 256,241,892	\$ 9,022,826	\$ 2,143,309	\$ 3,565,200	\$ 944,876	\$ 317,323	\$ 2,173,654	\$ 2,808,306	\$ 127,107	\$ 21,102,600	\$ 15,648,284	\$ 219,491,008	14%

General School Fund (Fund 100) Budget and Expenditures By Type

(Does Not Include Payroll & Benefit Expenditures)

Obj #	Expenditure Type	Annual Budget	Monthly Budget*	July Expend	August Expend	September Expend	October Expend	November Expend	December Expend	January Expend	Year-to-Date Expend. Total	Average Monthly Expenditures for Year-to-Date
310	Profess/Tech Services Instruc	\$ 3,391,949.34	\$ 282,662.45	\$ 61,176.94	\$ 135,551.72	\$ 229,059.85	\$ 244,312.67	\$ 110,919.44	\$ 368,293.66	\$ 308,678.03	\$ 1,457,992.31	\$ 208,284.62
311	Prof Serv Subagree 1st \$25K	\$ 20,000.00	\$ 1,666.67	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 2,857.14
312	Prof Serv Subagree Bal > \$25K	\$ 29,000.00	\$ -	\$ 5,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 14,000.00	\$ 29,000.00	\$ 4,142.86
320	Insurance/Bond Premiums	\$ 2,045,217.29	\$ 170,434.77	\$ 621,702.89	\$ 107,889.38	\$ (178.00)	\$ 202,116.76	\$ 5,738.00	\$ 101,058.38	\$ -	\$ 1,038,327.41	\$ 148,332.49
331	In County Travel	\$ 187,157.94	\$ 15,596.50	\$ 3,158.80	\$ 2,405.74	\$ 5,854.24	\$ 10,206.09	\$ 9,075.11	\$ 9,045.03	\$ 5,440.41	\$ 45,185.42	\$ 6,455.06
332	Out of County Travel	\$ 285,569.74	\$ 23,797.48	\$ 18,374.23	\$ 15,555.78	\$ 12,274.80	\$ 13,209.76	\$ 24,563.39	\$ 27,459.09	\$ 10,261.82	\$ 121,698.87	\$ 17,385.55
350	Repairs/Maintenance	\$ 416,122.94	\$ 34,676.91	\$ 27,113.76	\$ 37,329.99	\$ 30,590.33	\$ 11,013.57	\$ 13,627.20	\$ 24,901.31	\$ 32,395.60	\$ 176,971.76	\$ 25,281.68
360	Rentals	\$ 1,566,124.59	\$ 130,510.38	\$ 345,831.32	\$ 274,419.18	\$ 123,659.73	\$ 40,168.72	\$ 25,475.77	\$ 49,302.18	\$ 88,128.29	\$ 946,985.19	\$ 135,283.60
371	Local Phone	\$ 451,739.40	\$ 37,644.95	\$ 38,001.14	\$ 61,999.83	\$ 51,474.82	\$ 50,769.03	\$ 14,687.06	\$ 6,132.82	\$ 20,594.70	\$ 243,659.40	\$ 34,808.49
372	Long Distance Phone	\$ 46,433.00	\$ 3,869.42	\$ 3,645.37	\$ 6,728.23	\$ 6,686.95	\$ 7,111.96	\$ 6,880.53	\$ 237.60	\$ 7,208.00	\$ 38,498.64	\$ 5,499.81
373	Phone Install/Repair	\$ 2,365.89	\$ 197.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
374	Postage	\$ 96,876.26	\$ 8,073.02	\$ 11,720.48	\$ 4,079.55	\$ 14,798.99	\$ 1,377.44	\$ 1,496.76	\$ 1,424.92	\$ 9,922.20	\$ 44,820.34	\$ 6,402.91
375	Cell Phones	\$ 29,582.61	\$ 2,465.22	\$ 120.03	\$ 120.05	\$ 164.47	\$ 287.64	\$ 135.70	\$ 259.08	\$ 902.04	\$ 1,989.01	\$ 284.14
383	Water	\$ 203,277.95	\$ 16,939.83	\$ 18,683.70	\$ 9,032.13	\$ 8,982.65	\$ 21,125.31	\$ 20,836.54	\$ 20,249.58	\$ 16,874.55	\$ 115,784.46	\$ 16,540.64
384	Sewage	\$ 250,009.36	\$ 20,834.11	\$ 19,852.10	\$ 12,245.67	\$ 11,142.61	\$ 23,749.73	\$ 24,103.40	\$ 23,103.21	\$ 20,514.93	\$ 134,711.65	\$ 19,244.52
385	Garbage Removal	\$ 278,027.49	\$ 23,168.96	\$ 17,539.96	\$ 21,068.06	\$ 15,405.24	\$ 21,123.48	\$ 19,880.65	\$ 21,197.94	\$ 18,674.69	\$ 134,890.02	\$ 19,270.00
390	Other Services	\$ 17,122,040.58	\$ 1,426,836.72	\$ 1,208,879.89	\$ 1,390,684.05	\$ 1,394,746.57	\$ 1,268,840.67	\$ 651,204.43	\$ 1,833,937.39	\$ 930,972.65	\$ 8,679,265.65	\$ 1,239,895.09
410	Natural Gas	\$ 215,635.00	\$ 17,969.58	\$ 3,913.87	\$ 3,236.53	\$ 1,904.99	\$ 6,150.79	\$ 6,563.53	\$ 15,120.81	\$ 23,686.88	\$ 60,577.40	\$ 8,653.91
420	Propane	\$ 16,041.00	\$ 1,336.75	\$ -	\$ -	\$ (7.21)	\$ 1,188.55	\$ -	\$ 2,510.51	\$ 3,351.41	\$ 7,043.26	\$ 1,006.18
430	Electricity	\$ 6,529,446.16	\$ 544,120.51	\$ 555,541.66	\$ 426,405.32	\$ 475,285.40	\$ 591,913.85	\$ 392,447.23	\$ 309,533.94	\$ 676,632.64	\$ 3,427,760.04	\$ 489,680.01
450	Gas	\$ 355,142.40	\$ 29,595.20	\$ 22,927.90	\$ 11,461.44	\$ 20,942.92	\$ 13,620.39	\$ 11,156.70	\$ 14,875.09	\$ 14,616.31	\$ 109,600.75	\$ 15,657.25
460	Diesel	\$ 1,972,354.21	\$ 164,362.85	\$ 171,372.11	\$ 16,853.51	\$ 210,884.09	\$ 195,642.30	\$ 127,020.50	\$ 153,800.31	\$ 228,862.67	\$ 1,104,435.49	\$ 157,776.50
510	Supplies	\$ 2,717,393.05	\$ 226,449.42	\$ 130,233.91	\$ 146,984.95	\$ 552,182.41	\$ 165,929.28	\$ 106,276.22	\$ 90,517.94	\$ 145,117.87	\$ 1,337,242.58	\$ 191,034.65
515	Supplies-Meals/Headstart	\$ 7,236.66	\$ 603.06	\$ 2,088.33	\$ 34.27	\$ 138.32	\$ 1,036.73	\$ 587.00	\$ 107.34	\$ 1,164.49	\$ 5,156.48	\$ 736.64
520	Textbooks	\$ 3,756,893.58	\$ 313,074.47	\$ 13,179.02	\$ 419,930.82	\$ 1,367,213.32	\$ 311,996.90	\$ 98,591.86	\$ 134,312.94	\$ 240,167.14	\$ 2,585,392.00	\$ 369,341.71
530	Periodicals	\$ 19,183.61	\$ 1,598.63	\$ 1,220.81	\$ 350.00	\$ 691.80	\$ 554.51	\$ 818.50	\$ (28.85)	\$ 1,455.60	\$ 5,062.37	\$ 723.20
550	Repair Parts	\$ 8,630.39	\$ 719.20	\$ -	\$ -	\$ 303.67	\$ -	\$ -	\$ -	\$ -	\$ 303.67	\$ 43.38
570	Food	\$ 3,564.00	\$ 297.00	\$ -	\$ -	\$ 2,752.34	\$ -	\$ -	\$ -	\$ -	\$ 2,752.34	\$ 393.19
612	Library Bks/Existing Library	\$ 216,371.28	\$ 18,030.94	\$ 15,277.80	\$ 5,878.34	\$ 9,571.63	\$ 18,276.15	\$ 15,472.86	\$ 18,038.30	\$ 26,678.70	\$ 109,193.78	\$ 15,599.11
622	A.V.Material < \$1000	\$ 22,782.30	\$ 1,898.53	\$ 891.80	\$ 306.22	\$ 1,698.32	\$ 1,523.84	\$ 615.53	\$ 1,133.36	\$ 1,733.75	\$ 7,902.82	\$ 1,128.97
641	FF&E > = \$1000	\$ 245,864.01	\$ 20,488.67	\$ 5,243.52	\$ 3,145.39	\$ 6,187.64	\$ 2,170.00	\$ 31,859.19	\$ 13,895.53	\$ 5,863.00	\$ 68,364.27	\$ 9,766.32
642	FF&E < \$1000	\$ 338,735.51	\$ 28,227.96	\$ 13,167.47	\$ 39,819.61	\$ 36,710.16	\$ 16,516.78	\$ 12,132.68	\$ 10,036.78	\$ 9,045.36	\$ 137,428.84	\$ 19,632.69
643	Computer Equip > = \$1000	\$ 1,365,112.63	\$ 113,759.39	\$ 259,291.84	\$ 80,795.47	\$ 28,448.92	\$ 23,737.75	\$ -	\$ 13,205.13	\$ 14,908.50	\$ 420,387.61	\$ 60,055.37
644	Computer Equip < \$1000	\$ 987,901.91	\$ 82,325.16	\$ 35,893.75	\$ 169,953.10	\$ 254,234.81	\$ 58,852.22	\$ 118,814.57	\$ 20,437.84	\$ 70,183.71	\$ 728,370.00	\$ 104,052.86
652	Motor Vehicles	\$ 177,154.00	\$ 14,762.83	\$ -	\$ -	\$ -	\$ -	\$ 45,380.00	\$ 22,580.00	\$ 48,930.00	\$ 116,890.00	\$ 16,698.57
670	Land Improvements	\$ 8,644.41	\$ 720.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
671	Architect/Engineering	\$ 140,351.61	\$ 11,695.97	\$ -	\$ 42,811.28	\$ 57,986.11	\$ -	\$ 39,554.05	\$ -	\$ -	\$ 140,351.44	\$ 20,050.21
672	Noncapitalized Improvements	\$ 39,448.68	\$ 3,287.39	\$ 3,032.00	\$ 3,682.70	\$ 6,179.96	\$ -	\$ -	\$ -	\$ 9,195.10	\$ 22,089.76	\$ 3,155.68
681	Cap. Remod/Renovations	\$ 22,013.70	\$ 1,834.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,265.15	\$ 5,067.71	\$ 9,332.86	\$ 1,333.27
682	Noncap Remod/Renovations	\$ 411,609.61	\$ 34,300.80	\$ 29,889.10	\$ 14,088.94	\$ 39,523.84	\$ 26,675.44	\$ 19,059.54	\$ 25,287.17	\$ 28,704.70	\$ 183,228.73	\$ 26,175.53
691	Software > = \$1000	\$ 58,332.54	\$ 4,861.05	\$ 11,793.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 13,793.50	\$ 1,970.50
692	Software < \$1000	\$ 90,582.14	\$ 7,548.51	\$ 4,583.67	\$ 2,026.01	\$ 7,945.53	\$ 1,520.35	\$ 2,005.47	\$ 33,557.00	\$ 1,310.70	\$ 52,948.73	\$ 7,564.10
730	Dues/Fees	\$ 161,840.52	\$ 13,486.71	\$ 3,534.84	\$ 18,816.16	\$ 8,369.55	\$ 3,955.59	\$ 9,124.75	\$ 2,958.12	\$ 2,948.08	\$ 49,707.09	\$ 7,101.01
Totals		\$ 46,309,759.29	\$ 3,856,729.94	\$ 3,683,877.51	\$ 3,485,689.42	\$ 5,023,811.77	\$ 3,356,674.25	\$ 1,966,104.16	\$ 3,372,746.60	\$ 3,046,192.23	\$ 23,935,095.94	\$ 11,967,547.97

*Monthly budget is simply the most recent annual budget amount divided by 12 since there are no monthly budget amounts for the School District

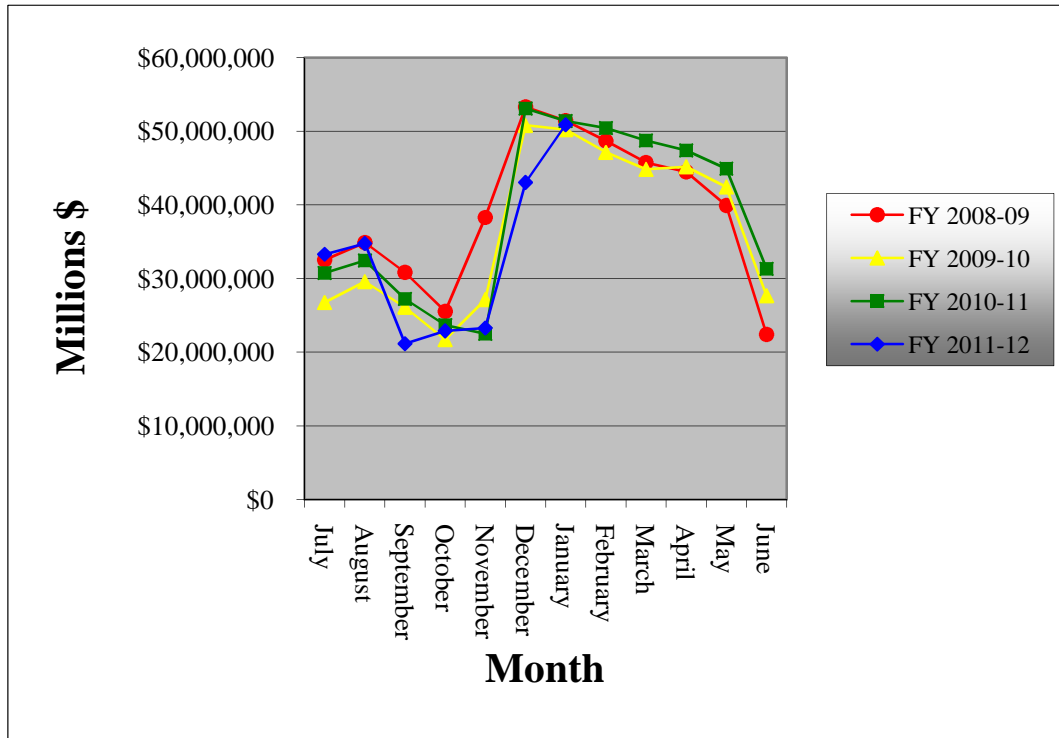
Cash Balances (Including Investments) by Month
General Fund (Operating) Only

Month	Prior FY 2008-09	Prior FY 2009-10	Prior FY 2010-11	Current FY 2011-12
July	\$ 32,531,982	\$ 26,734,459	\$ 30,742,184	\$ 33,283,201
August	\$ 34,867,787	\$ 29,568,255	\$ 32,445,127	\$ 34,725,330
September	\$ 30,834,880	\$ 26,103,074	\$ 27,224,463	\$ 21,130,459
October	\$ 25,520,814	\$ 21,702,514	\$ 23,683,568	\$ 22,885,243
November	\$ 38,289,412	\$ 27,148,309	\$ 22,480,939	\$ 23,283,426
December	\$ 53,283,377	\$ 50,794,097	\$ 53,080,096	\$ 43,050,145
January	\$ 51,425,970	\$ 50,223,762	\$ 51,387,678	\$ 50,870,633
February	\$ 48,667,914	\$ 47,110,603	\$ 50,426,916	
March	\$ 45,741,899	\$ 44,823,890	\$ 48,733,781	
April	\$ 44,469,091	\$ 45,176,549	\$ 47,397,090	
May	\$ 39,910,238	\$ 42,434,035	\$ 44,920,599	
June	\$ 22,408,321	\$ 27,663,823	\$ 31,306,361	

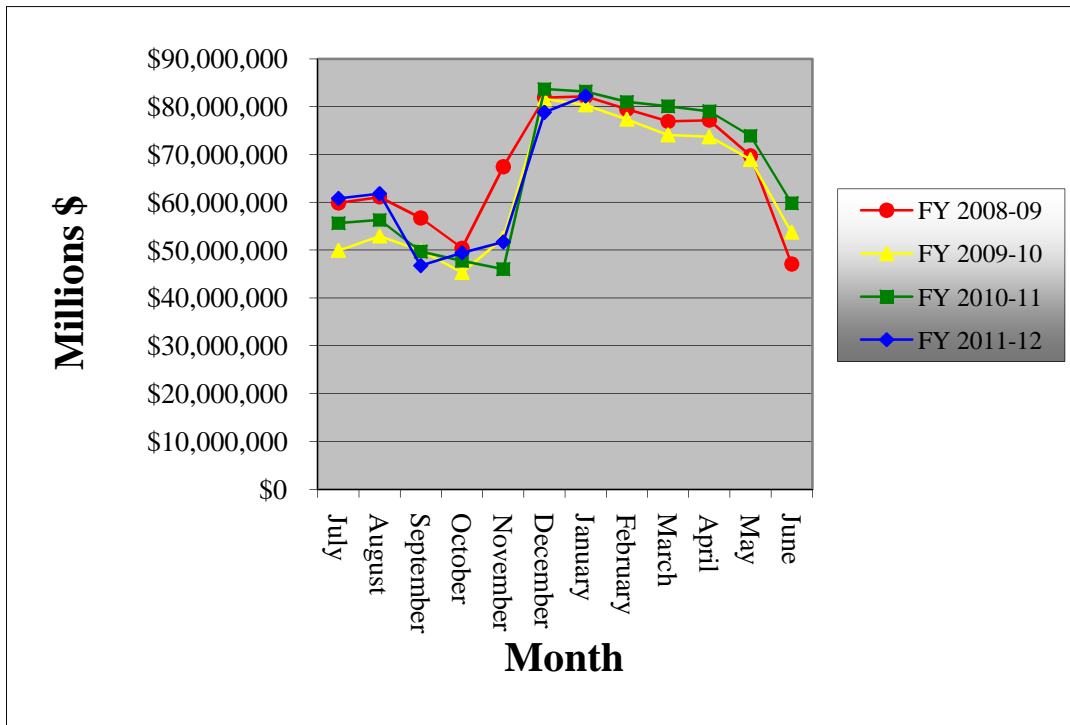
Cash Balances (Including Investments) by Month
All Funds

Month	Prior FY 2008-09	Prior FY 2009-10	Prior FY 2010-11	Current FY 2011-12
July	\$ 59,841,143	\$ 49,903,283	\$ 55,624,185	\$ 60,806,072
August	\$ 61,100,147	\$ 52,917,782	\$ 56,292,289	\$ 61,782,889
September	\$ 56,704,610	\$ 49,876,946	\$ 49,695,616	\$ 46,736,610
October	\$ 50,397,883	\$ 45,310,019	\$ 47,743,663	\$ 49,444,785
November	\$ 67,412,599	\$ 52,519,495	\$ 46,018,243	\$ 51,703,005
December	\$ 81,893,482	\$ 81,594,115	\$ 83,659,903	\$ 78,787,125
January	\$ 82,144,681	\$ 80,360,909	\$ 83,157,170	\$ 82,206,286
February	\$ 79,441,570	\$ 77,342,058	\$ 80,981,339	
March	\$ 76,900,298	\$ 74,046,936	\$ 80,069,474	
April	\$ 77,157,589	\$ 73,682,044	\$ 79,021,515	
May	\$ 69,701,786	\$ 68,904,559	\$ 73,880,339	
June	\$ 47,086,484	\$ 53,727,448	\$ 59,814,724	

Cash Balances (Including Investments) by Month
General Fund (Operating) Only



Cash Balances (Including Investments) by Month
All Funds



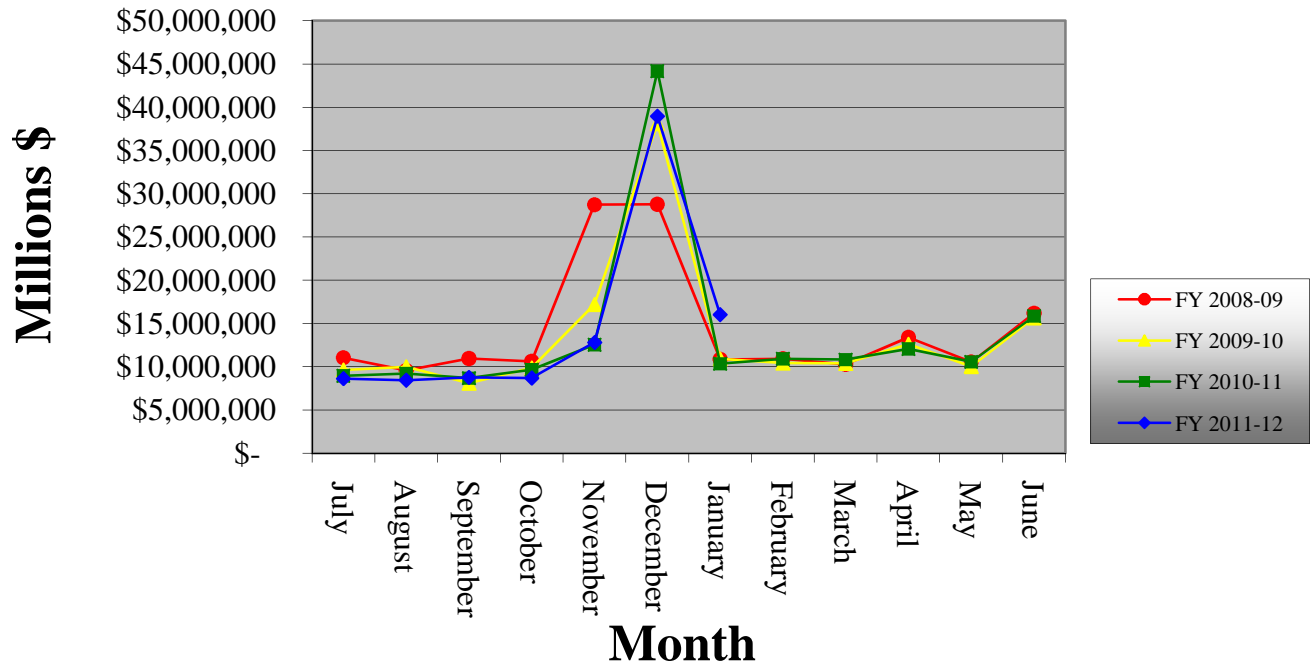
Revenue by Month (Collections)
General Fund (Operating) Only

Month	Prior FY 2008-09	% of Year	Prior FY 2009-10	% of Year	Prior FY 2010-11	% of Year	Current FY 2011-12	% of Year
July	\$ 11,033,244	6%	\$ 9,619,644	6%	\$ 8,939,646	5%	\$ 8,617,683	8%
August	\$ 9,559,863	12%	\$ 9,997,578	12%	\$ 9,193,275	11%	\$ 8,430,229	17%
September	\$ 10,936,762	18%	\$ 8,097,963	17%	\$ 8,670,822	16%	\$ 8,761,604	25%
October	\$ 10,603,433	25%	\$ 9,859,423	23%	\$ 9,648,052	22%	\$ 8,680,056	34%
November	\$ 28,727,396	41%	\$ 17,192,846	34%	\$ 12,529,159	30%	\$ 12,786,162	46%
December	\$ 28,787,742	58%	\$ 38,105,243	57%	\$ 44,174,990	57%	\$ 38,943,861	84%
January	\$ 10,849,527	64%	\$ 10,895,850	64%	\$ 10,335,982	63%	\$ 16,023,861	100%
February	\$ 10,915,742	71%	\$ 10,425,917	70%	\$ 10,905,053	70%		100%
March	\$ 10,270,886	77%	\$ 10,391,347	76%	\$ 10,813,119	77%		100%
April	\$ 13,394,878	84%	\$ 12,600,226	84%	\$ 12,061,319	84%		100%
May	\$ 10,529,679	91%	\$ 10,029,097	90%	\$ 10,554,721	90%		100%
June	\$ 16,179,144	100%	\$ 15,648,061	100%	\$ 15,839,343	100%		100%
Total	\$ 171,788,295		\$ 162,863,195		\$ 163,665,481		\$ 102,243,457	

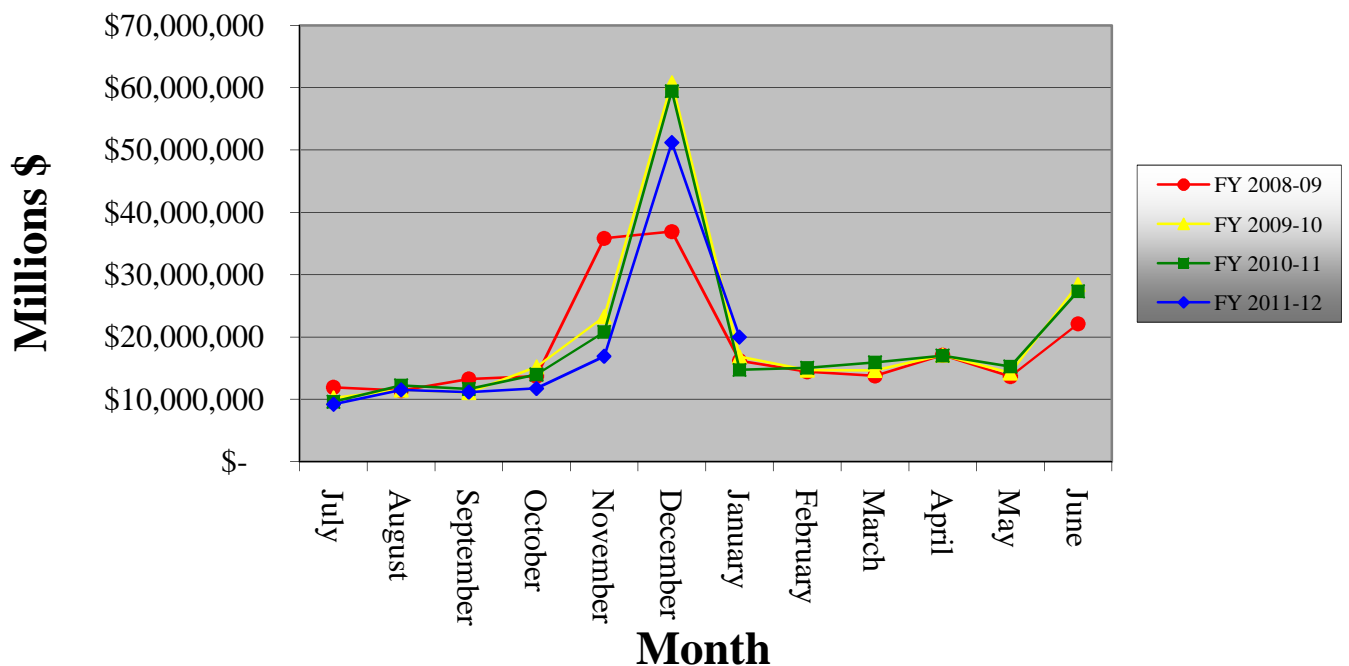
Revenue by Month (Collections)
All Funds

Month	Prior FY 2008-09	% of Year	Prior FY 2009-10	% of Year	Prior FY 2010-11	% of Year	Current FY 2011-12	% of Year
July	\$ 11,898,835	5%	\$ 10,218,591	4%	\$ 9,619,752	4%	\$ 9,191,048	7%
August	\$ 11,403,903	11%	\$ 11,507,012	9%	\$ 12,205,953	9%	\$ 11,493,579	16%
September	\$ 13,265,161	17%	\$ 11,098,473	14%	\$ 11,652,742	14%	\$ 11,159,413	24%
October	\$ 13,696,097	23%	\$ 15,209,139	20%	\$ 13,980,547	20%	\$ 11,737,105	33%
November	\$ 35,819,120	39%	\$ 23,286,823	30%	\$ 20,790,569	29%	\$ 16,881,180	46%
December	\$ 36,895,895	56%	\$ 60,828,673	56%	\$ 59,435,996	55%	\$ 51,196,233	85%
January	\$ 16,181,389	63%	\$ 16,840,531	63%	\$ 14,717,948	61%	\$ 19,965,347	100%
February	\$ 14,422,866	70%	\$ 14,707,474	69%	\$ 15,051,644	68%		100%
March	\$ 13,772,253	76%	\$ 14,623,113	75%	\$ 15,909,209	74%		100%
April	\$ 17,082,186	84%	\$ 17,104,520	82%	\$ 16,990,805	82%		100%
May	\$ 13,648,306	90%	\$ 14,247,837	88%	\$ 15,236,979	88%		100%
June	\$ 22,103,977	100%	\$ 28,425,168	100%	\$ 27,311,654	100%		100%
Total	\$ 220,189,988		\$ 238,097,353		\$ 232,903,798		\$ 131,623,905	

Revenue by Month (Collections)
General Fund (Operating) Only



Revenue by Month (Collections)
All Funds



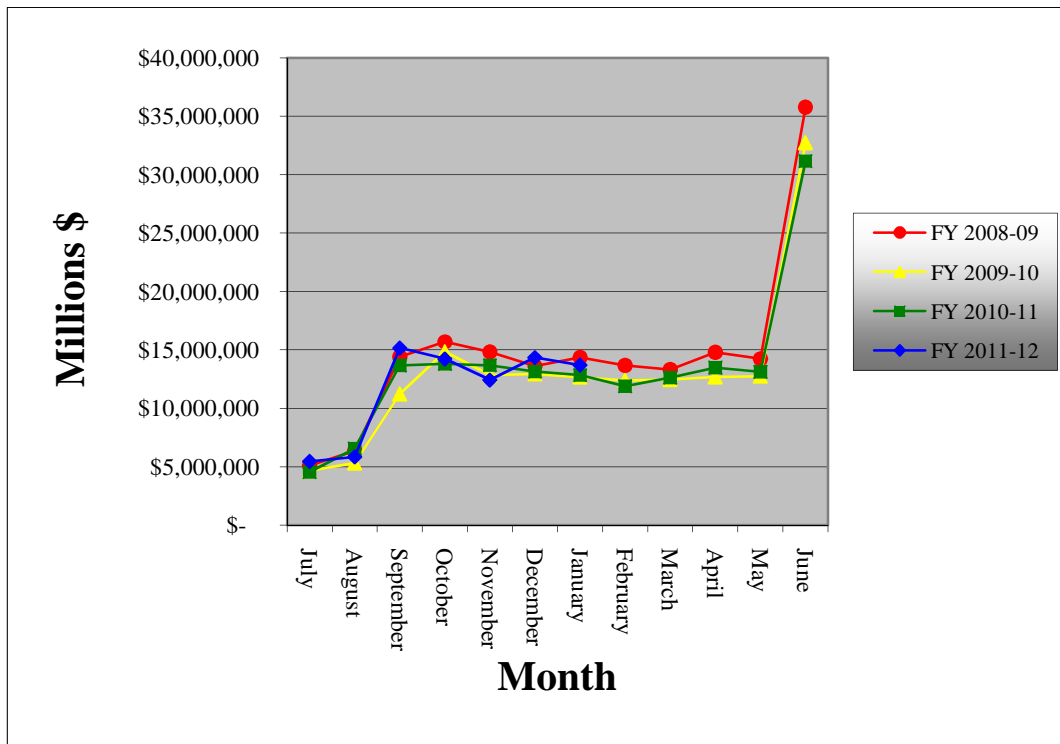
Expenditures by Month (No Encumbrances)
General Fund (Operating) Only

Month	Prior FY 2008-09	% of Year	Prior FY 2009-10	% of Year	Prior FY 2010-11	% of Year	Current FY 2011-12	% of Year
July	\$ 5,089,497	3%	\$ 4,644,423	3%	\$ 4,538,117	3%	\$ 5,440,929	7%
August	\$ 6,347,423	6%	\$ 5,315,121	6%	\$ 6,546,038	7%	\$ 5,833,444	14%
September	\$ 14,403,588	15%	\$ 11,220,854	13%	\$ 13,662,251	15%	\$ 15,163,233	33%
October	\$ 15,685,959	24%	\$ 14,843,755	23%	\$ 13,793,821	24%	\$ 14,234,592	50%
November	\$ 14,822,596	32%	\$ 12,838,555	31%	\$ 13,678,027	33%	\$ 12,424,830	65%
December	\$ 13,600,175	40%	\$ 12,938,110	39%	\$ 13,146,049	41%	\$ 14,349,923	83%
January	\$ 14,352,459	48%	\$ 12,664,151	47%	\$ 12,837,516	49%	\$ 13,696,285	100%
February	\$ 13,666,140	56%	\$ 12,389,036	55%	\$ 11,886,481	56%		100%
March	\$ 13,319,233	63%	\$ 12,461,822	63%	\$ 12,619,163	64%		100%
April	\$ 14,786,931	72%	\$ 12,679,002	71%	\$ 13,484,894	72%		100%
May	\$ 14,230,946	80%	\$ 12,749,077	79%	\$ 13,114,438	81%		100%
June	\$ 35,762,724	100%	\$ 32,733,361	100%	\$ 31,155,124	100%		100%
Total	\$ 176,067,671		\$ 157,477,269		\$ 160,461,921		\$ 81,143,236	

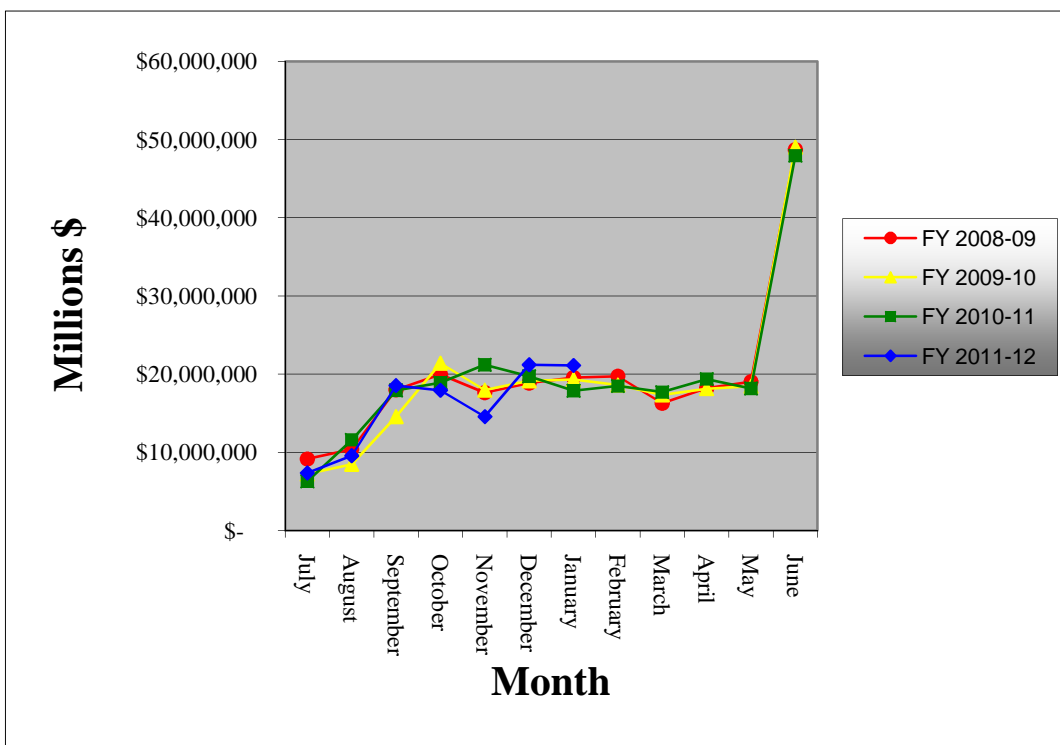
Expenditures by Month (No Encumbrances)
All Funds

Month	Prior FY 2008-09	% of Year	Prior FY 2009-10	% of Year	Prior FY 2010-11	% of Year	Current FY 2011-12	% of Year
July	\$ 9,152,136	4%	\$ 7,225,670	3%	\$ 6,300,845	3%	\$ 7,364,622	7%
August	\$ 10,407,055	8%	\$ 8,472,741	7%	\$ 11,599,250	8%	\$ 9,561,362	15%
September	\$ 18,011,237	16%	\$ 14,573,905	13%	\$ 17,933,024	15%	\$ 18,525,250	32%
October	\$ 19,950,458	24%	\$ 21,409,422	22%	\$ 18,911,053	23%	\$ 17,930,998	48%
November	\$ 17,624,700	32%	\$ 17,951,840	30%	\$ 21,197,283	32%	\$ 14,576,704	62%
December	\$ 18,872,829	40%	\$ 19,145,413	39%	\$ 19,725,087	41%	\$ 21,189,411	81%
January	\$ 19,577,366	48%	\$ 19,304,998	47%	\$ 17,881,095	48%	\$ 21,102,600	100%
February	\$ 19,740,332	57%	\$ 18,625,248	55%	\$ 18,482,032	56%		100%
March	\$ 16,272,565	64%	\$ 17,350,402	63%	\$ 17,701,339	64%		100%
April	\$ 18,208,860	71%	\$ 18,144,608	71%	\$ 19,370,444	72%		100%
May	\$ 19,039,142	79%	\$ 18,451,199	79%	\$ 18,156,697	80%		100%
June	\$ 48,680,745	100%	\$ 49,042,647	100%	\$ 47,935,038	100%		100%
Total	\$ 235,537,425		\$ 229,698,094		\$ 235,193,187		\$ 110,250,948	

Expenditures by Month (No Encumbrances)
General Fund (Operating) Only



Expenditures by Month (No Encumbrances)
All Funds



Revenue by Month by Type (Collections)
General Fund (Operating) Only

Month	Prior FY 2008-09			Prior FY 2009-10			Prior FY 2010-11			Current FY 2011-12		
	Federal	State	Local,Transfers	Federal	State	Local,Transfers	Federal	State	Local,Transfers	Federal	State	Local,Transfers
July	\$ 46,563.00	\$ 10,663,745	\$ 322,936	\$ 14,267.04	\$ 9,278,264	\$ 327,113	\$ -	\$ 8,697,824	\$ 241,822	\$ -	\$ 8,430,141	\$ 187,542
August	\$ 201,695.00	\$ 8,842,767	\$ 515,400	\$ 19,580.93	\$ 9,085,334	\$ 892,663	\$ 286,644.70	\$ 8,373,096	\$ 533,535	\$ 40,532.64	\$ 8,032,059	\$ 357,638
September	\$ 1,800.02	\$ 10,666,129	\$ 268,832	\$ 54,725.00	\$ 7,664,958	\$ 378,280	\$ -	\$ 8,364,558	\$ 306,263	\$ 378,025.84	\$ 8,040,792	\$ 342,786
October	\$ 23,370.00	\$ 9,874,067	\$ 705,997	\$ 174,897.29	\$ 8,731,385	\$ 953,141	\$ 89,314.77	\$ 9,284,846	\$ 273,891	\$ 1,926.37	\$ 8,080,425	\$ 597,705
November	\$ 4,727.19	\$ 8,888,801	\$ 19,833,868	\$ 503,821.06	\$ 7,967,477	\$ 8,721,548	\$ -	\$ 8,340,472	\$ 4,188,687	\$ 42,966.26	\$ 8,036,358	\$ 4,706,838
December	\$ 3,222	\$ 8,471,650	\$ 20,312,870	\$ -	\$ 7,991,830	\$ 30,113,412	\$ 39,020	\$ 8,386,942	\$ 35,749,028	\$ 6,076	\$ 8,031,129	\$ 30,906,656
January	\$ 165,687	\$ 8,419,920	\$ 2,263,920	\$ -	\$ 8,541,176	\$ 2,354,674	\$ 48,835	\$ 8,304,202	\$ 1,982,945	\$ 446,265	\$ 8,299,432	\$ 7,278,164
February	\$ 13,035	\$ 8,369,244	\$ 2,533,464	\$ 12,676	\$ 8,548,825	\$ 1,864,416	\$ 1,367	\$ 8,884,866	\$ 2,018,820			
March	\$ 108,529.16	\$ 8,274,508	\$ 1,887,849	\$ 20.94	\$ 8,681,174	\$ 1,710,152	\$ 750,318.94	\$ 8,485,281	\$ 1,577,519			
April	\$ 384,555	\$ 9,055,597	\$ 3,954,726	\$ 247,271	\$ 8,515,463	\$ 3,837,492	\$ 141,066	\$ 8,545,303	\$ 3,374,950			
May	\$ 130,489	\$ 8,397,366	\$ 2,001,824	\$ 31,250	\$ 8,413,022	\$ 1,584,824	\$ 22,793	\$ 8,783,204	\$ 1,748,724			
June	\$ 19,348	\$ 8,819,021	\$ 7,340,776	\$ -	\$ 8,585,266	\$ 7,062,794	\$ -	\$ 8,576,165	\$ 7,263,178			
Total	\$ 1,103,020	\$ 108,742,813	\$ 61,942,461	\$ 1,058,510	\$ 102,004,175	\$ 59,800,510	\$ 1,379,359	\$ 103,026,760	\$ 59,259,362	\$ 915,792	\$ 56,950,336	\$ 44,377,328

Revenue by Month by Type (Collections)
All Funds

Month	Prior FY 2008-09			Prior FY 2009-10			Prior FY 2010-11			Current FY 2011-12		
	Federal	State	Local,Transfers	Federal	State	Local,Transfers	Federal	State	Local,Transfers	Federal	State	Local,Transfers
July	\$ 296,230	\$ 10,669,895	\$ 932,710	\$ 331,338	\$ 9,283,475	\$ 603,779	\$ 467,396	\$ 8,703,276	\$ 449,079	\$ 380,249	\$ 8,434,988	\$ 375,810
August	\$ 655,539	\$ 8,848,906	\$ 1,899,458	\$ 375,087	\$ 9,092,981	\$ 2,038,944	\$ 919,101	\$ 8,378,528	\$ 2,908,324	\$ 910,592	\$ 8,036,914	\$ 2,546,073
September	\$ 1,100,284	\$ 10,679,033	\$ 1,485,844	\$ 1,863,781	\$ 7,675,105	\$ 1,559,586	\$ 1,841,184	\$ 8,375,150	\$ 1,436,408	\$ 1,657,123	\$ 8,049,902	\$ 1,452,388
October	\$ 1,759,350	\$ 9,888,943	\$ 2,047,804	\$ 2,219,801	\$ 8,744,115	\$ 4,245,223	\$ 2,981,176	\$ 9,605,048	\$ 1,394,322	\$ 2,010,467	\$ 8,085,249	\$ 1,641,389
November	\$ 1,104,174	\$ 8,895,055	\$ 25,819,891	\$ 3,553,887	\$ 8,003,841	\$ 11,729,095	\$ 4,823,311	\$ 8,345,914	\$ 7,621,344	\$ 1,888,905	\$ 8,099,910	\$ 6,892,365
December	\$ 2,193,808	\$ 8,542,559	\$ 26,159,527	\$ 2,517,438	\$ 8,031,299	\$ 50,279,935	\$ 3,247,012	\$ 8,391,670	\$ 47,797,314	\$ 1,977,935	\$ 8,042,438	\$ 41,175,860
January	\$ 1,713,905	\$ 8,596,442	\$ 5,871,041	\$ 2,387,881	\$ 8,731,532	\$ 5,721,117	\$ 2,825,555	\$ 8,377,584	\$ 3,514,809	\$ 1,691,942	\$ 8,367,022	\$ 9,906,383
February	\$ 1,636,137	\$ 8,440,823	\$ 4,345,906	\$ 2,652,969	\$ 8,632,590	\$ 3,421,914	\$ 2,323,644	\$ 9,027,423	\$ 3,700,576			
March	\$ 1,522,122	\$ 8,717,820	\$ 3,532,311	\$ 2,586,791	\$ 8,791,230	\$ 3,245,093	\$ 4,530,145	\$ 8,550,612	\$ 2,828,452			
April	\$ 1,980,622	\$ 9,141,956	\$ 5,959,608	\$ 2,820,030	\$ 8,615,733	\$ 5,668,756	\$ 3,246,481	\$ 8,662,655	\$ 5,081,669			
May	\$ 1,712,030	\$ 8,371,255	\$ 3,565,021	\$ 2,721,581	\$ 8,430,262	\$ 3,095,995	\$ 3,105,613	\$ 8,794,125	\$ 3,337,241			
June	\$ 3,352,743	\$ 10,034,153	\$ 8,717,081	\$ 7,145,811	\$ 9,769,835	\$ 11,509,522	\$ 7,762,221	\$ 9,757,542	\$ 9,791,891			
Total	\$ 19,026,946	\$ 110,826,840	\$ 90,336,202	\$ 31,176,396	\$ 103,801,997	\$ 103,118,959	\$ 38,072,840	\$ 104,969,530	\$ 89,861,429	\$ 10,517,214	\$ 57,116,423	\$ 63,990,268

Expenditures by Month by Type (No Encumbrances)
General Fund (Operating) Only

Month	2008-09			2009-10			2010-11			2011-12		
	Instruction	Instr.Support	Oth Support	Instruction	Instr.Support	Oth Support	Instruction	Instr.Support	Oth Support	Instruction	Instr.Support	Oth Support
July	\$ 1,530,534	\$ 497,723	\$ 3,061,240	\$ 684,726	\$ 511,166	\$ 3,448,531	\$ 636,203	\$ 535,992	\$ 3,365,922	\$ 907,178	\$ 737,558	\$ 3,796,192
August	\$ 1,490,417	\$ 686,648	\$ 4,170,358	\$ 1,266,993	\$ 480,764	\$ 3,567,364	\$ 1,855,436	\$ 606,063	\$ 4,084,539	\$ 1,305,528	\$ 788,139	\$ 3,739,777
September	\$ 9,398,858	\$ 1,170,657	\$ 3,834,072	\$ 7,595,793	\$ 916,882	\$ 2,708,178	\$ 8,382,686	\$ 1,034,069	\$ 4,245,496	\$ 9,521,897	\$ 1,417,834	\$ 4,223,502
October	\$ 9,515,527	\$ 1,269,049	\$ 4,901,382	\$ 7,845,832	\$ 1,374,858	\$ 5,623,065	\$ 7,934,181	\$ 1,496,096	\$ 4,363,544	\$ 8,581,821	\$ 1,218,623	\$ 4,434,148
November	\$ 9,464,094	\$ 1,258,339	\$ 4,100,163	\$ 8,098,972	\$ 1,145,286	\$ 3,594,296	\$ 8,323,440	\$ 1,297,064	\$ 4,057,522	\$ 8,064,911	\$ 1,160,041	\$ 3,199,878
December	\$ 9,020,394	\$ 1,194,770	\$ 3,385,011	\$ 7,800,361	\$ 1,101,044	\$ 4,036,705	\$ 8,079,416	\$ 1,143,400	\$ 3,923,233	\$ 8,463,232	\$ 1,313,794	\$ 4,572,897
January	\$ 8,566,060	\$ 1,073,380	\$ 4,713,019	\$ 7,462,835	\$ 1,201,411	\$ 3,999,905	\$ 7,511,573	\$ 1,191,718	\$ 4,134,225	\$ 8,239,585	\$ 1,328,754	\$ 4,127,946
February	\$ 8,632,870	\$ 1,189,999	\$ 3,843,272	\$ 7,390,997	\$ 1,093,759	\$ 3,904,279	\$ 7,474,945	\$ 1,016,873	\$ 3,394,663			
March	\$ 8,651,908	\$ 1,240,725	\$ 3,426,601	\$ 7,311,399	\$ 1,192,688	\$ 3,957,735	\$ 7,546,546	\$ 1,128,849	\$ 3,943,768			
April	\$ 8,954,697	\$ 1,311,930	\$ 4,520,304	\$ 7,427,994	\$ 1,193,897	\$ 4,057,111	\$ 7,334,506	\$ 1,433,974	\$ 4,716,414			
May	\$ 8,695,078	\$ 1,497,660	\$ 4,038,208	\$ 7,652,231	\$ 1,294,126	\$ 3,802,719	\$ 7,778,018	\$ 1,461,960	\$ 3,874,460			
June	\$ 26,775,301	\$ 3,030,996	\$ 5,956,427	\$ 22,610,177	\$ 2,887,675	\$ 7,235,509	\$ 22,452,235	\$ 2,824,479	\$ 5,878,410			
Total	\$ 110,695,737	\$ 15,421,878	\$ 49,950,056	\$ 93,148,311	\$ 14,393,559	\$ 49,935,399	\$ 95,309,185	\$ 15,170,538	\$ 49,982,198	\$ 45,084,153	\$ 7,964,743	\$ 28,094,340

Expenditures by Month by Type (No Encumbrances)
All Funds

Month	2008-09			2009-10			2010-11			2011-12		
	Instruction	Instr.Support	Oth Support	Instruction	Instr.Support	Oth Support	Instruction	Instr.Support	Oth Support	Instruction	Instr.Support	Oth Support
July	\$ 1,625,805	\$ 665,625	\$ 6,860,706	\$ 854,843	\$ 671,179	\$ 5,699,648	\$ 824,756	\$ 748,914	\$ 4,727,175	\$ 1,050,214	\$ 933,693	\$ 5,380,715
August	\$ 1,603,513	\$ 925,039	\$ 7,878,503	\$ 1,364,596	\$ 703,553	\$ 6,404,592	\$ 2,009,266	\$ 1,007,438	\$ 8,582,546	\$ 1,492,233	\$ 1,358,472	\$ 6,710,657
September	\$ 9,886,756	\$ 1,508,288	\$ 6,616,194	\$ 8,711,119	\$ 1,373,485	\$ 4,489,301	\$ 9,544,109	\$ 1,611,987	\$ 6,776,928	\$ 10,234,309	\$ 1,903,912	\$ 6,387,029
October	\$ 10,062,014	\$ 1,650,736	\$ 8,237,708	\$ 9,061,684	\$ 1,995,609	\$ 10,352,128	\$ 9,252,176	\$ 2,187,014	\$ 7,471,863	\$ 9,072,327	\$ 1,749,979	\$ 7,108,692
November	\$ 10,014,575	\$ 1,677,606	\$ 5,932,518	\$ 9,342,630	\$ 1,645,509	\$ 6,963,701	\$ 11,565,192	\$ 2,375,350	\$ 7,256,741	\$ 8,601,522	\$ 1,668,244	\$ 4,306,938
December	\$ 9,769,587	\$ 1,626,448	\$ 7,476,794	\$ 9,240,114	\$ 1,669,385	\$ 8,235,914	\$ 9,515,250	\$ 1,740,364	\$ 8,469,473	\$ 9,276,613	\$ 1,890,944	\$ 10,021,854
January	\$ 9,250,880	\$ 1,449,232	\$ 8,877,254	\$ 8,850,822	\$ 1,849,832	\$ 8,604,344	\$ 9,227,019	\$ 1,827,329	\$ 6,826,746	\$ 8,976,446	\$ 1,856,339	\$ 10,269,815
February	\$ 9,234,811	\$ 1,622,118	\$ 8,883,404	\$ 8,839,331	\$ 1,652,817	\$ 8,133,100	\$ 9,076,340	\$ 1,624,063	\$ 7,781,629			
March	\$ 9,205,674	\$ 1,615,322	\$ 5,451,568	\$ 8,635,826	\$ 1,837,177	\$ 6,877,400	\$ 9,303,284	\$ 1,929,130	\$ 6,468,926			
April	\$ 9,542,763	\$ 1,682,807	\$ 6,983,290	\$ 8,713,272	\$ 1,743,527	\$ 7,687,810	\$ 8,973,907	\$ 2,223,481	\$ 8,173,056			
May	\$ 9,298,305	\$ 1,939,979	\$ 7,800,859	\$ 9,373,634	\$ 2,107,558	\$ 6,970,008	\$ 9,530,724	\$ 2,046,896	\$ 6,579,078			
June	\$ 28,322,956	\$ 4,139,140	\$ 16,218,649	\$ 26,259,800	\$ 4,415,254	\$ 18,367,593	\$ 27,123,598	\$ 4,527,118	\$ 16,284,322			
Total	\$ 117,817,638	\$ 20,502,339	\$ 97,217,447	\$ 109,247,671	\$ 21,664,886	\$ 98,785,538	\$ 115,945,620	\$ 23,849,083	\$ 95,398,485	\$ 48,703,664	\$ 11,361,584	\$ 50,185,700

Expenditures by Month by Type-Salaries, Employee Benefits, and Other Personal Services (No Encumbrances)
General Fund (Operating) Only

Month	2008-09				2009-10				2010-11				2011-12			
	Salaries	Emp. Benefits	PartTime/Sub	Total	Salaries	Emp. Benefits	PartTime/Sub	Total	Salaries	Emp. Benefits	Other Services	Total	Salaries	Emp. Benefits	Other Services	Total
July	\$ 2,409,903	\$ 549,870	\$ 5,297	\$ 2,965,070	\$ 2,001,698	\$ 483,282	\$ 947	\$ 2,485,926	\$ 1,909,616	\$ 487,144	\$ 3,221	\$ 2,399,981	\$ 1,996,329	\$ (238,446)	\$ 832	\$ 1,758,716
August	\$ 2,334,448	\$ 487,014	\$ 3,376	\$ 2,824,839	\$ 1,800,787	\$ 455,379	\$ 1,490	\$ 2,257,656	\$ 2,029,705	\$ 462,365	\$ 546	\$ 2,492,617	\$ 1,978,685	\$ 368,046	\$ 1,023	\$ 2,347,754
September	\$ 8,655,962	\$ 2,485,984	\$ 26,004	\$ 11,167,951	\$ 7,503,842	\$ 2,083,264	\$ 13,329	\$ 9,600,435	\$ 7,610,167	\$ 2,172,023	\$ 17,397	\$ 9,799,588	\$ 8,298,410	\$ 1,820,206	\$ 20,806	\$ 10,139,422
October	\$ 9,352,452	\$ 2,569,646	\$ 83,978	\$ 12,006,075	\$ 7,966,205	\$ 2,186,634	\$ 119,703	\$ 10,272,541	\$ 7,794,444	\$ 2,217,509	\$ 139,114	\$ 10,151,067	\$ 8,850,576	\$ 1,921,455	\$ 105,887	\$ 10,877,917
November	\$ 9,515,105	\$ 2,615,303	\$ 105,837	\$ 12,236,245	\$ 8,495,112	\$ 2,186,569	\$ 128,878	\$ 10,810,559	\$ 8,348,723	\$ 2,333,759	\$ 126,690	\$ 10,809,172	\$ 8,465,459	\$ 1,851,077	\$ 142,189	\$ 10,458,726
December	\$ 8,826,087	\$ 2,915,019	\$ 72,178	\$ 11,813,284	\$ 7,567,434	\$ 2,916,006	\$ 76,057	\$ 10,559,498	\$ 7,920,160	\$ 2,540,962	\$ 102,251	\$ 10,563,374	\$ 8,454,525	\$ 2,415,436	\$ 106,801	\$ 10,976,763
January	\$ 8,715,319	\$ 2,453,837	\$ 54,683	\$ 11,223,838	\$ 7,628,239	\$ 2,190,898	\$ 65,487	\$ 9,884,623	\$ 7,774,526	\$ 2,170,744	\$ 80,342	\$ 10,025,613	\$ 8,462,495	\$ 2,009,382	\$ 51,109	\$ 10,522,986
February	\$ 8,702,727	\$ 2,482,328	\$ 81,444	\$ 11,266,499	\$ 7,602,543	\$ 2,102,582	\$ 117,265	\$ 9,822,391	\$ 7,646,073	\$ 2,176,369	\$ 129,432	\$ 9,951,874				\$ -
March	\$ 8,699,102	\$ 2,466,361	\$ 86,722	\$ 11,252,185	\$ 7,610,140	\$ 2,104,672	\$ 91,556	\$ 9,806,367	\$ 7,768,989	\$ 2,270,176	\$ 123,002	\$ 10,162,166				\$ -
April	\$ 9,157,684	\$ 2,463,465	\$ 56,915	\$ 11,678,063	\$ 7,683,013	\$ 2,129,465	\$ 89,529	\$ 9,902,007	\$ 7,493,372	\$ 2,141,430	\$ 72,124	\$ 9,706,926				\$ -
May	\$ 9,006,703	\$ 2,486,527	\$ 71,589	\$ 11,564,819	\$ 8,011,587	\$ 2,083,124	\$ 143,912	\$ 10,238,623	\$ 7,997,070	\$ 2,161,966	\$ 181,369	\$ 10,340,406				\$ -
June	\$ 24,818,360	\$ 6,934,540	\$ 75,524	\$ 31,828,424	\$ 20,889,593	\$ 5,983,164	\$ 211,193	\$ 27,083,950	\$ 20,512,562	\$ 6,580,757	\$ 157,301	\$ 27,250,620				\$ -
Total	\$ 110,193,852	\$ 30,909,895	\$ 723,546	\$ 141,827,293	\$ 94,760,193	\$ 26,905,040	\$ 1,059,345	\$ 122,724,578	\$ 94,805,408	\$ 27,715,204	\$ 1,132,791	\$ 123,653,403	\$ 46,506,478	\$ 10,147,158	\$ 428,647	\$ 57,082,283

Expenditures by Month by Type-Salaries, Employee Benefits, and Other Personal Services (No Encumbrances)
All Funds

Month	2008-09				2009-10				2010-11				2011-12			
	Salaries	Emp. Benefits	PartTime/Sub	Total	Salaries	Emp. Benefits	PartTime/Sub	Total	Salaries	Emp. Benefits	Other Services	Total	Salaries	Emp. Benefits	Other Services	Total
July	\$ 2,699,049	\$ 588,156	\$ 6,432	\$ 3,293,637	\$ 2,258,588	\$ 549,600	\$ 2,103	\$ 2,810,291	\$ 2,177,800	\$ 537,871	\$ 4,579	\$ 2,720,250	\$ 2,216,277	\$ (208,415)	\$ 16,837	\$ 2,024,699
August	\$ 2,617,189	\$ 563,514	\$ 6,061	\$ 3,186,764	\$ 2,041,040	\$ 504,678	\$ 10,844	\$ 2,556,562	\$ 2,364,054	\$ 524,438	\$ 1,595	\$ 2,890,088	\$ 2,332,948	\$ 413,851	\$ 7,789	\$ 2,754,588
September	\$ 9,457,622	\$ 2,726,237	\$ 30,354	\$ 12,214,213	\$ 8,758,687	\$ 2,446,197	\$ 32,163	\$ 11,237,047	\$ 8,870,130	\$ 2,526,636	\$ 22,384	\$ 11,419,150	\$ 8,967,192	\$ 1,977,587	\$ 28,924	\$ 10,973,703
October	\$ 10,226,364	\$ 2,819,579	\$ 99,718	\$ 13,145,660	\$ 9,131,999	\$ 2,524,395	\$ 152,970	\$ 11,809,364	\$ 8,958,564	\$ 2,556,005	\$ 173,088	\$ 11,687,656	\$ 9,505,214	\$ 2,070,373	\$ 130,569	\$ 11,706,155
November	\$ 10,133,360	\$ 2,815,672	\$ 122,974	\$ 13,072,006	\$ 9,657,007	\$ 2,524,909	\$ 172,953	\$ 12,354,869	\$ 11,825,765	\$ 2,851,996	\$ 181,498	\$ 14,859,259	\$ 9,143,286	\$ 2,012,229	\$ 202,195	\$ 11,357,710
December	\$ 9,882,412	\$ 3,234,995	\$ 85,356	\$ 13,202,763	\$ 8,750,679	\$ 3,316,398	\$ 113,745	\$ 12,180,822	\$ 9,091,906	\$ 2,939,285	\$ 127,685	\$ 12,158,875	\$ 9,064,676	\$ 2,598,426	\$ 141,056	\$ 11,804,158
January	\$ 9,495,560	\$ 2,680,171	\$ 62,160	\$ 12,237,891	\$ 8,761,031	\$ 2,514,194	\$ 100,738	\$ 11,375,963	\$ 8,924,101	\$ 2,507,022	\$ 101,052	\$ 11,532,175	\$ 9,022,826	\$ 2,143,309	\$ 73,045	\$ 11,239,180
February	\$ 9,594,080	\$ 2,749,367	\$ 99,191	\$ 12,442,638	\$ 8,765,343	\$ 2,438,146	\$ 159,811	\$ 11,363,300	\$ 9,121,632	\$ 2,605,555	\$ 176,190	\$ 11,903,377				\$ -
March	\$ 9,341,561	\$ 2,664,993	\$ 101,069	\$ 12,107,623	\$ 8,794,356	\$ 2,439,166	\$ 128,344	\$ 11,361,867	\$ 9,197,135	\$ 2,678,495	\$ 187,981	\$ 12,063,611				\$ -
April	\$ 9,986,549	\$ 2,709,144	\$ 70,559	\$ 12,766,252	\$ 8,863,223	\$ 2,462,434	\$ 112,410	\$ 11,438,067	\$ 8,913,287	\$ 2,531,944	\$ 110,678	\$ 11,555,909				\$ -
May	\$ 10,071,416	\$ 2,791,569	\$ 89,049	\$ 12,952,034	\$ 9,603,243	\$ 2,447,515	\$ 180,948	\$ 12,231,706	\$ 9,425,933	\$ 2,570,130	\$ 258,460	\$ 12,254,523				\$ -
June	\$ 26,941,940	\$ 7,568,480	\$ 100,013	\$ 34,610,433	\$ 24,286,805	\$ 6,982,747	\$ 216,623	\$ 31,486,175	\$ 24,594,783	\$ 7,796,574	\$ 237,550	\$ 32,628,907				\$ -
Total	\$ 120,447,103	\$ 33,911,876	\$ 872,936	\$ 155,231,915	\$ 109,671,999	\$ 31,150,380	\$ 1,383,652	\$ 142,206,031	\$ 113,465,089	\$ 32,625,951	\$ 1,582,739	\$ 147,673,780	\$ 50,252,419	\$ 11,007,361	\$ 600,415	\$ 61,860,194

Expenditures by Month by Type-Purchased Services, Energy Services (Utilities), and Materials & Supplies (No Encumbrances)
General Fund (Operating) Only

Month	2008-09			2009-10			2010-11			2011-12		
	Purch. Ser	Energy Ser.	Mat.& Supplies	Purch. Ser	Energy Ser.	Mat.& Supplies	Purch. Ser	Energy Ser.	Mat.& Supplies	Purch. Ser	Energy Ser.	Mat.& Supplies
July	\$ 913,328	\$ 463,451	\$ 574,958	\$ 1,005,222	\$ 555,941	\$ 303,316	\$ 1,092,487	\$ 741,789	\$ 134,137	\$ 2,400,801	\$ 753,756	\$ 146,722
August	\$ 1,939,798	\$ 584,969	\$ 753,189	\$ 1,610,556	\$ 581,110	\$ 702,703	\$ 1,967,038	\$ 576,077	\$ 1,249,309	\$ 2,079,109	\$ 457,957	\$ 567,300
September	\$ 1,235,431	\$ 737,681	\$ 1,032,470	\$ 392,527	\$ 429,062	\$ 699,959	\$ 1,850,185	\$ 544,797	\$ 1,218,446	\$ 1,934,663	\$ 709,010	\$ 1,923,282
October	\$ 2,419,384	\$ 718,738	\$ 408,619	\$ 3,079,758	\$ 870,871	\$ 375,419	\$ 1,757,624	\$ 825,943	\$ 540,990	\$ 1,915,413	\$ 808,516	\$ 479,517
November	\$ 1,672,351	\$ 594,241	\$ 196,949	\$ 1,481,493	\$ 337,819	\$ 128,634	\$ 1,859,160	\$ 550,008	\$ 279,694	\$ 928,624	\$ 537,188	\$ 206,274
December	\$ 1,198,866	\$ 337,130	\$ 138,097	\$ 1,548,581	\$ 590,786	\$ 130,748	\$ 1,563,925	\$ 657,223	\$ 173,843	\$ 2,486,602	\$ 495,841	\$ 225,323
January	\$ 1,962,843	\$ 838,905	\$ 205,589	\$ 1,809,582	\$ 576,413	\$ 155,910	\$ 1,724,938	\$ 700,298	\$ 126,346	\$ 1,484,568	\$ 947,150	\$ 387,905
February	\$ 1,624,998	\$ 561,212	\$ 116,898	\$ 1,606,356	\$ 636,075	\$ 194,889	\$ 896,357	\$ 776,091	\$ 160,178			
March	\$ 1,257,362	\$ 336,577	\$ 220,070	\$ 1,541,912	\$ 616,370	\$ 157,210	\$ 1,619,023	\$ 509,876	\$ 220,016			
April	\$ 2,053,624	\$ 775,763	\$ 170,746	\$ 1,806,509	\$ 758,804	\$ 105,668	\$ 2,570,352	\$ 779,283	\$ 155,640			
May	\$ 1,710,247	\$ 623,730	\$ 171,232	\$ 1,882,135	\$ 351,699	\$ 200,466	\$ 1,809,459	\$ 608,614	\$ 118,025			
June	\$ 3,075,155	\$ 168,616	\$ 286,782	\$ 2,908,510	\$ 589,828	\$ 250,869	\$ 2,270,025	\$ 803,268	\$ 276,918			
Total	\$ 21,063,386	\$ 6,741,013	\$ 4,275,600	\$ 20,673,142	\$ 6,894,777	\$ 3,405,791	\$ 20,980,573	\$ 8,073,267	\$ 4,653,543	\$ 13,229,780	\$ 4,709,417	\$ 3,936,323

Expenditures by Month by Type-Purchased Services, Energy Services (Utilities), and Materials & Supplies (No Encumbrances)
All Funds

Month	2008-09			2009-10			2010-11			2011-12		
	Purch. Ser	Energy Ser.	Mat.& Supplies	Purch. Ser	Energy Ser.	Mat.& Supplies	Purch. Ser	Energy Ser.	Mat.& Supplies	Purch. Ser	Energy Ser.	Mat.& Supplies
July	\$ 957,213	\$ 463,708	\$ 630,667	\$ 1,032,329	\$ 597,950	\$ 356,248	\$ 1,124,136	\$ 737,638	\$ 250,642	\$ 2,448,875	\$ 753,804	\$ 177,818
August	\$ 2,007,716	\$ 585,311	\$ 860,542	\$ 1,662,095	\$ 626,248	\$ 714,146	\$ 2,190,158	\$ 580,253	\$ 1,243,544	\$ 2,377,571	\$ 458,713	\$ 654,973
September	\$ 1,360,621	\$ 739,148	\$ 1,335,374	\$ 433,576	\$ 430,266	\$ 719,541	\$ 2,245,240	\$ 636,380	\$ 1,234,179	\$ 2,355,412	\$ 834,880	\$ 1,975,463
October	\$ 2,773,757	\$ 720,950	\$ 1,131,200	\$ 5,001,648	\$ 894,341	\$ 217,459	\$ 3,384,688	\$ 860,452	\$ 571,944	\$ 3,504,251	\$ 802,233	\$ 456,369
November	\$ 1,871,165	\$ 595,385	\$ 289,199	\$ 2,899,661	\$ 395,208	\$ 86,811	\$ 3,355,083	\$ 601,748	\$ 238,275	\$ 1,101,169	\$ 538,555	\$ 245,303
December	\$ 1,729,621	\$ 338,345	\$ 997,320	\$ 2,710,405	\$ 612,586	\$ 172,080	\$ 2,863,912	\$ 687,179	\$ 171,596	\$ 4,155,970	\$ 496,152	\$ 249,271
January	\$ 2,341,794	\$ 838,905	\$ 687,304	\$ 3,156,105	\$ 604,929	\$ 131,965	\$ 3,322,773	\$ 743,465	\$ 164,256	\$ 3,565,200	\$ 944,876	\$ 317,323
February	\$ 1,942,986	\$ 561,212	\$ 651,058	\$ 3,048,458	\$ 668,824	\$ 188,620	\$ 1,154,305	\$ 819,854	\$ 186,605			
March	\$ 1,373,100	\$ 337,164	\$ 330,830	\$ 2,946,237	\$ 651,232	\$ 133,576	\$ 3,190,996	\$ 560,262	\$ 289,124			
April	\$ 2,257,588	\$ 776,905	\$ 763,166	\$ 3,224,890	\$ 797,393	\$ 92,967	\$ 5,183,265	\$ 800,760	\$ 155,239			
May	\$ 1,986,650	\$ 624,575	\$ 1,223,774	\$ 3,376,967	\$ 387,788	\$ 149,043	\$ 3,215,596	\$ 659,658	\$ 182,801			
June	\$ 3,673,998	\$ 591,254	\$ 936,692	\$ 4,882,371	\$ 646,529	\$ 1,078,793	\$ 4,531,548	\$ 878,761	\$ 944,337			
Total	\$ 24,276,208	\$ 7,172,863	\$ 9,837,126	\$ 34,374,743	\$ 7,313,293	\$ 4,041,250	\$ 35,761,700	\$ 8,566,409	\$ 5,632,542	\$ 19,508,448	\$ 4,829,211	\$ 4,076,520

Expenditures by Month by Type - Capital Outlay (mostly equipment), Other Expenses, and Transfers Between Funds (No Encumbrances)
General Fund (Operating) Only

Month	2008-09				2009-10				2010-11				2011-12			
	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers
July	\$ 118,825	\$ 53,865	\$ -	\$ -	\$ 239,736	\$ 54,283	\$ -	\$ -	\$ 107,687	\$ 62,035	\$ -	\$ -	\$ 379,064	\$ 1,870	\$ -	\$ -
August	\$ 237,651	\$ 6,978	\$ -	\$ -	\$ 156,301	\$ 6,795	\$ -	\$ -	\$ 253,678	\$ 7,319	\$ -	\$ -	\$ 362,507	\$ 18,816	\$ 18,816	\$ -
September	\$ 217,848	\$ 12,206	\$ -	\$ -	\$ 97,438	\$ 1,432	\$ -	\$ -	\$ 246,335	\$ 2,900	\$ -	\$ -	\$ 448,487	\$ 8,370	\$ -	\$ -
October	\$ 130,126	\$ 3,016	\$ -	\$ -	\$ 240,335	\$ 4,830	\$ -	\$ -	\$ 507,384	\$ 10,813	\$ -	\$ -	\$ 149,273	\$ 3,956	\$ -	\$ -
November	\$ 106,502	\$ 964	\$ -	\$ 15,344	\$ 61,827	\$ 1,896	\$ -	\$ 16,325	\$ 172,727	\$ 7,264	\$ -	\$ -	\$ 284,894	\$ 9,125	\$ -	\$ -
December	\$ 110,423	\$ 2,374	\$ -	\$ -	\$ 106,090	\$ 1,908	\$ -	\$ 500	\$ 184,562	\$ 3,123	\$ -	\$ -	\$ 162,436	\$ 2,958	\$ -	\$ -
January	\$ 118,854	\$ 2,431	\$ -	\$ -	\$ 99,977	\$ 2,232	\$ -	\$ 135,413	\$ 117,937	\$ 6,771	\$ -	\$ 135,612	\$ 223,621	\$ 2,948	\$ -	\$ 127,107
February	\$ 92,659	\$ 3,874	\$ -	\$ -	\$ 125,237	\$ 4,089	\$ -	\$ -	\$ 95,374	\$ 4,707	\$ -	\$ 1,901				
March	\$ 94,714	\$ 2,558	\$ -	\$ 155,766	\$ 336,133	\$ 3,829	\$ -	\$ -	\$ 104,515	\$ 3,567	\$ -	\$ -				
April	\$ 102,201	\$ 6,534	\$ -	\$ -	\$ 97,877	\$ 8,136	\$ -	\$ -	\$ 244,563	\$ 28,131	\$ -	\$ -				
May	\$ 157,483	\$ 3,435	\$ -	\$ -	\$ 72,560	\$ 3,594	\$ -	\$ -	\$ 235,440	\$ 2,494	\$ -	\$ -				
June	\$ 248,850	\$ 1,642	\$ -	\$ 153,256	\$ 316,452	\$ 5,041	\$ -	\$ 1,578,710	\$ 342,004	\$ 21,909	\$ -	\$ 190,381				
Total	\$ 1,736,137	\$ 99,875	\$ -	\$ 324,367	\$ 1,949,965	\$ 98,067	\$ -	\$ 1,730,948	\$ 2,612,206	\$ 161,035	\$ -	\$ 327,894	\$ 2,010,282	\$ 48,043	\$ 18,816	\$ 127,107

Expenditures by Month by Type - Capital Outlay (mostly equipment), Other Expenses, and Transfers Between Funds (No Encumbrances)
All Funds

Month	2008-09				2009-10				2010-11				2011-12			
	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers	Capital Outlay	Oth. Exp.	Disc. On COPS	Transfers
July	\$ 3,552,683	\$ 254,228	\$ -	\$ -	\$ 2,171,587	\$ 257,264	\$ -	\$ -	\$ 1,199,652	\$ 268,528	\$ -	\$ -	\$ 1,868,675	\$ 90,751	\$ -	\$ -
August	\$ 3,722,751	\$ 43,971	\$ -	\$ -	\$ 2,873,424	\$ 40,266	\$ -	\$ -	\$ 2,451,780	\$ 1,083,172	\$ -	\$ 1,160,255	\$ 2,249,839	\$ 1,065,678	\$ -	\$ -
September	\$ 2,287,692	\$ 74,190	\$ -	\$ -	\$ 1,713,113	\$ 40,362	\$ -		\$ 2,348,926	\$ 49,149	\$ -	\$ -	\$ 2,326,509	\$ 59,283	\$ -	\$ -
October	\$ 2,124,954	\$ 53,936	\$ -	\$ -	\$ 3,407,113	\$ 79,498	\$ -	\$ -	\$ 2,333,422	\$ 72,890	\$ -	\$ -	\$ 1,386,015	\$ 75,976	\$ -	\$ -
November	\$ 1,727,066	\$ 54,534	\$ -	\$ 15,344	\$ 2,063,207	\$ 135,759	\$ -	\$ 16,325	\$ 1,997,175	\$ 145,742	\$ -	\$ -	\$ 1,144,935	\$ 189,032	\$ -	\$ -
December	\$ 2,533,235	\$ 71,545	\$ -	\$ -	\$ 3,284,038	\$ 184,982	\$ -	\$ 500	\$ 1,573,759	\$ 141,183	\$ -	\$ 2,128,582	\$ 1,757,578	\$ 90,170	\$ -	\$ 2,636,113
January	\$ 1,320,178	\$ 99,324	\$ -	\$ 2,051,972	\$ 2,006,292	\$ 98,335	\$ -	\$ 1,931,409	\$ 1,858,645	\$ 124,170	\$ -	\$ 135,612	\$ 2,173,654	\$ 2,735,260	\$ -	\$ 127,107
February	\$ 1,963,795	\$ 2,178,643	\$ -	\$ -	\$ 1,463,747	\$ 1,892,299	\$ -	\$ -	\$ 1,702,425	\$ 2,713,565	\$ -	\$ 1,901				
March	\$ 1,897,076	\$ 71,006	\$ -	\$ 155,766	\$ 2,177,938	\$ 79,553	\$ -		\$ 1,512,602	\$ 84,744	\$ -	\$ -				
April	\$ 1,571,856	\$ 73,093	\$ -	\$ -	\$ 2,487,748	\$ 103,543	\$ -	\$ -	\$ 1,531,737	\$ 143,535	\$ -	\$ -				
May	\$ 2,038,020	\$ 214,089	\$ -	\$ -	\$ 2,201,664	\$ 104,031	\$ -	\$ -	\$ 1,578,228	\$ 265,891	\$ -					
June	\$ 2,392,633	\$ 1,796,508	\$ -	\$ 4,679,226	\$ 3,404,306	\$ 1,874,103	\$ -	\$ 5,670,370	\$ 3,157,398	\$ 996,630	\$ -	\$ 4,797,457				
Total	\$ 27,131,939	\$ 4,985,066	\$ -	\$ 6,902,309	\$ 29,254,178	\$ 4,889,994	\$ -	\$ 7,618,604	\$ 23,245,750	\$ 6,089,198	\$ -	\$ 8,223,808	\$ 12,907,205	\$ 4,306,150	\$ -	\$ 2,763,220

Revenue Minus Expenditures
General Fund (Operating) Only

Month	Prior FY 2008-09	Prior FY 2009-10	Prior FY 2010-11	Current FY 2011-12
July	\$ 5,943,746	\$ 4,975,220	\$ 4,401,529	\$ 3,176,754
August	\$ 3,212,440	\$ 4,682,457	\$ 2,647,237	\$ 2,596,785
September	\$ (3,466,826)	\$ (3,122,891)	\$ (4,991,429)	\$ (6,401,629)
October	\$ (5,082,525)	\$ (4,984,332)	\$ (4,145,769)	\$ (5,554,536)
November	\$ 13,904,799	\$ 4,354,291	\$ (1,148,868)	\$ 361,333
December	\$ 15,187,567	\$ 25,167,133	\$ 31,028,941	\$ 24,593,938
January	\$ (3,502,932)	\$ (1,768,301)	\$ (2,501,535)	\$ 2,327,576
February	\$ (2,750,398)	\$ (1,963,119)	\$ (981,429)	\$ -
March	\$ (3,048,347)	\$ (2,070,475)	\$ (1,806,045)	\$ -
April	\$ (1,392,054)	\$ (78,776)	\$ (1,423,575)	\$ -
May	\$ (3,701,267)	\$ (2,719,980)	\$ (2,559,718)	\$ -
June	\$ (19,583,580)	\$ (17,085,301)	\$ (15,315,782)	\$ -
Total	\$ (4,279,376)	\$ 5,385,926	\$ 3,203,560	\$ 21,100,221

Revenue Minus Expenditures
All Funds

Month	Prior FY 2008-09	Prior FY 2009-10	Prior FY 2010-11	Current FY 2011-12
July	\$ 2,746,699	\$ 2,992,922	\$ 3,318,906	\$ 1,826,426
August	\$ 996,848	\$ 3,034,271	\$ 606,704	\$ 1,932,217
September	\$ (4,746,076)	\$ (3,475,433)	\$ (6,280,282)	\$ (7,365,837)
October	\$ (6,254,360)	\$ (6,200,283)	\$ (4,930,506)	\$ (6,193,893)
November	\$ 18,194,420	\$ 5,334,983	\$ (406,713)	\$ 2,304,477
December	\$ 18,023,066	\$ 41,683,260	\$ 39,710,909	\$ 30,006,822
January	\$ (3,395,978)	\$ (2,464,467)	\$ (3,163,146)	\$ (1,137,253)
February	\$ (5,317,466)	\$ (3,917,775)	\$ (3,430,388)	\$ -
March	\$ (2,500,312)	\$ (2,727,289)	\$ (1,792,130)	\$ -
April	\$ (1,126,674)	\$ (1,040,089)	\$ (2,379,639)	\$ -
May	\$ (5,390,836)	\$ (4,203,362)	\$ (2,919,718)	\$ -
June	\$ (26,576,768)	\$ (20,617,479)	\$ (20,623,384)	\$ -
Total	\$ (15,347,437)	\$ 8,399,259	\$ (2,289,389)	\$ 21,372,957

Major Contract Services Expenditures

Month	2008-09			2009-10			2010-11			2011-12		
	Durham	Sodexho	Southern Mgmt	Durham	Sodexho	Southern Mgmt	Durham	Sodexho	Southern Mgmt	Durham	Sodexho	Southern Mgmt
July	\$ -	\$ 203,208	\$ -	\$ 607,999	\$ 160,071	\$ 379,334	\$ 602,755	\$ 57,897	\$ 4,003	\$ 645,458	\$ 10,682	\$ 400,669
August	\$ 597,976	\$ 104,530	\$ 738,600	\$ -	\$ -	\$ 374,117	\$ 632,012	\$ 25,232	\$ 795,645	\$ 639,434	\$ 31,979	\$ 397,362
September	\$ 591,229	\$ 480,011	\$ 2,200	\$ -	\$ -	\$ 1,436	\$ 625,427	\$ 237,597	\$ 404,718	\$ 629,401	\$ 273,814	\$ 416,260
October	\$ 593,698	\$ 1,006,586	\$ 740,435	\$ 1,231,658	\$ 1,252,748	\$ 747,294	\$ 629,197	\$ 1,164,168	\$ 399,472	\$ 631,784	\$ 1,269,520	\$ 414,948
November	\$ 591,229	\$ 700	\$ 376,871	\$ 607,362	\$ 1,039,775	\$ 377,631	\$ 628,324	\$ 1,024,357	\$ 398,428	\$ -	\$ -	\$ 407,962
December	\$ 618,424	\$ 1,466,056	\$ 4,957	\$ 628,661	\$ 712,659	\$ 374,740	\$ 637,714	\$ 834,657	\$ 402,655	\$ 1,263,501	\$ 1,067,051	\$ 406,963
January	\$ 595,496	\$ 622,606	\$ 738,800	\$ 609,057	\$ 654,345	\$ 371,677	\$ 644,080	\$ 645,431	\$ 402,423	\$ 646,759	\$ 1,368,436	\$ 7,320
February	\$ 592,655	\$ 811,597	\$ 367,000	\$ 612,417	\$ 906,189	\$ 374,824	\$ 883	\$ -	\$ 397,459			
March	\$ 610,035	\$ -	\$ -	\$ 613,824	\$ 914,755	\$ 375,738	\$ 631,626	\$ 985,973	\$ 397,723			
April	\$ 604,394	\$ 761,269	\$ 737,414	\$ 618,635	\$ 1,021,834	\$ 411,364	\$ 1,270,332	\$ 1,990,445	\$ 399,464			
May	\$ 617,055	\$ 1,601,761	\$ 373,943	\$ 615,315	\$ 896,845	\$ 380,822	\$ 636,522	\$ 1,015,172	\$ 393,244			
June	\$ 1,204,067	\$ 869,801	\$ 366,710	\$ 628,807	\$ 918,717	\$ 379,534	\$ 641,502	\$ 1,163,355	\$ 394,316			
Total	\$ 7,216,257	\$ 7,928,125	\$ 4,446,929	\$ 6,773,736	\$ 8,477,938	\$ 4,548,510	\$ 7,580,373	\$ 9,144,285	\$ 4,789,551	\$ 4,456,337	\$ 4,021,482	\$ 2,451,485

Total Expenditures to Date From July 1, 2008

Grand Total

Durham	Sodexho	Southern Mgmt
\$ 26,026,704	\$ 29,571,830	\$ 16,236,475
		\$ 71,835,008

FTE Count by Count Period*

Full Year Count	2008-09			2009-10			2010-11			2011-12		
	Memo Date	Unweighted	Weighted	Memo Date	Unweighted	Weighted	Memo Date	Unweighted	Weighted	Memo Date	Unweighted	Weighted
Projection (Est. July,Oct,Feb,& June)	7/16/2008	25,354.79	26,955.81	7/16/2009	24,538.48	26,019.02	7/16/2010	25,078.00	26,531.89	7/15/2011	25,213.52	26,685.81
Actual July, Oct. (Est. Feb.& June)	12/18/2008	24,814.53	26,386.67	12/24/2009	25,137.97	26,511.69	12/23/2010	25,046.48	26,516.19	12/21/2011	25,293.98	26,872.91
Actual July, Oct.,Feb. (Est. June)	4/28/2009	24,861.06	26,442.13	4/13/2010	25,079.81	26,446.58	4/21/2011	25,101.74	26,571.45			
Actual all counts, Final	12/9/2009	24,862.25	26,440.69	11/30/2010	25,064.48	26,421.95	10/25/2011	25,092.42	26,562.09			
Difference, Projected to Final	Final	(492.54)	(515.12)	Final	526.00	402.93	Final	14.42	30.20	Final	No Final Yet	No Final Yet
Difference, Projected to July/Oct		(540.26)	(569.14)		599.49	492.67		(31.52)	(15.70)		80.46	187.10
Difference, Projected to July/Oct/Feb		(493.73)	(513.68)		541.33	427.56		23.74	39.56		No Actual Yet	No Actual Yet
Difference-Final to Final from Prior Year		65.36	(34.17)		202.23	(18.74)		27.94	140.14			

Difference-Final to Final from Prior

2007-08 Year Not shown on grid

Unweighted 24,796.89

Weighted 26,474.86

*Full Time Equivalent Students (FTE) are projected and counts are done in July, October, February and June.

Santa Rosa County District Schools

Submitted By: Lauren Sutton for Diamond/Carnley/Hinote

Curriculum/ Instruction Administrative Agenda

Title of Item:	Class/Club Trip Requests
Description/Introduction:	Field Trip Requests from Elementary, Middle and High School Departments.
Recommendation/Action Requested:	Approval as submitted.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

- 📎 [Field_Trips_ELGlass_03222012.doc](#)
- 📎 [Field_Trips_MSThreet_03222012.doc](#)
- 📎 [Field_Trips_HSHolmes_03222012.doc](#)
- 📎 [Field_trip_addendum\[1\].docx](#)

Description:

Elementary Field Trip Requests
Middle School Field Trip Requests
High School Field Trip Requests
Addendum High School Request

ELEMENTARY SCHOOLS FIELD TRIP REQUESTS

Out of County Field Trips

March 22, 2012

Chumuckla

Gretchen Wiggins, Student Council Advisor, trip to St. Augustine, Fl for the Student Council May 23-25, 2012.

Middle School Field Trip Requests

Board Meeting: March 22, 2012

Avalon Middle School

David Riggs, teacher at Avalon Middle School, has requested permission to attend the District Music Performance Assessment. The Avalon Middle School Band members will depart April 27th and return April 28, 2012.

Gulf Breeze Middle School

Robert Smith, teacher at Gulf Breeze Middle School, has requested permission to participate in the State Science Olympiad. They will leave March 23rd and return March 25, 2012 from Orlando, Florida.

Holley Navarre Middle School

Kathryn Clark, teacher at Holley Navarre Middle School has requested permission for the following field trips:

State Science Fair, April 3-6, 2012, Lakeland, FL (traveling with Escambia County via charter bus)

Gifted Field Trip, May 23-25, 2012, Jekyll Island, GA, 4-H Environmental Education Center (traveling via charter bus)

High School Field Trip Requests

Board Meeting: March 22, 2012

Gulf Breeze High School

Barbara Atchison, teacher and advisor at GBHS, has requested permission to take the HOSA students (Health Occupation Students of America) to the HOSA State competition in Jacksonville, FL from March 29, 2012 – April 1, 2012.

Ken Killam, newspaper adviser at GBHS, has requested permission to take the Newspaper/Yearbook/ITV students to Orlando FL to participate in the FI Scholastic Press Association Convention. The trip is planned for May 3-5, 2012.

Jay High School

Nina Hendricks, teacher at JHS, has requested permission to take the HOSA students (Health Occupation Students of America) to the HOSA state convention. The trip is planned for March 29 – April 1, 2012.

Milton High School

LCDR (ret.) Jeff Dyer, Senior Naval Science instructor at MHS, has requested permission to take the NJROTC from MHS to New Orleans, LA. The trip is planned for April 12-15, 2012. They will be touring a military base and have an opportunity to see different communities of the military.

Cindy Hyman, teacher and step team coach at MHS, has requested permission to take the AACC Step Team from MHS to Huntsville, AL to attend the Alabama Annual Statewide Step Show at the Alabama A&M University in Huntsville AL. The trip is planned for April 14-15, 2012.

Rachel Wade, teacher at MHS, has requested permission to take the SKILL ESE Program to the Explorium Museum in Mobile AL on May 4, 2012.

Navarre High School

Dean Barrow, band director at NHS, has requested permission to take the NHS Indoor Percussion band to Hattiesburg MS to participate in the indoor percussion competition. The trip is March 10, 2012. **This trip was approved by phone call made to Mr. Peden, Mr. Winkles and Mrs. Scott.**

Dean Barrow, band director at NHS, has requested permission to take the NHS Winter Guard band to Dayton Ohio to participate in the winter guard competition. The trip is April 10 - 15, 2012.

Dean Barrow, band director at NHS, has requested permission to take the NHS Band to San Antonio TX to perform at Fiesta Texas and the Riverwalk. The trip is May 17 – 21, 2012.

Pace High School

S. Freeman, secretary at PHS, has requested permission for the AP English and English II classes to go to Montgomery AL to attend the Shakespeare Festival. The trip is planned for May 3, 2012.

Field trip addendum

March 22, 2012

MHS

Robyn Enfinger, Ag. Teacher at MHS, has requested permission to take the MHS FFA to Marion County FL to compete in the FL FFA competition. The trip is scheduled for March 29-30, 2012.

Santa Rosa County District Schools

Submitted By: Pat McLellan

Title of Item: Facility Use Approval
Description/Introduction: List of Facility Use Requests
Recommendation/Action Requested: School Board Approval

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [Facility Use Memo.doc](#)

Description:

Facility Use Request memo

March 8, 2012

MEMORANDUM

TO: Tim Wyrosdick, Superintendent
School Board Members

FROM: Pat McLellan, Director

RE: *School Board Approval*

Please approve the following Requests for Facility Use. Thank you for your consideration.

Avalon Middle – Pace Rec League/basketball practice
Berryhill Administrative Complex - Association for Gifted & Talented Ed. For SRC/meeting
Dixon Primary – Girl Scout Troop 403/father-daughter dance
Gulf Breeze High – Wave Baseball/tournament
Gulf Breeze High – Coastal Shotokan Karate/seminar
Gulf Breeze High – GBSA Lacrosse/tournament
Gulf Breeze Middle – GBSA Lacrosse/tournament
Milton High – Young Americans (Non-Profit Performing Arts Education Company/workshop

Santa Rosa County District Schools

Submitted By: Karen Retherford

Human Resources Action Agenda

Title of Item:	Facility Use-The Florida Department of Children and Family Services
Description/Introduction:	Facility use-The Florida Department of Children and Family Services
Recommendation/Action Requested:	Board approval requested

Financial Impact:

A-Funds required from School Board?	No
B-Amount required	
C-Grant/Project Synopsis attached?	No
D-Date Grant/Project Reviewed/Approved by Accountant:	

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [Facility Use The Department of Children and Family Services.pdf](#) Facility Use-The Florida Department of Children and Family Services

Santa Rosa County District Schools

Submitted By: Lauren Sutton/Bill Emerson for Jud Crane

Curriculum/ Instruction Administrative Agenda

Title of Item: Request for Use of Religious Venue

Description/Introduction: Request approval for use of Olive Baptist Church, Pensacola, for the School Related Employee of the Year Banquet to be held March 30, 2012. This is the only venue available for March 30, which will accomodate the number of attendees expected and which will allow the school district catering service to be used.

Recommendation/Action Requested: Recommend Approval.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [sutton.pdf](#)

Description:

Request for Use of Religious Venue Crane

Santa Rosa County School Board Request for Use of Religious Venue

Date of Request: 02-28-12

Requesting School: Purchasing Dept. for Employee of the Year Banquet

Religious Venue Olive Baptist Church
Address 1836 E. Olive Road
 Pensacola, FL 32514

Venue Owner/ Sharon Parrish Phone Number 476-1932
Contact Name

Owner's Affiliation with a house of worship or congregation Church

Type of School Event: Employee of the Year Banquet Date of Event: March 30, 2012

Attendee Information

Expected number of School Officials 40
Expected number of Students 7 (who will leave after pledge and colors)
Expected number of Guests 650
Available Parking 1000

Provide your rationale for why school district facilities are not acceptable (seating, acoustics, etc) Use the back of this sheet if more space is needed:

This is the only venue available for March 30, 2012 that will hold the amount of people needed for this event. This was also the only available venue that would allow us to use the school district catering service.

Event venue for previous 3 years Olive Baptist - Pensacola
 Sikes Hall - Whiting Field
 Sikes Hall - Whiting Field

Regular Venue Use Fee \$1350.00 School Use Fee \$850.00

Distance from School to Religious Venue: 17.5 miles

School Official Responsible for Venue Selection: Judson Crane and Cheryl Smith

I hereby certify that no venue other than a religious venue would be reasonably suitable for this event.

Judson C Crane

School Official Signature

2/28/12

Date

Request Status (this section for grade level director use only)

Approved _____ Denied _____

Grade Level Director Signature

Date

Santa Rosa County District Schools

Submitted By: Judson Crane, Director of Purchasing and Contract Administration

Administrative Action Agenda

Title of Item: Pur-Surplus List 032212

Description/Introduction:

Recommendation/Action Requested: It is requested that the School Board declare the property listed on the attached to be surplus.
No present or future need can be found within the Santa Rosa County School System for these items.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [surplus_list_032212.pdf](#)

Description:

Purchasing-Surplus List 032212

SANTA ROSA COUNTY SCHOOL BOARD PROPERTY RECORDS
INVENTORY LISTING (EZPR22P)

P. R. NUMBER	LOCN	DESCRIPTION	MANUFACTOR	VEH NUMBER	SERIAL NUMBER	O C	ACQ DATE	ACQ COST	FND	BLDG	ROOM	ST
Y10521	9916	A/V-CAMCORDER	HITACHI		71031025		10/22/87	1,850.00	100	0007	0001	10
Y10560	9916	OFF-FORMS DTCHR/IMPR	N/A		2440	10	09/25/87	9,196.00	100	0007	0001	10
Y19065	9916	MODULE ELECTRONICS	LAB VOLT SYS		MICROPROCESSOR 309A		06/18/93	1,062.00	400	0007	0001	10
Y20482	9916	FS-CABINET, HEATED	EPCO		940602SJ09	10	06/24/94	1,263.00	410	0007	0001	10
Y20702	9916	MODULE ELECTRONICS	LAB VOLT SYS		RM.309A		08/26/94	1,250.00	344	0007	0001	10
Y20703	9916	MODULE ELECTRONICS	LAB VOLT SYS		RM309A		08/26/94	1,250.00	344	0007	0001	10
Y20704	9916	MODULE ELECTRONICS	LAB VOLT SYS		RM.309A		08/26/94	1,250.00	344	0007	0001	10
Y20705	9916	MODULE ELECTRONICS	LAB VOLT SYS		RM.309A		08/26/94	1,250.00	344	0007	0001	10
Y21161	9916	TOOL-SAW, RADIAL ARM	DELTA ROCKWE		438-02-314-288	10	01/27/95	1,695.00	100	0007	0001	10
Y21338	9916	OFF-LAMINATOR	BROTHERS		M-III 25-3348	10	03/24/95	1,360.00	100	0007	0001	10
Y22169	9916	DP-PRINTER	N/A		F66K048872	10	03/01/96	6,763.00	100	0007	0001	10
Y24878	9916	TABLE, FLDNG CAFETER	KRUGER			10	10/24/97	1,040.00	100	0007	0001	10
Y25851	9916	LIB-SCANNER-BARCODE	FOLLETT		003354146		06/26/98	1,234.00	100	0007	0001	10
Y26850	9916	DP-PROJECTOR, LCD	SHARP		810314673		01/29/99	3,495.00	100	0007	0001	10
Y26872	9916	OFF-DUPPLICATOR	RISOGRAPH		80517364	10	10/30/98	3,695.00	349	0007	0001	10
Y29299	9916	OFF-RECORDER, COURT	LANIER		212256		09/03/99	2,636.00	100	0007	0001	10
Y32967	9916	DP-MONITOR, FLAT PAN	SILICON GRAP		94900179N		03/30/01	1,250.00	100	0007	0001	10
Y32990	9916	DP-MONITOR, FLAT PAN	SILICON GRAP		94900174N RM17A		03/02/01	1,300.00	100	0007	0001	10
Y33217	9916	DP-PRINTER, LASER	HEWLETT/PACK		USQJ015976	10	05/25/01	1,125.00	400	0007	0001	10
Y33343	9916	DP-MONITOR, FLAT PAN	VIEWSONIC		A09011900214		07/13/01	1,250.00	100	0007	0001	10
Y34971	9916	DP-FIBER BLADE, 20 P	3COM		9BMK000321		06/07/02	6,225.00	100	0007	0001	10
Y35016	9916	DP-PORT MODULE FOR 4	3COM		9AWK005865	10	08/09/02	5,577.00	100	0007	0001	10
Y36058	9916	O/S-MOWER, TRIPLEX	JACOBSEN		315319	02	05/07/03	1,500.00	810	0007	0001	10
Y36872	9916	DP-PROJECTOR, LCD	PHILLIPS		WR530333002961		01/23/04	1,790.00	100	0007	0001	10
Y38477	9916	DP-SWITCH, 24-PORT	3COM		0402-LMMVB4147F8	9	09/12/05	1,044.00	100	0007	0001	10
Y39068	9916	PE-FISHER BLASTER (N	FISHER				11/04/05	1,895.00	499	0007	0001	10
Y39370	9916	ESE-BRAILLE EMBOSSER	BLAZER		0008319		01/27/06	1,895.00	400	0007	0001	10
Y39743	9916	OFF-POSTAGE MACH.	NEOPOST		82036231	HALL	10/27/06	4,573.00	100	0007	0001	10
151329	9916	AG-DISC HARROW	FORD MTR CO.		3294		01/01/80	1,000.00	100	0007	0001	10
FA.LOCN TOTAL								70,713.00				

Santa Rosa County District Schools

Submitted By: Judson Crane, Director of Purchasing and Contract Administration

Administrative Action Agenda

Title of Item: Pur-Visa Rebate 032212

Description/Introduction:

Recommendation/Action Requested: Please be informed that the district recently received a check in the amount of \$83,554.04 from SunTrust Bank which represents the rebate for the district's VISA Card program for the year of 2011, (January thru December).
It is requested that \$2,000.00 be used to fund this year's VISA Incentive Program, which has been established to reward those School Board Personnel who have the responsibility of purchasing, paying and monitoring their School Board VISA Program at their site.
It is also requested that \$5,000 be set aside for special training on P-Card administration and program options for the VISA Card Administrators for the 2012/2013 school year.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [032212 Purch-VISA Rebate check attachment.pdf](#)

Description:

Pur-Visa rebate 032212



Mail Code TN-Knoxville 1968
9950 Kingston Pike
Knoxville, TN 37922
Tel (865) 560-5901
Cell (865) 271-7640
Fax (865) 560-5905
matthew.munafa@suntrust.com

Matt Munafa
Vice President – Card Program Officer
Commercial Card Services
Treasury & Payment Solutions

February 10, 2012

Judson C Crane
Santa Rosa County School District
6544 Firehouse Road
Milton, FL 32570

Dear Judson Crane,

It is with great pleasure that we present to the Santa Rosa County School District, a rebate in the amount of \$83,554.04 for the net Purchase Card Activity for the year ending December 2011. Congratulations!

We sincerely appreciate your business and your loyalty to SunTrust. Please contact me with any concerns or questions. I will be glad to be of assistance to you.

Best regards,

Matt Munafa
Encl.

This check has a blue background on white paper and some of the security features on this document include: a Watermark, MicroPrint signature line, and a holographic foil stamp; absence of these features will indicate a copy.

SUNTRUST Official Check 4230694809

275850 afo Date 02/02/2012

Fraud Protected by Positive Pay

PAY TO THE ORDER OF **SANTA ROSA COUNTY SCHOOL DISTRICT** \$ 83,554.04

Eighty Three Thousand Five Hundred Fifty Four Dollars And Four Cents ***** DOLLARS

SANTA ROSA COUNTY SCHOOL DISTRICT
Judson C Crane
6544 Firehouse Rd
Milton FL 32570

Payable at SunTrust Bank

Commercial Card Rebate

SunTrust Banks, Inc. by its Authorized Agent
Authorized Signature

MP

4230694809 0611007901 7019019996

Santa Rosa County District Schools

Submitted By: Joseph Harrell

Administrative Action Agenda

Title of Item: Dag Architects Agenda

Description/Introduction: Change Orders for Bennett C. Russell Elementary, Berryhill Elementary, Holley Navarre Intermediate, Chumuckla Elementary and Milton High Schools

Status of Projects: Holley Navarre Intermediate, Milton High, Berryhill Elementary, Bennett C. Russell Elementary, Chumuckla Elementary and Rhodes Elementary Schools

Recommendation/Action Requested: Board Approval for Change Orders

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [DAG Agenda 03.22.12.pdf](#)

Description:

Dag Arch Agenda 03.22.12

**School Plant Planning Items for the
Santa Rosa County School Board Meeting
March 22nd, 2012**

Change Orders

**Bennett C. Russell Elementary School -
6 Classroom Addition
(A.E. New)**



DAG is requesting approval for the following Change Order Item(s) that will be included on Change Order No. 5 and is comprised of the following:

- ❖ A.E.New is requesting 5 Rain Days/ weather delays for a total of 9 days to date. The notice to proceed was October 31st, 2011. The contract calls for substantial completion in 214 days from notice to proceed which falls on May 31st, 2012. The substantial completion date based on the above request will now be June 9th, 2012.

**Berryhill Elementary School -
4 Classroom Addition
(RD Ward)**

DAG is requesting approval for the following Change Order Item(s) that will be included on Change Order No. 4 and is comprised of the following:

- ❖ R.D. Ward is requesting 3 Rain Days/ weather delays for a total of 11 days. The notice to proceed was October 24th, 2011. The contract calls for substantial completion in 214 days from notice to proceed which falls on May 24th, 2012. The substantial completion date based on the above request will now be June 4th, 2012.

**Holley Navarre Intermediate -
Kitchen Renovation / Addition
(RD Ward)**

DAG is requesting approval for the following Change Order Item(s) that will be included on Change Order No. 7 and is comprised of the following:

- ❖ R.D. Ward is requesting 3 Rain Days/ weather delays in addition to the 11 rain days granted on a previous change order for a total of 14 rain days / weather delays. The notice to proceed was July 10th, 2011. The contract calls for substantial completion in 415 days from notice to proceed which falls on July 29th, 2012. The substantial

completion date based on the above request will now be August 12th, 2012.

**Chumuckla Elementary School-
4 Classroom Addition
(Larry Hall Construction)**

DAG is requesting approval for the following Change Order Item(s) that will be included on Change Order No. 3 and is comprised of the following:

- ❖ Larry Hall Construction is requesting 3 Rain Days/ weather delays.. The notice to proceed was January 2nd, 2012. The contract calls for substantial completion in 200 days from notice to proceed which falls on July 19th, 2012. The substantial completion date based on the above request will now be July 22nd, 2012.

**Milton High School-
Kitchen Renovation / Addition
(Larry Hall Construction)**

DAG is requesting approval for the following Change Order Item(s) that will be included on Change Order No. 3 and is comprised of the following:

- ❖ Larry Hall Construction is requesting 1 Rain Days/ weather delays in addition to the 7 days previously granted for a total of 8 days. The notice to proceed was June 10th, 2011. The contract calls for substantial completion in 415 days from notice to proceed which falls on July 29th, 2012. The substantial completion date based on the above request will now be August 6th, 2012.

Final Construction Payments / Fees

None at this time

Recommendations / Status of Projects

None at this time

Status of Projects

**West Navarre Primary-
Fire Sprinkler Installation /
Kitchen Renovation / Addition
(Larry Hall Construction)**

- ❖ Contractor is completing final punch list items.

Holley Navarre Intermediate- Kitchen Renovation / Addition

- ❖ The roofing sub contractor is currently roofing the building and installing the edge flashing and should be complete by the beginning of next week, with exception to the boys restroom.
- ❖ The masonry sub contractor has completed the block work at the boy's restroom and is currently forming the tie beam. The contractor has targeted the end of next week to have the bar joists, metal decking and roof on over the boys restroom addition.
- ❖ The electrical sub contractor is approx. 75% complete with their overhead electrical rough in.
- ❖ The mechanical subcontractor has completed the roof drain tie ins and is currently installing ductwork.
- ❖ Grease traps are due
- ❖ The project appears to be on schedule to be completed by the 12th of August, 2012.

Milton High School- Kitchen Renovation / Addition

- ❖ The roof membrane has been installed on the cafeteria expansion.
- ❖ The plumbing sub contractor has completed all of the roof drain piping.
- ❖ The electrical sub contractor is continuing to work on their overhead electrical rough in.
- ❖ The electrical sub contractor will begin work in the existing cafeteria over spring break.
- ❖ The mechanical sub contractor is continuing to hang duct work.
- ❖ The contractor is toothing back the exterior brick veneer to accommodate the new exterior hollow metal doors and frames.
- ❖ The covered employee entrance has been constructed and the roofing subcontractor is scheduled to install the roof membrane this week. The edge flashing, metal soffit and fascia panels are scheduled to be installed next week.
- ❖ Electrical and plumbing wall rough ins have been completed and inspected and the drywall subcontractor is installing and taping the drywall.
- ❖ The mechanical subcontractor is currently installing the commercial kitchen hoods and the associated fire suppression system.
- ❖ The wall separating the existing cafeteria from the cafeteria expansion is currently being removed.

- ❖ Grading is underway at the outside dining area and is scheduled to be poured sometime next week.

Berryhill Elementary School - 4 Classroom Addition

- ❖ The roofing membrane and edge flashing has been installed.
- ❖ The mason has completed laying the brick veneer.
- ❖ The exterior windows have been installed.
- ❖ The exterior hollow metal frames have been installed.
- ❖ The framing sub contractor has completed framing the exterior soffits. Fascia and soffit panels are due in next week.
- ❖ The sprinkler sub contractor has completed the installation of the sprinkler piping and has requested his pressure test.
- ❖ The mechanical, plumbing and electrical sub contractors are continuing working on their overhead rough in's and should be complete by the end of next week.

Bennett C. Russell Elementary School - 6 Classroom Addition

- ❖ The roofing contractor has completed the installation of the roof membrane on both the 2 and 4 classroom additions.
- ❖ The brick veneer is scheduled to be completed by the end of this week.
- ❖ The framing sub contractors are framing on top of the interior block walls between the classrooms and around the mechanical rooms.
- ❖ The mechanical, electrical, and fire protection subcontractors are currently

Chumuckla Elementary School- 4 Classroom Addition

- ❖ The concrete slab has been poured.
- ❖ The masonry sub contractor is laying block. The exterior walls on the North and West side have been completed The sub contractor is currently working on the East wall along with the interior walls. The subcontractor anticipates completing all of the block work by the end of next week.
- ❖ The electrical and plumbing subcontractors are working alongside of the masonry sub contractor for the in wall electrical and plumbing rough ins.
- ❖ Exterior door frames are in place.

**W.H.Rhodes Elementary School -
Kitchen Renovation / Addition**

- ❖ DAG is currently working on the Phase III documents and will be ready for bid and award to a contractor so the project can begin soon after the Milton High School Kitchen is completed in Early August.

Construction Bids

- ❖ None at this time.

Santa Rosa County District Schools

Submitted By: Joseph Harrell

Administrative Action Agenda

Title of Item: Pinder Martin Agenda 03.22.12
Description/Introduction: Review of Pinder Martin Associates Current Projects
Recommendation/Action Requested: Review

Financial Impact:

A-Funds required from School Board? No
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

 [School Plant Planning Items 03.22.12.pdf](#)

Description:

Pinder Martin Agenda

PINDER-MARTIN ASSOCIATES, INC.

Architecture

Consulting

1001 N. 12th Avenue

Pensacola, FL 32501

AA26000896

IB26000688

Phone 850-439-9110

Fax 850-439-9108

pindermartin@bellsouth.net

**SCHOOL PLANT PLANNING ITEMS FOR THE
SANTA ROSA COUNTY SCHOOL BOARD MEETING
MARCH 22, 2012 6.30 P.M.**

A. CHANGE ORDER (S):

- None at this time

B. FINAL CONSTRUCTION PAYMENTS:

- None at this time

C. REVIEW STATUS OF CURRENT PROJECTS:

- Central School Classroom Addition

The Substantial Completion Inspection will be tentatively scheduled for the week of March 27, 2012. Almost seven (7) weeks early

- West Navarre Intermediate School 5 Classroom Addition

A pre-roofing inspection was completed on March 8, 2011.

Masonry work continues.

Above ceiling plumbing and electrical work is in progress.

Depending on the progress of the roofing system, metal HVAC ductwork may be in progress.

- Gulf Breeze Elementary School 6 Classroom Addition

Above grade masonry work continues.

Steel joist and metal decking installation may be in progress.

D. CONSTRUCTION BIDS:

- None at this time

David Pinder or Mike Martin will provide an update at the meeting.

Michael G. Martin
Pinder-Martin Associates, Inc.

Santa Rosa County District Schools

Submitted By: Joseph Harrell

Administrative Action Agenda

Title of Item:	STOA Agenda 03.22.12
Description/Introduction:	Jay High School Change Order Board approval and Final Construction payments/fees
Recommendation/Action Requested:	Board Approval

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

📎 [STOA_Agenda_03.22.12.pdf](#)

Description:

STOA Agenda 03.22.12



STOA Architects

121 E. Government Street
Pensacola, Florida 32502

850.432.1912 tel
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License No. AA0003572

stoa@stoaarchitects.com
www.stoaarchitects.com

SCHOOL PLANNING ITEMS SANTA ROSA COUNTY SCHOOL BOARD MEETING March 22, 2012 – 6:30 pm

A. CHANGE ORDERS:

- Jay High School – Phase I (Jack Moore & Company)
(Refer to additional information attached to CO)
Generator Fuel @ 3,898 Gallons \$12,144.26

CO #37 TOTAL (-\$12,144.26) Credit to SRCSD

B. FINAL CONSTRUCTION PAYMENTS/FEES:

- Final Payments submitted at February board meeting.
- Final Payment withheld from JM&C \$50,000.00
Change Order #37 -\$12,144.26

FINAL PAYMENT BALANCE \$ 37,855.74

C. RECOMMENDATIONS OF BOARD ARCHITECT:

Jay High School: (Jack Moore & Company)

As-Builts and Close Out documents delivered to SRCSD.
Currently under One (1) Year Warranty Phase – Expires December 14, 2012

D. CONSTRUCTION BIDS:

- None at this time.

Santa Rosa County District Schools

Submitted By: Jennifer Northrop/Joey Harrell

Finance Action Agenda

Title of Item: Direct Purchasing Change Orders

Description/Introduction: DIRECT PURCHASING CHANGE ORDERS
March 22, 2012 Board Meeting
I am requesting Board Approval of change orders ***decreasing*** the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing. Details are printed on the following spreadsheets.

- Bennett Russell Elem - 6 Clsrm Addtn
 - A.E. New Construction
 - \$ 131,734.70
- Berryhill Elem - 4 Clsrm Addtn
 - R.D. Ward Construction
 - \$ 31,983.16
- Central School - 5 Clsrm Addtn
 - A.E. New Construction
 - \$ 32,683.85
- Chumuckla Elementary - 4 Clsrm Addtn
 - Larry Hall Construction
 - \$ 21,802.93
- Gulf Breeze Elementary - 6 Clsrm Addtn
 - R.D. Ward Construction
 - \$ 133,348.08
- Holley Navarre Intermed - Kitchen/Cafeteria
 - R.D. Ward Construction
 - \$ 36,427.58
- Milton High - Kitchen/Cafeteria Expansion
 - Larry Hall Construction
 - \$ 10,714.20
- West Navarre Intermed - 5 Clsrm Addtn
 - Hewes & Company, LLC
 - \$ 41,670.85

Recommendation/Action Requested: Board Approval Requested

Financial Impact:

A-Funds required from School Board?

No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [ODP_s for 3-22-12 Board Mtg.xlsx](#)

Direct Purchasing Spreadsheets

Berryhill Elementary ~ Classroom Addition						Total Savings Thus Far:		\$	9,342.43
						Less savings per paying w/in terms:			(851.39)
						Tax Savings Thus Far to be Deducted from Contract:		\$	8,491.04
R.D. Ward Construction, Inc.									
Original Contract Amount								\$	779,000.00
OWNER-DIRECT PURCHASES									
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms
12/2/2011	11/30/2011	695527	BLOCK USA	613343		2,494.14	149.65	12.47	124.71
1/12/2012	1/9/2012			617107		3,051.70	183.10	12.53	152.59
1/12/2012	12/13/2011			614764		145.92	8.76		
1/18/2012	1/11/2011			617424		2,152.74	129.16		107.64
1/24/2012	1/17/2012			617931		652.62	39.16		32.63
	1/17/2012			617957		1,642.68	98.56		82.13
	1/19/2012			618267		1,558.08	93.48		77.90
	1/19/2012			618251		3,496.18	209.77		174.81
1/26/2012	1/20/2012			618507		33.52	2.01		1.68
2/22/2012	2/9/2012			620864		152.44	9.15		7.62
12/13/2011	12/6/2011	695346	CMC REBAR	90663601		3,053.68	183.22	15.27	
1/23/2012	1/18/2012			90688216		5,522.32	331.34	9.73	
2/29/2012	1/16/2012	696085	NAMSCO	9589073		2,585.59	155.14	12.93	
	1/23/2012			9589332		251.40	15.08	1.26	
						-			
1/26/2012	1/20/2012	696086	NEW MILLENNIUM	18100		17,937.00	1,076.22	25.00	89.68
2/13/2012	1/19/2012	696135	ROOFERS MART	0205879-IN		6,534.66	392.08	25.00	
	1/20/2012			0205884-IN		5,414.40	324.86		
	1/23/2012			0205872-IN		1,088.70	65.32		
	1/23/2012			0205901-IN		13,587.71	815.26		
	1/27/2012			0206181-IN		403.92	24.24		
	1/30/2012			0206177-IN		1,117.00	67.02		
1/6/2012	12/23/11	695826	SECURE LITE WINDOW CO	2044		8,960.00	537.60	25.00	
12/13/2011	12/06/11	695528	SEQUEL ELECTRICAL	S1297828.001		2,025.00	121.50	10.13	
2/23/2012	02/15/12			S1316944.001		885.61	53.14	4.43	
	02/13/12			S1316944.003		14.66	0.88	0.07	
3/1/2012	02/22/12			S1316944.007		314.12	18.85	1.57	
	02/22/12			S1316944.005		130.44	7.83	0.65	
	02/22/12			S1316944.009		2,706.69	162.40	8.15	
	02/23/12			S1324356.003		1,315.44	78.93		
	02/23/12			S1324353.001		125.82	7.55		
						-			
2/6/2012	01/04/12	695432	SLONE DOORS	32730		2,696.00	161.76	13.48	
	01/06/12			32848		214.00	12.84	1.07	
	01/17/12			32924		305.00	18.30	1.53	
2/29/2012	02/24/12			33109		12,431.00	745.86	8.92	
	02/27/12			32743		3,510.00	210.60		
1/26/2012	01/25/12	695430	STEEL SUPPLY OF ALABAMA	01562		9,566.64	574.00	25.00	
2/21/2012	12/06/11	695859	THERMAL WINDOWS	97995		5,022.40	301.34	25.00	
1/27/2012	01/23/12	695529	W R TAYLOR-SOUTH AL. BRICK	407259		6,673.50	400.41	25.00	
2/13/2012	02/03/12			407379		6,673.50	400.41		
3/6/2012	02/23/12			407517		667.75	40.07		
						137,113.97	8,226.85	264.19	851.39
							\$		9,342.43
				Tax Savings Per Chg Order					
	Direct Purchase Totals								
	CHANGE ORDER #2	\$	23,271.57	\$	1,773.33	CHECKPOINT FOR CURRENT			
	CHANGE ORDER #3		90,350.28		5,691.68	(31,983.16)			
	March 22 BOARD MTG		31,983.16		1,877.42				
						</			

Bennett Russell Elem ~ 6 Classroom Addition							Total Savings Thus Far:		\$	13,790.38
							Less savings per paying w/in terms:			(355.48)
							Tax Savings Thus Far to be Deducted from Contract:		\$	13,434.90
A.E. NEW CONSTRUCTION, INC.										
Original Contract Amount									\$	1,088,500.00
OWNER-DIRECT PURCHASES										
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms	
	Changes in Scope of Work (excluding Direct Purchases)									
						\$ -	0.00%		-	
Contract Amount Including All Change Orders									\$	856,370.98

CENTRAL SCHOOL - 5 CLASSROOM ADDITION						Total Savings Thus Far:			\$	26,927.70
						Less savings per paying w/in terms:				(1,192.55)
						Tax Savings Thus Far to be Deducted from Contract:			\$	25,735.15
A.E. NEW CONSTRUCTION, INC.										
Original Contract Amount									\$	1,589,300.00
OWNER-DIRECT PURCHASES										
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms	
11/04/2011	10/26/2011	695072	ABC SUPPLY CO	15478123		9,352.00	561.12	25.00		
01/17/2012	1/13/2012	695798	ACOUSTI ENGINEERING	DRAW00001		9,200.00	552.00	25.00		
11/29/2011	10/11/2011	694493	AIR TECH	2113659		31,620.00	1,897.20	25.00		
12/02/2011	11/30/2011	6936396	BELL STEE CO	56881101		78,350.00	4,701.00	25.00		
08/24/2011	8/11/2011	693397	BIG BEND REBAR	BBR-3453		10,150.00	609.00	25.00		
09/29/2011	9/13/2011	694815	BLOCK USA	0000603965		1,732.32	103.94	8.66		
	9/13/2011			0000603964		635.50	38.13	3.18		
10/11/2011	9/30/2011			0000606140		1,984.78	119.09	9.92		
10/19/2011	10/12/2011			0000607692		1,122.30	67.34	3.24	56.12	
	10/12/2011			0000607709		1,771.20	106.27		88.56	
10/25/2011	10/17/2011			0000608211		2,200.70	132.04		110.03	
	10/20/2011			0000608720		1,930.27	115.82		96.51	
	10/20/2011			0000608721		1,540.89	92.45		77.04	
11/07/2011	10/24/2011			0000608969		545.02	32.70			
	10/24/2011			0000608970		2,616.54	156.99			
	10/25/2011			0000609110		2,695.03	161.70			
	10/28/2011			0000609922		2,266.82	136.01			
	11/2/2011			0000610504		1,575.90	94.55		78.80	
	11/2/2011			0000610492		988.80	59.33		49.44	
11/10/2011	11/3/2011			0000610688		281.04	16.86		14.05	
	11/4/2011			0000610831		2,191.22	131.47		109.56	
11/16/2011	11/9/2011			0000611270		2,177.72	130.66		108.89	
	11/10/2011			0000611440		771.12	46.27		38.56	
	11/10/2011			0000611448		130.05	7.80		6.50	
11/29/2011	11/15/2011			0000611696		4,946.34	296.78			
11/28/2011	10/21/2011	695121	CITY ELECTRIC	PNS/031683		71,000.00	4,260.00	25.00		
01/12/2012	12/23/2011	695530	CONSOLIDATED PIPE	7519085-000-000		753.00	45.18	3.77		
	12/23/2011			7519101-000-000		6,594.00	395.64	21.23		
02/15/2012	1/9/2012			7511309-000-002		1,684.00	101.04			
	1/9/2012			7519083-000-002		659.20	39.55			
	1/9/2012			7511771-000-002		18.00	1.08			
	1/9/2012			7511393-000-002		142.40	8.54			
	1/9/2012			7511394-000-002		152.77	9.17			
	1/9/2012			7511772-000-002		380.58	22.83			
	1/9/2012			7519078-000-002		1,705.20	102.31			
	1/11/2012			7512003-000-000		35.00	2.10			
	1/11/2012			7519101-001-000		1,148.02	68.88			
	1/11/2012			7520001-000-000		89.84	5.39			
	1/13/2012			7511948-000-000		7,647.00	458.82			
	1/13/2012			7520012-000-000		478.90	28.73			
	1/24/2012			7520158-000-000		744.94	44.70			
	1/24/2012			7520145-000-000		51.00	3.06			
	1/24/2012			7520123-000-000		48.78	2.93			
	1/25/2012			7520161-000-000		70.32	4.22			
	1/25/2012			7520060-000-000		133.50	8.01			
02/15/2012	2/9/2012	695858	FERGUSON	0888455		5,782.59	346.96	25.00		
03/06/2012	2/21/2012			0888455-2		400.00	24.00			
03/06/2012	3/6/2012	694520	IVANCO	ONE		5,474.61	328.48	25.00		
11/29/2011	10/20/2011	694492	LANICO	A11-034-4A		1,300.00	78.00	6.50		
	11/1/2011			A11-034-3A		800.00	48.00	4.00		
	11/2/2011			A11-034-1A		2,200.00	132.00	11.00		
	11/8/2011			A11-034-5A		250.00	15.00	1.25		
01/04/2012	12/5/2011			A11-034-sA		2,600.00	156.00	2.25		
02/15/2012	1/18/2012			A11-034-6A		199.00	11.94			
10/17/2011	10/12/2011	694521	MATHES ELECTRIC	69501.00		39.55	2.37	0.20		
	10/12/2011			69501.01		249.63	14.98	1.25		
	10/12/2011			69501.02		587.55	35.25	2.94		
	10/12/2011			69501.03		82.14	4.93	0.41		
10/19/2011	10/13/2011			69501.04		478.75	28.73	2.39		
10/24/2011	10/14/2011			69501.05		1,343.42	80.61	6.72		
	10/14/2011			69501.06		920.53	55.23	4.60		
11/07/2011	10/31/2011			69501-07		2,525.74	151.54	6.49		
11/10/2011	11/4/2011			69501.08		6,331.69	379.90			
10/17/2011	10/11/11	694538	SEQUEL ELECTRICAL SUPPLY	S1280736.001		3,528.20	211.69	17.64	70.56	
10/25/2011	10/20/11			S1280736.003		71.80	4.31	0.36	1.44	
11/10/2011	11/02/11			S1268904.001		803.04	48.18		16.06	
	11/02/11			S1268904.003		7,568.61	454.12		151.37	
	11/02/11			S1268904.005		5,272.47	316.35		105.45	
	11/02/11			S1268904.007		310.17	18.61		6.20	
	11/03/11			S1268904.009		370.71	22.24		7.41	
01/04/2012	12/06/11			S1268927.001		570.00	34.20			
			surtax correction				-	7.00		
02/07/2012	01/20/12			S1314028.001		996.98	59.82			
11/01/2011	10/10/11	693398	SLONE DOORS	32454		5,250.00	315.00	25.00		
	10/21/11			32509		16,776.00	1,006.56			
	10/24/11			32513		7,815.00	468.90			
01/02/2012	12/19/11			32567		4,639.00	278.34			
01/06/2012	12/30/11	693641	SOUTHERN SASH	167574		25,684.00	1,541.04	25.00		

CENTRAL SCHOOL - 5 CLASSROOM ADDITION						Total Savings Thus Far:		\$ 26,927.70	
						Less savings per paying w/in terms:		(1,192.55)	
						Tax Savings Thus Far to be Deducted from Contract:		\$ 25,735.15	
A.E. NEW CONSTRUCTION, INC.									
Original Contract Amount								\$ 1,589,300.00	
OWNER-DIRECT PURCHASES									
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms
12/02/2011	11/30/11	693395	SOUTHERN STANDARD EQUIP	1106-01		200.00	12.00	1.00	
12/05/2011	11/30/11			1106-02		500.00	30.00	2.50	
01/06/2012	12/30/11			1106-03		6,500.00	390.00	21.50	
02/06/2012	01/31/12			1106-04		1,500.00	90.00		
	01/31/12			1106-05		1,100.00			
							66.00		
	01/31/12			1106-06		8,500.00	510.00		
02/14/2012	02/13/12			1106-07		5,900.00	354.00		
02/29/2012	02/01/12			1106-08		500.00	30.00		
10/25/2011	10/20/11	694732	USA WOOD DOORS	9811		3,990.00	239.40	19.95	
11/29/2011	11/15/11	694816	W R TAYLOR	406694		4,070.50	244.23	20.35	
	11/22/11			406744		4,587.25	275.24	4.65	
12/02/2011	11/23/11			406783		3,381.50	202.89		
03/06/2012	12/05/11			406857		3,241.00	194.46		
						421,503.44	25,290.20	444.95	1,192.55
				Tax Savings Per Chg Order			\$ 26,927.70		
Direct Purchase Totals									
CHANGE ORDER #1		\$	10,784.00	\$	634.00	CHECKPOINT FOR CURRENT			
CHANGE ORDER #2			2,521.73		153.91	(32,683.85)			
CHANGE ORDER #3			23,221.84		1,880.39				
CHANGE ORDER #4			211,506.33		12,809.84				
CHANGE ORDER #5			147,444.04		8,472.54				
CHANGE ORDER #6			19,076.80		1,079.82				
March 22 BOARD MTG			32,683.85		1,897.20				
						Cumulative Reduction to Contract for Direct Purchases			
		\$	447,238.59			(447,238.59)			
				\$	26,927.70				
Changes in Scope of Work (excluding Direct Purchases)									
						\$ -	0.00%		-
Contract Amount Including All Change Orders						\$ 1,142,061.41			

CHUMUCKLA - 4 CLASSROOM ADDITION					Total Savings Thus Far: \$ 1,896.60				
					Less savings per paying w/in terms: (88.87)				
					Tax Savings Thus Far to be Deducted from Contract: \$ 1,807.73				
LARRY HALL CONSTRUCTION									
Original Contract Amount					\$ 759,000.00				
OWNER-DIRECT PURCHASES									
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms
3/5/2012	2/7/2012	696275	BLOCK USA	620484		1,777.30	106.64	8.89	88.87
2/7/2012	01/26/12	696083	NUFAB REBAR	3001672		1,963.00	117.78	9.82	
	01/26/12			3001673		4,956.00	297.36	15.18	
	01/26/12			3001674		1,006.00	60.36		
3/5/2012	02/21/12	696272	SECURE LITE	2046		9,600.00	576.00	25.00	
3/5/2012	02/28/12	696082	SLONE DOORS	33126		3,720.00	223.20	18.60	
2/28/2012	02/20/12	696273	THERMAL WINDOWS	980483 A		5,398.40	323.90	25.00	
						28,420.70	1,705.24	102.49	88.87
				Tax Savings Per Chg Order			\$ 1,896.60		
	Direct Purchase Totals								
	Change Order #2		\$ 8,425.50	\$ 500.50	CHECKPOINT FOR CURRENT				
	March 22 BOARD MTG		21,802.93	1,396.10		(21,802.93)			
					Cumulative Reduction to Contract for Direct Purchases				
			\$ 30,228.43						(30,228.43)
				\$ 1,896.60					
	Changes in Scope of Work (excluding Direct Purchases)								
	Change Order #1 - remove 12 pine trees, stumps, haul off debris, & fill as needed					\$ 4,740.00			
						\$ 4,740.00	0.62%		4,740.00
Contract Amount Including All Change Orders					\$ 733,511.57				

HOLLEY NAVARRE INT - KITCHEN/CAFETERIA						Total Savings Thus Far:		\$ 15,724.68	
						Less savings per paying w/in terms:		(773.43)	
						Tax Savings Thus Far to be Deducted from Contract:		\$ 14,951.25	
R.D. WARD CONSTRUCTION									
Original Contract Amount								\$ 1,599,000.00	
OWNER-DIRECT PURCHASES									
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms
12/02/11	11/14/11	695697	ACOUSTI ENGINEERING	00001		1,996.00	119.76	9.98	
02/21/12	12/14/11			00002		4,700.00	282.00	15.02	
	01/13/12			00003		2,504.00	150.24		
11/29/11	10/11/11	693640	AIR TECH	2113652		30,015.00	1,800.90	25.00	
02/13/12	09/26/11			2113347		5,575.00	334.50		
07/26/11	07/20/11	692845	BIG BEND REBAR	BBR-3428		6,020.00	361.20	25.00	
11/01/11	10/28/11	692850	BILL BURCH BUILDING	5437		5,437.00	326.22	25.00	
07/26/11	07/14/11	693178	BLOCK USA	596519		1,356.64	81.40	6.78	
10/24/11	07/14/11		Per Kelli @ Block USA-Contractor paid w/check	596519		(1,356.64)	(81.40)	(6.78)	
	09/28/11			605844		1,565.16	93.91	7.83	78.26
	09/28/11			605831		763.25	45.80	3.82	38.16
	10/04/11			606738		1,796.89	107.81	13.35	89.84
12/01/11			correction to surtax on invoice 606738					(4.37)	
				607582		305.50	18.33		15.28
12/01/11			correction to surtax on invoice 607582					1.53	
01/12/12	12/16/11			615138		149.62	8.98	0.75	
	12/16/11			615150		2,249.52	134.97	2.09	
02/01/12	01/11/12			617426		1,495.18	89.71		
	01/16/12			617790		157.50	9.45		
	01/16/12			617800		1,791.68	107.50		
	01/17/12			617933		303.75	18.23		
	01/18/12			618070		235.20	14.11		
	01/19/12			618266		2,359.96	141.60		
02/13/12	01/23/12			618628		1,831.84	109.91		
	01/25/12			618925		2,020.90	121.25		
02/21/12	****			119475		50.39	3.02		2.52
	02/06/12			620263		1,988.80	119.33		99.44
	02/06/12			620345		28.87	1.73		1.44
	01/31/12			619729		1,614.08	96.84		80.70
09/06/11	08/29/11	694177	NUCOR-VULCRAFT	9000114937		19,100.00	1,146.00	25.00	
11/29/11	11/02/11	693841	LANICO	A11-024-1A		20,500.00	1,230.00	25.00	
01/06/12	10/20/11			A11-024-7A		400.00	24.00		
	10/21/11			A11-024-3A		1,830.00	109.80		
	10/30/11			A11-024-6A		606.00	36.36		
	11/07/11			A11-024-4A		904.00	54.24		
	11/10/11			A11-024-2A		1,600.00	96.00		
							-		
12/09/11	11/01/11	695350	ROOFERS MART	0203207-IN		4,221.85	253.31	21.11	
	11/01/11			0203308-IN		1,875.00	112.50	3.89	
02/17/12	01/20/12			0205877-IN		16,646.76	998.81		
10/25/11	09/26/11	693241	SEQUEL	S1255084.003		173.93	10.44	0.87	3.48
	09/26/11			S1255084.005		440.90	26.45	2.20	8.82
	09/26/11			S1255084.001		182.18	10.93	0.91	3.64
	10/13/11			S1283606.001		156.00	9.36	0.78	3.12
	10/14/11			S1282318.001		210.00	12.60	0.76	4.20
			01/18/12 - correction to surtax on S1282318.001		jln			0.29	
	10/17/11			S1255084.011		98.81	5.93	0.36	1.98
			01/18/12 - correction to surtax on S1255084.011		jln			0.13	
	10/17/11			S1255084.013		6,672.95	400.38	18.83	133.46
			01/18/12 - correction to surtax on s1255084.013		jln			(0.13)	
	10/17/11			S1255084.007		1,565.32	93.92		31.31
	10/17/11			S1255084.009		1,369.66	82.18		27.39
11/15/11	11/07/11			S1284003.009		7,519.63	451.18		150.39
12/07/11	11/28/11			S1284003.011		5,649.17	338.95		
01/12/12	11/17/11			S1255089.001		4,281.53	256.89		
	12/12/11			S1284003.013		18,536.05	1,112.16		
01/27/12	10/24/11			S1255084.015		666.67	40.00		
	10/25/11			S1286990.001		60.00	3.60		
	10/27/11			S1284003.001		602.92	36.18		
	10/27/11			S1284003.003		409.25	24.56		
	11/02/11			S1255084.017		7,479.58	448.77		
	11/02/11			S1284003.005		74.05	4.44		
	11/02/11			S1284003.007		58.93	3.54		
	11/03/11			S1255094.001		759.00	45.54		
11/29/11	10/06/11	693842	SILVER SHEET ENTERPRISES	64182		1,693.92	101.64	8.47	
08/03/11	07/14/11	692847	SLONE DOORS	30765		4,535.00	272.10	22.68	
	07/27/11			32132		390.00	23.40	1.95	
09/07/11	08/26/11			30772		3,534.00	212.04	0.37	
10/11/11	10/05/11			32338		16,293.00	977.58		
07/28/11	07/21/11	694027	SUTTON STEEL	694027		9,200.00	552.00	25.00	
02/17/12	02/06/12	693218	W R TAYLOR	407387		6,535.12	392.11	25.00	

HOLLEY NAVARRE INT - KITCHEN/CAFETERIA						Total Savings Thus Far:		\$	15,724.68	
						Less savings per paying w/in terms:			(773.43)	
						Tax Savings Thus Far to be Deducted from Contract:		\$	14,951.25	
R.D. WARD CONSTRUCTION										
Original Contract Amount						\$				1,599,000.00
OWNER-DIRECT PURCHASES										
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms	
	02/09/12			407413		259.87	15.59			
						244,046.14	14,642.78	308.47	773.43	
				Tax Savings Per Chg Order			\$ 15,724.68			
	Direct Purchase Totals									
	CHANGE ORDER #1	\$	22,873.15	\$ 1,371.51	CHECKPOINT FOR CURRENT					
	CHANGE ORDER #2		24,017.41	1,383.41	(36,427.58)					
	CHANGE ORDER #3		32,094.35	2,296.38						
	CHANGE ORDER #3		69,156.12	4,140.96						
	CHANGE ORDER #5		46,994.48	2,695.74						
	CHANGE ORDER #6		27,434.30	1,552.89						
	current		36,427.58	2,283.79						
					Cumulative Reduction to Contract for Direct Purchases					
		\$	258,997.39						(258,997.39)	
				\$ 15,724.68						
	Changes in Scope of Work (excluding Direct Purchases)									
	Change Ordger #4- 5 rain days zero \$									
						\$ -	0.00%		-	
Contract Amount Including All Change Orders						\$				1,340,002.61

MILTON HIGH KITCHEN/CAFETERIA EXPANSION						Total Savings Thus Far:			\$	15,827.14	
						Less savings per paying w/in terms:					-
						Tax Savings Thus Far to be Deducted from Contract:			\$	15,827.14	
LARRY HALL CONSTRUCTION, INC.											
Original Contract Amount						\$ 1,925,000.00					
OWNER-DIRECT PURCHASES											
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms		
9/28/2011	8/5/2011	693814	AEROMECHANICAL LLC	61220		855.00	51.30	4.28			
	8/10/2011			61263		2,090.00	125.40	10.45			
	8/15/2011			61240		400.00	24.00	2.00			
	8/16/2011			61314		4,180.00	250.80	8.27			
10/20/2011	9/12/2011			61485		710.00	42.60				
	9/29/2011			61559		415.00	24.90				
11/15/2011	9/5/2011			61421		27,975.00	1,678.50				
10/20/2011	9/26/2011	693769	AIR TECH	2113341		5,500.00	330.00	25.00			
1/2/2012	10/11/2011			2113648		18,900.00	1,134.00				
	11/14/2011			2114102		21,590.00	1,295.40				
1/26/2012	1/12/2012	694179	FLEX MEMBRANE	13033		14,303.30	858.20	25.00			
10/5/2011	8/1/2011	693767	GORMAN	S007647192.001		352.92	21.18	1.76			
2/17/2012	2/7/2012	694178	ROOFERS MART	0206519-IN		10,084.15	605.05	25.00			
1/2/2012	11/18/2011	695283	SILVER SHEET ENTERPRISES	64598		1,607.59	96.46	8.04			
1/26/2012	12/21/2011			64915		5,578.97	334.74	16.96			
	12/29/2011			64965		902.68	54.16				
	1/9/2012			65026		60.84	3.65				
	1/10/2012			65034		2,459.95	147.60				
10/6/2011	7/26/2011	693991	SMITH IRONWORKS	44851		5,100.00	306.00	25.00			
				45065		7,850.00	471.00				
1/2/2012	11/21/2011			45286		39,450.00	2,367.00				
1/19/2012	12/15/2011			45673		13,500.00	810.00				
1/2/2012	10/12/2011	693766	STUART IRBY	S006272460.003		1,833.30	110.00	9.17			
	10/19/2011			S006272460.008		2,179.74	130.78	10.90			
	10/26/2011			S006272460.012		3,397.11	203.83	4.93			
	10/26/2011			S006272460.015		2,038.73	122.32				
	10/26/2011			S006272460.017		2,251.76	135.11				
	10/28/2011			S006272460.019		4,253.70	255.22				
	11/1/2011			S006272460.023		3,045.66	182.74				
1/26/2012	10/4/2011			S006272460.001		773.55	46.41				
	10/12/2011			S006272460.005		1,812.58	108.75				
	10/19/2011			S006272460.010		3,762.58	225.75				
	10/28/2011			S006272460.021		14,221.09	853.27				
	12/12/2011			S006272460.025		2,689.50	161.37				
2/14/2012	12/26/2011			S006272460.026		2,200.00	132.00				
	1/26/2012			S006272460.028		4,764.85	285.89				
1/26/2012	12/28/2011	695100	USA WOOD DOORS INC	1860		23,000.00	1,380.00	25.00			
1/27/2012	12/20/2011	693992	WARREN HOLLOW METAL DOORS	84595DC		4,000.00	240.00	20.00			
						260,089.55	15,605.38	221.76	-		
				Tax Savings Per Chg Order			\$ 15,827.14				
	Direct Purchase Totals			\$ 8,377.36	\$ 499.44	CHECKPOINT FOR CURRENT					
	CHANGE ORDER #1			20,799.50	1,224.50	(10,714.20)					
	CHANGE ORDER #2			29,653.50	1,678.50						
	CHANGE ORDER #3			120,923.49	6,875.90						
	CHANGE ORDER #4			85,448.64	4,918.75						
	CHANGE ORDER #5			10,714.20	630.05						
	March 22 BOARD MTG										
						Cumulative Reduction to Contract for Direct Purchases					
			\$ 275,916.69			(275,916.69)					
				\$ 15,827.14							
	Changes in Scope of Work (excluding Direct Purchases)										
						\$ -	0.00%		-		
Contract Amount Including All Change Orders \$ 1,649,083.31											

WEST NAVARRE INTER. - 5 CLSRM ADDTN					Total Savings Thus Far:		\$ 6,985.19		
					Less savings per paying w/in terms:		(579.65)		
					Tax Savings Thus Far to be Deducted from Contract:		\$ 6,405.54		
HEWES AND COMPANY, LLC									
Original Contract Amount					\$ 913,600.00				
OWNER-DIRECT PURCHASES									
Date of Review	Invoice Date	PO	Vendor	Invoice #	Check #	Amount Paid	6% Sales Tax	County Surtax	Discount Terms
01/27/12	12/27/11	696271	ARGOS	50071653		3,506.75	210.41	17.53	
02/08/12				50084537		10,080.00	604.80	7.47	
03/01/12	01/31/12			50095682		637.00	38.22		
	02/06/12			50099813		455.00	27.30		
01/30/12	01/15/12	696087	BIG BEND REBAR	BR-361B		13,950.00	837.00	25.00	
01/12/12	12/27/11	695500	BLOCK USA	615880		2,386.98	143.22	11.93	
				615856		2,419.02	145.14	12.10	
01/30/12	01/19/12			618265		1,670.76	100.25	0.97	
	01/12/12			617543		1,334.65	80.08		
	01/12/12			617569		1,695.24	101.71		
	01/23/12			618627		1,847.74	110.86		92.39
	01/23/12			618612		561.70	33.70		28.09
02/07/12	01/25/12			618922		2,563.48	153.81		
02/17/12	02/07/12			620346		2,120.72	127.24		106.04
	02/07/12			620478		401.18	24.07		20.06
	02/09/12			620856		3,288.72	197.32		164.44
03/01/12	02/16/12			621630		13.08	0.78		0.65
	02/16/12			621519		2,591.60	155.50		129.58
	02/17/12			621714		768.00	46.08		38.40
02/29/12	01/19/12	696294	ROOFERS MART	0205878-IN		4,667.62	280.06	23.34	
						5,414.40	324.86	1.66	
						1,088.70	65.32		
					W	2,234.00	134.04		
						15,608.53	936.51		
11/06/11	11/18/11	695502	SMITH IRONWORKS	45283		2,250.00	135.00	11.25	
01/02/12	12/19/11			45374		1,100.00	66.00	5.50	
02/06/12	01/20/12			45469		14,615.00	876.90	8.25	
01/30/12	01/18/12	695503	WARREN HOLLOW METAL DOOR	85185DH		2,955.00	177.30	14.78	
01/31/12	01/20/12			85246DH		2,035.00	122.10	10.18	
						104,259.87	6,255.58	149.96	579.65
				Tax Savings Per Chg Order			\$ 6,985.19		
	Direct Purchase Totals								
	CHANGE ORDER #1	\$ 2,396.25	\$ 146.25	CHECKPOINT FOR CURRENT					
	CHANGE ORDER #2	6,289.89	383.89	(41,670.85)					
	CHANGE ORDER #3	60,308.42	3,613.58						
	March 22 BOARD MTG	41,670.85	2,841.47						
				Cumulative Reduction to Contract for Direct Purchases					
		\$ 110,665.41							(110,665.41)
			\$ 6,985.19						
	Changes in Scope of Work (excluding Direct Purchases)								
						\$ -	0.00%		-
Contract Amount Including All Change Orders					\$ 802,934.59				

Santa Rosa County District Schools

Submitted By: Joseph Harrell

Administrative Action Agenda

Title of Item: FISH Certification
Description/Introduction: F.I.S.H. Certification 2012
Recommendation/Action Requested: For Board Approval

Financial Impact:

A-Funds required from School Board? No
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

📎 [2012 Annual Certification.doc](#)

Description:

FISH Annual Certification



FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES (FISH)
CERTIFICATION OF FACILITIES DATA

WHEREAS, §1013.03(3) F.S., states in part that the Department of Education must, “Require boards to submit other educational plant inventories data...”

WHEREAS, §1013.31(1)(d) F.S., states in part, “...School districts shall periodically update their inventory of educational facilities...”

WHEREAS, State Requirements for Educational Facilities (SREF) §6.1(7)(c) requires that, “Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses (FISH) and shall certify to the Office of Educational Facilities that the inventory is current and accurate.”

THEREFORE, the Santa Rosa County District School Board hereby certifies that, to the best of our knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses (FISH) is current and accurate pursuant to applicable statutes and rules.

Joseph B. Harrell
Assistant Superintendent for Administrative Services
Director of Facilities Planning

Date

Timothy S. Wyrosdick
Superintendent

Date

Hugh Winkles
Board Chair

Date

Return signed form to:
Brian Gouin
Office of Educational Facilities, Room 1054
Florida Department of Education
325 West Gaines Street
Tallahassee, Florida 32399-0400

Santa Rosa County District Schools

Submitted By: Don Lewis Lynn, Jr.

Human Resources Action Agenda

Title of Item: Human Resource Action Agenda

Description/Introduction: Human Resource Action Items

Recommendation/Action Requested: Board Approval

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

📎 [ACTION_agenda_03-22-12.docx](#)

📎 [unappvdlvMLee.pdf](#)

📎 [job_desc_rev_McKinney-Vento_Summer_Enrichment_Prog_instr.docx](#)

📎 [McKinney-Vento_Summer_Enrichment_Program_Instructional_Position_\(3\).docx](#)

📎 [ACTION_addendum_03-22-12.docx](#)

Description:

Human Resource Action Items Cover Sheet

Unapproved Leave Form

Cover Memo Job Description Revision

Job Description Showing Revision

H. R. Action Agenda Addendum



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706
Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ACTION AGENDA

March 22, 2012

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS

None

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES

1. Lee, Melody, Teacher, King Middle, February 23, 2012

B. OTHER DISCIPLINARY ACTIONS

NONE

III. JOB DESCRIPTIONS

1. McKinney-Vento Summer Enrichment Program – Teacher (Revision)

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
JoAnn Simpson

DISTRICT 5
Scott Peden

INTEROFFICE MEMORANDUM

TO: BOARD MEMBERS
TIM WYROSDICK, SUPERINTENDENT

FROM: DON LEWIS LYNN, JR.
ASST. SUPT./HUMAN RESOURCES

SUBJECT: REVISED JOB DESCRIPTION

DATE: 03/07/2012

The attached revised job description for McKinney-Vento Summer Enrichment Program (Teacher) is submitted for your approval.

Please contact Dr. Karen Barber if you have any questions.

**MCKINNEY-VENTO SUMMER ENRICHMENT PROGRAM
INSTRUCTIONAL PERSONNEL
JOB DESCRIPTION**

TITLE: **TEACHER**

QUALIFICATIONS:

1. Bachelor's degree or higher from an accredited institution
2. Currently hold or eligible for Florida teaching certificate or appropriate license
3. A minimum of - 3 years teaching experience at middle school or high school

REPORTS TO: Director of Federal Programs

JOB GOAL: To lead students toward the fulfillment of their potential for intellectual, emotional, and psychological growth and maturation

ESSENTIAL FUNCTIONS:

Meets and instructs assigned classes in the locations and at the times designated. If required to work at more than one location, must provide their own reasonable means of transportation.

Develops, manages and maintains a classroom environment conducive to effective learning.

Prepares for classes assigned and presents documented evidence of preparation upon request of immediate supervisor.

Encourages students to set and maintain appropriate standards of classroom behavior.

Employs a variety of instructional techniques, methods and materials which are appropriate to the needs and capabilities of the students, and are consistent to the assigned teaching responsibility.

Implements the school's and district's philosophy of education and instructional goals and objectives.

Evaluates students' progress as required by the school district.

Maintains accurate, complete, and correct records as required by applicable laws, policies, procedures and regulations.

Assists in upholding and enforcing administrative regulations and applicable policies, regulations and procedures.

Confers with students and parents when required or reasonably requested to do so.

Attends and participates in faculty meetings.

Cooperates with other staff members in planning and implementing instructional goals, objectives, methods and programs.

Provides for appropriate supervision of students.

Assists in the selection, proper usage, and security of appropriate instructional media and materials.

Accepts responsibility for co-curricular activities as assigned.

Establishes and maintains cooperative relations with students, faculty, staff, and parents.

Performs other tasks and/or responsibilities as assigned by the principal.

Observes and monitors student behavior in classroom, school grounds, and excursions outside of classroom.

Reads and evaluates student assignments.

Responds to student, faculty and parental inquiries.

Plans, organizes and communicates instructional curriculum.

Assumes the responsibility to maintain a valid Florida teacher's certificate.

PHYSICAL

REQUIREMENTS: Light work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently as needed to move objects.

**LENGTH OF
EMPLOYMENT:** 10 days/5.5 hours per day during the summer

SALARY: Based on the adopted salary schedule for instructional personnel

ENVIRONMENTAL: Activities occur inside and outside; subject to indoor and outdoor environmental conditions

EQUIPMENT: Audio-visual equipment, instructional computers

SUPERVISION

CONTROL: Is personally responsible for satisfying all of the above-referenced essential functions with minimal supervision.



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706
Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ACTION AGENDA

Addendum

March 22, 2012

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS

1. Crissey, David, Principal, West Navarre Intermediate, effective 05-01-12

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES

1. Posey, Debra, Teacher Assistant I, Gulf Breeze High, 7.0 hours, 03/05/12

B. OTHER DISCIPLINARY ACTIONS

NONE

III. JOB DESCRIPTIONS

NONE

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
JoAnn Simpson

DISTRICT 5
Scott Peden

Santa Rosa County District Schools

Submitted By: Conni Carnley

Curriculum/ Instruction Action Agenda

Title of Item: Alternative Placement Terminations
Description/Introduction: Alternative Placement Terminations
Recommendation/Action Requested: School Board Approval Requested.

Financial Impact:

A-Funds required from School Board? No
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

 [March 22, 2012.docx](#)

Description:

Alternative Placement Terminations

Santa Rosa County District Schools

Submitted By: Conni Carnley

Curriculum/ Instruction Action Agenda

Title of Item: Alternative Placements
Description/Introduction: Middle/High School Alternative Placements
Recommendation/Action Requested: School Board Approval Requested.

Financial Impact:



A-Funds required from School Board? No
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

-  [Alternative Placements 3-22-12.pdf](#)
-  [Alternative Placements 3-22-12-1.pdf](#)

Description:

Alternataive Placements 3-22-12
Alternative Placement Narratives

Santa Rosa County District Schools

Submitted By: Lauren Sutton for Bill Emerson

Curriculum/ Instruction Action Agenda

Title of Item:	Memo of Understanding USC/2tor
Description/Introduction:	Memo of Understanding between USC/2tor and SRCDS to host college students working toward degrees in education in Santa Rosa classrooms. No change in wording from the 2011-12 agreement which was reviewed by Mr. Green's office. Just renewing for 2012-2013 school year.
Recommendation/Action Requested:	Recommend approval.

Financial Impact:

A-Funds required from School Board?	No
B-Amount required	
C-Grant/Project Synopsis attached?	No
D-Date Grant/Project Reviewed/Approved by Accountant:	

Legal Review

Does item require legal review? No

If Yes, Approval Date

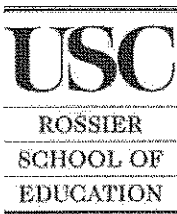
ATTACHMENTS:

Name:

 [USCMOU201213.pdf](#)

Description:

Memo of Understanding USC/2tor



Rossier School
of Education

MAT@USC Program

March 1, 2012

Bill Emerson
Assistant Superintendent
Curriculum, Instruction and Assessment
Santa Rosa County School District
5086 Canal Street
Milton, FL 32570

Dear Mr. Emerson:

We're excited about working with you and your faculty to help train a new generation of great teachers. To make our relationship most effective, we've created this agreement. Please feel free to email or call us if any of its terms are unclear or problematic.

Term and Parties

This Agreement will be effective from July 1, 2012 to June 30, 2013, and is between:

The University of Southern California ("USC") is a California nonprofit educational institution; our address is Waite Phillips Hall, 3470 Trousdale Parkway, Los Angeles, CA 90089. Our program (the "Program") is a Master of Arts in Teaching.

2tor, Inc. ("2tor") is a Delaware corporation; its office is at 8201 Corporate Drive, Suite 190, Landover, Maryland 20785. USC and 2tor are collectively referred to herein as "we"; and

You are Santa Rosa County School District ("You"); your address is 5086 Canal St., Milton, FL 32570 (the "District").

You, 2tor and USC are the "Parties."

Placement of USC's Program Teacher Candidates.

1. *Cooperating Schools:* You will host a teacher candidate or candidates during a period of observation and/or practice, allowing them to observe students and/or teach well-planned lessons mediated by Guiding Teachers. This will occur during school operating hours and in multiple classrooms. These aspects of learning to teach may also extend to interviewing teachers, school leaders, students, and other members of the school community.

You may terminate any teacher candidate for any violation of your regulations or for other reasonable cause in accordance with your standard policies or practice.

2. *Guiding Teachers:* Through your recommendation, our observation and candidate reference, the District will identify teachers working within the District, based on their experience, that you believe would make outstanding Guiding Teachers to supervise and prepare teacher candidates. Both you and we must approve the participation of any teacher as a Guiding Teacher, but you will make your best effort to approve enough Guiding Teachers to place the teacher candidates as mentioned above. If a Guiding Teacher is unable to perform his or her duties pursuant to this Agreement, the District agrees to provide the teacher candidate with the best possible alternative Guiding Teacher to supervise and prepare the teacher candidate, and not a substitute teacher who the District employs as a replacement for the original Guiding Teacher.

3. *[Item intentionally omitted]*

4. *Consent for Video:* The performance in the classroom of teacher candidates may be videorecorded, and information about teacher candidates may be obtained by USC or 2tor. The District will provide reasonable assistance to teacher candidates in obtaining signed video release forms and other necessary consents from each Guiding Teacher and your students.

Post-Graduation Employment of USC's Candidates

5. *[Item intentionally omitted]*

6. *[Item intentionally omitted]*

Legal Matters

7. *Compliance with Law.* Despite anything else in this Agreement, each party to this Agreement will comply with applicable law. We will take all commercially reasonable measures to protect personally-identifiable data about your students consistent with the Family Education Rights and Privacy Act ("FERPA"), and work with you to adhere to your background check policy.

8. *Lack of Employment Relationship.* Guiding Teachers are your employees, not ours. Neither USC nor 2tor will hire or otherwise determine any Guiding Teacher's employment by you. We won't pay any Guiding Teacher's wages, salary, benefit or compensation of any kind, except that (with your permission) 2tor will pay an honorarium to each Guiding Teacher for

participation in the Program. Further, neither 2tor nor USC will supervise or control any Guiding Teacher during the course of his or her employment by you, except that we will monitor training and feedback given by Guiding Teachers to teacher candidates.

It is understood and agreed that teacher candidates are not to be considered employees of USC, 2tor or the District. Teacher candidates are fulfilling specific requirements for in-classroom experience as a part of the MAT@USC degree program, led by USC faculty members, which includes assignments that will be completed in the cooperating school setting.

9. *Termination.* Any Party may terminate this Agreement with or without cause by providing the other parties written notice pursuant to Section 12. Termination will be effective at the end of the school year during which the notice of termination is issued. For the avoidance of doubt, other than where the District removes a teacher candidate pursuant to Section 1 above, the District shall permit current teacher candidates to complete the current school year at the time of termination.

10. *Final Agreement.* This Agreement is the final, complete expression of agreement. It supersedes any and all prior or contemporaneous agreements or understandings, written or oral, among the Parties regarding its subject matter and may not be changed without written agreement of each Party.

11. *[Item intentionally omitted]*

12. *Notices.* All notices, requests, or demands to or upon any Party under this Agreement will be in writing, and will be deemed given on the date received (or on the next date if such confirmation is not by 3pm), addressed as follows:

For 2tor

2tor, Inc.
8201 Corporate Drive • Suite 900
Landover, MD 20785
Attn: Office of Placement Services
Fax: (888) 878-5380

With a copy to:

Obermayer Rebmann Maxwell &
Hippel LLP
One Penn Center • Suite 1900
1617 John F. Kennedy Boulevard
Philadelphia, PA 19103-1895
Attn: Todd J. Glassman, Esq.
Fax: (215) 665-3165

For USC

University of Southern California
Rossier School of Education
1150 S. Olive Street • Suite 2100
Los Angeles, CA 90015
Attn: Erika Klein, Director
Fax: (213) 821-3424

For District

Santa Rosa County School District
5086 Canal Street
Milton, FL 32570
Attn: Bill Emerson, Assistant
Superintendent, Curriculum,
Instruction and Assessment
Tel: (850) 983-5040
Fax: (850) 983-5041

13. *Limitation of Liability.* No party will be liable to another or to any other person for any reason for any indirect, consequential, incidental, exemplary, punitive, or special damages, of any nature or character, including, but not limited to, damages for loss of goodwill, profits or data, work stoppage, or material computer failure or malfunction, whether in an action in contract, tort, or otherwise, arising out of or in connection with this Agreement, even if the party at fault or in breach has been advised of the possibility of such damages.

14. *Severability.* Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of this Agreement.

15. *Descriptive Headings; Interpretation.* The descriptive headings of this Agreement are inserted for convenience only and do not constitute a substantive part of this Agreement. The use of the word "including" in this Agreement will be by way of example rather than by limitation.

16. *Binding Effect.* This Agreement will be binding upon, and will inure to the benefit of its parties and their respective legal representatives, predecessors, beneficiaries, successors, controlling persons, affiliates, subsidiaries, parents, assigns, officers, directors, employees, and agents.

17. *Counterparts.* This Agreement may be executed in one or more counterparts, including by facsimile. All executed counterparts together will be deemed to be one and the same instrument.

18. *Governing Law.* This Agreement will be construed by and governed under the laws of the State of Florida, without regard to its conflict of laws principles.

19. *Waiver of Jury Trial.* The Parties hereby irrevocably and unconditionally waive trial by jury in any action or proceeding arising out of, in connection with or relating to this Agreement.

20. *Authorization to Sign.* Each person signing this Agreement represents and warrants that he/she is authorized to the fullest extent of the law to sign and bind in the capacity provided for herein.

21. *Confidentiality.* During the term of this Agreement and for a period of two years thereafter, each Party will maintain as confidential and will not use or disclose any information or materials designated in writing as confidential by USC or its agents, except as required by applicable law, such as the Florida Public Records Law, or as authorized in writing by the Party designating such information as "confidential".

Again, we look forward to working with you!

UNIVERSITY OF SOUTHERN
CALIFORNIA, ON BEHALF OF THE
ROSSIER SCHOOL OF EDUCATION

By: _____

Name:

Title:

2tor, Inc.

By: _____

Name:

Title:

Please sign below if these terms are acceptable

District: _____

By: _____

Name:

Title:

Please Mail or Fax this Agreement to:

Office of Placement Services/MAT@USC
c/o 2tor, Inc.
1150 S. Olive Street • Suite 2050
Los Angeles, CA 90015
Fax: (213) 493-6557

Santa Rosa County District Schools

Submitted By: Clifton Hinote

Curriculum/ Instruction Action Agenda

Title of Item:	Delayed Entry for Juniors and Seniors during FCAT testing
Description/Introduction:	Request for delayed entry for 11th and 12th grade students on April 16th and 17th, 2012 due to underclassmen taking FCAT test.
Recommendation/Action Requested:	School Board Approval requested

Financial Impact:

A-Funds required from School Board?	No
B-Amount required	
C-Grant/Project Synopsis attached?	No
D-Date Grant/Project Reviewed/Approved by Accountant:	

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [Delayed Entry request 2012.docx](#)

Description:

Delayed



Clifton L. Hinote
Director of High Schools

5086 Canal Street Milton, Florida 32570

Phone: 850/983-5055

Suncom: 689-5055

Facsimile: 850/983-5067

E-mail hinotec@mail.santarosa.k12.fl.us

Memorandum

**To: Superintendent
School Board Members**

From: Clifton Hinote, Director of High Schools

Date: March 8, 2012

RE: Delayed Entry for Juniors and Seniors during FCAT testing

I would like to make the following recommendation for juniors and seniors with regard to attendance during underclassmen FCAT testing:

- 1. Juniors and Seniors having achieved passing scores on the FCAT Reading exam be allowed to delay entry to school until after completion of the underclassmen FCAT administration on April 16th and April 17th.**

Any junior or senior still needing to achieve a passing score on one or both of the FCAT Reading or Math exams (retakes) must be in regular attendance on the appropriate day of the exam administration.

Approval of this recommendation would greatly help in the administration of the FCAT exam by allowing the teachers of juniors and seniors to assist with the testing process and will also solve the need for additional space for testing.

If you have any questions regarding this recommendation, please contact me.

Santa Rosa County District Schools

Submitted By: Clifton Hinote

Curriculum/ Instruction Action Agenda

Title of Item:	Delayed Entry Addendum
Description/Introduction:	Delayed Entry Addendum: Jay High has requested 3 days - April 16, 17, and 18 as delayed entry days for juniors and seniors.
Recommendation/Action Requested:	School Board approval requested

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

No Attachments Available

Santa Rosa County District Schools

Submitted By: Cheryl Smith

Curriculum/ Instruction Action Agenda

Title of Item:	Santa Rosa High School FCAT Letter
Description/Introduction:	Letter attached concerning FCAT schedule for the week of April 10-12, 2012
Recommendation/Action Requested:	Request approval for student schedule during the week of FCAT, April 10-12, 2012

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [SRHS FCAT Letter.pdf](#)

Description:

Santa Rosa High School FCAT Letter

Santa Rosa High School

5330 Berryhill Road
Milton, Florida 32570
850.983.5710
FAX: 850.983.5345
www.santarosa.k12.fl.us/sras

Donna Christopher
Principal

Larry Heringer
Guidance Counselor

Kenda Parker
Guidance Counselor

February 17, 2012

Dear School Board Members and Mr. Wyrosdick,

On behalf of Santa Rosa High School teachers and students, I am requesting that we be permitted to allow the following categories of students to check in late to school. These excused absences would be on specified days during the FCAT assessment window of April 10-12, 2012 and would apply to:

- students who are not scheduled to take the FCAT Retake on specific days
- students who have passed the FCAT

These students would have permission to arrive at school during lunch at 11:42 a.m. or at the beginning of fourth period at 12:22 p.m. Students who do not have their own transportation will have access to regular bus transportation and may attend as usual.

This arrangement will allow our teachers and staff to focus on the students who are being assessed. Thank you for your consideration of this request.

Sincerely,

Donna Christopher



Santa Rosa County District Schools

Submitted By: Linda Novota

Curriculum/ Instruction Action Agenda

Title of Item: Approval of Revised Exceptional Student Education Policies & Procedures (SP&P)

Description/Introduction: Seeking APPROVAL to Revisions of Exceptional Student Education Policies & Procedures (SP&P)

Recommendation/Action Requested:

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached?	No
---	----

D-Date Grant/Project Reviewed/Approved by Accountant: N/A

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [SP Ps Title Page.pdf](#)

Title Page of SP&P

 [Revisions Pages 4a-n.pdf](#)

Revised Pages

 [Revisions Pages 7-8e.pdf](#)

Revised Pages

 [Revisions Pages 16-17a.pdf](#)

Revised Pages

 [Revisions Pages 27-31b.pdf](#)

Revised Pages

 [Revisions Pages 34-50.pdf](#)

Revised Pages

 [Revisions Pages 104-109h.pdf](#)

Revised Pages

 [Revisions Pages 110-112b.pdf](#)

Revised Pages

 [Revisions Pages 134-135b.pdf](#)

Revised Pages

 [Revisions Page 137.pdf](#)

Revised Pages

Return Date:

Return to: Administrator
Bureau of Exceptional Education and Student Services
ESE Program Administration and Quality Assurance
325 West Gaines Street, Suite 614
Tallahassee, Florida 32399-0400

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF K-12 PUBLIC SCHOOLS
BUREAU OF EXCEPTIONAL EDUCATION AND STUDENT SERVICES

School District

Santa Rosa

**EXCEPTIONAL STUDENT EDUCATION
POLICIES AND PROCEDURES (SP&P)**

EFFECTIVE DATES:

2009-2010 through 2011-2012

Part I. General Policies and Procedures

Section A: Legal Requirements

Statutory and Regulatory Citations

Title 34 Code of Federal Regulations (CFR) §300.641
 Sections 1003.57, 1003.571, and 1003.573, Florida Statutes (F.S.)
 Rule 6A-6.03411, Florida Administrative Code (F.A.C.)

Requirement Related to Exceptional Student Education (ESE) Policies and Procedures

For a school district or agency under contract to the Florida Department of Education (FDOE) to be eligible to receive state or federal funding for specially designed instruction and related services for exceptional students, it shall do the following:

1. Develop a written statement of policies and procedures for providing an appropriate program of specially designed instruction and related services for exceptional students
2. Submit its written statement of policies and procedures to the Bureau of Exceptional Education and Student Services (Bureau) for approval
3. Report to the Bureau the total number of students in the school district receiving instruction in each special program for exceptional students in the manner prescribed by FDOE

The Individuals with Disabilities Education Act (IDEA), corresponding federal regulations, state statutes, and State Board of Education rules relating to special programs for exceptional students serve as criteria for the review and approval of the district's *Exceptional Student Education Policies and Procedures* (SP&P) document.

The school district will submit the SP&P document in accordance with the timelines established in s. 1003.57, F.S., s. 1003.573, F.S., and Rule 6A-6.03411, F.A.C.

Requirement Related to the Use of Restraint and Seclusion

House Bill 1255, which became effective on July 1, 2011, amended s. 1003.573, F.S., *Use of restraint and seclusion on students with disabilities*. This amendment revised the guidelines for documentation, reporting, and monitoring requirements; revised the required content of the districts' SP&Ps; and required that the FDOE establish standards for documenting, reporting, and monitoring the use of manual or physical restraint and occurrences of seclusion. These standards were required to be provided to school districts by October 1, 2011, and are included in this document. Districts must submit their revisions to the SP&P related to the use of restraint and seclusion with students with disabilities **no later than January 31, 2012**.

☐

A. The district will submit its revised procedures for **documentation, reporting, and monitoring** the use of restraint and seclusion with students with disabilities to the Bureau via an amendment to its SP&P **no later than January 31, 2012**. If this option is selected, **the district must address and submit the other amended sections of the SP&P no later than November 30, 2011**.

☒

B. The district's revised procedures for **documentation, reporting, and monitoring** the use of restraint and seclusion with students with disabilities are provided, and all related sections of the SP&P have been completed.

District and School-Based Standards for Documenting, Reporting, and Monitoring the Use of Manual, Physical, or Mechanical Restraint and Seclusion Developed by the FDOE

District Level Standards

Districts shall:

- Have written procedures for reporting incidents of restraint and seclusion using the FDOE web-based reporting system.
- Have policies and procedures for restraint and seclusion on file with the Bureau of Exceptional Education and Student Services.
- Have training for personnel on the use of restraint and seclusion and maintain records of such trainings. The records maintained should include, but not be limited to:
 - Names of personnel trained
 - Description of training received
 - Dates of trainings
- Have a written plan for reducing restraint and seclusion

District Monitoring Standards

Districts shall:

- Have written policies and procedures for monitoring the use of restraint and seclusion for students with disabilities at the classroom, building, school, and district levels.
- Have a plan for reviewing restraint and seclusion data and effectiveness of instructional and behavioral practices used to reduce the use of restraint and seclusion, to include when, where, and why the restraint or seclusion occurred.
- Have policies and procedures for monitoring the use of restraint and seclusion on file with the Bureau of Exceptional Education and Student Services.
- Implement a plan for the purpose of reducing the use of restraint and seclusion.
- Ensure that rooms used for seclusion meet the requirements of Rule 69A-58.0084, F.A.C.

School Level Standards

Schools shall:

- Have written school-based procedures for reporting incidents of restraint and seclusion using the FDOE web-based reporting system.
- Have school-based personnel who are trained to enter and report incidents using the FDOE web-based reporting system.
- Follow procedures for written notification of incidents of restraint and seclusion on the day of the incident, including, but not limited to:
 - Providing parents with a notification in writing of any incident of restraint or seclusion. This written notification must include the type of restraint used and any injuries occurring during or resulting from the restraint.
 - Making reasonable efforts to contact the parent via telephone or email on the day of the incident.
 - Obtaining the parent's signed acknowledgement of receipt of the notification.
 - Maintaining the documentation of the parent's signed acknowledgement of notice.
- Follow procedures for written incident reporting, including, but not limited to:
 - Providing parents with a written incident report generated by the FDOE web-based reporting system by mail within three days of any incident of restraint or seclusion.
 - Obtaining the parent's signed acknowledgement of receipt of the incident report.
 - Maintaining the documentation of the parent's signed acknowledgement of receipt of the incident.
- Make a minimum of two attempts to obtain written parent acknowledgement when parents fail to respond to initial notices or incident reports.

District Policies

1. Physical restraint – One of the following must be selected:

<input type="checkbox"/>	A. In addition to this SP&P document, the district has a written policy regarding allowable use or prohibition of physical restraint that remains unchanged since submission of the SP&P in 2010–11. This policy is included in Appendix D .
<input type="checkbox"/>	B. In addition to this SP&P document, the district has a written policy regarding allowable use or prohibition of physical restraint that is new or revised since submission of the SP&P in 2010–11. This policy is included in Appendix D .
<input checked="" type="checkbox"/>	C. This SP&P document is the district's only written policy regarding the allowable use or prohibition of physical restraint.

2. Seclusion – One of the following must be selected:

<input type="checkbox"/>	A. In addition to this SP&P document, the district has a written policy regarding allowable use or prohibition of seclusion that remains unchanged since submission of the SP&P in 2010–11. This policy is included in Appendix D .
<input type="checkbox"/>	B. In addition to this SP&P document, the district has a written policy regarding allowable use or prohibition of seclusion that is new or revised since submission of the SP&P in 2010–11. This policy is included in Appendix D .
<input checked="" type="checkbox"/>	C. This SP&P document is the district's only written policy regarding the allowable use or prohibition of seclusion.

Assurances

1. School personnel will not use a mechanical restraint or a manual or physical restraint that restricts a student's breathing.
2. School personnel will not close, lock, or physically block a student in a room that is unlit and does not meet the requirements for seclusion time-out rooms provided in State Fire Marshal Rule 69A-58.0084, F.A.C.

Documentation and Incident Reporting

1. Schools are required to notify the parent or guardian each time manual or physical restraint or seclusion is used with a student with a disability. Such notification will be in writing and provided before the end of the school day on which the restraint or seclusion occurred. In accordance with standards developed by FDOE, the notice must include the type of restraint used and any injuries occurring during or resulting from the restraint. Additionally, reasonable efforts will be taken to notify the parent or guardian by telephone or email, or both, and those efforts will be documented.
2. The school will obtain, and keep in its records, the parent's or guardian's signed acknowledgement that he or she **was notified of the student's restraint or seclusion**. In accordance with standards developed by FDOE, the district must make a minimum of two attempts to obtain written parent acknowledgement of receipt of the notification when the parent fails to respond to the initial notice.
3. The school will prepare an incident report within 24 hours after a student is released from restraint or seclusion. If the student's release occurs on a day before the school closes for the weekend, a holiday, or another reason, the incident report will be completed by the end of the school day on the day the school reopens. The school will provide the parent with the completed incident report in writing by mail within three school days after the student was manually or physically restrained or secluded.
4. The school will obtain, and keep in its records, the parent's or guardian's signed acknowledgement that he or she **received a copy of the incident report**. In accordance with standards developed by

FDOE, the district must make a minimum of two attempts to obtain written parent acknowledgement of receipt of the incident report when the parent fails to respond to the initial report.

5. The following will be included in the incident report:
 - a) The name of the student restrained or secluded
 - b) The age, grade, ethnicity, and disability of the student restrained or secluded
 - c) The date and time of the event, and the duration of the restraint or seclusion
 - d) The location at which the restraint or seclusion occurred
 - e) A description of the type of restraint used in terms established by the FDOE
 - f) The name of the person(s) using or assisting in the restraint or seclusion of the student
 - g) The name of any nonstudent who was present to witness the restraint or seclusion
 - h) A description of the incident, including the following:
 - i. The context in which the restraint or seclusion occurred
 - ii. The student's behavior leading up to and precipitating the decision to use manual or physical restraint or seclusion, including an indication as to why there was an imminent risk of serious injury or death to the student or others
 - iii. The specific positive behavioral strategies used to prevent and deescalate the behavior
 - iv. What occurred with the student immediately after the termination of the restraint or seclusion
 - v. Any injuries, visible marks, or possible medical emergencies that may have occurred during the restraint or seclusion, documented according to district policies
 - vi. Evidence of steps taken to notify the student's parent or guardian
6. Incidents of restraint and seclusion are reported to FDOE via a website developed for this purpose, in a manner prescribed by FDOE.

District Procedures

The district has in place policies and procedures that govern (1) parent notification, (2) incident reporting, (3) data collection and reporting, (4) monitoring, (5) training programs, to include a plan for the selection of personnel to be trained, and (6) the district's plan for reducing the use of restraint and seclusion.

1. Describe the district's procedures for providing the parent with a copy of the **written notice on the day of the incident**.

Procedures must include the following:

- How parents are provided written notice on the day the restraint or seclusion occurred
- The person (by role or title) responsible for preparing the written notice
- How reasonable efforts are made on the day of the incident to contact the parent by phone or email or both
- How records of the parent's acknowledgement that the written notice was received are retained, and actions that are taken in the event the parent does not provide a signed acknowledgement of the initial written notice

1. Teacher will have the form *Parental Notification of the Use of Secured Seclusion and Restraint* signed by a parent for any student who has exhibited aggressive behaviors toward themselves or others. This student will have a Behavior Intervention Plan (BIP) in place.

Procedures must include the following (continued):

2. Once a student has initiated harm to himself or others and all non-violent intervention and de-escalation techniques have been exhausted, a person certified in Non-Violent Crisis Intervention (CPI) will initiate secured seclusion and/or restraint.
3. When secured seclusion/restraint is initiated, there will be at least one other adult to assist with the seclusion/restraint and/or documentation of duration of incident, personnel involved in the incident, anecdotal records of the incident, etc. When possible, school administration should be called immediately upon the use of secured seclusion/restraint.
4. Once the secured seclusion/restraint incident has ended, the supervising teacher will notify the school administration immediately (unless this has been done in Step 3) and will brief administration on the situation using the form ***Preventive Strategies Utilized before Secured Seclusion and Restraint***.
5. By the end of the day of the incident, administration will complete the ***Parent Written Notice for the Use of Secured Seclusion and/or Restraint*** form. Administration will then make at least two attempts to notify parent, through email and/or phone, regarding the use of seclusion/restraint. Administration will also ensure that the form is sent home with the student at the end of the day. Parent signature must be obtained and the signed form returned to the school.
6. If the signed ***Written Notice*** form is not returned, the administrator will send a 2nd copy through certified mail and/or by a school social worker for signature. All attempts will be documented on the form. Administration will be responsible for maintaining all documented attempts and will be kept on the left side of the ESE cumulative file or Section 504 file of the student.

2. Describe the district's procedures for providing parents with a copy of the **incident report within three school days** of the incident.

Procedures must include the following:

- The person (by role or title) responsible for preparing the incident report
- How parents are provided a copy of the incident report within three school days of the incident
- How records of the parent's acknowledgement that the written report was received are retained, and actions that are taken in the event the parent does not provide a signed acknowledgement of the initial incident report

1. Within 24 hours of incident, supervising teacher will complete the electronic version of the form ***Santa Rosa District Incident Report for Secured Seclusion and/or Restraint*** and send it via email to the supervising school administrator. NOTE: Best practice for documenting the incident would be that the document is completed by the end of the workday to ensure that all facts of the incident are recorded accurately.
2. Within 24 hours of receiving the teacher's report, supervising school administrator will review for accuracy and completeness. Information will then be transferred from the Santa Rosa District form to the state's Secured Seclusion and Restraint database and **SAVED AS DRAFT**.
3. Once state report has been completed and saved as a draft, supervising school administrator will immediately contact Santa Rosa District ESE Program Facilitator for Behavior via email.
4. Within 24 hours of receipt, Santa Rosa District ESE Program Facilitator for Behavior will email confirmation of receipt and indicate any changes/additions needed.
5. The supervising school administrator will review and print the state incident report. The report will be mailed to the parent of the student within three days of the incident.
6. Parent will sign and return the State ***Incident Report*** form. All signed incident reports will be placed within the cumulative file on the left side of the ESE or Section 504 folder.
7. If the signed State ***Incident Report*** form is not returned, the administrator will send a 2nd copy through certified mail and/or by a school social worker for signature. All attempts will be documented on the form. All signed incident reports will be placed within the cumulative file on the left side of the ESE or Section 504 folder.

3. Describe the district's data collection and reporting procedures.

Procedures must include the following:

- The person (by role or title) responsible for collecting and reporting data within the school and district, and to whom it is reported (e.g., principal, ESE director, superintendent)
 - The timelines for data collection and reporting within the district
1. Santa Rosa District ESE Department, specifically the Program Facilitator for Behavior, will collect secured seclusion/restraint incident reports monthly.
 2. Santa Rosa District ESE Program Facilitator for Behavior will collect secured seclusion/restraint data and report to FLDOE via the website.
 3. Data collected will be reported to ESE Director, Principals, Superintendent and other pertinent district level personnel quarterly.
 4. Data regarding students with three or more incidents of secured seclusion/restraint cumulatively will be gathered. For those students, the Individualized Education Plan (IEP)/Section 504 Plan will be updated and the Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) will be reviewed for necessary changes/additions. Those students will also have daily progress monitoring of targeted behaviors through initiated positive intervention. Teachers will provide progress monitoring data, in graphical form, to Program Facilitator for Behavior monthly/quarterly.

4. Describe the district's procedures for monitoring data collection/reporting and the use of restraint and seclusion at the classroom, building, and district level. These monitoring procedures must address when, where, and why students are restrained or secluded and the frequency of the occurrences of restraint or seclusion, including prone and mechanical restraint.

Procedures must include the following:

- How the district will monitor school practices related to the data collection and reporting to parents, including (a) data entry into the FDOE web-based system; (b) content of the written notice; (c) email or telephone attempts to contact parents on the day of the incident; (d) provision of written notice and incident reports to the parent within the required timelines; (e) maintaining documentation of the parent's acknowledgements of the receipt of written notices and reports; (f) making additional attempts to obtain written parent acknowledgement when the parent fails to acknowledge the initial written notice or incident report
- How the district will monitor school practices related to when, where, and why students are restrained and secluded at the classroom, building, and district level
- How information about restraint and seclusion data is (a) shared with school and classroom personnel directly involved in the use of restraint and seclusion and (b) reviewed to assess effective behavioral strategies and instructional practices for students who are frequently restrained or secluded

A description of the monitoring processes implemented at the

Classroom level

- Teacher will have the form Parental Notification of the Use of Secured Seclusion and/or Restraint signed by a parent for any student who has exhibited aggressive behaviors toward themselves or others. This student will have a Behavior Intervention Plan (BIP) in place.
- Once a student has initiated harm to himself or others and all non-violent intervention and de-escalation techniques have been exhausted, a teacher/personnel certified in Non-Violent Crisis Intervention (CPI) will initiate secured seclusion and/or restraint.
- When secured seclusion/restraint is initiated, there will be at least one other adult to assist with the seclusion/restraint and/or documentation of duration of incident, personnel involved in the incident, anecdotal records of the incident, etc. When possible, school administration should be called immediately upon the use of secured seclusion/restraint.
- Once the secured seclusion/restraint incident has ended, the supervising teacher will notify the school administration immediately (unless this has been done in Step 3) and will brief administration on the situation using the form Preventive Strategies Utilized before Secured Seclusion and Restraint
- Within 24 hours of secured seclusion and/or restraint incident, supervising teacher will complete the electronic version of the form Santa Rosa District Incident Report for Secured Seclusion and/or Restraint and send it via email to the supervising school administrator. NOTE: Best practice for documenting the incident would be that the document is completed by the end of the workday to ensure that all facts of the incident are recorded accurately.

School building level

- By the end of the day of the incident, administration will complete the Parent Written Notice for the Use of Secured Seclusion and/or Restraint form. Administration will then make at least two attempts to notify parent, through email and/or phone, regarding the use of seclusion/restraint. Administration will also ensure that the form is sent home with the student at the end of the day. Parent signature must be obtained and the signed form returned to the school
- If the signed Parent Written Notice for the Use of Secured Seclusion and/or Restraint form is not returned, the administrator will send a 2nd copy through certified mail and/or by a school social worker for signature. All attempts will be documented on the form.
- Within 24 hours of receiving the teacher's report, supervising school administrator will review for accuracy and completeness. Information will then be transferred from the Santa Rosa District Incident Report form to the state's Secured Seclusion and Restraint database and SAVED AS DRAFT.
- Once state report has been completed and saved as a draft, supervising school administrator will immediately contact Santa Rosa District ESE Program Facilitator for Behavior via email.
- The supervising school administrator will review, save as final, and print the state report after District approval. The report will be mailed to the parent of the student within three days of the incident.
- If the signed Incident Report form (Attachment 4) is not returned, the administrator will send a 2nd copy through certified mail and/or by a school social worker for signature. All attempts will be documented on the form. All signed incident reports will be placed within the cumulative file on the left side of the ESE or Section 504 folder.

Monitoring data collection/reporting (continued):

District level

Within 24 hours of receipt of state incident reporting, Santa Rosa District ESE Program Facilitator for Behavior will email confirmation of receipt and indicate any changes/additions needed.

A description of the processes for monitoring incidents of seclusion and incidents of restraint:

Santa Rosa District ESE Department, specifically the Program Facilitator for Behavior, will collect and analyze restraint and secured seclusion incident reports monthly and report at bi-weekly program facilitator meetings for ESE. These reports will also be issued to program directors for Elementary Education, Middle School, High Schools, ESE director, Alternative Education, and Assistant Superintendent each month. Each Principal will receive a monthly update on any students that have had three or more incidents of restraint and/or seclusion to verify Behavioral Intervention Plan.

Timely notification to parents of the incident:

Program Facilitator for Behavior, will collect and analyze restraint and secured seclusion incident reports monthly and verify for timely notification and parent signature. Five random student files will be audited throughout the district by the Program Facilitator for Behavior quarterly to verify findings. This will be verified through notification summaries and parent phone calls.

Timely provision of the incident report to the parent:

Santa Rosa District ESE Department, specifically the Program Facilitator for Behavior, will collect and analyze restraint and secured seclusion incident reports monthly and verify for timely notification of parent signature. Five random student files will be audited throughout the district by the Program Facilitator for Behavior quarterly to verify findings. This will be verified through notification summaries and parent phone calls.

Timely and accurate submission of data to FDOE:

Santa Rosa District ESE Department, specifically the Program Facilitator for Behavior, will be notified within 48 hours of incident to view drafted form of State Incident Report.

The person(s) responsible for oversight of the monitoring process:

Program Facilitator of Behavior for Exceptional Student Education - Currently Alexis Cash

How documentation is maintained:

- Santa Rosa County Program Facilitator will document all findings on the Santa Rosa County
- Secured Seclusion and/or Restraint District Reflection Form. The findings will be reported quarterly to the ESE director.

The frequency or other timelines for data collection and reporting Data regarding students with three or more incidents of secured seclusion/restraint cumulatively will be gathered. For those students, the Individualized Education Plan (IEP)/Section 504 Plan will be updated and the Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) will be reviewed for necessary changes/additions. Those students will also have daily progress monitoring of targeted behaviors through initiated positive intervention. Teachers will provide progress monitoring data, in graphical form, to Program Facilitator for Behavior monthly

Methods for evaluating the extent to which the use of manual physical restraint or seclusion was in accordance with district policies, as applicable, including the reporting requirements

- All School will have at least one administrator certified in Non-violent Crisis Prevention (CPI). Any personnel or supervising teacher must be certified in CPI in order to facilitate a secured seclusion and/or restraint. This is reported on the district incident form and monitored by Program Facilitator for Behavior.
- Santa Rosa District ESE Department, specifically the Program Facilitator for Behavior, will collect and analyze restraint and secured seclusion incident reports monthly and verify for timely notification of parent signature. Five random student files will be audited throughout the district by the Program Facilitator for Behavior quarterly to verify findings. This will be verified through notification summaries, data collection and parent phone calls.
- Data regarding students with three or more incidents of secured seclusion/restraint cumulatively will be gathered. For those students, the Individualized Education Plan (IEP)/Section 504 Plan will be updated and the Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) will be reviewed for necessary changes/additions. Those students will also have daily progress monitoring of targeted behaviors through initiated positive intervention. Teachers will provide progress monitoring data, in graphical form, to Program Facilitator for Behavior monthly

Determining actions to be taken in the event district policies are violated:

The R/S website will be monitored for compliance on a monthly basis by the Director of Exceptional Student Education. In the event of non-compliance of district policies, the school administrator will be advised in writing of the non-compliant event for follow-up. Additional training will be offered at the school site for all involved personnel. At the second occurrence of non-compliance, the school administrator and the Assistant Superintendent of Instruction will be advised in writing for follow-up. A Corrective Action Plan (CAP) will be written by the school describing the plan to eliminate future non-compliance and those specific persons responsible. The third occurrence of non-compliance will result in a mandatory meeting to include the school administrator, Assistant Superintendent of Instruction, Director of Exceptional Student Education, and District Superintendent, for review and correction of deficiencies of the CAP.

5. Describe the district's training for personnel on the use of restraint and seclusion and how records of such trainings are maintained. The records maintained should include, but not be limited to: names of personnel trained, description of training received, and dates of trainings.

Procedures must include the following:

- The programs that are used by the district to train personnel with regard to the use of restraint and seclusion. If multiple programs are used within the district, describe how decisions are made with regard to when a particular program is selected.
- How the district implements professional development on the selected training program(s).
- How the district maintains records on the training of personnel with regard to restraint and seclusion.
- If the training program used requires periodic "refresher training," indicate the intervals at which this occurs and how.
- The district's plan with regard to the selection of personnel to be trained in restraint and seclusion.

Santa Rosa County School District has mandated that any personnel involved in Restraint or Secured Seclusion must be Non-Violent Crisis Intervention (CPI) certified.

Mandates for CPI certification include:

- 1) All Curriculum Behavior Social and Academic Classroom Teachers and Paraprofessionals - This is an ESE self-contained setting for early learners who are significantly deficit in communication, social, and behavior.
- 2) All Self-Contained Behavioral Focus Classroom Teachers and Paraprofessionals - This is an ESE self-contained setting for student with intensive behavioral modification infused throughout the day.
- 3) All Behavioral Resource Technicians - staff that is allocated for implementation of behavioral interventions for individual students.
- 4) One member of Administration from **each** school in Santa Rosa County School District must be certified in CPI.
- 5) Every Dean for Discipline within Santa Rosa County School District must be certified in CPI.
- 6) Each School in Santa Rosa County School District must have a trained CPI team consisting if 5 or more individuals trained and currently certified in Crisis Prevention.

All Recertifications for Crisis Prevention (CPI) must be completed by September 30th of each school year. Recertification includes 3 training hours. All recertifications must be completed annually in order to keep certification. If personnel does not recertify annually, they will lose certification and must attend the initial certification class.

All initial Crisis Prevention Certifications must be completed by November 15th of each school year. Certification includes 12 training hours and 90% passing rate on CPI certification test.

In Recertification and Initial Certification trainings, all personnel will be trained on District Incident Documentation. All personnel will sign for verification that documentation has been taught and understood.

Santa Rosa County School District has 2 certified CPI instructors for the county and supplemented through FDLRS.

Program Facilitator for Behavior will maintain all personnel certifications, recertifications, mandatory trainees, and facilitate certification trainings.

The district's plan for training (continued):

6. The district is required to have a plan for reducing the use of restraint and seclusion, particularly in settings in which it occurs frequently or with students who are restrained repeatedly, and for reducing the use of prone restraint and mechanical restraint. The plan must include a goal for reducing the use of restraint and seclusion and must include activities, skills, and resources needed to achieve that goal. Activities may include, but are not limited to:
- Additional training in positive behavioral support and crisis management
 - Parental involvement
 - Data review
 - Updates of students' functional behavioral assessments (FBAs) and positive behavioral intervention plans (PBIPs)
 - Additional student evaluations
 - Debriefing with staff
 - Use of schoolwide positive behavior support
 - Changes to the school environment

Describe the district's plan for reducing the use of restraint and seclusion, including descriptive information for each activity.

- Describe baseline data (2010–11 or more current) for rates and settings of restraint and seclusion, and for students who are restrained or secluded.
- Establish a measurable goal for reducing the use of restraint and seclusion within the effective dates for this SP&P.
- Does the district use prone restraint? If so, include a plan for reducing the use of prone restraint. **(REQUIRED)**
- Does the district use mechanical restraint? If so, include a plan for reducing the use of mechanical restraint. **(REQUIRED)**
- Describe the data reviewed **(REQUIRED)** and the problem-solving process used to develop the district's plan to reduce the use of restraint and seclusion.
- Activities to consider for the purpose of reducing the use of restraint and seclusion. Describe each activity selected.
 - Implement student-specific strategies such as: reviewing individual educational plans (IEPs)/ Section 504 plans; conducting evaluations/re-evaluations and FBAs; evaluating effectiveness of PBIPs and health care plans specific to individual students' responses/progress.
 - Implement district and school strategies for increasing parental involvement.
 - Introduce or strengthen multi-tiered systems of support (MTSS), which could include schoolwide positive behavioral support.
 - Provide additional professional development training in positive behavioral support and crisis management.
 - Problem solve with school administrators to make data-driven decisions regarding school environments.
 - Other proposed activities.

Describe baseline data (2010 -11 or more current) for rates and settings of restraint and seclusion, and for students who are restrained or secluded.

Restraint Baseline Data indicates: 70 Incidents occurred 2010 - 2011 schools year

Distribution of Restraint Incidents by Grade Levels

Pre K - 3rd Grade - 73%

Grades 4-8: 22%

Grades 9-12: < 1%

The district's plan for reducing the use of restraint and seclusion (continued):

Distribution of Restraint Incidents by Exceptionality

Autism Spectrum Disorders: 29%

Emotional Behavioral Disabilities: 22%

Other Health Impaired: 12%

Specific Learning Disabilities: 20%

Other Disability: 17%

Secured Seclusion Baseline Data Indicates: 31 Secured Seclusion Incidents were used (all within state mandated Secured Seclusion Timeout Rooms)

Distribution of Seclusion Incidents by Grade Levels

PreK - Grade 3: 73%

Grades 4-8: 27%

Grades 9-12: 0%

Distribution of Seclusion Incidents by Exceptionality

Emotional Behavioral Disability: 40%

Language Impaired: 30%

Autism Spectrum Disorders: <1%

Intellectual Disabilities: 0%

Specific Learning Disabilities: 13%

Other Disability: 10%

Establish a measurable goal for reducing the use of restraint and seclusion within the effective dates for this SP&P.

Santa Rosa County will decrease the use of restraints from 70 incidents in 2010 - 2011 to 60 incidents or less for 2011- 2012 school year. Santa Rosa County will decrease the use of secured seclusion from 31 incident in 2010 - 2011 school year to 25 or less incidents for the 2011 - 2012 school year.

Santa Rosa County District prohibits any prone restraint and it will not be utilized with any staff or personnel.

Mechanical Restraints are only permitted based on a recommendation from a licensed Occupational or Physical Therapist for an individual student. All individual recommendations must be included in the Individual Education Plan or Behavior Intervention Plan of the student. All staff that utilizes the mechanical restraint must be trained by the Occupational or Physical Therapist that is supervising the Individual Education Plan.

Describe the data reviewed (**REQUIRED**) and the problem-solving process used to develop the district's plan to reduce the use of restraint and seclusion.

Activities to consider for the purpose of reducing the use of restraint and seclusion. Describe each activity selected.

District Level: There are 18/33 schools (54%) schools implementing Positive Behavioral Supports (PBS) at a high fidelity rate of 80% or higher. There are 12 out of 18 (67%) Elementary Schools that are PBS Schools. Due to restraint and secured seclusion with high percentages in Elementary School age range, intensive positive behavioral supports are focused in the Elementary school setting.

Please see Attachment for all Behavioral Interventions for Tiered Levels of Intervention.

The district's plan for reducing the use of restraint and seclusion (continued):

Contractual Arrangements with Nonpublic Schools and Residential Facilities

1. Each school district shall provide special education and related services to an exceptional student with a disability through a contractual agreement with an approved nonpublic school or community facility under any of the following circumstances:
 - a) When the school district determines that no special educational program offered by the district, a cooperating school district, or a state agency can adequately meet the educational program needs for a student
 - b) For the provision of the educational component of a residential placement for an exceptional student with a disability when such a placement is made by another public agency for the primary purpose of addressing residential or other noneducational needs. The student's individual educational plan (IEP) may reflect that the placement is not required for the student to benefit from special education that could otherwise be provided by the school district during the day
 - c) For the provision of a nonresidential interagency program for an exceptional student with a disability that provides educational programming in accordance with the student's IEP
 - d) In collaboration with the Part C Early Steps Program for the provision of early intervention services for an infant or toddler with a disability when the school district has determined that a nonpublic or community facility can provide appropriate services for the infant or toddler in accordance with an individualized family support plan (IFSP)

The requirements of this subsection do not apply when a school district provides educational assessments and a program of instruction and special education services to students in the custody of Department of Juvenile Justice programs who are served in residential and nonresidential care facilities and juvenile assessment facilities located in the school district in accordance with section 1003.52(3), Florida Statutes (F.S.).

District Responsibilities

1. Before the school district executes a contract with a nonpublic school or community facility, the school district will determine that the school or facility:
 - a) Has qualified personnel as defined in Rule 6A-1.0503, Florida Administrative Code (F.A.C.), or appropriate licensing entities and appoints noncertified instructional personnel according to the policies required in 6A-1.0502, F.A.C. Personnel in an out-of-state nonpublic school or community facility shall be certified or licensed in accordance with the standards established by the state in which the nonpublic school or community facility is located.
 - b) Provides instructional school day and year consistent with s. 1011.61, F.S, taking into account the number of school hours or school days provided by the school district.
 - c) Obtains sanitation and health certificates and fire inspections.
 - d) Protects the confidentiality of student records and information and assures the provision to the parent or student whose rights have transferred upon reaching the age of majority (age 18), the right of access, copies, amendments, and hearings as specified in Rule 6A-1.0955, F.A.C.
 - e) Designates staff member to be responsible for the administration of the provisions of the contract and supervision of the educational program provided to each student, or early intervention services provided to each child age birth through two (2), under the contract.
 - f) Has written procedures for admission, dismissal, and separation of students, if appropriate.
 - g) Has a written description of the support services that are available and will be provided to each student placed under a contract in accordance with each student's IEP or each child's IFSP.
 - h) Has written policies concerning: care of the student in emergencies; clinical and administrative records; personnel policies; staff duties; fee schedules; food services; and insurance coverage.

- i) Complies with requirements of: the Office for Civil Rights (OCR); the Americans with Disabilities Act (ADA); Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Boy Scouts of America Equal Access Act (Section 9525 of the Elementary and Secondary Act of 1965, as amended by the No Child Left Behind Act of 2001).
- j) Files reports with the Department of Education as prescribed in s. 1002.42, F.S., if applicable.

Contents of Contract

1. A contract between a district school board and a nonpublic school or community facility to provide educational programs for an exceptional student with a disability, or early intervention services to a child with a disability age birth through two, shall not extend beyond the school district's fiscal year, and shall include at least the following:
 - a) Written assurance that the nonpublic school or community facility is staffed by qualified personnel as defined by rule 6A-1.0503, F.A.C., or an appropriate and identified licensing entity.
 - b) A description of the scope of service provided by the nonpublic school or community facility and how it relates to the IEP of the exceptional student with a disability or the IFSP of the infant or toddler with a disability.
 - c) Provision for reporting to appropriate school district personnel and the parent on the student's progress in meeting the annual goals in accordance with the IEP or the child's and family's progress in meeting the major outcomes in accordance with the IFSP.
 - d) Provision for appropriate school personnel to review the program provided by the nonpublic school or community facility and to confer with the staff of the nonpublic school or community facility at reasonable times.
 - e) Provision for reporting to appropriate school district personnel any nonattendance of the exceptional student with a disability or the infant or toddler with a disability.
 - f) Provision for notifying appropriate school district personnel and the parent of the use of seclusion or restraint of the student, in accordance with section 1003.573, F.S.
 - g) The method of determining charges and sharing costs with other agencies for the placements under the contract, including the projected total cost to the school district.
 - h) Identification of financial responsibility.
 - i) Method of resolving interagency disputes. Such methods may be initiated by district school boards to secure reimbursement from other agencies.
 - j) A schedule for review of the program being provided to the exceptional student with a disability or the infant or toddler with a disability, through the contract.
 - k) Provision for terminating the contract.
 - l) Written assurance of compliance with applicable provisions of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1974, and Section 504 of the Rehabilitation Act of 1973.

Placement in a residential facility of a student with a disability by a public agency other than the school district

1. In accordance with s. 1003.57(3), F.S., an exceptional student with a disability may be placed in a private residential care facility by the Department of Children and Families, Agency for Persons with Disabilities, or Agency for Health Care Administration. For this purpose, "placement" is defined as the funding or arrangement of funding by an agency for all or a part of the cost for an exceptional student with a disability to reside in a private residential care facility and the placement crosses school district lines.

2. The private residential care facility, or a residential facility that is operated, licensed, or regulated by a public agency shall ensure that, within ten (10) business days of a student with a disability being placed in the facility, written notification of the placement is provided to the school district where the student is currently enrolled and counted for funding purposes under s. 1011.62, F.S. (sending school district), and the school district where the residential facility is located (receiving school district). If the student is not currently counted for funding purposes in the school district in which the legal residence of the student is located, the school district in which the legal residence of the student is located also shall be notified by the residential facility in writing within the required timeline. The placing agency shall collaborate with the residential facility to determine how that notification will be provided within the required timeline.
3. In accordance with subsection (3) of Rule 6A-6.0334, F.A.C., the sending school district shall take reasonable steps to promptly respond to the residential facility's request for transmittal of the student's educational records. If the student's placement in the residential care facility occurs while the notification and procedures regarding payment are pending, the student shall remain enrolled in the sending school district and the sending school district shall collaborate with the residential care facility to ensure that the student receives a free and appropriate public education, special education, and related services, including services comparable to those described in the current IEP, until the notification and procedures regarding payment are completed.

Each school district is responsible for assuring the proposed program at the nonpublic school or community facility is appropriate to meet the educational needs of the exceptional student with a disability, or early intervention needs of the infant or toddler with a disability, placed through a contractual agreement. This is not meant to limit the responsibility of agencies in the state other than the district school boards from providing or paying some or all of the cost of a free appropriate public education or early intervention services to be provided to children with disabilities ages birth through twenty-one (21) years old.

Additional District Responsibilities

When contracting with a nonpublic school or community facility, in accordance with Rule 6A-6.0361, the school district shall be responsible for at least the following:

1. Selecting an appropriate nonpublic school or facility in consultation with the parent and other appropriate agency personnel
2. Providing for transportation for students age three (3) through twenty-one (21)
3. Maintaining a case file including progress reports and periodic evaluations of the exceptional student with a disability, or infant or toddler with a disability
4. Verifying that the child is a resident of the school district and is enrolled in, or has made application for admittance to, a school district program
5. Providing for the cost of the student's educational program or early intervention services as specified in the contract
6. Maintaining documentation of the qualifications of personnel in nonpublic schools or community facilities as required in Rule 6A-6.0361, F.A.C., or by the appropriate licensing entity, including the out-of-field notification requirements of s. 1012.42, F.S.
7. Providing an appropriate educational program for the student in the least restrictive environment based on an annual or more frequent review of the student's IEP, or early intervention services in a natural environment based on a six-month or more frequent review of the child's IFSP

8. Maintaining copies of the IEPs or IFSPs in the district and providing copies of the IEPs of students who are in residential placements to the Department of Education, Bureau of Exceptional Education and Student Services
9. Reporting, data collection, and monitoring the use of seclusion or restraint of the student, in accordance with s.1003.573, F.S.

Florida Educational Finance Program (FEFP) Funds

When an exceptional student with a disability, or infant or toddler with a disability, is enrolled in a nonpublic school or community facility program under contractual arrangement for providing a special educational program or early intervention services as provided herein, the student, or infant or toddler, shall generate FEFP funds for the school district in the appropriate cost categories as established in s. 1011.62, F.S., as outlined below.

1. The nonpublic school or community facility program meets the criteria referenced under **District Responsibilities** on pages 7-8a.
2. The student is regularly attending the program, and the length of the school day and minimum number of days are in compliance with Rule 6A-1.045111, F.A.C.
3. The student is appropriately identified as an exceptional student with a disability by the school district, or the infant or toddler has been determined eligible as an infant or toddler with a disability by the Part C Early Steps Program, but does not include students who are gifted.
4. An IEP or IFSP for the student has been developed as required.
5. Full-time equivalent student membership for each exceptional student with a disability, or infant or toddler with a disability, under a contractual arrangement is included in the school district's report of membership.
6. Annually and prior to the first report of full-time equivalent membership for a student in a residential placement in a nonpublic or community facility program, a copy of the contracts signed by all participating parties shall be filed with the Department of Education, Division of Public Schools, Bureau of Exceptional Education and Student Services, 325 West Gaines Street, Tallahassee, Florida 32399.

When a school district contracts for the educational component of a residential placement for a group of students, one (1) contract with student names or individual contracts shall be filed.

Notes:

When an exceptional student with a disability is offered an appropriate educational program by the school district and the parent waives his opportunity in favor of a program selected by the parent, the parent shall assume full financial responsibility for the student's education.

Section 1003.57(2)(a), F.S., states, "an exceptional student with a disability who resides in a residential facility and receives special instruction or services is considered a resident of the state in which the student's parent is a resident." The statute further indicates that nonresident students with disabilities being serviced in residential facilities "may not be reported by any school district for FTE funding in the Florida Education Finance Program (FEFP)."

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | A. The district contracts for special education and related services with nonpublic schools, residential facilities, and/or community facilities. Information is provided on the following page. |
| <input checked="" type="checkbox"/> | B. The district does not contract for special education and related services with nonpublic schools, residential facilities, and/or community facilities. No additional information is required. |

Describe the district's procedures for the following:

- Determining that the school or facility meets the required criteria before a contract with a nonpublic school or community facility is completed
- Maintaining documentation of the qualifications of personnel in nonpublic schools or community facilities as required in Rule 6A-6.0361, F.A.C., or by the appropriate licensing entity, including the out-of-field notification requirements of s. 1012.42, F.S.
- Maintaining copies of the IEPs or IFSPs in the district and providing copies of the IEPs of students who are in residential placements to the Department of Education, Bureau of Exceptional Education and Student Services

District responsibilities related to contractual agreements (continued):

Limited English Proficiency (LEP) Students

The school district assures that LEP students who are also students with disabilities have programming and services pursuant to federal and state laws and regulations

Child Find

1. The State has assigned to local school districts and the Florida Diagnostic and Learning Resources System (FDLRS) the responsibility for fully informing parents about the requirements of identifying, locating, and evaluating students with disabilities in accordance with 34 Code of Federal Regulations (CFR) 300.111 and ss. 1006.03 and 1003.57, F.S.
2. The focus for FDLRS's child find activities is the out-of-school child aged birth through 21. FDLRS also serves as a link between identification, location, and evaluation services of the local Early Steps.

Part I. General Policies and Procedures
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Section D: Surrogate Parents

Statutory and Regulatory Citations

Title 34 Code of Federal Regulations (CFR) §300.519
 Sections 39.0016 and 1002.22, Florida Statutes (F.S.)
 Rule 6A-6.0333, Florida Administrative Code (F.A.C.)

Definition

A surrogate parent is an individual appointed to act in the place of a parent in educational decisionmaking and in safeguarding a student's rights under the Individuals with Disabilities Education Act and s. 39.0016, F.S., when no parent can be identified; the student's parent, after reasonable efforts, cannot be located by the school district; the student is a ward of the State under State law; the student is an unaccompanied homeless youth; or a court of competent jurisdiction over the student has determined that no person has the authority, willingness, or ability to serve as the educational decision maker for the student without judicial action.

Procedures

1. A surrogate parent appointed by the district school superintendent or the court:
 - a) Must be at least 18 years old
 - b) Must have no personal or professional interest that conflicts with the interests of the student to be represented
 - c) Must not be an employee of the FDOE, the local school district, a community-based care provider, the Department of Children and Families (DCF), or any other public or private agency involved in the education or care of the student
 - This prohibition includes group home staff and *therapeutic* foster parents.
 - A person who acts in a parental role to a child, such as a foster parent or relative caregiver, is not prohibited from serving as a surrogate parent if he or she is employed by such agency, willing to serve, and knowledgeable about the child and the exceptional student education process.
 - The surrogate parent may be a court-appointed guardian ad litem or a relative or nonrelative adult who is involved in the child's life regardless of whether that person has physical custody of the child.
 - d) Must have the knowledge and skills acquired by successfully completing training using materials developed and approved by the FDOE to ensure adequate representation of the child
2. Appointment of a surrogate parent for a student who has or is suspected of having a disability
 - a) A surrogate parent for a student who is eligible for or who is suspected of being eligible for special programs made available through a school district or agency under contract with the school district shall be appointed by the district's school superintendent not more than thirty (30) days after the school district determines that the student needs a surrogate parent.
 - b) The surrogate parent for a student who is eligible for or who is suspected of being eligible for special programs made available through a contract from the FDOE shall be appointed by the individual specified in the contract.
 - c) In the case of a student who is a ward of the State, the surrogate parent alternatively may be appointed by the judge overseeing the student's case, provided the surrogate meets the qualifications above.
 - d) If a guardian ad litem has been appointed for a child, the district school superintendent must first consider the child's guardian ad litem when appointing a surrogate parent.

- The district school superintendent must accept the appointment of the court if he or she has not previously appointed a surrogate parent.
 - The court must accept a surrogate parent duly appointed by a district school superintendent.
- e) A surrogate parent appointed by the district school superintendent or the court must be accepted by any subsequent school or school district without regard to where the child is receiving residential care so that a single surrogate parent can follow the education of the child during his or her entire time in state custody.
- f) Nothing in s. 39.0016, F.S., or in Rule 6A-6.0333, F.A.C., shall limit or prohibit the continuance of a surrogate parent appointment when the responsibility for the student's educational placement moves among and between public and private agencies.
- g) For a child known to the DCF, the responsibility to appoint a surrogate parent resides with both the district school superintendent and the court with jurisdiction over the child.
- If the court elects to appoint a surrogate parent, notice shall be provided as soon as practicable to the child's school.
 - At any time the court determines that it is in the best interests of a child to remove a surrogate parent, the court may appoint a new surrogate parent for educational decision-making purposes for that child.
- h) The surrogate parent shall continue in the appointed role until the occurrence of one of the following circumstances:
- The child is determined to no longer be eligible or in need of special programs, except when termination of special programs is being contested
 - The child achieves permanency through adoption or legal guardianship and is no longer in the custody of the department
 - The parent who was previously unknown becomes known, whose whereabouts were unknown is located, or who was unavailable is determined by the court to be available
 - The appointed surrogate no longer wishes to represent the child or is unable to represent the child
 - The superintendent of the school district in which the child is attending school, the FDOE contract designee, or the court that appointed the surrogate determines the appointed surrogate parent no longer adequately represents the child
 - The child moves to a geographic location that is not reasonably accessible to the appointed surrogate
- i) The appointment and termination of appointment of a surrogate shall be entered as an order of the court with a copy of the order provided to the child's school as soon as practicable.
3. The person appointed as a surrogate parent:
- a) Must be acquainted with the child and become knowledgeable about his or her disability and educational needs
 - b) Must represent the child in all matters relating to identification, evaluation, and educational placement and the provision of a free and appropriate education to the child
 - c) Must represent the interests and safeguard the rights of the child in educational decisions that affect the child
4. The responsibilities of the person appointed as a surrogate parent shall not extend to the care, maintenance, custody, residential placement, or any other area not specifically related to the education of the child, unless the same person is appointed by the court for such other purposes.
5. A person appointed as a surrogate parent shall enjoy all of the procedural safeguards afforded a parent with respect to the identification, evaluation, and educational placement of a student with a disability or a student who is suspected of having a disability.

6. A person appointed as a surrogate parent shall not be held liable for actions taken in good faith on behalf of the student in protecting the special education rights of the child.
7. A school district may compensate persons appointed as surrogate parents. A person acting as a surrogate parent is not an employee of the school district or FDOE-contracted program solely because he or she is paid by the school district or FDOE-contracted program to serve as a surrogate parent.
8. In the case of a student who is an unaccompanied homeless youth, appropriate staff of emergency or transitional shelters, independent living programs, and street outreach programs, as well as McKinney-Vento liaisons or other school district staff, may be appointed as temporary surrogate parents without regard to the requirements until a surrogate can be appointed who meets all of the requirements.

Describe the district's procedures for the following:

- Determining when a student with a disability needs a surrogate parent
- Recruiting and training surrogate parents, including those surrogates appointed by a judge

Determining when a student with a disability needs a surrogate parent:

The ESE social worker is notified whenever it is suspected that a student who is eligible for or who is suspected of being eligible for special services is in need of a surrogate parent. The social worker determines that the student meets the criteria for assignment of a surrogate, as described previously in this section. Once the determination is made that the student does indeed require a surrogate, that surrogate is appointed by the District Superintendent (or designee).

Recruiting and training surrogate parents, including those surrogates appointed by a judge:

The ESE social worker, referred to above, is responsible for the recruiting and training of potential surrogate parent(s). These individuals are recruited from such groups as retired educators, retired school administrators, and other appropriate service oriented groups in the community. The ESE social worker is responsible also for the training of such individuals. Trainings will occur throughout the school year as needed.

Part I. General Policies and Procedures

Section H: Student Evaluations and Reevaluations

Statutory and Regulatory Citations

Title 34 Code of Federal Regulations (CFR) §§300.300–300.305

Chapter 490, Florida Statutes (F.S.)

Rules 6A-1.044, 6A-1.0502, 6A-4.0311, 6A-6.0331, and 6A-6.03411, Florida Administrative Code (F.A.C.)

Definitions

1. Evaluation means procedures used to determine whether a student has a disability or is gifted and in need of specially designed instruction and related services, and the nature and extent of the exceptional student education (ESE) that the student needs.
2. Reevaluation of a student with a disability is the process whereby existing evaluation data about the student is reviewed and additional data collected (if necessary) to determine whether the student continues to have a disability and be in need of specially designed instruction and related services, and the educational needs of the student.

Procedures for Evaluation

1. Responsibility for evaluation
 - a) The school district is responsible for conducting all initial evaluations necessary to determine if the student is eligible for ESE services and to determine the educational needs of the student.
 - b) Evaluation specialists include, but are not limited to, persons such as physicians, school psychologists, psychologists, speech/language pathologists, teachers, audiologists, and social workers, with each such person licensed in the professional's field as evidenced by a valid license or certificate to practice such profession in Florida.
 - c) Educational evaluators not covered by a license or certificate to practice a profession in Florida either hold a valid Florida teacher's certificate or are employed under the provisions of Rule 6A-1.0502, F.A.C.
 - d) Tests of intellectual functioning are administered and interpreted by a professional person qualified in accordance with Rule 6A-4.0311, F.A.C., or licensed under Chapter 490, F.S.
 - e) The standardized assessment of adaptive behavior includes parental input regarding the student's adaptive behavior.
2. Evaluation timelines
 - a) The school district must make one of the following determinations, documented in the student's educational record, prior to the request for an initial evaluation:
 - General education interventions have been implemented and indicate that the student should be considered for ESE eligibility
 - The nature or severity of the student's areas of concern makes the general education intervention procedures inappropriate in addressing the immediate needs of the student
 - b) If a parent requests that the school district conduct an initial evaluation prior to the completion of the general education interventions, the school district must:
 - Obtain consent for and conduct the evaluation and complete the general education interventions concurrently with the evaluation but prior to the determination of the student's eligibility; or
 - Provide the parent with written notice of its refusal to conduct the evaluation.

- c) The school district ensures that initial evaluations of students suspected of having a disability are completed within 60 school days (cumulative) of which the student is in attendance, after the school district's receipt of the parental consent for evaluation.
- d) The determination of whether a student is "in attendance" must be made consistent with the school board's policies implementing Rule 6A-1.044, F.A.C., which requires the reporting of students' attendance.
- e) The 60-day timeline for evaluation does not apply if:
 - The parent repeatedly fails or refuses to produce the student for the evaluation
 - A student's school district of enrollment changes after the timeline has begun and prior to a determination by the student's previous school district as to whether the student has a disability

This exception only applies when the current school district is making sufficient progress to ensure a prompt completion of the evaluation and the parent agrees to a specific time when the evaluation will be completed.

Assessments of students who transfer within the same school year must be coordinated between schools to ensure prompt completion of evaluations.

- f) The school board ensures that students suspected of being gifted are evaluated within a reasonable period of time. The district makes every effort to complete evaluations for students suspected of being gifted within the timeframe described below.

Describe the district's timeframe for gifted evaluations.

The timeline for evaluating a student recommended for gifted is 60 school days (cumulative) of which the student is in attendance. The same guidelines apply for attendance as shown in c, d, and e above.

3. Parent consent

- a) The school district will provide notice to the parent that describes any evaluation procedures the school district proposes to conduct. The school district will obtain informed consent from the parent of a student to determine whether the student is a student with a disability or is gifted before the evaluation is conducted.

Parental consent for evaluation is not construed as consent for initial provision of specially designed instruction and related services.

- b) The school district is not required to obtain informed consent from the parent for an initial evaluation if the child is a ward of the State and is not residing with the parent if:
 - The school district cannot discover the whereabouts of the parent,
 - The rights of the parent have been terminated, or
 - The rights of the parent to make educational decisions have been subrogated by a judge and consent for initial evaluation has been given by an individual appointed by the judge to represent the student.
- c) If the parent refuses consent for an evaluation to determine eligibility as a student with a disability, the school district may continue to pursue consent for the evaluation by using the mediation or due process procedures. A district is not required to pursue an initial evaluation when the parent refuses consent and does not violate its child find or evaluation obligations if it declines to do so.
- d) The school district may not use a parent's refusal to consent to initial evaluation to deny the parent or student any other service of the school district, except as provided by Rule 6A-6.0331.

4. Evaluation procedures

- a) In conducting an evaluation, the school district:
 - Uses a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student, including information provided by the parents that helps determine eligibility and assists in writing an individual educational plan (IEP), educational plan (EP), or individualized family support plan (IFSP). The evaluation should include information that enables a student with a disability to be involved and progress in the general curriculum (or for a prekindergarten child, to participate in appropriate activities), or identifies a gifted student's needs beyond the general curriculum.
 - Does not use any single measure or assessment as the sole criteria for determining eligibility or educational programming.
 - Uses technically sound instruments that assess the relative contribution of cognitive and behavioral factors, in addition to physical and developmental factors.
 - b) The school district ensures that assessments and other evaluation materials used to assess a student:
 - Are selected and administered so as not to discriminate on a racial or cultural basis
 - Are provided and administered in the student's native language, or other mode of communication, and in the form that most accurately measures what the student knows and can do
 - Are used for purposes for which the measures are reliable and valid
 - Are administered by trained and knowledgeable personnel in accordance with instructions provided by the producer of the assessments
 - c) Assessments are selected and administered to best ensure that, if administered to a student with impaired sensory, manual, or speaking skills, the assessment results accurately reflect the student's aptitude or achievement level, or whatever other factors the test purports to measure, rather than reflecting the student's sensory, manual, or speaking skills, unless those are the factors being measured.
 - d) Assessments and other evaluation materials include measures that assess specific areas of educational need rather than those merely designed to provide a single general intelligence quotient. The school district uses assessment tools and strategies that provide relevant information that directly assists in determining the educational needs of the student.
 - e) The student is assessed in all areas of the suspected disability, including, if appropriate, health; vision, hearing, social/emotional status, general intelligence, academic performance, communicative status, and motor abilities. The evaluation is sufficiently comprehensive to identify all of the student's specially designed instruction and related service needs, whether or not commonly linked to the eligibility category for which the student is identified.
5. If the parent obtains an independent educational evaluation at his/her own expense, the results shall be considered by the school district when making decisions regarding the student, if the evaluation meets school district criteria.
 6. Following completion of the student's evaluation, the school district shall not unreasonably delay the determination of a student's eligibility for specially designed instruction and related services.

Procedures for Reevaluation

1. Frequency of reevaluation
 - a) The school district ensures that a reevaluation is conducted if the district determines that the educational or related services needs of the student warrant a reevaluation or if the student's parent or teacher requests it.

- b) Reevaluation of the student may not occur more than once a year, unless the parent and the school district agree otherwise, and must occur at least once every three years, unless the parent and the school district agree that reevaluation is not needed.
- c) Reevaluation is required prior to the determination that the student is no longer a student with a disability in need of specially designed instruction and related services.
- d) Reevaluation is not required for a student before termination of eligibility due to graduation with a standard diploma or exiting upon reaching the student's 22nd birthday. However, the school district will provide the student with a summary of the student's academic achievement and functional performance, including recommendations to assist the child in meeting the child's postsecondary goals.

2. Review of information

- a) The IEP team conducts a review that includes the examination of existing data on the student, including evaluations and information provided by the parents of the student and the student, as appropriate; current classroom-based assessments and observations; and teacher and related services providers' observations.
- b) This review may be conducted without a meeting. If the review is conducted without a meeting, there will be documentation to verify this. If the review is conducted during a meeting, the parent will be invited.
- c) The team will identify what additional data, if any, is needed, and provide the parent with written notice of its proposal regarding reevaluation.
- d) The following rules require the administration of specific assessments as a part of a student's reevaluation:
 - Rule 6A-6.03013, F.A.C., Special Programs for Students Who Are Deaf or Hard-of Hearing
 - Rule 6A-6.03014, F.A.C., Special Programs for Students Who Are Visually Impaired
 - Rule 6A-6.03022, F.A.C., Special Programs for Students Who Are Dual-Sensory Impaired
 - Rule 6A-6.03020, F.A.C., Specially Designed Instruction for Students Who Are Homebound or Hospitalized

For students determined eligible under these rules, the administration of formal assessments at reevaluation must be completed in accordance with the requirements of these rules.

3. Parent consent

- a) The school district will provide notice to the parent that describes any reevaluation procedures the school district proposes to conduct.
- b) The school district will obtain informed consent from the parent of the student prior to administering a test or other instrument that is not administered to all students.
- c) Informed parental consent is not required for reevaluation if the parents fail to respond to reasonable attempts to obtain consent.

4. Reevaluation Timelines

- a) The district is expected to complete the reevaluation within a reasonable time following the reevaluation review that identifies the need for additional assessment.
- b) House Bill 1255 – Education Accountability became effective July 1, 2011, amending section 1003.575, F.S., to specify that if an IEP team makes a recommendation for a student with a disability to receive an assistive technology assessment, that assessment must be completed within 60 school days after the team's recommendation.

Describe the district's procedures for the following:

- Ensuring that a determination regarding whether the educational or related services needs of the student warrant a reevaluation is made at least every three years
- Ensuring that reevaluations are completed within a reasonable time following the reevaluation review that identifies the need for additional assessment
- Ensuring that an assistive technology assessment is completed within 60 school days after an IEP team makes the recommendation

Ensuring that a determination regarding whether the educational or related services needs of the student warrant a reevaluation is made at least every three years:

The electronic IEP system developed particularly for Santa Rosa District (Student Services Support System, known as S4) prints the 3 year reevaluation date on each IEP developed. ESE Liaisons are instructed to ensure that the need for reevaluation be addressed at the IEP meeting for the development of the IEP covering a span of time during which the reevaluation will be due. The ESE Liaisons are also able to print a list of students with recent reevaluations due in order to further ensure that 3 year reevaluation dates are honored.

Ensuring that reevaluations are completed within a reasonable time following the reevaluation review that identifies the need for additional assessment:

ESE Liaisons are instructed to use a timeline that allows obtaining consent for reevaluation at least 3 months prior to the actual due date. The due date for the reevaluation to be completed is documented on the Consent for Reevaluation form and the electronic IEP system has an extensive tracking system to ensure that timelines documented on the reevaluation consent form are honored.

Ensuring that an assistive technology assessment is completed within 60 school days after an IEP team makes the recommendation:

If, at an IEP meeting, the question of the possible need for assistive technology unexpectedly arises, the LEA ensures that all of the required members, including the school-based speech pathologist, who serves as the assistive technology contact, are present. If not, another meeting will be convened, in a timely manner, to include all parties needed to discuss this possible need. At this meeting, the team will discuss the possibility of a recommendation for an assistive technology assessment. As a result of this discussion, one of two decisions will be made.

If the team, including the parent(s), concurs that the need for an assistive technology assessment is indicated, parental consent for re-evaluation is obtained, and the 60 day timeline begins in order to ensure that the assessment is completed within the 60 school days following the IEP team recommendation. Upon completion of the assessment, the IEP team is convened to report/discuss assessment results. If necessary, a new IEP is developed to include results of assessment and any other changes necessary to address the assistive technology needs of the student.

However, the team, including the parent(s), may agree that various interventions may be implemented first, to help determine student needs, before a formal evaluation is conducted. If that is the decision, no formal recommendation will be documented at that time. Rather, a school-based team, including the parent(s), meets to complete the School-Based Assistive Technology Recommendations and Findings form. School-based strategies are implemented and data collected. The school-based team then meets to review data. The team determines, based on the documented findings, that either strategies should be altered or new strategies implemented and additional data collected, or that a formal recommendation for assistive technology is necessary. If a formal recommendation is made, parental consent for re-evaluation is obtained and the 60 day timeline begins.

If a formal assistive technology assessment is recommended, the ESE Liaison initiates an IEP team meeting in order to ensure that the request for formal assistive technology assessment is documented on the IEP (new IEP written or amendment submitted). Parental consent for re-evaluation is obtained, and the 60 day timeline begins in order to ensure that the assessment is completed within the 60 school days following the IEP team recommendation. During this 60 day period strategies are implemented/continued and data collected. Also, during this 60 day period, the Summary of Assistive Technology Assessment is written. Upon completion of the assessment, the IEP team is convened to report/discuss assessment results.

If necessary, a new IEP is developed to include results of assessment and any other changes necessary to address the assistive technology needs of the student.

NOTE: The parental consent form addresses the 60 day timeline and the status is tracked as with any other evaluation/reevaluation.

Evaluations and reevaluations (continued):

5. Determination of continued need for specially designed instruction and related services

- a) A meeting of the individual educational plan team is convened to review all available information about the student, including reports from the additional evaluations, and to determine whether the student continues to be a student with a disability in need of specially designed instruction and related services. If the student continues to be an eligible student, the student's individual educational plan is reviewed and revised, as appropriate, to incorporate the results of the reevaluation.
- b) If the reevaluation indicates that the student is no longer a student with a disability or that specially designed instruction and related services are no longer needed, the applicable dismissal procedures are followed.
- c) If the reevaluation indicates that the student's disability has changed (i.e., adding, deleting, or changing a disability category), the applicable eligibility staffing procedures are followed.

Part I.	General Policies and Procedures
Section J:	Evaluation Instruments

Statutory and Regulatory Citations

Title 34 Code of Federal Regulations (CFR) §§300.304 and 300.305
 Rule 6A-6.0331, Florida Administrative Code (F.A.C.)

Purpose

The purpose of this section is to provide a *representative* list of some of the individually administered, standardized instruments available for conducting comprehensive evaluations and diagnostic assessments. The assessment instruments listed were selected based on technical adequacy (e.g., reliability, validity), appropriateness of standardization, and recency of test development. The section is organized by cognitive and developmental areas and has a *Specialized Evaluations* section that addresses evaluation instruments unique to specific disability classifications. In addition, a description of the procedures for conducting a social/developmental history is provided. A group of qualified professionals determines what constitutes a comprehensive evaluation based on the reason for referral, student performance data and records, and other relevant information.

Note: *School districts are not limited to, or required to use, the instruments included in this section.*

Procedures

1. School districts are responsible for administering assessments in accordance with 34 CFR §300.304 and Rule 6A-6.0331, F.A.C., evaluation procedures, established ethical/professional standards (e.g., *Standards for Educational and Psychological Testing*), and the test publisher's instructions. The evaluation procedures used should provide information to help determine whether the student is a student with a disability and must be sufficiently comprehensive to identify all of a student's exceptional education needs.
2. Districts must use a variety of assessment tools and strategies to gather information, use technically sound instruments, and not use any single assessment tool as the sole criteria for determining eligibility. Standardized evaluation instruments should be used in conjunction with informal assessment strategies, student progress monitoring and response to intervention data, and other evaluation data when making decisions about eligibility and educational need.
3. In the selection and administration of evaluation instruments, districts must ensure that the formal and informal evaluation methods used:
 - a) Are selected and administered so as not to be discriminatory on a racial or cultural basis
 - b) Are provided and administered in the child's native language and in the form likely to yield accurate information on what the child knows and can do
 - c) Are used for the purposes for which the assessments are valid and reliable
 - d) Are administered by trained and knowledgeable personnel
 - e) Are administered in accordance with instructions provided by the test developer
4. For children with known impairments (i.e., sensory, manual, or speaking), the school district must ensure that assessment results accurately reflect the child's aptitude or achievement rather than reflecting the impaired sensory, manual, or speaking skills.

Social/Developmental History

1. The Social/Developmental History is the appraisal of interpersonal, familial, and environmental factors that may influence a student's ability to learn and function optimally in school. It is a process that requires data gathering and data synthesis of the following components:
 - a) Family composition and dynamics
 - b) Educational history
 - c) Health and developmental history
 - d) Current emotional and behavioral status
 - e) Environment and cultural influence
2. The purpose of the Social/Developmental History is to obtain information about a student that extends beyond the school environment for use by the multidisciplinary team to effectively problem solve presenting academic and/or behavioral issues. In this context, data are gathered through a structured interview with the student's parent/guardian in the home setting or at the school or other agreeable location when a home visit is not possible. Other data sources for the social history are the student's cumulative record, teacher interview(s), and student interview.
3. Procedures
 - a) The process includes the following:
 - Establishing communication with the parent/guardian that could result in identifying the need to institute more frequent and cooperative home/school communications
 - Identifying conditions that may require additional evaluation, referral, or intervention
 - Assisting the parent/guardian in defining child-focused issues and their supporting role
 - Ensuring that the parent/guardian understands due process and safeguard guarantees
 - b) Required skills
 - Interviewing techniques
 - Identifying and interpreting family dynamics that affect a student's learning
 - Identifying and using nonbiased evaluative instruments and/or formats
 - c) Qualified evaluators

Evaluation Specialists include persons authorized to practice such professional skills as evidenced by a certificate or license to practice in Florida, who have training in conducting a social/developmental history. This is usually a school social worker but may include other trained and certified or licensed persons as indicated.

EVALUATION INSTRUMENTS**INTELLIGENCE & COGNITIVE ABILITY**

Evaluation Instrument	Publisher	Ages/Grades
<i>Differential Ability Scales – Second Edition (DAS-II), 2007</i>	<i>Pearson</i>	<i>2-6 to 17-11</i>
<i>Kaufman Assessment Battery for Children, Second Edition (KABC-II), 2004</i>	<i>Pearson</i>	<i>3 to 18</i>
<i>Reynolds Intellectual Assessment Scale (RIAS), 2003</i>	<i>PAR</i>	<i>3 to 94</i>
<i>Stanford-Binet Intelligence Scale – Fifth Edition (SB5), 2003</i>	<i>Riverside Publishing</i>	<i>2 to 85+</i>
<i>Stanford-Binet Intelligence Scales for Early Childhood – Fifth Edition (Early SB5), 2005</i>	<i>Riverside Publishing</i>	<i>2 to 7-3</i>
<i>Wechsler Adult Intelligence Scale – Fourth Edition (WAIS-IV), 2008</i>	<i>Pearson</i>	<i>16 to 90</i>
<i>Wechsler Intelligence Scale for Children – Fourth Edition (WISC-IV), 2003</i>	<i>Pearson</i>	<i>6 to 16-11</i>
<i>Wechsler Preschool and Primary Scale of Intelligence, Third Edition (WPPSI-III), 2002</i>	<i>Pearson</i>	<i>2-6 to 7-3</i>
<i>Woodcock-Johnson III NU Tests of Cognitive Abilities (WJIII NU), 2007</i>	<i>Riverside Publishing</i>	<i>2 to 90+</i>

NONVERBAL TESTS OF INTELLIGENCE/NONVERBAL ABILITY

Evaluation Instrument	Publisher	Ages/Grades
<i>Comprehensive Test of Nonverbal Intelligence Second Edition (C-TONI-2), 2009</i>	<i>ProEd</i>	<i>6 to 90</i>
<i>Leiter International Performance Scale – Revised (Leiter-R), 1997</i>	<i>Stoelting Company</i>	<i>2 to 18</i>
<i>Naglieri Nonverbal Ability Test – Individual Administration (NNAT Individual), 2003</i>	<i>Pearson</i>	<i>5 to 17-11</i>
<i>Ravens Progressive Matrices – Colored (CPM) and Standard (SPM) Progressive Matrices, 1998</i>	<i>Pearson</i>	<i>5 to adult</i>
<i>Test of Nonverbal Intelligence – Fourth Edition (TONI-4), 2010</i>	<i>Pearson</i>	<i>6 to 89-11</i>
<i>Universal Nonverbal Intelligence Test (UNIT), 1998</i>	<i>Riverside Publishing</i>	<i>5 to 17-11</i>
<i>Wechsler Nonverbal Scale of Ability (WNV), 2006</i>	<i>Pearson</i>	<i>4 to 21-11</i>

ADAPTIVE BEHAVIOR

Evaluation Instrument	Publisher	Ages/Grades
<i>Adaptive Behavior Assessment System, Second Edition (ABAS-II), 2003</i>	<i>Pearson</i>	<i>5 to 21</i>
<i>Scales of Independent Behavior – Revised (SIB-R), 1996</i>	<i>Riverside Publishing</i>	<i>Infancy to 80+</i>
<i>Vineland Adaptive Behavior Scales – Second Edition (Vineland-II), 2005</i>	<i>Pearson</i>	<i>Birth to 90</i>

EARLY CHILDHOOD/DEVELOPMENTAL

Evaluation Instrument	Publisher	Ages/Grades
<i>Battelle Developmental Inventory (BDI-2), Fall 2004</i>	<i>Riverside Publishing</i>	<i>Birth to 8</i>
<i>Bayley Scales of Infant Development, Third Edition (Bayley-III), 2005</i>	<i>Pearson</i>	<i>1 to 42 months</i>
<i>Bracken Basic Concept Scale – Third Edition: (BBCS-3:E and BBCS-3:R), 2006</i>	<i>Pearson</i>	<i>3 to 6-11</i>
<i>Bracken School Readiness Assessment – Third Edition (BSRA-3), 2007</i>	<i>Pearson</i>	<i>3 to 6-11</i>
<i>Brigance Inventory of Early Development – Revised, 1999</i>	<i>Curriculum Associates</i>	<i>Birth to 7</i>
<i>Developmental Assessment of Young Children (DAYC)</i>	<i>ProEd</i>	<i>Birth to 5-11</i>
<i>Developmental Indicators for the Assessment of Learning (DIAL-4), 2011</i>	<i>Pearson</i>	<i>2-6 to 5-11</i>
<i>Developmental Profile 3 (DP-3), 2007</i>	<i>Western Psychological Services</i>	<i>Birth to 12-11</i>

NEUROPSYCHOLOGICAL, VISUAL-MOTOR-PERCEPTUAL

Evaluation Instrument	Publisher	Ages/Grades
<i>Behavior Rating Inventory of Executive Function (BRIEF), 2000</i>	<i>PAR</i>	<i>5 to 18</i>
<i>Bender Visual-Motor Gestalt Test (Bender-Gestalt II), 2003</i>	<i>Riverside Publishing</i>	<i>4 to 85</i>
<i>BOT-2: Bruininks-Oseretsky Test of Motor Proficiency, Second Edition (BOT-2), 2005</i>	<i>Pearson</i>	<i>4 to 21</i>
<i>Dean-Woodcock Neuropsychological Battery (DW), 2003</i>	<i>Riverside Publishing</i>	<i>4 to adult</i>
<i>Delis-Kaplan Executive Function System (D-FES), 2001</i>	<i>Pearson</i>	<i>8 to 89</i>
<i>Beery-Buktenica Developmental Test of Visual-Motor Integration, Sixth Edition (Berry VMI), 2010</i>	<i>Pearson</i>	<i>2 to 99</i>
<i>NEPSY-II 2007</i>	<i>Pearson</i>	<i>3 to 16-11</i>
<i>Scales of Cognitive Ability for Traumatic Brain Injury (SCATBI), 1993</i>	<i>ProEd</i>	<i>3 to 9.0</i>
<i>Test of Auditory-Processing Skills – Third Edition (TAPS-3)</i>	<i>ProEd</i>	<i>4 to 13</i>
<i>Wide Range Assessment of Memory & Learning, 2nd Edition (WRAML2), 2003</i>	<i>PAR</i>	<i>5 to 90</i>
<i>Wide Range Assessment of Visual Motor Ability (WRAVMA), 1995</i>	<i>PAR</i>	<i>3 to 17-11</i>

GENERAL ACHIEVEMENT

Evaluation Instrument	Publisher	Ages/Grades
<i>Basic Achievement Skills Inventory (BASI), 2004</i>	<i>Pearson</i>	<i>8 to adult</i>
<i>Boehm Test of Basic Concepts (Boehm-3), 2000</i>	<i>Pearson</i>	<i>K-2</i>
<i>Brigance Comprehensive Inventory of Basic Skills II (CIBS), 2010</i>	<i>Curriculum Associates</i>	<i>PreK - 9</i>
<i>Kaufman Test of Educational Achievement, Second Edition (KTEA-II), 2004</i>	<i>Pearson</i>	<i>4-6 to 25</i>
<i>Wechsler Individual Achievement Test - Third Edition (WIAT-III), 2009</i>	<i>Pearson</i>	<i>4 to 50-11</i>
<i>Wide Range Achievement Test 4 (WRAT4), 2006</i>	<i>PAR</i>	<i>5 to 94</i>
<i>Woodcock – Johnson III NU Tests of Achievement (WJ-III NU), 2007</i>	<i>Riverside Publishing</i>	<i>2 to 90+</i>

MATH ACHIEVEMENT

Evaluation Instrument	Publisher	Ages/Grades
<i>Early Math Diagnostic Assessment (EMDA), 2002</i>	<i>Pearson</i>	<i>PreK - 3</i>
<i>Key Math – 3: Diagnostic Assessment, 2007</i>	<i>Pearson</i>	<i>4-6 to 21-11</i>
<i>PAL-II Diagnostics Assessment for Math, 2007</i>	<i>Pearson</i>	<i>K-6</i>
<i>Test of Early Mathematics – Second Edition (TEMA-2), 1990</i>	<i>ProEd</i>	<i>3.0 to 8-11</i>
<i>Test of Mathematical Abilities (TOMA-2), 1994</i>	<i>Riverside Publishing</i>	<i>8.0 to 18-11</i>

READING, ORAL LANGUAGE, WRITTEN LANGUAGE

Evaluation Instrument	Publisher	Ages/Grades
READING/LITERACY		
<i>Comprehensive Test of Phonological Processing (CTOPP), 1999</i>	<i>ProEd</i>	<i>5 to 24-11</i>
<i>Early Reading Diagnostic Assessment, Second Edition (ERDA), 2003</i>	<i>Pearson</i>	<i>K - 3</i>
<i>Florida Assessments for Instruction in Reading, 2008</i>	<i>FCRR</i>	<i>K - 12</i>
<i>Gray Oral Reading Tests: Fourth Edition (GORT-4), 2001</i>	<i>ProEd</i>	<i>6 to 18-11</i>
<i>PAL-II Diagnostic Reading Assessment for Reading and Writing, 2007</i>	<i>Pearson</i>	<i>K - 6</i>
<i>Test of Phonological Awareness – Second Edition Plus (TOPA-2+), 2004</i>	<i>ProEd</i>	<i>K - 2</i>
<i>Test of Reading Comprehension – Fourth Edition (TORC-4), 2009</i>	<i>ProEd</i>	<i>7 to 17-11</i>
<i>Test of Word Reading Efficiency (TOWRE), 1999</i>	<i>ProEd</i>	<i>6 to 24-11</i>
<i>WJ III Diagnostic Reading Battery (WJ III DRB), 2004</i>	<i>Riverside Publishing</i>	<i>K - college</i>
<i>Woodcock Reading Mastery Tests – Third Edition (WRMT-III), 2011</i>	<i>Pearson</i>	<i>4-6 to 79-11</i>
LANGUAGE/ORAL LANGUAGE		
<i>Auditory Skills Assessment (ASA), 2010</i>	<i>Pearson</i>	<i>3-6 to 6-11</i>
<i>Clinical Evaluation of Language Fundamentals, Fourth Edition (CELF-4), 2003</i>	<i>Pearson</i>	<i>5 to 21-11</i>
<i>Comprehensive Assessment of Spoken Language (CASL), 1999</i>	<i>Pearson</i>	<i>3-9 to 21-11</i>

READING/ORAL & WRITTEN LANGUAGE (cont.)

Evaluation Instrument	Publisher	Ages/Grades
LANGUAGE/ORAL LANGUAGE (cont.)		
<i>Comprehensive Receptive and Expressive Vocabulary Test, Second Edition (CREVT-2), 2002</i>	<i>ProEd</i>	<i>4 to 89</i>
<i>Expressive and Receptive One-Word Picture Vocabulary Test (EOWPVT-R; ROWPVT), 2000</i>	<i>Pearson</i>	<i>2 to 18-11</i>
<i>Expressive Vocabulary Test, Second Edition (EVT-II), 2007</i>	<i>Pearson</i>	<i>2-6 to 90</i>
<i>Language Processing Test, Third Edition: Elementary (LPT-3: Elementary), 2005</i>	<i>LinguSystems</i>	<i>5 to 11</i>
<i>Lindamood Auditory Conceptualization Test, Third Edition (LAC-3), 2005</i>	<i>ProEd</i>	<i>5 to 18-11</i>
<i>Oral Language Acquisition Inventory, Second Edition (OLAI-2), 2011</i>	<i>Pearson</i>	<i>PreK to 6</i>
<i>Peabody Picture Vocabulary Test – Fourth Edition (PPVT-IV), 2007</i>	<i>Pearson</i>	<i>2-6 to 90</i>
<i>Preschool Language Scale, Fifth Edition (PLS-5), 2011</i>	<i>Pearson</i>	<i>Birth to 7-11</i>
<i>Test of Adolescent & Adult Language – Fourth Edition (TOAL-4), 2007</i>	<i>ProEd</i>	<i>12 to 24-11</i>
<i>Test of Early Language Development – Third Edition (TELD-3), 1999</i>	<i>ProEd</i>	<i>2 to 7-11</i>
<i>Test of Language Development – Intermediate, Fourth Edition (TOLD-I:4), 2008</i>	<i>ProEd</i>	<i>8 to 17-11</i>
<i>Test of Pragmatic Language – 2nd Edition (TOPL-2), 2007</i>	<i>Harcourt</i>	<i>6 to 18-11</i>

READING/ORAL & WRITTEN LANGUAGE (cont.)

Evaluation Instrument	Publisher	Ages/Grades
LANGUAGE/ORAL LANGUAGE (cont.)		
<i>Test of Semantic Skills – Primary (TOSS-P), 2002</i>	<i>LinguiSystems</i>	<i>4 to 8</i>
<i>Token Test for Children, Second Edition (TTFC-2), 2007</i>	<i>ProEd</i>	<i>3 to 12-11</i>
<i>Utah Test of Language Development – Fourth Edition (UTLD-4)</i>	<i>ProEd</i>	<i>3 to 9-11</i>
<i>Word Test – 2: Elementary and Adolescent, 2005</i>	<i>ProEd</i>	<i>6 to 17-11</i>
<i>Diagnostic Evaluation of Language Variation (DELV), 2005</i>	<i>Pearson</i>	<i>4 to 9</i>
WRITTEN LANGUAGE		
<i>Oral and Written Language Scales (OWLS), 1996</i>	<i>Pearson</i>	<i>3 to 21</i>
<i>Test of Written Language – Fourth Edition (TOWL-4), 2009</i>	<i>ProEd</i>	<i>9 to 17-11</i>
<i>Test of Written Spelling – Fourth Edition (TWS-4), 1999</i>	<i>ProEd</i>	<i>Grades 1-12</i>
<i>Spelling Performance Evaluation for Language & Literacy- Second Edition (SPELL-2), 2006</i>	<i>Learning by Design</i>	<i>Grade 2-Adult</i>
<i>Test of Written Expression (TOWE), 1995</i>	<i>Pearson</i>	<i>6-6 to 14-11</i>

SOCIAL/EMOTIONAL AND BEHAVIORAL

Evaluation Instrument	Publisher	Ages/Grades
<i>Achenbach System of Empirically Based Assessment (ASEBA), 2003</i>	ASEBA	1-5 to 59
<i>Beck Youth Inventories – Second Edition (BYI-II), 2005</i>	Pearson	7 to 18-11
<i>Behavior Assessment System for Children, Second Edition (BASC-2), 2004</i>	Pearson	4 to 18
<i>Behavioral and Emotional Screening System (BASC-2), 2007</i>	Pearson	PreK - 12
<i>Behavior Rating Profile – 2 (BRP-2)</i>	ProEd	6-6 to 18-6
<i>Conners Comprehensive Behavior Rating Scales (Conners CBRS), 2008</i>	MHS	6 to 17-11
<i>Clinical Assessment of Behavior (CAB), 2004</i>	PAR	5 to 18
<i>Emotional Disturbance Decision Tree (EDDT), 2007</i>	PAR	5 to 18
<i>Personality Inventory for Children (PIC-2), 2001</i>	Western Psychological Services	5 to 18
<i>Preschool and Kindergarten Behavior Scales (PKBS-2), 2003</i>	Riverside	3 to 5
<i>School Social Behavior Scales Second Edition (SSBS-2), 2002</i>	Paul Brookes	5 to 18
<i>Social Skills Improvement System (SSIS), 2008</i>	Pearson	PreK - 12

ARTICULATION, VOICE, AND FLUENCY

Evaluation Instrument	Publisher	Ages/Grades
<i>Arizona Articulation Proficiency Scale, Third Edition (Arizona-3), 1999</i>	<i>ProEd</i>	<i>1-5 to 18</i>
<i>Clinical Assessment of Articulation and Phonology (CAAP), 2004</i>	<i>ProEd</i>	<i>2-6 to 8-11</i>
<i>Goldman – Fristoe Test of Articulation-2 (G-FTA-2), 2000</i>	<i>ProEd</i>	<i>2 to 21</i>
<i>Kahn-Lewis Phonological Analysis, Second Edition (KLPA-2), 2002</i>	<i>Pearson</i>	<i>2 to 21</i>
<i>Photo-Articulation Test, Third Edition (PAT-3), 1997</i>	<i>Pearson</i>	<i>3 to 8</i>
<i>*Boone Voice Program for Children, Second Edition, 1980</i>	<i>ProEd</i>	<i>3 to 14</i>
<i>Voice Assessment Protocol for Children and Adults (VAP), 1987</i>	<i>ProEd</i>	<i>all ages</i>
<i>*Cooper Personalized Fluency Control Therapy for Children, Third Edition (PFCT-3), 2002</i>	<i>ProEd</i>	<i>preschool and school-age children</i>
<i>Stuttering Prediction Instrument for Young Children (SPI), 1981</i>	<i>ProEd</i>	<i>3 to 8</i>
<i>Stuttering Severity Instrument for Children and Adults, Third Edition (SSI-3), 1994</i>	<i>ProEd</i>	<i>2-10 to adult</i>

***Please note that some of the evaluation instruments listed are part of a comprehensive program involving evaluation and treatment.**

SPECIALIZED EVALUATIONS

Evaluation Instrument	Publisher	Ages/Grades
<i>AUTISM SPECTRUM DISORDERS (ASD)</i>		
<i>Autism Diagnostic Interview – Revised (ADI-R), 1994</i>	<i>Western Psychological Services</i>	<i>2 to adult</i>
<i>Autism Diagnostic Observation Schedule (ADOS), 1989</i>	<i>Western Psychological Services</i>	<i>2 to adult</i>
<i>Asperger's Syndrome Diagnostic Scale (ASDS), 2000</i>	<i>ProEd</i>	<i>5 to 18</i>
<i>Childhood Autism Rating Scale, Second Edition (CARS-2), 2010</i>	<i>Western Psychological Services</i>	<i>2 to adult</i>
<i>Gilliam Asperger's Disorder Scale (GADS), 2000</i>	<i>ProEd</i>	<i>3 to 22</i>
<i>Gilliam Autism Rating Scale, Second Edition (GARS-2), 1995</i>	<i>ProEd</i>	<i>3 to 22</i>
<i>Krug Asperger's Disorder Index (KADI), 2003</i>	<i>ProEd</i>	<i>6 to 21</i>
<i>Psychoeducational Profile – Third Edition (PEP-3), 2005</i>	<i>ProEd/Western Psychological Services</i>	<i>6 months to 6-11</i>
<i>Pervasive Developmental Disorders Screening Test-II (PDDST-II), 2004</i>	<i>Pearson</i>	<i>12 to 48 months</i>
<i>Social Responsiveness Scale (SRS), 2005</i>	<i>Western Psychological Services</i>	<i>4 to 18</i>
<i>GIFTED</i>		
<i>Gifted and Talented Evaluation Scales (GATES), 1996</i>	<i>ProEd</i>	<i>5 to 18</i>
<i>Gifted Evaluation Scale (GES), 1998</i>	<i>Hawthorne</i>	<i>5 to 18</i>
<i>Gifted Rating Scale (GRS), 2003</i>	<i>Pearson</i>	<i>4 to 13-11</i>
<i>Scales for Rating the Behavioral Characteristics of Superior Students (SRBCSS), 2002</i>	<i>Creative Learning Press</i>	<i>Grades 3 to 12</i>

SPECIALIZED EVALUATIONS (cont.)

Evaluation Instrument	Publisher	Ages/Grades
DEAF/HARD-OF- HEARING		
<i>Carolina Picture Vocabulary Test 1985</i>	<i>ProEd</i>	<i>4 to 11-5</i>
<i>Craig Lipreading Inventory 1971</i>	<i>Western Pennsylvania School for the Deaf/Educational Testing Services (ETS)</i>	<i>2 to 15</i>
<i>Early Speech Perception (ESP), 1990</i>	<i>Central Institute for the Deaf</i>	<i>2 to 8</i>
<i>Grammatical Analysis of Elicited Language 1983</i>	<i>Central Institute for the Deaf</i>	<i>3 to 12</i>
<i>Phonetic Phonologic Speech Evaluation 2002</i>	<i>A.G. Bell Association</i>	<i>Children</i>
<i>Teacher Assessment of Grammatical Structures 1983</i> - Pre-Sentenced Level (TAGS-P) - Simple Sentence Level (TAGS-S) - Complex Sentence Level (TAGS-C)	<i>Central Institute for the Deaf</i>	<i>Children</i>
<i>Test of Early Reading Ability – Deaf or Hard-of-Hearing 1991</i>	<i>ProEd</i>	<i>Grades 3 to 13</i>
VISION		
<i>Assessment of Braille Literacy Skills (ABLS), 1995</i>	<i>Region IV Education Service Center</i>	<i>all</i>
<i>Assessment Kit 1997</i>	<i>Texas School for the Blind and Visually Handicapped</i>	<i>all</i>
<i>Callier-Azusa Scale: H Edition 1984</i>	<i>University of Texas-Dallas</i>	<i>PreK to 12</i> <i>(deaf-blind and multiple disabilities)</i>

SPECIALIZED EVALUATIONS (cont.)

Evaluation Instrument	Publisher	Ages/Grades
VISION (cont.)		
<i>Evaluating Visually Impaired Students Using Alternate Learning Strategies (EVALS), 2007 (Includes TAPS Comprehensive and Ongoing Assessment)</i>	<i>Texas School for the Blind and Visually Impaired</i>	<i>All</i>
<i>Functional Vision Kit 2007</i>	<i>Vision Associates</i>	<i>All</i>
<i>Functional Vision and Learning Media Assessment 2008</i>	<i>American Printing House for the Blind</i>	<i>All</i>
<i>Individualized Systematic Assessment of Visual Efficiency (ISAVE), 2008</i>	<i>American Printing House for the Blind</i>	<i>All (students with additional disabilities)</i>
<i>Learning Media Assessment 1993</i>	<i>Texas School for the Blind and Visually Handicapped</i>	<i>All</i>
<i>Minnesota Braille Skills Inventory 1995</i>	<i>Minnesota Dept of Education</i>	<i>All</i>
<i>Oregon Project for Visually Impaired and Blind Preschool Children (6th Edition), 2007</i>	<i>Southern Oregon Education Service District, Medford, Oregon</i>	<i>PreK to 2</i>
<i>Sensory Learning Kit 2005</i>	<i>American Printing House for the Blind</i>	<i>Students with developmental level of 0-2 years</i>
<i>SIB-R Short Form for the Visually Impaired 1996</i>	<i>Riverside Publishing</i>	<i>Infancy to 80+</i>
<i>TAPS: Orientation Mobility Curriculum for Students with Visual Impairments 1995</i>	<i>Texas School for the Blind & Visually Impaired</i>	<i>3 to 21</i>
<i>Visual Functioning Assessment Tool (VFAT), 1989</i>	<i>Stoelting Company</i>	<i>All</i>

BILINGUAL/SPANISH

Evaluation Instrument	Publisher	Ages/Grades
<i>Adaptive Behavior Assessment System, Second Edition (ABAS-II), 2003</i>	<i>Pearson</i>	<i>5 to 21</i>
<i>Assessment of Basic Skills – Revised (ABS-R), 2007, (Brigance CIBS-R Spanish Edition), 2007</i>	<i>Curriculum Associates</i>	<i>PreK to 9</i>
<i>Behavior Assessment System for Children (BASC-2), 2003</i>	<i>Pearson</i>	<i>2 to 21-11</i>
<i>Bateria III Woodcock-Muñoz NU 2007</i>	<i>Riverside Publishing</i>	<i>2 to 90</i>
<i>Battelle Developmental Inventory (BDI-2 Spanish), 2005</i>	<i>Riverside Publishing</i>	<i>Birth to 7-11</i>
<i>Bilingual Verbal Ability Test – Normative Update (BVAT-NU), 2005</i>	<i>Riverside Publishing</i>	<i>5 to adult</i>
<i>Bracken Basic Concept Scale – Third Edition: (BBCS-3:E and BBCS-3:R), 2006</i>	<i>Pearson</i>	<i>3 to 6-11</i>
<i>Bracken School Readiness Assessment (BSRA), 2002</i>	<i>Pearson</i>	<i>2-6 to 7-11</i>
<i>Clinical Evaluation of Language Fundamentals (CELF-4 Spanish), 2006</i>	<i>Pearson</i>	<i>5 to 21</i>
<i>Expressive and Receptive One Word Picture Vocabulary Tests (EOWPVT & ROWPVT), 2000</i>	<i>Academic Therapy</i>	<i>2 to 18-11</i>
<i>Pervasive Developmental Disorders Screening Test-II (PDDST-II), 2004</i>	<i>Pearson</i>	<i>18 months to 48 months</i>
<i>Preschool Language Scale, Spanish Edition (PLS-4), 2002</i>	<i>Pearson</i>	<i>birth to 6-11</i>

BILINGUAL/SPANISH (cont.)

Evaluation Instrument	Publisher	Ages/Grades
<i>Wechsler Intelligence Scale for Children – Fourth Edition Spanish (WISC-IV Spanish), 2004</i>	<i>Pearson</i>	<i>6 to 16-11</i>
<i>Woodcock Language Proficiency Battery – Revised Spanish Form (WLPB-R Sp), 1995</i>	<i>Riverside Publishing</i>	<i>2 to adult</i>
<i>Woodcock-Muñoz Language Survey NU – Revised (WMLS-R NU), 2005</i>	<i>Riverside Publishing</i>	<i>2 to adult</i>

Part II. Policies and Procedures for Students with Disabilities
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Section E: Discipline

Statutory and Regulatory Citations

Title 34 Code of Federal Regulations (CFR) §§300.530–300.537

Sections 893.02, 893.03, 1002.20, 1003.01, 1003.31, 1003.57, and 1006.09, Florida Statutes (F.S.)

Rule 6A-6.03312, Florida Administrative Code (F.A.C.)

Definitions

1. Change of placement because of disciplinary removals

For the purpose of removing a student with a disability from the student's current educational placement as specified in the student's individual educational plan (IEP) under Rule 6A-6.03312, F.A.C., a change of placement occurs when:

- a) The removal is for more than ten consecutive school days, or
- b) The student has been subjected to a series of removals that constitutes a pattern that is a change of placement because the removals cumulate to more than 10 school days in a school year, because the student's behavior is substantially similar to the student's behavior in previous incidents that resulted in the series of removals, and because of additional factors, such as the length of each removal, the total amount of time the student has been removed, and the proximity of the removals to one another. A school district determines on a case-by-case basis whether a pattern of removals constitutes a change of placement, and this determination is subject to review through due process and judicial proceedings.

2. Controlled substance

A controlled substance is any substance named or described in Schedules I–V of s. 893.03, F.S.

3. Illegal drug

An illegal drug means a controlled substance but does not include a substance that is legally possessed or used under the supervision of a licensed health care professional or that is legally possessed or used under any other authority under the Controlled Substances Act, 21 U.S.C. 812(c), or under any other provision of federal law.

4. Serious bodily injury

Serious bodily injury means bodily injury that involves a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.

5. Weapon

Weapon means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade that is less than 2 1/2 inches in length.

6. Manifestation determination

A manifestation determination is a process by which the relationship between the student's disability and a specific behavior that may result in disciplinary action is examined.

7. Interim alternative educational setting (IAES)

An interim alternative educational setting is a different location where educational services are provided for a specific time period due to disciplinary reasons and that meets the requirements of Rule 6A-6.03312, F.A.C.

Procedures

1. For students with disabilities whose behavior impedes their learning or the learning of others, strategies, including positive behavioral interventions and supports to address that behavior, will be considered in the development of their IEPs. School personnel may consider any unique circumstances on a case-by-case basis when determining whether a change in placement, consistent with the requirements and procedures in Rule 6A-6.03312, F.A.C., is appropriate for a student with a disability who violates the Code of Student Conduct.

Describe the district's procedures for the following:

- Providing information and training regarding positive behavioral interventions and supports
 - 1) Functional Behavior Assessment is completed with parent permission of evaluation.
 - 2) Behavior Intervention Plan is put in place with preventative strategies, reinforcement schedule, consequences, and crisis plan
 - 3) One on One Mental Health counseling is offered to parent and student
 - 4) Daily/Hourly Data collection & reinforce (Targeted Progress Monitoring tool)
 - 5) IEP will establish needed interventions through ESE supports for student to progress on all IEP goals and objectives
 - 6) Required Trainings for teachers utilizing plan: Crisis Prevention Intervention (CPI), Data Collections, Functional Behavior Assessments, Implementing a Behavior Plan, and Tough Kids
 - 7) Classroom will be based on a Level System with Targeted Behaviors and Percentages for Reinforcer Schedule.
 - 8) Daily Social Skills, Coping, and Empathy Training for Student
 - 9) Individualized Crisis Plan, Preventative Strategies, and Replacement Behaviors
 - 10) 20/30 minute Data collection is documented for all Replacement Behaviors
 - 11) Interventions are delivered to a very small group 1:3 or students individually for behavioral needs
 - 12) Behavior Intervention Plan updated and reviewed quarterly.

2. Authority of school personnel

Consistent with the school district's Code of Student Conduct and to the extent that removal would be applied to nondisabled students, school personnel:

- a) May remove a student with a disability who violates a code of student conduct from the student's current placement for not more than 10 consecutive school days

- b) May further remove a student with a disability for not more than 10 consecutive school days in that same school year for separate incidents of misconduct, as long as those removals do not constitute a change in placement as defined in Rule 6A-6.03312, F.A.C.

Describe the district's procedures for the following:

- Monitoring out-of-school suspensions, to include the review of suspension/expulsion data
- Determining whether a pattern of removals constitutes a change of placement

Out-of-School Suspension

A. Definition: Out-of-school suspension is the temporary removal of a student from all classes of instruction on public school grounds and all other school-sponsored activities, except as authorized by the Principal or the Principal's designees, for a period not to exceed ten (10) school days and remanding of the student to the custody of the student's parent with specific homework assignments for the student to complete. Homework assignments given will be due on the day the student returns to school.

B. Conditions:

1. No student shall be given an out-of-school suspension for absences, truancy, or cutting classes.
2. A good faith effort shall be made by the Principal or his/her designated representative to employ parental assistance or other alternative measures prior to out-of-school suspension, except in the case of emergency or disruptive conditions which require immediate removal of the student from the school environment.

Parents will be strongly encouraged to schedule a conference with school personnel before their suspended child returns to school.

3. Schools shall not use continuous or multiple out-of-school suspensions to exclude a student with a disability from educational services since the major purpose of disciplinary action is to bring about positive student behavior within the school setting--not exclusion from that setting.
4. A student with a disability who has an Individual Education Plan (IEP) or a Section 504 Plan shall not receive out-of-school suspension (OSS) for more than ten (10) cumulative days within a school year without provision of educational services. By the 10th day of OSS, Manifestation Determination must be conducted by the IEP team. After the manifestation determination the IEP team will review the student's current IEP to initiate behavioral interventions, a functional behavior assessment, a behavior intervention plan, and/or appropriate educational placement.
5. Students suspended must be under adult supervision during school hours for the duration of their suspension. Suspended students are subject to the "Truancy Pick-Up Program" Law enforcement officers will pick up any student not in school during regular school hours who is not under adult supervision and transport him or her to an off-campus site. Parents will be contacted to pick up their child immediately. Parents will follow the imposed sanctions. The school site will be notified.
6. Students who are suspended out-of-school pending a disciplinary hearing will remain on out-of-school until the disciplinary hearing process has been finalized.

C. Procedures:

1. The Principal or designee must attempt to inform the student's parents by telephone of a student's suspension and the reasons for the suspension prior to the suspension of the student.
2. After the parent has been notified or an attempt made at such notification, and after hearing the student's defense or explanation of his/her conduct and explaining the reasons for the suspension and the conditions, the Principal or his/her designated representative may suspend a student from the school program or the school bus.
3. Each out-of-school suspension shall be reported in writing by mail or delivered in person by a staff member within twenty-four (24) hours with the reasons for the suspension, the dates involved, and any conditions to the student's parent or guardian. A copy should also be sent via the courier service within twenty four (24) hours to the Superintendent, and the appropriate Director of Elementary, Middle or High School Education.
4. The letter of notification to parents/guardians will include the requirements for adult supervision during the suspension.

Program Facilitator of Behavior will run quarterly reports of all ESE students and Section 504 cumulative days of Out-of-School suspension. All deans and administrators will participate in training regarding out of school suspension and manifestation criteria for all Section 504 and ESE students. Before any student is recommended for disciplinary hearing for a removal of a school setting, schools must complete tiered levels of intervention with data collection constituting fidelity of each intervention. An IEP team may request change in placement based on behavioral and academic least restrictive settings that are needed for the student. Within a change of placement, the IEP team will determine length of placement based on criteria and progress on IEP goals and objectives related to behavior, academics, and attendance.

- Determining whether a pattern of removals constitutes a change of placement

A change of placement occurs when a student has been subjected to a series of removals that constitutes a pattern because the removals cumulate to more than 10 school days in a school year. Based on a manifestation hearing, student will have a reconvened IEP meeting to discuss placement options in accordance to educational needs.

3. Manifestation determination

A manifestation determination, consistent with the following requirements, will be made within 10 school days of any decision to change the placement of a student with a disability because of a violation of a code of student conduct.

- a) In conducting the review, the school district, the parent, and relevant members of the IEP team (as determined by the parent and the school district):
 - Will review all relevant information in the student's file, including any information supplied by the parents of the student, any teacher observations of the student, and the student's current IEP
 - Will determine whether the conduct in question was caused by, or had a direct and substantial relationship to, the student's disability or whether the conduct in question was the direct result of the school district's failure to implement the IEP
- b) If the school district, the parent, and relevant members of the IEP team determine that the conduct in question was caused by, or had a direct and substantial relationship to, the student's disability or that the conduct in question was the direct result of the school district's failure to implement the IEP, the conduct will be determined to be a manifestation of the student's disability and the school district will take immediate steps to remedy those deficiencies.
- c) If the school district, the parent, and relevant members of the IEP team determine that the conduct was a manifestation of the student's disability, the IEP team will either:
 - Conduct a functional behavioral assessment (FBA), unless the school district had conducted an FBA before the behavior that resulted in the change of placement occurred, and implement a behavioral intervention plan (BIP) for the student; or
 - If a BIP has already been developed, review and modify it, as necessary, to address the behavior; and
 - Except as provided in number 6 below, return the student to the placement from which the student was removed, unless the parent and the school district agree to a change in placement as part of the modification of the BIP.
- d) For disciplinary changes of placement, if the behavior that gave rise to the violation of a Code of Student Conduct is determined not to be a manifestation of the student's disability, the relevant disciplinary procedures applicable to nondisabled students may be applied to the student in the same manner and for the same duration in which they would be applied to nondisabled students, except that services necessary to provide a free appropriate public education (FAPE) will be provided to the student with a disability, as described in number 5 below.
- e) If a parent disagrees with the manifestation determination decision made by the IEP team pursuant to this rule, the parent may appeal the decision by requesting an expedited due process hearing as described in number 7.

Describe the district's procedures for the following:

- Scheduling manifestation determination reviews within required timelines and determining participants for these reviews
- Initiating and conducting FBAs and BIPs in a timely manner
- Providing training regarding conducting FBAs and developing and implementing BIPs
- Providing FAPE for students when the behavior is determined not to be a manifestation of the student's disability
- Requesting an expedited due process hearing when parents disagree with a manifestation determination

When a manifestation is required due to a 10 cumulative day suspensions, school administration will contact Program Facilitator of Behavior within the 10 day timeline to schedule a manifestation meeting. The members of the team will consist of school administration, LEA representative, ESE teacher, general education, parent and student.

For an FBA request or requirement due to manifestation determination:

1. A signed consent for evaluation will be completed by team
2. Signed copy of evaluation will be sent to Program Facilitator for Behavior and an evaluator will be assigned into S4 system within 48 hours after signatures.
3. Assigned Evaluator will assign off on S4 system and begin evaluation
4. Once evaluation has been completed within 60 days, FBA will be sent electronically to Program Facilitator for Behavior
5. Once Electronically sent, LEA will place completion date on S4 program and a meeting will be scheduled with parent, ESE teacher, evaluator, student, general education teacher, and LEA to review evaluation information and need for a Behavior Intervention Plan.
6. All personnel involved in a Behavior Intervention Plan will be trained and given a copy by evaluator.

All Functional Behavioral Assessments are completed by District Personnel (School psychologist, Board Certified Behavior Analyst, Behavior Specialist, and/or Communication Facilitator).

- Providing FAPE for students when the behavior is determined not to be a manifestation of the student's disability

If the misconduct is not a manifestation of the student's disability, then the student will be afforded FAPE, but a reconvened IEP will be reviewed based on possible behavioral interventions, related services, and/or more restrictive placements (i.e. Learning Academy, SAIL program, self contained settings) to continue educational services. Exceptional students may be recommended for removal from the regular school with the continued provision of services in accordance with the student's IEP and/or Section 504 plan.

- Requesting an expedited due process hearing when parents disagree with a manifestation determination

A parent may request an expedited due process hearing when they disagree with a manifestation determination. Section 300.510 of Title 34 of the Code of Federal Regulations (34 CFR 300.510) requires that within 15 days of receiving notice of the parent's due process and prior to the initiation of a due process hearing, the school district must convene a resolution meeting within 7 days of receiving notice of a request for an expedited due process hearing with the parent to discuss the basis of the complaint and to provide the district with the opportunity to resolve the dispute. The meeting must include the relevant member or members of the IEP team who have specific knowledge of the facts identified in the due process complaint and a representative of the district who has decision-making authority on behalf of that agency. It may not include an attorney of the district unless the parent is accompanied by an attorney.

Manifestation determination (continued):

4. On the date a decision is made to make a removal that constitutes a change of placement of a student with a disability because of a violation of a code of student conduct, the school district will notify the parent of the removal decision and provide the parent with a copy of the notice of procedural safeguards.
5. FAPE for students with disabilities who are suspended or expelled or placed in an IAES
 - a) A school district is not required to provide services to a student with a disability during removals totaling 10 school days or fewer in that school year if services are not provided to nondisabled students who are similarly removed.
 - b) Students with disabilities who are suspended or expelled from school or placed in an IAES will continue to receive educational services in accordance with s. 1003.01, F.S., including homework assignments, to enable the student to continue to participate in the general curriculum, although in another setting, and to progress toward meeting the goals in the student's IEP and receive, as appropriate, a functional behavioral assessment, behavioral intervention services, and modifications designed to address the behavior violation so that it does not reoccur.
 - c) After a student with a disability has been removed from the current placement for 10 school days in the school year, if the current removal is not more than 10 consecutive school days and is not a change of placement under this rule, school personnel, in consultation with at least one of the student's special education teacher(s), will determine the extent to which services are needed to enable the student to continue to participate in the general curriculum, although in another setting, and to progress toward meeting the goals in the student's IEP.
 - d) If the removal is a change of placement under Rule 6A-6.03312, F.A.C., the student's IEP team determines appropriate services under paragraph (b) above.

Describe the district's procedures for the following:

- Providing FAPE for students with disabilities who are suspended or expelled or placed in an IAES
- Providing training and supports for staff members who provide services to students with disabilities who are suspended or expelled or placed in an IAES

Alternative Placement/Expulsion With Continuing Educational Services

A. Definition: Alternative Placement or Expulsion with Continuing Educational Services is the removal of the right of the student to attend the regular school program at a District public school for a period of time with educational services provided at an alternative site in lieu of expulsion without continuing educational services. The alternative placement should not exceed the remainder of the current school year and one (1) additional year of attendance.

B. Conditions:

1. The Principal or his/her designated representative may recommend to the Superintendent that a Disciplinary Hearing be conducted regarding the removal of a student from the regular school program when a student has committed a serious breach of conduct.
2. Alternative Placement of a student with an identified disability who has an active IEP or Section 504 Plan, constitutes a change in educational placement. The following procedures shall be followed:
 - a. If a Principal determines that a student with a disability has engaged in a behavior that warrants alternative placement or expulsion (a disciplinary hearing), he/she shall contact the Director of Exceptional Education and request an Individual Education Plan (IEP)/Section 504 Accommodation Plan meeting be conducted. The meeting shall be held to make a manifestation determination and if determined by the IEP Team
 1. Functional Behavior Assessment (FBA) and/or Behavioral Intervention Plan (BIP) may be developed.
 2. If the team determines that the student's misconduct is a manifestation of the student's disability, a review of the student's IEP/Section 504 Accommodation Plan shall be conducted and an appropriate alternative implemented. A guardian/student may request a recommendation to the Disciplinary Hearing Committee for a due process hearing regardless of the manifestation decision.

Providing FAPE for students with disabilities who are suspended, expelled, or placed in an IAES (continued):

3. If the misconduct is not a manifestation of the student's disability, then the student will be recommended to the Disciplinary Hearing Committee for a due process hearing. Exceptional students may be recommended for removal from the regular school with the continued provision of services in accordance with the student's IEP. A student identified disabled under Section 504 shall be afforded disciplinary action to the same extent that such disciplinary action is taken against non-disabled students.
4. Schools can recommend placement in an alternative education setting for up to forty-five (45) school days for students with a disability irrespective of the manifestation determination decision (i.e., even if the offense is determined to be related to the disability) if the child engages in the following behaviors:
 - a. carries or possesses a weapon to or at school, on school premises, or to or at a school function;
 - b. knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function.
 - c. has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function.

According to 34 CFR 300.530(i)(3), the term "serious bodily injury" is defined as:

- a substantial risk of death
- extreme physical pain
- protracted and obvious disfigurement
- protracted loss or impairment of the function of a bodily member, organ or mental faculty

Within the forty-five (45) school day placement, an IEP review will be conducted to determine continuation of services in an alternative education setting or the return to placement in the former school setting. Placement will be recommended based upon the outcome of the earlier manifestation determination and, if appropriate, recommendation of the Disciplinary Hearing Committee.

- Providing FAPE for students with disabilities who are suspended or expelled or placed in an IAES

FAPE is provided by alternate instruction in varied environments, based on educational needs through an IEP team decision.

- Who provides training and support for staff members who provide services to students with disabilities who are suspended or expelled or placed in an IAES

Training occurs yearly in Non-violent Crisis Intervention and Behavior specialist will train staff on Individual Behavior Intervention Plans that are initiated for students.

6. Special circumstances and interim alternative educational settings
- a) School personnel may remove a student to an IAES for not more than 45 school days without regard to whether the behavior is determined to be a manifestation of the student's disability, if the student:
 - Carries a weapon to or possesses a weapon at school, on school premises, or to a school function under the jurisdiction of a state education agency or a school district;
 - Knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function under the jurisdiction of a state education agency or a school district; or
 - Has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of a state education agency or a school district.
 - b) On the date that a decision is made to make a removal that constitutes a change of placement because of a violation of a code of student conduct, the school district will notify the parent of that decision and provide the parent with a copy of the notice of procedural safeguards.

Describe the district's procedures for the following:

- Notifying parents on the date that a decision is made to make a removal that constitutes a change of placement and providing parents with a copy of the notice of procedural safeguards on this date
 - Tracking students' removals to an IAES to ensure that the 45-school-day limit is maintained
1. The Principal or his/her designated representative shall conduct an investigation into the charges and shall obtain a written and signed statement from any witness immediately after the incident.
 2. The Principal or his/her designated representative shall hear and consider the student's defense and/or explanation of his/her conduct before making any decision and if removal is appropriate, shall explain to the student the reasons for recommending removal from the school.
 3. Upon receiving a manifestation that determines the student's behavior prompting suspension was a direct failure to implement the IEP or substantially caused by the student's disability the following procedures will take place:
 4. A written notice of the recommendation for a Disciplinary Hearing, including a detailed report of alternative measures taken prior to the recommendation, shall be sent by mail to the parent/guardian as well as an attempt to contact the parent/guardian via telephone on the date that a decision is made to make a removal that constitutes a change of placement and providing parents with a copy of procedural safeguards on this date. A written copy of the notice and report shall be sent to the Superintendent and the appropriate Grade Level Director. The requested length of removal of the student from the regular school program shall be included in the written notice and shall not exceed the remainder of the current school year and one (1) additional year.
 5. A Disciplinary Hearing Committee consisting of a minimum of four (4) of the following: the Director of Elementary Education, the Director of Middle School Education, the Director of High School Education, the Director of Work Force Education, the Assistant Superintendent of Curriculum and Instruction, the Director of Alternative Education, a representative of Student Services, and a representative of the district's Exceptional Student Education staff will review each recommendation in a due process hearing, and the student has the right to:
 - a. appear with counsel.
 - b. confront and cross-examine.
 - c. be heard by an impartial tribunal.
 - d. receive a CD of the proceedings
 - e. appeal
 6. The Disciplinary Hearing Committee will hear all pertinent information relating to the recommendation for the student's removal from school. The committee may then make a recommendation to the Superintendent for the expulsion of the student or a recommendation for an alternative placement. Any member of the committee who has participated in the investigation shall abstain from voting on the recommendation, but may otherwise participate in the hearing.
 7. If the Disciplinary Hearing Committee's recommendation is for alternative placement or expulsion with continuing educational services, the Superintendent will notify the parent/guardian by mail for continued education services in an alternative program. A form will be provided for the parent/guardian and student to accept the educational services offered, indicate other educational services the parent/guardian will provide through home education or non-public school or request the action proceed to a hearing before the School Board.
 8. A student who has been given an alternative placement or expulsion with continuing educational services is not allowed on any School Board property without prior permission from the school's administration. Violation will be considered trespassing. Seniors who are alternatively placed or expelled during the second semester/term of their senior year will not be allowed to participate in graduation activities.
 9. Student with disabilities who are suspended or expelled or placed in an IAES will continue to receive educational services including homework assignments, to enable the student to continue participate in the general curriculum and to progress toward meeting the goals on the IEP and receive, as appropriate a FBA, behavioral intervention services and modifications designed to address the behavior violation so that it does not reoccur.
 10. All ESE students that have been recommended for change of placement in regards to expulsion will be monitored by the Program Facilitator for Behavior and an IEP will be convened to ensure educational services and appropriate placement for the student's educational needs.

7. Appeal and expedited hearings

- a) An expedited hearing may be requested by:
 - The student's parent, if the parent disagrees with a manifestation determination or with any decision not made by an administrative law judge (ALJ) regarding a change of placement under Rule 6A-6.03312, F.A.C.
 - The school district, if it believes that maintaining the current placement of the student is substantially likely to result in injury to the student or to others
- b) The school district may repeat the procedures for expedited hearings if it believes that returning the student to the original placement is substantially likely to result in injury to the student or to others.
- c) Expedited due process hearings requested under this subsection will be conducted by an ALJ for the Division of Administrative Hearings, Department of Management Services, on behalf of the Department of Education, and will be held at the request of either the parent or the school district regarding disciplinary actions. These hearings will meet the requirements prescribed in Rules 6A-6.03011 through 6A-6.0361, F.A.C., except that the hearing will occur within 20 school days of the date the request for due process is filed and an ALJ will make a determination within 10 school days after the hearing. In addition, unless the parents and the school district agree in writing to waive the resolution meeting described herein or agree to use the mediation process set forth in these rules:
 - A resolution meeting will occur within seven days of receiving notice of the request for expedited due process hearing
 - The expedited due process hearing may proceed unless the matter has been resolved to the satisfaction of both parties within 15 days of the receipt of the request for expedited due process hearing
- d) The decision of the ALJ rendered in an expedited hearing may be appealed by bringing a civil action in a federal district or state circuit court, as provided in s. 1003.57(1)(e), F.S.

Describe the district's procedures for the following:

- Setting up resolution meetings within seven days of receiving notice of a request for an expedited due process hearing

Section 300.510 of Title 34 of the Code of Federal Regulations (34 CFR 300.510) requires that within 15 days of receiving notice of the parent's due process complaint (<http://www.fldoe.org/ese/pdf/requestforeduedueprocess.pdf>) and prior to the initiation of a due process hearing, the school district must convene a resolution meeting within 7 days of receiving notice of a request for an expedited due process hearing with the parent to discuss the basis of the complaint and to provide the district with the opportunity to resolve the dispute. The meeting must include the relevant member or members of the IEP team who have specific knowledge of the facts identified in the due process complaint and a representative of the district who has decision-making authority on behalf of that agency. It may not include an attorney of the district unless the parent is accompanied by an attorney.

8. Authority of an ALJ

An ALJ hears and makes a determination regarding an appeal and request for expedited due process hearing under this subsection and, in making the determination:

- a) An ALJ may return the student with a disability to the placement from which the student was removed if the ALJ determines that the removal was a violation of Rule 6A-6.03312, F.A.C., or that the student's behavior was a manifestation of the student's disability; or
- b) Order a change of placement of the student with a disability to an appropriate IAES for not more than 45 school days if the ALJ determines that maintaining the current placement of the student is substantially likely to result in injury to the student or to others.
- c) The procedures under this subsection may be repeated if a school district believes that returning the student to the original placement is substantially likely to result in injury to the student or to others.

9. Student's placement during appeals/expedited due process proceedings

When an appeal as described in number 7 above has been made by either the parent or the school district, the student will remain in the IAES determined by the IEP team pending the decision of the ALJ or until the expiration of the time period specified by school personnel, including expulsion for a student where no manifestation was found, unless the parent and the Department of Education or school district agree otherwise.

10. Protections for students not determined eligible for special education and related services

A regular education student who has engaged in behavior that violated a code of student conduct may assert any of the protections afforded to a student with a disability under this rule if the school district had knowledge of the student's disability before the behavior that precipitated the disciplinary action occurred.

a) Basis of knowledge

A school district is deemed to have knowledge that a student is a student with a disability if:

- The parent has expressed concern in writing to supervisory or administrative personnel of the appropriate school district, or a teacher of the student, that the student needs special education and related services; or
- The parent has requested an evaluation to determine whether the student is in need of special education and related services; or
- The teacher of the student, or other school district personnel, expressed specific concerns about a pattern of behavior demonstrated by the student directly to the school district's special education director or to other supervisory school district personnel.

b) Exception

A school district would not be deemed to have knowledge of a disability (see above) if:

- The parent of the student has not allowed an evaluation to determine if the student is an eligible student with a disability;
- The parent of the student has refused to provide consent for initial provision of special education and related service;
- The parent of the student revoked consent for the student to receive special education and related services; or
- The school district conducted an evaluation in accordance with Rules 6A-6.03011 through 6A-6.0361, F.A.C., and determined that the student was not a student with a disability.

c) Conditions that apply if no basis of knowledge

- If the school district has no knowledge that the student is a student with a disability prior to disciplinary action, the student may be disciplined in the same manner as a nondisabled student who engages in comparable behaviors.
- If an evaluation request is made for the student during the time period of the disciplinary action, the evaluation will be conducted in an expedited manner. Until the evaluation is completed, the student remains in the educational placement determined by school authorities, which can include suspension or expulsion without educational services. If the student is determined to be a student with a disability, taking into consideration information from the evaluation and information provided by the parents, the school district will provide special education and related services consistent with the requirements of Rule 6A-6.03312, F.A.C.

11. Nothing in Rule 6A-6.03312, F.A.C., prohibits a school district from reporting a crime committed by a student with a disability to appropriate authorities or prevents state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with a disability.

12. Student records in disciplinary procedures

School districts will ensure that the special education and disciplinary records of students with disabilities are transmitted, consistent with the provisions of s. 1002.22, F.S., and Rule 6A-1.0955, F.A.C.:

- a) For consideration by the person making the final determination regarding the disciplinary action
- b) For consideration by the appropriate authorities to whom school districts report crimes

Describe the district's procedures for the following:

- Ensuring that special education and disciplinary records of students with disabilities are transmitted as required
 - For consideration by the person making the final determination regarding the disciplinary action
 - For consideration by the appropriate authorities to whom school districts report crimes

Any student that has been reported to appropriate authorities with an IEP, Behavior Intervention Plan, and or Section 504 plan will be briefed by qualified personnel on student needs (ESE Caseload Manager, Behavior Intervention Specialist, Administrator, ESE department Head). All records will be sent in to Mental Health Services and Department of Juvenile records upon request.

13. Disciplinary records of students with disabilities

School districts will include in the records of students with disabilities a statement of any current or previous disciplinary action that has been taken against the student and transmit the statement to the same extent that the disciplinary information is included in, and transmitted with, the student records of nondisabled students.

- a) The statement may be a description of any behavior engaged in by the student that required disciplinary action, a description of the disciplinary action taken, and any other information that is relevant to the safety of the student and other individuals involved with the student.
- b) If the student transfers from one school to another, the transmission of any of the student's records will include both the student's current IEP and any statement of current or previous disciplinary action that has been taken against the student.

Part II. Policies and Procedures for Students with Disabilities

Section F: Participation in State and District Assessments

Statutory and Regulatory Citations

Title 34 Code of Federal Regulations (CFR) §300.320

Sections 1003.01, 1003.428, 1003.43, 1003.433, 1007.02, 1008.22, 1008.25, and 1011.62, Florida Statutes (F.S.)

Rules 6A-1.09401, 6A-1.0943, 6A-1.09430, 6A-6.03020, 6A-6.03028 and 6A-6.0331, Florida Administrative Code (F.A.C.)

Florida Comprehensive Assessment Test (FCAT)

1. Purpose

The primary purposes of the student assessment program are to provide information needed to improve the public schools by enhancing the learning gains of all students and to inform parents of the educational progress of their public school children.

2. Student participation

- a) Each student with a disability has the opportunity to participate in the Florida Comprehensive Assessment Test (FCAT) and any districtwide assessment of student achievement with allowable accommodations, if determined appropriate by the individual educational plan (IEP) team and recorded on the student's IEP.
- b) Accommodations identified for testing situations are those identified in the test manual and regularly used by the student in the classroom.
- c) A parent must provide signed consent for a student to receive instructional accommodations not permitted on statewide assessments and acknowledge, in writing, the implications of such accommodations.
- d) Students who are identified solely as gifted are not eligible for state assessment accommodations.

3. Allowable accommodations

Allowable and appropriate accommodations for the FCAT are included in the test administration manual. Test administration manuals and additional FCAT information may be accessed by contacting the Florida Department of Education Bureau of Assessment and School Performance at <http://www.fldoe.org/asp/>.

Waiver of FCAT Graduation Requirement for Students with Disabilities

1. The FCAT graduation waiver process is designed for consideration of students with disabilities who may be eligible for a waiver on one or both sections of the FCAT.

2. District responsibilities

For the FCAT graduation requirement to be waived, the IEP team must meet to determine whether the FCAT can accurately measure the student's abilities, taking into consideration all allowable accommodations.

3. Eligibility criteria

- a) To be considered for a waiver from the FCAT graduation requirement, the student:
 - Must be identified as having a disability as defined in s. 1007.02(2), F.S.
 - Must have an active IEP

- Must have been provided with instruction to prepare students to demonstrate proficiency in the core content knowledge and skills necessary for grade-to-grade progression and high school graduation (ss. 1003.428(8)(a), 1003.43(11)(a), and 1008.22(3)(c)8., F.S.)
 - Must have taken the Grade 10 FCAT with appropriate, allowable accommodations at least twice, once in grade 10 and once in grade 11
 - Must be progressing toward meeting the state's credit/course and cumulative grade point average (GPA) requirements and any other district requirements for graduation with a standard diploma
- b) Under s. 1003.433(1), F.S., a student who transfers from another state must pass the Grade 10 FCAT or an alternate assessment that is concordant with the FCAT; earn a 2.0 GPA; and meet all requirements of the school, district, or state from which he or she is transferring OR meet Florida's course requirements to earn a standard diploma. A transfer student may be considered for the waiver.

End of Course (EOC) Assessment Waiver for Students with Disabilities

House Bill 1255 amended s. 1003.428(8)(b)2., F.S., and states the following:

"A student with a disability, as defined in s. 1007.02(2), F.S., for whom the IEP committee determines that an end-of-course assessment cannot accurately measure the student's abilities, taking into consideration all allowable accommodations, shall have the end-of-course assessment results waived for the purpose of determining the student's course grade and completing the requirements for middle grades promotion."

1. To be considered for an EOC assessment waiver, the student must meet all of the following criteria:
 - a) Be identified as a student with a disability, as defined in s. 1007.02(2), F.S.
 - b) Have an active IEP
 - c) Have taken the EOC assessment with appropriate allowable accommodations at least once
 - d) Have demonstrated, as determined by the IEP team, achievement of the course standards
2. District Responsibilities

The IEP team will convene to make a determination whether the EOC assessment accurately measures the student's abilities, taking into consideration all allowable accommodations. The IEP team is encouraged to maintain documentation regarding the team's analysis of the student's course performance data used to make the decision to grant or deny an EOC assessment waiver.

Florida Alternate Assessment (FAA) for Students with Significant Cognitive Disabilities

1. Students with significant cognitive disabilities, for whom the FCAT, even with allowable accommodations, is not appropriate, may be eligible to participate in the statewide assessment program through the FAA. Aligned to the state standards, the FAA measures student academic performance on the State Standards Access Points.
2. Eligibility requirements

Determination of eligibility to participate in the FAA is made by the IEP team of the student with a significant cognitive disability and recorded on the IEP based upon the following criteria:

 - a) The student is unable to master the grade-level general state content standards even with appropriate and allowable instructional accommodations, assistive technology, or accessible instructional materials.
 - b) The student is participating in a curriculum based on the state standards access points for all academic areas.
 - c) The student requires direct instruction in academics based on access points to acquire, generalize, and transfer skills across settings.

3. District and IEP team requirements

If it is determined by the IEP team that the student will participate in the statewide assessment through the FAA, the IEP will contain a statement of why the FCAT is not appropriate and why the FAA is appropriate. It also will indicate that notification was made to the parent and that the implications of the student's nonparticipation in the general statewide assessment (FCAT and/or EOC) were provided.

4. Administration of the FAA

The assessment will be administered individually by the student's special education teacher. If this is not possible, the test administrator will be a certified teacher or other licensed professional who has worked extensively with the student. All individuals who administer the FAA must be trained in administration procedures.

Special Exemption

1. Upon approval of the Commissioner, a student with a disability is eligible for consideration of a special exemption from participation in statewide assessments under extraordinary circumstances.
2. Extraordinary circumstances are events or conditions that prevent the student from physically demonstrating the mastery of skills that have been acquired and are measured by statewide assessments. A learning, emotional, behavioral, or significant cognitive disability or the receipt of services through the homebound or hospitalized program does not, in and of itself, constitute an extraordinary circumstance. Extraordinary circumstances are physical conditions that affect a student's ability to communicate in modes deemed acceptable for statewide assessments, creating a situation where the results of administration of a statewide assessment would reflect a student's impaired sensory, manual, or speaking skills rather than the student's achievement. (Many FAA participants also have these challenges.)
3. A request for consideration of this special exemption will be submitted to the Commissioner in writing from the district school superintendent no later than thirty (30) school days prior to the assessment administration window. Attached documentation will include the following:
 - a) Written description of the student's disabling condition, including a specific description of the student's impaired sensory, manual, or speaking skills and the extraordinary circumstances for the exemption request
 - b) Written documentation of the most recent evaluation data
 - c) Written description of the disability's effect on the student's achievement
 - d) Written evidence that the student has had the opportunity to learn the skills being tested, and written evidence that the manifestation of the student's disability prohibits the student from responding to the statewide assessment, even when appropriate accommodations are provided so that the result of the testing reflects the student's impaired sensory, manual, or speaking skills rather than the student's achievement
4. The Commissioner shall determine whether the exemption will be granted based upon the documentation provided by the district school superintendent. A request for the determination of a special exemption must be submitted annually and approved by the Commissioner.

Additional Information Required:

An alternate assessment is required for any districtwide assessment of student achievement.

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The district does not administer a districtwide assessment of student achievement.

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The district administers the following districtwide assessment(s) of student achievement:

Districtwide Assessment

Corresponding Alternate Assessment

Florida Assessment for instruction in Reading (FAIR) - grades K - 12

Brigance

Harcourt Benchmark Assessment - grades 1-5

Verbal Behavior Milestones Assessment and Placement Program (VB-MAPP)

STAR Early Literacy - K only

Assessment for Basic Language and Learning Skills (ABLLS)

Stanford 10 (Reading comprehension and Math Problem Solving only) - grades 1-2

Syracuse Community Referenced Curriculum Guide

Part IV. Policies and Procedures for Parentally Placed Private School Students with Disabilities

Section B: John M. McKay Scholarships for Students with Disabilities Program

Statutory and Regulatory Citations

Sections 1002.39, 1002.66, and 1003.21, Florida Statutes (F.S.)

Definition

The John M. McKay Scholarships for Students with Disabilities Program provides the option for students with an individual educational plan (IEP) or an accommodation plan issued under Section 504 of the Rehabilitation Act (excluding a temporary accommodation plan which is valid six months or less) to attend a public school other than the one to which the student is assigned or to receive a scholarship to a participating private school of choice.

Eligibility Criteria

1. The parent of a student with a disability may request and receive from the state a McKay Scholarship for the student to enroll in and attend a private school if:
 - a) The student has received specialized instructional services under the Voluntary Prekindergarten Education Program during the previous school year and the student has a current IEP developed by the local school board in accordance with rules of the State Board of Education for the John M. McKay Scholarships for Students with Disabilities Program or a 504 accommodation plan has been issued
 - b) The student has spent the prior school year in attendance at a Florida public school or the Florida School for the Deaf and the Blind (FSDB). Prior school year in attendance means that the student was enrolled and reported by one of the following:
 - A school district for funding during the preceding October and February Florida Education Finance Program (FEFP) surveys in kindergarten through grade 12, which shall include time spent in a Department of Juvenile Justice (DJJ) commitment program if funded under the FEFP
 - The FSDB during the preceding October and February student membership surveys in kindergarten through grade 12
 - A school district for funding during the preceding October and February FEFP surveys, was at least 4 years old when so enrolled and reported, and was eligible for services under s. 1003.21, F.S.

or

The student has been enrolled and reported by a school district for funding, during the October and February FEFP surveys, in any of the five years prior to the 2010–2011 fiscal year; has a current IEP developed by the district school board in accordance with rules of the State Board of Education for the John M. McKay Scholarship Program no later than June 30, 2011; and receives a first-time John M. McKay scholarship for the 2011–2012 school year.

Note: A dependent child of a member of the United States Armed Forces who transfers to a school in this state from out of state or from a foreign country pursuant to a parent's permanent change of station orders is exempt from the previous requirements but must meet all other eligibility requirements to participate in the program.

- c) The parent has obtained acceptance for admission of the student to a private school that is eligible for the program and has requested a scholarship from the department at least 60 days prior to the date of the first scholarship payment. The request must be through a communication directly to the Department of Education (FDOE) in a manner that creates a written or electronic

record of the request and the date of receipt of the request. FDOE must notify the district of the parent's intent upon receipt of the parent's request.

2. A student is not eligible for a John M. McKay Scholarship while he or she is:
 - a) Enrolled in a school operating for the purpose of providing educational services to youth in DJJ commitment programs;
 - b) Receiving a corporate income tax credit scholarship under s. 220.187, F.S.;
 - c) Receiving an educational scholarship in accordance with Chapter 1002, F.S.;
 - d) Participating in a home education program as defined in s. 1002.01, F.S.;
 - e) Participating in a virtual school, correspondence school, or distance learning program that receives state funding pursuant to the student's participation unless the participation is limited to no more than two courses per school year;
 - f) Participating in a private tutoring program in accordance with s. 1002.43, F.S.;
 - g) Enrolled in the Florida School for the Deaf and the Blind; or
 - h) Not having regular and direct contact with his or her private school teachers at the school's physical location.

Procedures

1. The amount of the scholarship is calculated based on the student's matrix of services document or the amount of the private school's tuition and fees, whichever is less.
2. For purposes of continuity of educational choice, a John M. McKay Scholarship shall remain in force until the student returns to a public school, graduates from high school, or reaches the age of 22, whichever occurs first.
3. A scholarship student who enrolls in a public school or public school program is considered to have returned to a public school for the purpose of determining the end of the scholarship's term. However, if a student enters a Department of Juvenile Justice detention center for a period of no more than 21 days, the student is not considered to have returned to a public school for that purpose.
4. Upon reasonable notice to the FDOE and the school district, the student's parent may remove the student from the private school and place the student in a public school.
5. Upon reasonable notice to FDOE, the student's parent may move the student from one participating private school to another participating private school.

School District Obligations

1. Offering parents an opportunity to enroll their student in another public school within their district if the parent requests information on the McKay public school option
2. Notifying parents of students with disabilities about the scholarship program by April of each school year and within 10 days after an IEP team meeting or a 504 accommodation plan is issued
3. Informing parents of the availability of the Information Hotline and School Choice website
4. Keeping all district contact information up-to-date with the Department of Education, which can be done through the <http://www.floridaschoolchoice.org> website when logged in as a district administrator
5. Submitting an annual Parental Notification Verification Form to FDOE in the spring of each school year
6. Notifying parents, within 10 days of filing intent, if a matrix has not been completed, and informing parents that the required matrix completion date is 30 days after a filed intent

7. For a student with a disability who does not have a matrix of services, completing a matrix of services within 30 days of the parent's filed intent date that assigns the student to one of the three levels of service

Note: Changes in a matrix of services document may be made only for a technical, typographical, or calculation error.
8. Providing locations and times, if requested, for any McKay Scholarship student attending a private school within the district to take statewide assessment exams
9. Providing reevaluation notifications to parents of scholarship students at least once every three years
10. Confirming that scholarship students have not enrolled in public school by completing the District Enrollment Verification files quarterly prior to scholarship
11. Reporting students who receive McKay Scholarship funding as **3518**, which designates them as McKay private school students on the full-time equivalent (FTE) survey
12. Notifying FDOE if a student enrolls in public school, is registered as a home education student, or is committed to a DJJ commitment program for more than 21 days
13. Providing transportation to the public school if the parent's choice is consistent with the district's school choice plan
14. Accepting a McKay student from an adjacent district if there is space available and there is a program in place that provides the services agreed to in the student's IEP

Appendix A

General Policies and Procedures

1. Procedural Safeguards for Students with Disabilities

The district uses the following:



The Department of Education's *Notice of Procedural Safeguards for Parents of Students with Disabilities*, as posted on the Department's website.



A different notice of procedural safeguards for parents of students with disabilities, included as an attachment.

2. Procedural Safeguards for Students Who Are Gifted

The district uses the following:



The Department of Education's *Procedural Safeguards for Exceptional Students Who Are Gifted*, as posted on the Department's website.



A different notice of procedural safeguards for parents of students who are gifted, included as an attachment.

Santa Rosa County District Schools

Submitted By: Sharon Diamond

Administrative

Title of Item: Elementary School Supply Lists 2012-2013

Description/Introduction:

Recommendation/Action Requested: Approval of supply lists requested by the elementary teachers.

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [bag-EME.pdf](#)

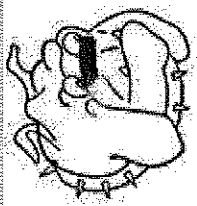
Elementary School Supply Lists

 [GBE-HNP.pdf](#)

Elementary School Supply Lists pt 2

 [JAY-WNP.pdf](#)

Elementary School Supply List pt 3



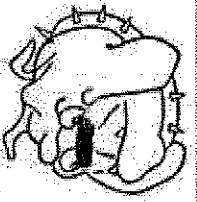
BAGDAD ELEMENTARY SCHOOL

4512 Forsyth Street

Milton, Florida 32583

(850) 983-5680

Linda Gooch, Principal



SCHOOL SUPPLY LIST - 2012/13

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE SANTA ROSA SCHOOL BOARD POLICY 4.19

NO BACKPACKS ON WHEELS FOR ANY GRADE

PRE K

- ☐ 2 containers of Clorox wipes
- ☐ Sharpie markers
- ☐ 5 boxes of Kleenex (1 for music)
- ☐ 1 pkg assorted construction paper
- ☐ 2 bottles of hand sanitizer
- ☐ 1 box of gallon Ziploc style bags
- ☐ 1 box quart size Ziploc style bags
- ☐ 1 pkg of plastic cups
- ☐ Sleep mat and blanket
- ☐ 2 boxes of baby wipes
- ☐ Toothbrush and Toothpaste
- ☐ Items needed for potty training
- ☐ ** 2 changes of clothing for accidents**

KINDERGARTEN

A CHANGE OF CLOTHES IS REQUIRED FOR ACCIDENTS

- ☐ 1 package white cardstock
- ☐ 2 boxes of 24 count crayons (basic colors)
- ☐ 1 pair of Fiskars scissors-
Left handed for left handed children
- ☐ 15 large glue sticks
- ☐ Small pencil box
- ☐ 1 container of Clorox wipes

GIRLS:

- ☐ 1 box gallon Ziploc bags
- ☐ 1 box thin dry erase markers
- ☐ 1 pkg paper plates
- ☐ 2 bottle hand sanitizer (1 for music)

BOYS:

- ☐ 1 pkg of cups
- ☐ 2 box of Kleenex (1 for art)
- ☐ 1 box of assorted markers
- ☐ 1 box quart sized Ziploc bags

Cooking supplies will be requested when needed

GRADE 1

- ☐ 6 glue sticks
- ☐ 2 bottle of hand sanitizer (for art)
- ☐ 2 LG boxes of Kleenex
- ☐ 2 boxes of 24 crayons
- ☐ 1 school box (approx. 8 x 5)
- ☐ 1 pair of scissors
- ☐ 3 rolls paper towels (1 for music)
- ☐ 1 ream of copy paper
- ☐ Girls: 1 box gallon sized Ziploc bags
- ☐ Boys: 1 box quart sized Ziploc bags
- ☐ 2 pkgs #2 pencils
- ☐ 1 LG pkg assorted construction paper (loose sheets)
- ☐ Boys: 1 pkg small paper plates
- ☐ Girls: 1 pkg large paper plates
- ☐ 1 container of Clorox wipes

GRADE 2

- ☐ 2 boxes of 24 ct crayons
- ☐ 2 boxes of Kleenex
- ☐ 1 pair of blunt scissors
- ☐ 1 small school box
- ☐ 3 glue sticks
- ☐ 2 LG (12 pack) of #2 pencils (plain yellow)
- ☐ 2 reams of copy paper
- ☐ 1 container baby wipes
- ☐ 2 pkgs of magic markers (1 for art)
- ☐ 1 box Ziploc bags (gallon or quart size)
- ☐ 1 box colored pencils
- ☐ Boys: 1 pkg small paper plates
- ☐ Girls: 1 pkg large paper plates
- ☐ 1 dry erase marker or dry eraser (for music)

\$10.00 Activity fee

(not mandatory-2nd grade teacher request for consumable supplies throughout the year)

ESE K-5th GRADE (Crowder/Curtis)

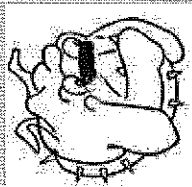
- ☐ 1 pkg of pencils
- ☐ 2 rolls paper towels
- ☐ 1 box of quart or gallon Ziploc bags
- ☐ 1 box of crayons
- ☐ 1 bottle of hand sanitizer
- ☐ 1 container of baby wipes
- ☐ 1 pkg paper plates
- ☐ 1 bottle of hand soap
- ☐ 1 box Kleenex
- ☐ 1 pkg colored pencils
- ☐ 1 pkg construction paper (for art)
- ☐ 2 glue sticks
- ☐ 1 pkg markers

SPECIAL AREAS:

ART - \$5.00 for consumable supplies throughout the year

MUSIC - \$5.00 for instrument repair and music

3rd - 5th grade students will need to purchase or borrow a Yamaha recorder instrument & book from the school for music.



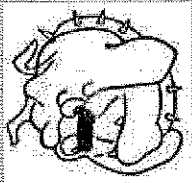
BAGDAD ELEMENTARY SCHOOL

4512 Foragh Street

Milton, Florida 32583

(850) 983-5680

Binda Gooch, Principal



SCHOOL SUPPLY LIST - 2012/13

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE SANTA ROSA SCHOOL BOARD POLICY 4.19

NO BACKPACKS ON WHEELS FOR ANY GRADE

GRADE 3

*** NO MECHANICAL PENCILS***

- ☐ 1 4 oz bottle of white glue
- ☐ 1 box of Kleenex (large size)
- ☐ 1 pkg of construction paper (assorted)
- ☐ 2 boxes of 24 count crayons (1 for art)
- ☐ 1 pair of scissors
- ☐ 1 container of baby wipes
- ☐ 2 large pkgs of notebook paper (wide rule only)
- ☐ 1 box Expo Dry Erase Markers
- ☐ 1 pkg of washable markers
- ☐ 1 school box 5 1/2 x 8 (no larger please)
- ☐ 1 box multiplication flash cards
- ☐ 1 glue stick
- ☐ 2 rolls of paper towels
- ☐ 2 folders w/pockets & brads (1 for music)
- ☐ 2 reams of copy paper
- ☐ 1 ream cardstock (for art)
- ☐ 1 bottle of hand sanitizer
- ☐ 1 1" size 3 ring binder notebook with inside pockets & hard cover.

NO TRAPPER KEEPERS

- ☐ 2 pks of yellow #2 pencils (replenish as needed)
- ☐ Girls: 1 box quart sized Ziploc bags
- ☐ Boys: 1 box gallon sized Ziploc bags

GRADE 4

- ☐ 5 pocket folders with center brads (various colors)
- ☐ 1 composition book
- ☐ 2 pkgs of notebook paper (wide ruled)
- ☐ Package of construction paper (loose pages)
- ☐ 1 pkg of highlighters
- ☐ 1 box colored pencils or markers
- ☐ 1 box 24 ct crayons
- ☐ 1 small school box
- ☐ 1 large box of tissues
- ☐ 1 bottle hand sanitizer
- ☐ 1 1/2" binder w/pockets & insertable front cover
- ☐ 2-4 dry erase markers
- ☐ Boys: 1 box Ziploc gallon bags
- ☐ Girls: 1 box Ziploc quart bags
- ☐ 2 rolls of paper towels (1 for Art)
- ☐ 2 pkgs of #2 pencils w/erasers
- ☐ 1 ream of cardstock (for art)
- ☐ 3 reams of copy paper (1 for music)

\$10.00 Activity fee

GRADE 5

- ☐ 1 bottle of liquid soap w/dispenser
- ☐ 2 pkgs notebook paper /wide ruled
- ☐ 1 pair of scissors
- ☐ 1 box of crayons
- ☐ 4 glue sticks
- ☐ 1 container of Clorox wipes
- ☐ 1 box of Kleenex
- ☐ 2 rolls paper towels
- ☐ 1 pkg of colored pencils
- ☐ 1 bottle hand sanitizer
- ☐ 4 composition notebooks without spiral highlighters
- ☐ 4 pocket folders w/brads (assorted colors, if possible) 1 for music
- ☐ 1 pkg dry erase markers
- ☐ Boys: 1 box Ziploc bags quart size
- ☐ Girls: 1 box Ziploc bags gallon size
- ☐ 2 black Sharpie pens (for Art)
- ☐ 1 ream of cardstock (for art)
- ☐ 3 pkgs of #2 pencils
- ☐ 3 reams of copy paper
- ☐ 1 1 1/2" 3 ring binder with insertable front and rear cover
- ☐ 1 Expo dry erase marker or dry eraser (for music)
- ☐ 3x5 index cards



Berryhill Elementary

2012-2013 Supply Lists

Supplies are suggested but not required.



KINDERGARTEN (Please do not label supplies.) Bring items in bag with your child's name written on the bag.

1 – Backpack (NO wheels or rollers and large enough to hold towel and folder)	
6 – Boxes Crayola Crayons, 24 count (No fluorescent)	2 – Handwriting Tablets (1 inch ruled)
1 – Pair of Fiskars scissors (metal)	1 – Package assorted construction paper
2 – Plastic pocket folders	1 – Boxes of tissues
2 – Boxes Crayola Classic Markers	1 – Heavy towel for “rest time” (no plastic mats)
1 – Box Thin Crayola Markers	1 – Bottle Hand Sanitizer
3 – Spiral notebooks (wide ruled)	1 – Pair stereo headphones for computers
1 – Pkg. EXPO Dry Eraser Markers	1 – Can of Play Dough (any color)
1 – Box of Crayola Colored Pencils	2 – Clorox Disinfecting Wipes
3 – 4 oz. Elmer's Washable School Glue	1 – Box Baby Wipes
6 – Glue sticks	Ziploc Bags – girls (Gallon size) boys (Quart size)
**Individual teachers may ask for additional items.	

FIRST GRADE (Please do not label supplies.)

1 – Backpack (NO wheels or rollers)	
2 – composition notebooks, non-perforated (not spiral notebooks)	
1 – Small school box	1 – Pair of Fiskars metal blunt scissors (small size)
3 – Boxes of 24 count crayons	1 – Bottle hand sanitizer – Germ X
24 – #2 yellow pencils with erasers	2 – Containers of Clorox Disinfecting Wipes
2 – Large Box of Kleenex tissues	1 – Pair stereo headphones for computers (NO EAR BUDS)
1 – Box Crayola Colored pencils	6 – Large glue sticks
1 – Pack of 2 pink rubber erasers	1 – pkg of highlighters (4 or 6 count)
2 – Plastic Folders (yellow & red) with brads & pockets	1 – Paper towels
1 – Pack EXPO Dry Erase Markers	1 – Ziploc Bags – Quart Size
1 – Pack of Card Stock	1 – Ziploc Bags – Gallon Size
\$6.00 for Weekly Readers	
**Individual teachers may ask for additional items.	

SECOND GRADE (Please do not label supplies.) Bring items in bag with your child's name written on the bag.

1 – Set of speaker headphones (small jack) for computers	1 – Package Crayola Markers (Classic Colors)
1 – Small school box	1 – Pack Dry Erase Markers (Thin Size – Small Pack)
8 – Glue sticks	2 – Plastic folders with three prongs and pockets
1 – Pair of Fiskars scissors	1 – Spiral notebook – Not perforated (wide ruled only)
2 – Boxes of crayons (24 count)	1 – Package Card Stock (NOT copy paper)
24 – #2 pencils (NO Dixon brand)	3 – Boxes of tissues
2 – Packages of pencil top erasers	2 – Containers of Clorox Disinfecting Wipes
2 – Red ballpoint pens	1 – Elmer's Washable School Glue
2 – Highlighters	
BOYS ONLY:	GIRLS ONLY:
1 – Quart Size Ziploc Bags	1 – Gallon Size Ziploc Bags
**Individual teachers may ask for additional items.	

These supplies are NOT required or collection of fees mandatory according to Santa Rosa County Board policy No. 4.19.

NO Backpacks with Wheels or Rollers.



Berryhill Elementary

2012-2013 Supply Lists

Supplies are suggested but not required.



THIRD GRADE

1 – Backpack (Small) – large enough to hold folders	
NO Trapper Keepers or Notebooks at all	
10 – Pocket folders with center tabs (2 red, 2 blue, 2 green, 2 purple, 2 orange)	
2 – Large packs notebook paper (No college ruled)	1 – Bottle hand sanitizer (Germ X)
1 – Single-Subject Spiral Notebook	4 – Glue sticks
1 – Box markers (assorted colors)	1 – Set of stereo headphones (small jack) for computers
48 – Standard #2 yellow pencils (sharpened)	2 – Boxes of tissues (Large Boxes)
2 – Packs of pencil-top erasers	1 – Small Pencil Box
1 – Pair Fiskars scissors (blunt)	1 – Box of crayons
2 – Yellow highlighters	2 – Clorox Disinfecting Wipes
1 – Hand Pencil Sharpener	
\$5.00 for Weekly Readers	

FOURTH GRADE

DO NOT LABEL FOLDERS	
NO ZIPPER OR EXTRA WIDE BINDERS AT ALL	
1 – 1 ½ inch binder (NO oversized binder)	1 – Ziploc Bags (gallon size)
1 – Package of 8 tab dividers for the binder	1 – Ziploc Bags (quart size)
6 – Packs of notebook paper (NO college ruled)	3 – Pkgs. of tissues
2 – Spiral one subject notebooks	1 – 4 pack of highlighters
4 – Packs of #2 pencils	1 – Box of crayons (NO larger than 24 count)
1 – Box of pencil erasers (pencil toppers)	1 – Box markers
1 – Package of copy paper (8 ½ x 11 inch)	1 – Pair of sharp pointed scissors
2 – Packs 3X5 ruled index cards	1 – Pencil box (SMALL, NO art cases)
4 – Duo-tang folders with pockets and center tabs (Plastic Folders are preferred)	1 – Set of headphones (small jack) for computer lab (Headphones purchased last year may be re-used this year.)
1 – Ruler (No bending or folding rulers)	4 – Glue Sticks
GIRLS ONLY: 2 – Bottles Hand Sanitizer	BOYS ONLY: 2 – Packages Disinfectant Wipes

FIFTH GRADE

NO Big Zipper Binders or Notebooks at All	
4 – Packs standard notebook paper should be on hand at all times (NO college ruled)	
1 – Ruler (metric/standard) NO folding or bending rulers	
3 – 70 count spiral notebooks (no college ruled)	2 – Highlighters (any color)
4 – Packs #2 pencils sharpened or mechanical pencils	2 – Red ink pens
10 – Duo-tang folders with pockets and center tab (Do not label)	3 – Glue sticks
1 – Box colored pencils (16 count or more)	1 – Small school box (NO art cases)
1 – Box crayons (24 to 48 count)	1 – Roll paper towels
1 – Fine line Sharpie Marker (Black)	2 – Large boxes of tissues
3 – Pink Eraser Bars	1 – Container of Clorox Disinfecting Wipes
1 – Package Markers	1 – Bottle of liquid hand sanitizer
1 – Set of speaker headphones (small jack) for computers (Headphones purchased last year may be re-used this year.)	1 – Pair Fiskars scissors (Scissors purchased last year may be re-used.)
BOYS ONLY: 1 – Box Ziploc bags – Quart Size	GIRLS ONLY: 1 – Box Ziploc bags – Gallon Size

These supplies are NOT required or collection of fees mandatory according to Santa Rosa County Board policy No. 4.19.

NO Backpacks with Wheels or Rollers.

Central School

2012-2013

Supply List for Grades K-5

Kindergarten	First Grade	Second Grade	Third Grade	Fourth Grade	Fifth Grade
<p>2 Packages of #2 Pencils</p> <p>1 Package of Washable Markers</p> <p>1 Package of Copy Paper</p> <p>3 Boxes of Crayons (24 count)</p> <p>1 Small Supply Box</p> <p>4 Folders with Pockets</p> <p>4 Glue Sticks</p> <p>1 Package of Construction Paper</p> <p>1 Pair of Fiskar Scissors (blunt)</p> <p>1 Box of Tissue</p> <p>1 Bottle of Anti-bacterial Hand Soap</p> <p>Rest Mat or Towel</p> <p>BOYS – 1 Box of Gallon Bags</p> <p>GIRLS – 1 Package of 9" Paper Plates (white)</p> <p>Please send a change of clothes for your child in case of an emergency include underclothes and socks.</p>	<p>1 Pair of Fiskar Scissors (blunt)</p> <p>3 Packages of #2 pencils</p> <p>2 Boxes of Crayons (24 count)</p> <p>2 Glue Sticks</p> <p>2 Three Prong Two Pocket Folders</p> <p>1 Package of Copy Paper</p> <p>2 Packages Washable Markers</p> <p>1 Box of Tissues</p> <p>1 Small Supply Box</p> <p>1 Bottle of Anti-bacterial Hand Soap</p> <p>1 Box of Ziploc bags</p>	<p>6 Three Prong Two Pocket Folders</p> <p>2 Packages of #2 Pencils</p> <p>1 Box Crayons</p> <p>1 Pair of Scissors</p> <p>4 Glue Sticks</p> <p>1 Pack of White Copy Paper for Accelerated Math</p> <p>1 Small Supply Box</p> <p>1 Box of Gallon Sized Ziploc Bags</p> <p>1 Box of Quart Sized Ziploc Bags</p> <p>1 Box of Kleenex</p> <p>2 Packages of Notebook Paper</p> <p>1 Package of Erasers</p>	<p>4 Packages Notebook Paper</p> <p>5 Packages of #2 Pencils</p> <p>1 Box of Crayons, Colored Pencils, or Markers</p> <p>1 Small Supply Box</p> <p>2 Packages of White Copy Paper</p> <p>2 Packages of Erasers</p> <p>2 Spiral Notebooks</p> <p>12 Three Prong Two Pocket Folders</p> <p>2 Boxes of Tissues</p> <p>2 Bottles of Anti-bacterial Waterless Hand Sanitizer</p>	<p>10 Packages Notebook Paper</p> <p>8 Three Prong Two Pocket Folders {to be replaced as needed}</p> <p>3 Packages of #2 Pencils</p> <p>1 3" Rubber Eraser</p> <p>1 Pair of Scissors</p> <p>1 Small Supply Box</p> <p>1 Bottle of Glue</p> <p>2 Boxes of Tissues</p> <p>1 Package of Colored Pencils</p> <p>2 Bottles of Anti-bacterial Waterless Hand Sanitizer</p> <p>2 Composition Notebooks</p> <p>1 Dictionary for Home Use</p> <p>1 Ruler</p> <p>1 Protractor</p> <p>3 Packages of Copy Paper</p> <p>1 3-Ring 3" Binder w/Side Pockets</p>	<p>2 packs of #2 Pencils {sharpened} {to be replaced as needed}</p> <p>Colored Pencils or Markers</p> <p>4 packs Notebook Paper {to be replaced as needed}</p> <p>5 Three Prong Two Pocket Folders</p> <p>Scissors</p> <p>3 Boxes of Tissues</p> <p>2 Bottle Antibacterial Waterless Hand Soap</p> <p>Ruler</p> <p>Protractor</p> <p>2 Packages of copy paper</p> <p>1 Bottle of Elmer's Glue</p> <p>1 Glue Stick</p>

"In no instance are these supplies required or collection of fees mandatory according to Santa Rosa County School Board Policy 4.19."



**CHUMUCKLA ELEMENTARY SCHOOL
SUPPLY LIST
2012-2013**



**"IN NO INSTANCE ARE THE SUPPLIES REQUIRED OR COLLECTION OF FEES
MANDATORY ACCORDING TO THE SANTA ROSA COUNTY SCHOOL BOARD
POLICY 4.19."**

KINDERGARTEN: 2 boxes of 24 count crayons, 1 pair of blunt tip scissors, 2 pkgs. 6 count glue sticks, 2 pkg. of assorted construction paper, 1 pkg. of washable markers, 3 boxes of tissue, 1 roll of paper towels, 2 bottles of waterless hand soap, 1 ream copy paper, 1 pkg. dry erase markers (6 count). **MUSIC:** Large erasers (no pencil top erasers). **ART:** Crayola Washable Markers. **LIBRARY:** 1-3 tang fastener folder.

FIRST GRADE: One 24 count (#2) pencils, 1 pair (Fiskars) scissors, 3 boxes of 24 crayons, 1 pack of markers, box of pencil top erasers, 6-pack of glue sticks, 1 box tissues, 1 school box, 1 spiral notebook, 1 ream copy paper, 1 large bottle waterless hand soap. **BOYS** – Paper towels, Clorox wipes and gallon baggies. **GIRLS** – Regular baby wipes, sandwich baggies and 3 oz. cups for snack, **MUSIC:** Disinfecting wipes. **ART:** Glue sticks. **LIBRARY:** 1- orange, 3 tang fastener folder.

SECOND GRADE: 1 pkg. 200 ct. wide rule note book paper, 2 pkg. 12 ct. plain #2 pencils, 1 pkg. 500 ct. plain copy paper, 2 pocket folders without brads (1 red, 1 blue), 2- 70 page spiral notebooks, 4 fat pink eraser, 1 glue stick, 2 packs 24 count box crayons, 1 small pair scissors, 1 small crayon box, 2 boxes facial tissue, 1 wooden ruler with inches and centimeters, headphones, 1 pkg. markers, 1 pkg. dry erase markers. **Girls:** 1 pkg. paper plates. **Boys:** 1-8oz. hand sanitizer. **NO TRAPPER KEEPERS OR NOTEBOOKS.** **MUSIC:** Pencils. **ART:** Large erasers (no pencil top erasers). **LIBRARY:** 1-blue, 3 tang fastener folder.

THIRD GRADE: 1 pkg. wide-line notebook paper, 3 dozen pencils, 1- 16 count crayons, 5 plastic folders with pockets, 2 boxes tissues, 1 roll paper towels, 2 glue sticks, 1 ream of copy paper, dry erase markers. **GIRLS:** colored pencils. **BOYS:** hand sanitizer. **PLEASE NO MECHANICAL PENCILS OR TRAPPER KEEPERS.** **MUSIC:** 1 Duo-tang folder with 3 prongs and pockets, recorder (purchase from school or music store only). **ART:** Black and/or colored sharpie markers. **LIBRARY:** 1-red, 3 tang fastener folder.

FOURTH GRADE: 4 pkg. of note book paper (wide rule), 2 pkgs. of #2 pencils, 2 duo tang folders with prongs, (one yellow, one green), markers or crayons, 1 ream copy paper, 1 bottle Germ X, 1 roll paper towels, 1 box Kleenex. **GIRLS:** 1 box baby wipes, quart size Ziploc bags, 1 box. **BOYS:** 1 box Clorox wipes, gallon size Ziploc bags. **NO TRAPPER KEEPERS OR MECHANICAL PENCILS.** **MUSIC:** 1 Duo-tang folder with 3 prongs and pockets, recorder (purchase from school or music store only). **ART:** Sponges. **LIBRARY:** 1-black, 3 tang fastener folder.

FIFTH GRADE: 5 packs wide rule notebook paper, 2 yellow, 2 blue, 2 red duo tang folders with brads and pockets, pencil top erasers, 1 red pen, pencils, 1 pack markers (regular, classic colors), 1 pack colored pencils, 1 pack crayons, 2 packs black, thin dry erase markers (for student's white boards), scissors, 2 boxes tissues, Ziploc bags, construction paper, 1 ream copy paper. **MUSIC:** One Duo-tang folder with 3 prongs with pockets, recorder (purchase from school or music store only). **ART:** Hand held pencil sharpeners. **LIBRARY:** 1-yellow, 3 tang fastener folder.

SIXTH GRADE: 4 folders with pockets and brads, (blue, green, orange and red), 1 pack pencils (mechanical are great), 1 pack markers, 1 box tissues, 5 pkg. wide or college rule note book paper, 1-4 pk. dry erase markers, 1 roll paper towels, 1 bottle waterless antibacterial hand sanitizer, 1 red pen, 1 pkg. construction paper, 1-180 pg. spiral notebook /sections/folders, 1 box Lysol wipes. **Girls:** Ziploc quart bags. **Boys:** Ziploc gallon bags. **MUSIC:** 1 Duo-tang folder with 3 prongs and pockets, recorder (purchase from school or music store only). **ART:** Black and/or colored sharpie markers. **LIBRARY:** 1-green, 3 tang fastener folder.

ESE: 1 set of headphones (for use in computer lab), 4 packs wide rule note book paper, 1 pack markers, Ziploc bags, paper towels, tissues, book bag, 5 folders with pockets and brads, 2 reams copy paper, 1 pkg. dry erase markers, 2" 3-ring binder, toothbrush, toothpaste, Lysol wipes, 1 large refill antibacterial hand soap, 1 large refill hand sanitizer.

READ 180 SUPPLY LIST: 3rd & 4th Grade: 2 inch binder, single subject notebook, dry erase markers.
5th & 6th Grade: 2 inch binder, single subject notebook, 1 ream of copy paper.

2012 – 2013

REQUESTED SUPPLY LIST FOR S.S. DIXON INTERMEDIATE SCHOOL

THIRD GRADE

1 1" 3 ring binder
 1 box crayons
 2 boxes tissue
 1 bottle of Elmer's glue
 1 pkg. glue sticks
 2 pkgs. wide ruled notebook paper
 2 pkgs. #2 pencils (sharpened)
 1 pair of scissors
 1 Clorox wipes
 1pkg. paper towels
 1 pkg. construction paper
 1 bottle of hand sanitizer
 Ziploc bags – boys/Gallon, girls/Quart
 1 pkg. Expo markers
 2 reams of copy paper (not required but greatly appreciated)
 \$10.00 Activity Fee*
 *This fee will be used to purchase supplemental items used by the teacher such as: Scholastic News Subscriptions and other classroom needs. Each individual teacher will advise of other necessary items during orientation. This fee is NOT mandatory.

FOURTH GRADE

1 pair scissors
 2 pkgs pencils
 1 pkg crayons
 1 pkg colored pencils
 4 pkgs wide ruled notebook paper (as needed)
 2 pkgs glue sticks
 2 reams copy paper (8 1/2 by 11)(not required, but much needed)
 1 3-ring binder (at least 1" wide with pockets)
 1 package of white cardstock, (not required)
 1box tissues
 Assorted package of construction paper
 Hand held pencil sharpener
 Boys – roll of paper towels
 Girls - wipes

FIFTH GRADE

Notebook paper **WIDERULED/REGULAR**-replace as needed throughout the year
 #2 pencils – replace as needed throughout the year
 1 pkg. regular tip expo markers (black or primary colors)
 1 pkg. construction paper
 1 box colored pencils (12 to 24 count)
 1 pair pointed Fiskars scissors
 Glue sticks
 1 box **QUART** size ziplock bags

\$10.00 activity fee (this covers; Weekly Readers and science experiment supplies)
Supplies used throughout the year (please donate as much/often as possible)

Paper towels
 Kleenex
 Hand sanitizer 12oz. or larger – waterless
 Disinfecting wipes

Mrs. Berry's Class

1 Box of 24 Crayons
 1 Box of Markers
 1 Plastic Folder
 2 Glue Sticks
 1 Box of Pencils
 1 Bottle of Elmer's Glue
 2 Paper Towels
 1 Box of Kleenex
 Disinfectant Wipes
 1 Hand Sanitizer
 1 Package Index Cards, (Small)

Mrs. Williamson's Class

Clorox Wipes
 Velcro Dots &/or strips
 Tissues
 Paper towels
 Ziploc bags, (gallon)
 Baby wipes/refills
 Glue sticks
 Copy paper
 Construction paper
 3-prong pocket folder (plastic)
 2 inch binder with pockets
 Paper plates (for snack and crafts)
 **For your own child...Toothbrush, toothpaste, hairbrush/comb, deodorant
 ***These are items that we use throughout the school year. Please do not feel that you must send in any or all of these items.

SPECIAL AREAS

Art – 3rd – one bar Ivory soap
 4th – one pkg. colored pencils
 5th – one glue bottle

Library – folders with pockets **AND** prongs
 3rd – yellow
 4th – blue
 5th – red
 ESE - purple

*In no instance are these supplies required or collection fees mandatory according to the Santa Rosa County School Board Policy 4.19.

S. S. DIXON PRIMARY

2012-2013

In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19

Kindergarten

*******PLEASE DO NOT LABEL THE FOLLOWING SUPPLIES*******

- 1 set of inexpensive headphones (NO ear buds)
- 1pkg #2 pencils*
- 2 bottle of Elmer's Glue
- 2 big pink erasers(rectangular shape)
- 10 glue sticks (not Hot Glue Sticks)*
- 4 8 pack crayons (skinny)
- 1 24 pack crayons
- 1 box of Crayola Markers
- 1 packs construction paper(MEAD brand)
- 2 boxes Kleenex Tissue*
- 4 rolls Paper Towels*
- 1 bottle Hand Sanitizer
- 3 pkg. Clorox disinfecting wipes
- 1 bottles antibacterial hand soap
- 2 spiral notebooks (wide ruled)
- 1 pair Fiskar scissors (blunt)
- 4 pkg. Dry Erase Markers (Expo-Black-thin/skinny only)
- 1 pkg large paper plates
- 1pkg small paper plates

\$15.00 activity fee
(to cover Science projects,
cooking activities, arts &
crafts)

* Indicates that these
supplies may need to be
replenished throughout the
year

.....
Backpack (**Label with child's name**) We discourage backpacks on wheels for safety issues.

Label with child's name: Any personal item sent to school; jacket, sweater, lunchbox, backpack, etc.

BOYS:

- 250 count pkg. white cardstock 65#
- 1 box of **sandwich** size Ziploc bags

GIRLS:

- 1 package Xerox copy paper (white)
- 1 box **gallon** Ziploc bags

ADDITIONAL OPTIONAL ITEMS:

1 box of band-aids	1 pkg. plastic spoons
12 X 18 construction paper	Styrofoam cups
Xerox colored paper	Styrofoam bowls
	1 pkg. plastic forks

Please check with individual teacher for any additional supplies needed.

S. S. DIXON PRIMARY
2012-2013

**In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19**

First Grade

- 2 boxes of 24 crayons
- 1 pair of blunt scissors (prefer Fiskar brand)
- 1 8 oz. bottles of Elmer's glue
- 6 glue sticks
- 1 box Kleenex tissues
- 1 box magic markers
- 1 folder, **plastic** with 3 prongs & pockets
- 2 dozen #2 yellow pencils
- 1 spiral notebook (wide rule)
- 1 pack 8-1/2 x 11 Construction paper
- 2 erasers (large rectangle shape)
- 1 container antibacterial disinfecting wipes
- GIRLS: Freezer quart size zip-lock bags and 1 bottle of hand sanitizer
- BOYS: Freezer gallon size zip-lock bags and 1 roll of paper towels
- Backpack (We discourage backpacks on wheels for safety issues.)

\$20.00 activity fee to cover
cooking activities, arts & crafts

S. S. DIXON PRIMARY

2012-2013

In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19

Second Grade

- 2 boxes of 24 crayons*
- 1 pair of blunt scissors (prefer Fiskar brand)
- 3 4oz bottles of washable glue or 4 glue sticks*
- 2 boxes of Kleenex tissues
- 2 boxes basic color markers
- 1 box colored pencils
- 1 pencil sharpener **with lid**
- 3 folders, **plastic** with 3 prongs & pockets
- 12- inch ruler (that also indicates centimeters; non folding)
- 1 small plastic school box (approx. 8½ X 5½)
- 4 dozen #2 yellow pencils*
- 4 one-subject spiral notebook (wide rule)
- 2 pkg. WIDE ruled notebook paper (NOT college rule)
- 1 pack 3 X 5 colored index cards
- 1 pack 8½ x 11 loose construction paper
- 2 erasers (large rectangle shape)
- 1 bottle of hand sanitizer
- 1 container antibacterial disinfecting wipes
- 1 bottle of liquid hand soap
- 1 roll of paper towels

GIRLS: 1 box quart size zip-lock bags

BOYS: 1 box gallon size zip-lock bags

Backpack (We discourage backpacks on wheels for safety issues.)

\$12.00 activity fee to cover
Science projects, cooking
activities, arts & crafts

* Indicates that these
supplies will need to be
replenished throughout the
year.

S. S. DIXON PRIMARY

2012-2013

**In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19**

ESE Pre-K

Kinder Mat (plastic) or sleeping bag
A Complete change of clothes including socks (labeled with child's name)
Diapers or pull-up's (if needed)
Baby wipes (if needed)
2 boxes of Kleenex tissue
3 rolls of paper towels
2 bottles hand soap or 1 refill bottle of hand soap
1 pkg. white paper plates
1 pkg. construction paper
2 bottles Elmer's liquid glue
4 glue sticks
1 box gallon size zip-lock bags
1 box sandwich size zip-lock bags
2 container antibacterial disinfecting wipes
Backpack (regular size)

**S. S. DIXON PRIMARY
2012-2013**

**In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19**

Mrs. Burch ESE Class

1 pair of blunt scissors (prefer Fiskar brand)
3 glue sticks
2 boxes of Kleenex tissue
3 pkg. WIDE ruled notebook paper
4 reams of copy paper
1 bottle of anti-bacterial liquid soap
1 large bottle of hand sanitizer
2 rolls of paper towels
2 2inch binders with pockets

Backpack- large size (big enough to hold
jacket and folder) - label with child's name.
We discourage backpacks with wheels due to
safety issues.

S. S. DIXON PRIMARY
2012-2013

**In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19**

Mrs. Lundquist ESE Class

- 1 bottle of school glue
- 1 3-prong pocket folder
- 2 boxes of tissues
- 2 rolls of paper towels
- 1 refill bottle of hand soap
- 1 bottle of Germ-x hand sanitizer
- 2 containers of Clorox or Lysol wipes
- 1 can of disinfectant spray
- 1 box of zip-lock bags (gallon)
- 1 box of zip-lock bags (quart)
- 2 small packs of Velcro strips or Velcro dots
- 2 packs of Baby wipes

Backpack- large size (big enough to hold jacket and folder) - label with child's name. We discourage backpacks with wheels due to safety issues.

*Extra set of clothes to leave at school in case of an accident and diapers/ pull-ups as needed.

*Toothbrush and toothpaste if your child needs practice with this skill

*Reinforcing items like snack foods or small toys

S. S. DIXON PRIMARY

2012-2013

**In no instance are these supplies required or collection of fees mandatory
According to the Santa Rosa County School Board Policy 4.19**

Mrs. McArthur ESE Class

- 1 box of 24 crayons
- 2 large glue stick
- 2 boxes of tissues
- 1 box of crayola markers
- 1 3-prong pocket folder
- 1 3-prong vinyl pocket folder
- 1 large pink eraser
- 2 bottles of Germ-x hand sanitizer
- 2 rolls of paper towels
- 2 containers of Clorox or Lysol wipes
- 1 box of zip-lock bags (gallon)
- 1 box of zip-lock bags (quart)
- 1 set of inexpensive headphones
- 1 pack dry erase markers
- 1 pack of copy paper
- 1 primary writing tablet
- 1 pack of Velcro dots

Backpack- large size (big enough to hold jacket and folder) - label with child's name.
We discourage backpacks with wheels due to safety issues.

Optional:

Paper plates

Styrofoam cups

Plastic spoons

East Milton Elementary School

Supply List 2012-2013

KINDERGARTEN

- 1 – white 3-ring binder
- 4 (four) boxes of regular size crayons
- 1 large backpack
- 1 pack of 24 pencils
- 14 Elmer's glue sticks
- 1 pair of Fiskars scissors
- 1 bottle of antibacterial hand sanitizer
- 1 pack of large pink erasers
- 1 plastic school box
- 2 large boxes of Kleenex
- 3 refill pkgs. of baby wipes
- 1 box of quart size Ziploc bags (girls only)
- 1 box of gallon size Ziploc bags (boys only)
- 2 folders – without prongs
- 2 black Sharpie markers (girls only)
- 3 holed clear zipper pencil pouch
- 2 spiral notebooks (wide ruled)
- 1 set of headphones(no earbuds please)
- 1 pkg. of construction paper (boys only)
- 1 pkg. of dry erase markers (girls only)
- 1 pkg. of cardstock (boys only)

PLEASE DO NOT LABEL ANY SUPPLIES WITH STUDENT'S NAME

ART SUPPLIES (Kindergarten)*

- 1 bottle of antibacterial soap
- 1 watercolor palette (8 colors)
- 1 box of baby wipes

FIRST GRADE

- 2 reams white copy paper
- 3 boxes of regular size Crayola crayons – 24 count
- 2 dozen #2 pencils
- 2 pkgs. of pencil top erasers (no Roseart erasers)
- 1 pair blunt edge Fiskars scissors
- 8 glue sticks
- 2 bottles waterless hand sanitizer
- 1 plastic school box
- 2 boxes of baby wipes
- 3 plastic folders (yellow, blue & red) with pockets and clasps
- 3 large boxes of Kleenex
- 2 spiral notebooks (wide ruled)
- 1 box of gallon size Ziploc bags
- 1 box of quart size Ziploc bags
- 1 set of headphones
- 1 pack of white lunch bags

ART SUPPLIES (1st Grade)*

- 1 box kleenex
- 1 box baby wipes
- 1 watercolor palette (8 colors)

SECOND GRADE

No Trapper Keepers or Rolling Backpacks

- 2 boxes of crayons – 24 count
- 1 wide-ruled spiral notebook
- 1 Primary composition book
- 1 pkg. of assorted construction paper
- 1 box of gallon size Ziploc bags (boys only)
- 1 box of quart size Ziploc bags (girls only)
- 1 dozen pencil top erasers
- 1 box of washable markers
- 1 box of Crayola brand colored pencils
- 1 pair of pointed scissors (Fiskars brand preferred)
- 2 bottles of 4 oz. liquid glue
- 1 ream of computer/copy paper
- 1 tablet of 2nd or 3rd grade handwriting paper
- 1 roll of paper towels
- 1 set of headphones
- 1 pkg. or box of antibacterial wet wipes
- 2 bottles of hand sanitizer
- 1 small plastic school box
- 1 backpack
- 1 red plastic folder with pockets and clasps
- 2 dozen yellow # 2 pencils
- 1 blue plastic folder with pockets and clasps
- 1 green plastic folder with pockets and clasps
- 1 box of Kleenex

ART SUPPLIES (2nd Grade)*

Erasers

- 1 box of baby wipes
- 1 black Sharpie marker
- Scissors

****Art Supplies will be used in the Art classroom****
(Art supplies are suggested but not required)

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.

East Milton Elementary School

Supply List 2012-2013

THIRD GRADE

No Trapper Keepers, 3-ring Binders or Rolling Backpacks

3 dozen # 2 pencils (preferably Ticonderoga brand)
(NO MECHANICAL PENCILS)
1 pkg. pencil top erasers
1 box of Crayola crayons – 24 count
1 box of Expo brand dry erase markers
4 glue sticks
2 reams of copy paper
1 pair of Fiskars scissors
1 pkg. 150 count, wide-ruled notebook paper
1 pkg. highlighters – 4 count
1 box of baby wipes
1 small crayon/pencil box
1 box of quart size Ziploc bags (girls only)
1 box of gallon size Ziploc bags (boys only)
3 large boxes of Kleenex
1 large bottle of hand sanitizer
2 rolls of paper towels
5 Duo-tang folders with pockets & clasps
1 set of headphones
\$5.00 per child for Weekly Rdr. News Magazine

Art Supplies (3rd Gr.)*

1 black Sharpie marker
1 box of baby wipes
1 pair of scissors

FOURTH GRADE

2 reams of copy paper/computer paper
3 dozen #2 pencils (no mechanical pencils)
2 pkgs. of pencil top erasers
1 large box baby wipes
1 small crayon/pencil box
1 pair scissors
3 large boxes of Kleenex
6 plain Duo-tang folders with pockets
and clasps (no pictures, please do not
put names on folders)

1 pkg. black Expo markers
3 glue sticks
1 box of crayons or colored pencils
2 pkgs. of 3 x 5 index cards
2 pkgs. of wide-ruled notebook paper

FOURTH GRADE (continued)

1 box of washable markers
1 box of quart size Ziploc bags
1 set of headphones
3 spiral notebooks

ART SUPPLIES (4th Grade)*

1 black Sharpie marker
1 small (hand held) pencil sharpener
1 box of baby wipes
Erasers

FIFTH GRADE

6 Duo-tang folders with pockets and clasps
3 pkgs. of wide-ruled notebook paper
(no college ruled & please bring all pkgs. to school)
2 composition notebooks
3 dozen #2 yellow pencils (no mechanical pencils)
1 set of headphones
1 pkg. of colored pencils
1 highlighter
1 pkg. of glue sticks
1 pkg. (100 ct.) 3 x 5 index cards
1 ream copy/computer paper
2 large boxes of Kleenex
1 blue ink pen
1 black Sharpie pen
1 box of quart size Ziploc bags (boys)
1 box of gallon size Ziploc bags (girls)

Small Backpack/No Rolling Backpacks

Please check with your child's teacher about Trapper Keepers

ART SUPPLIES (5th Grade)*

1 small (hand held) pencil sharpener
1 black Sharpie marker
1 box of baby wipes
2 glue sticks

Art supplies will be used in the Art classroom
(Art supplies are suggested but not required)

**In no instance are these supplies required or
collection of fees mandatory according to the Santa
Rosa County School Board Policy 4.19.**

ESE Pre-k

- 1 small blanket or towel for rest time
- 1 box of washable markers
- 1 backpack – no rollers (regular-sized backpack)
- 1 pkg. of napkins
- 1 pkg. 9 inch paper plates
- 1 pair of Fiskars scissors
- 2 pkgs. of glue sticks
- 4 boxes of Kleenex
- 3 bottles of hand sanitizer (boys)
- 4 boxes of baby wipes (girls)
- 1 pkg. 6 inch paper plates
- 4 rolls of paper towels
- 1 box quart size Ziploc bags
- 1 box gallon size Ziploc bags
- 1 box of 24 ct. crayons
- 2 loose pkgs. of construction paper (not in pads)
- 2-4 oz. bottles of glue
- 1 set of headphones (Only For Head Start Students-not
needed for ESE Pre-K students)
- 1 box snack size Ziploc bags

ESE- Stokes' Class

- 1 pack of pencils
- 1 box of crayons
- 2 folders with prongs and pockets
- 3 glue sticks
- 1 ream of copy paper
- 3 boxes of Kleenex
- 3 rolls of paper towels
- 1 box of Ziploc bags (gallon size)
- 1 box of Ziploc bags (quart size)
- 3 bottles of Elmer's glue
- 2 pkgs. of construction paper
- 1 pkg. of paper plates
- 1 set of headphones

Art Supplies*

- Small (hand held) pencil sharpener
- 1 box of baby wipes
- Erasers

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.

Art supplies will be used in the Art classroom
(Art supplies are suggested but not required)

Gulf Breeze Elementary School

2012 - 2013

Supply List for ESE Pre K

- 2 boxes facial tissue
- 2 rolls paper towels
- 1 box 8 count washable markers
- 1 box 8 count large crayons
- 6 large glue sticks
- 1 4 oz. bottle white glue
- 1 regular size backpack
- 1 box gallon size Ziploc baggies (boys only)
- 1 box sandwich size Ziploc baggies (girls only)
- 4 packages drinking straws

If your child is NOT toilet trained, please provide:

- 1 package diaper wipes
- 1 package of diapers or pull-ups
- 1 box of latex gloves

ALL TO BE REFILLED AS NEEDED

\$16.00 Activity Fee (includes all art classroom supplies for the school year, one printer cartridge, one case of copy paper for each classroom teacher's usage and other miscellaneous classroom supplies)

Please submit cash or separate check made payable to GBE for this fee -Thank you!

*IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE
SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19.*

**Gulf Breeze Elementary School
Supply List – Kindergarten
2012 – 2013**

1 box **Crayola** Watercolors 8 count
4 bottles (4 oz.) **Non-toxic Elmer's Glue**
6 **Elmer's** glue sticks
12 #2 pencils with erasers (sharpened)
3 boxes **Crayola** crayons 24 count
2 boxes Kleenex facial tissues
2 rolls sturdy paper towels
2 packages multi-colored construction paper
2 packages washable **Crayola** markers
3 reams of white copy paper 8 ½ x 11
1 pair Fiskar's scissors
1 bath towel (for rest time) **PLEASE PLACE CHILD'S NAME ON TOWEL**

Boys: 1 package quart size Ziploc bags
3 containers Clorox wet wipes
1 package disposable bowls
1 bottle hand sanitizer

Girls: 1 package gallon size Ziploc bags
2 boxes Huggies wet wipes (80 count & 1 refill)
1 package 9 inch paper plates
1 package dry erase markers – any color

\$16.00 Activity Fee (includes all art classroom supplies for the school year, Scholastic News magazine, other miscellaneous classroom supplies and ink cartridge for classroom teacher usage)

Please submit cash or check made payable to GBE for this fee – Thank you!

**Please do not label individual supplies.
Place the supplies in a bag marked with your child's name.**

**IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE
SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19**

**Gulf Breeze Elementary School
Supply List – 1st Grade
2012 – 2013**

Please LABEL ALL of these items

- 2 boxes non-toxic crayons (24 count)
- 2 packages colored markers (8 count)
- 1 box Crayola watercolor paints
- 1 pair scissors (Fiskars are excellent)
- 1 12 oz. bottle hand sanitizer

Please DO NOT LABEL any of these items

- 18 glue sticks
- 2 bottles 8 oz. Elmer's glue
- 1 dozen No. 2 pencils – **sharpened**
- 1 box baby wipes
- 1 large box facial tissues
- 1 roll 2 ply paper towels
- 1 RED pocket folder – No Metal Brads – No Plastic (reading)
- 2 YELLOW pocket folders – No Metal Brads – Mp Plastic (homework)
- 1 BLUE folder – No Metal Brads – No Plastic (daily work)
- 1 ream white copy paper 8 ½ x 11 – 20 lb. weight
- 1 ream white card stock

- Boys: 1 sandwich size box Ziploc bags
- 1 pack small paper plates
 - 1st grade manila lined handwriting sheets - available at Learning World

- Girls: 1 large gallon size box Ziploc bags
- 1 pack large paper plates
 - 1 package colored construction paper

Please, NO Rolling Backpacks, Pencil Boxes/School Boxes or Large, Heavy Lunch Coolers.

\$16.00 Activity Fee - includes all art classroom supplies for the school year, Scholastic News magazine, printer cartridge for each classroom teacher's usage and other miscellaneous classroom supplies

Please submit cash or check made payable to GBE for this fee – Thank you!

***IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY
ACCORDING TO THE SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19.***

**Gulf Breeze Elementary School
Supply List – 2nd Grade
2012 – 2013**

1 box facial tissues
3 dozen plain yellow pencils
1 package markers
1 box of crayons (NO more than 36)
1 pair Fiskars scissors
1 bottle liquid glue
2 glue sticks
1 roll paper towels
1 red plastic pocket folder with brads
1 ream copy paper 8 ½ x 11
1 box wet wipes for art
1 spiral notebook
lightweight backpack without wheels

Boys: 1 box baby wipes
1 pack wide ruled notebook paper
1 box Ziploc bags – sandwich size

Girls: 1 package construction paper
1 bottle antibacterial gel
1 box Ziploc bags – gallon size

\$16.00 Activity Fee - includes all art classroom supplies for the school year, studies weekly magazine, one printer cartridge, one case of copy paper for each classroom teacher's usage and other miscellaneous classroom supplies

Please submit cash or check made payable to GBE for this fee -Thank you!

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19.

**Gulf Breeze Elementary School
Supply List 3rd Grade
2012-2013**

2 Reams 8 ½ x 11 copy machine paper
2 packages of loose-leaf notebook paper (NOT college ruled)
4 Paper duo-tang pocket folder with brads (no plastic folders please)
1 three-ring 1" hard cover notebook with pockets on the inside (Please NO trapper keepers)
1 box 24 count non-toxic crayons
2 packages No. 2 pencils (NO mechanical pencils)
1 box colored pencils
1 package washable markers
1 black sharpie – medium point
1 Hi-Liter
2 glue sticks – non-toxic
1 Elmer's liquid glue – medium size bottle
1 pair of pointed school scissors (Fiskars)
2 bags eraser tops
2 large boxes facial tissues (200 count)
1 box or tube of wipes
1 bottle of hand sanitizer
2 rolls paper towels

Boys: 1 composition book
1 box Ziploc bags sandwich size

Girls: 1 can Lysol Disinfectant Spra
1 box Ziploc bags gallon size

\$16.00 Activity Fee - includes all art classroom supplies for the school year, Scholastic News magazine, and one printer cartridge for each classroom teacher's usage

Please submit cash or check made payable to GBE for this fee – Thank you!

**No toys, mechanical pencils, pens, or electric pencil sharpeners.
Please replenish all supplies throughout the school year as needed.**

***IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY
ACCORDING TO THE SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19.***

**Gulf Breeze Elementary School
Supply List - 4th Grade
2012 – 2013**

1 box crayons (24 count)
1 box markers
1 black Expo dry erase markers (chisel point)
1 box colored pencils
1 package copy paper – 8 ½ x 11 – 500 count
2 packages notebook paper – wide ruled – 200 count
5 pocket folders with fasteners
1 pair pointed school scissors – 5" Fiskars
2 dozen No. 2 pencils
1 roll paper towels
1 large box tissues
1 8 oz. hand sanitizer

Boys: 1 box gallon size Ziploc bags
2 black sharpies – fine point
1 box wet wipes

Girls: 1 box quart size Ziploc bags
1 bottle glue – 8 oz.
2 yellow hi-lighters

***Supplies are shared among students, please do not individualize.**

\$16.00 Activity Fee – includes all art classroom supplies for the year, Scholastic News Magazine, and ink cartridge for classroom teacher usage.

Please submit cash or check made payable to GBE for this fee. Thank you.

***IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE
SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19.***

**Gulf Breeze Elementary School
Supply List – 5th Grade
2012 – 2013**

- 1 single subject spiral notebooks
- 2 packages loose leaf notebook paper (200 count) NOT college ruled
- 3 dozen No. 2 pencils
- 1 box colored pencils (12 or 24 count)
- 2 rolls paper towels
- 1 box Kleenex tissues
- 1 glue stick
- 1 pair student scissors
- 1 tube Clorox wipes
- 1 container baby wipes
- 1 roll scotch tape
- 1 100 page Black & White composition book
- 1 1" 3-ring binder (Chavez 2 ½" 3- ring binder)
- 1 pack of 6-8 divider tabs with pickets (for binder)
- 1 ream copy paper
- 1 package Expo Dry Erase Markers

Boys: 1 box sandwich size Ziploc Bags

Girls: 1 30 oz. or larger hand sanitizer

\$16.00 Activity Fee - includes all art classroom supplies for the year, Weekly Reader magazine, and one printer cartridge for each classroom teacher's usage.

Please submit cash or check made payable to GBE for this fee. Thank you.

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO THE SANTA ROSA COUNTY SCHOOL BOARD POLICY NO. 4.19.

Gulf Breeze Elementary School
PACE Supplies
2012-13

1st grade

Clear packing tape

2nd grade

1 package of Crayola markers, any kind

1 large roll paper towels

3rd grade

1 large box of wet wipes

1 box of colored pencils

4th grade

1 large roll paper towels

1 ream of three-hole copy paper

5th grade

1 ream copy paper

1 box of tissues

HOLLEY-NAVARRE INTERMEDIATE SCHOOL 2012-2013 SCHOOL SUPPLY LIST

In no instance are these supplies required or collection of fees mandatory
according to the Santa Rosa County School Board Policy 4.19.

THIRD GRADE

2 8 ½ X 11 reams of white copy paper (500 sheets each)	2 packages #2 pencils
1 package crayons (24 count)	1 pair of Fiskar scissors
1 composition notebook (not spiral) (100 pages each)	2 packages WIDE ruled notebook paper
1 large box of facial tissues	1 roll of paper towels
1 set of headphones (available at school store)	1 bottle of hand sanitizer
1 box dry erase markers (Expo)	1 bottle of glue
Boys: 1 box gallon Ziploc bags	Girls: 1 box quart Ziploc bags
Activity Fee- \$15.00	1 large container of Clorox wipes

FOURTH GRADE

2 reams of white copy paper (500 sheets)	1 clipboard (regular size)
2 packages of # 2 pencils	1 package colored pencils or crayons or markers
4 packages of wide ruled paper	1 set of headphones (available at school store)
1 pair of scissors	1 bottle hand sanitizer
1 box of facial tissues	1 container Clorox/Lysol wipes
1 highlighter	1 roll paper towels
1 pencil box (8" X 5")	1 -3 ring binder (1 ½")
1 package black expo markers	5 folders with pockets (solid colors)
Activity Fee- \$15.00	1 bottle of glue or 1 pkg. glue sticks

FIFTH GRADE

2 8 ½ X 11 ream of white copy paper (500 sheets each)	1 package red pens for checking work
1 package highlighters	1 spiral notebook
1 package of large Expo markers (pack of 4)	2 pkgs. wide ruled paper
2 packs of index cards	3 packages of #2 wooden pencils
1 large box of facial tissue	1 bottle of hand sanitizer
1 set of headphones (available at school store)	1 package graph paper
1 roll of paper towels	1 box of quart or gallon size bags
1 package of colored pencils or markers	1 large container of Clorox wipes
1 pair of scissors	1 bottle of glue
Activity Fee- \$15.00	

ESE Resource - 3rd, 4th, and 5th

1 ream of 8 ½ x 11 copy paper (500 sheets)
1 pack #2 pencils (no mechanical)
1 package - dry erase markers
2 **plain** folders with pockets and brads (red, blue, or green)
2 packs 3 x 5 index cards
1 highlighter (4th and 5th)
1 package red pens (4th and 5th)
2 packs of notebook paper (4th and 5th)
1 container Clorox/Lysol wipes
1 box facial tissues
Please label supplies "ESE Resource"/Drop off supplies to Resource Room

***Activity Fees:** Of the \$15.00 fee, \$12.00 goes to the classroom teacher for cooking, classroom projects, science experiments, etc. The remaining \$3.00 is divided equally between the art (paper plates, q-tips, paper, etc.), music (sheet music, etc.) and physical education (field day equipment and supplies, toe tokens, jump ropes, etc.) departments for supplies.

**HOLLEY-NAVARRE INTERMEDIATE SCHOOL
2012-2013 SCHOOL SUPPLY LIST**

In no instance are these supplies required or collection of fees mandatory
according to the Santa Rosa County School Board Policy 4.19.

Speech and Language

(Please choose 2-3 items from the following list)

- 2 reams of 8 $\frac{1}{2}$ x 11 copy paper (500 sheets)
- 1 box - facial tissues
- 1 bottle hand sanitizer
- 1 container of Clorox wipes
- 2 plain folders with pockets and brads (red, blue or green)
- 2 packs 3 X 5 index cards

Mrs. Blalock's Blue Dolphins

- 2 reams of 8 $\frac{1}{2}$ x 11 copy paper (500 sheets)
- 4 plain folders with pockets and brads (Purple, Blue, or Green)
- 3 packs - #2 pencils (No mechanical)
- 2 packs wide ruled notebook paper
- 1 package large erasers
- 1 set of headphones/standard w/small adapter (available at school store)
- 1 bottle - antibacterial soap
- 1 bottle hand sanitizer
- 1 box facial tissues
- 1 box gallon size Ziploc bags
- 1 container Clorox or Lysol wipes
- 1 package dry erase markers

Mrs. Currie's Comets

- 2 containers disinfectant cleaning wipes
- 1 box unscented baby wipes for faces and hands
- 3 boxes of tissues
- 3 rolls of paper towels
- 1 pkg. of "AA" batteries
- 1 pkg. of 9 volt batteries

Personal toileting supplies (pull-ups, diapers, wipes, etc.)

Personal grooming supplies (toothbrush, toothpaste, comb and brush)

G-tube students only - feeding supplies

Snacks (as needed)

**Holley-Navarre Primary School
2012-2013 Supply List
Kindergarten**

- 1 package of 24 - #2 yellow **Ticonderoga** pencils (not fat pencils), sharpened
- 3 packs of 24 **Crayola** crayons (Not Rose Art or washable)
- 3 4 oz. Elmer's glue bottles (white, NOT school glue)
- 3 4 packs Elmer's glue sticks
- 1 large box of facial tissues
- 1 pair of metal, round point Fiskers brand scissors
- 1 box of **Crayola** Markers (not Rose Art)
- 1 8 oz. or larger bottle of waterless hand sanitizer
- 2 reams of copy paper—500 sheets
- 1 container of baby wipes (no bleach)
- 1 box of 8 **Crayola** washable watercolors

Girls: 1 box of gallon size zip-lock bags, 1 roll of paper towels, and 1 4-pack *large* black EXPO dry erase markers

Boys: 1 box of quart size zip-lock bags, 1 box of **Crayola** colored pencils, and 1 4-pack *thin* black EXPO dry erase markers

- 1 Full size 2 strap backpack. Please no rolling backpacks.

*\$20.00 activity fee for cooking, art supplies, and theme related activities.

**Some of these supplies will be given to the Art Department.

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.

**Holley-Navarre Primary School
2012-2013 Supply List
First Grade**

- 2 Dry erase markers – black/fine point
- 12 Elmer's glue sticks
- 1 8oz. bottle Elmer's glue
- 2 yellow highlighter markers
- 1 box assorted Crayola magic markers
- 2 reams copy paper (8 ½ x 11)
- 2 pink hand held erasers
- 2 dozen #2 wooden pencils (SHARPENED, please)
- 4 boxes 24 count crayons (regular size)
- 1 pair Fiskars brand scissors (no plastic)
- 1 small school box (5 ½ x 8)
- 1 large box facial tissues
- 2 bottles antibacterial waterless gel

\$20 activity fee (for theme related activities such as, cooking, art supplies, Scholastic News, and T shirts)

- Girls:
- 1 box of **quart** zip-lock bags
 - 1 box of baby wipes
 - 1 package loose assorted colored construction paper

- Boys:
- 1 box of **gallon** zip-lock bags
 - 1 roll of paper towels
 - 1 box of band aids

Please label scissors, school box, and markers only.

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.

**Holley-Navarre Primary School
2012-2013 Supply List
Second Grade**

- 1 dozen (sharpened) #2 yellow wooden pencils (Ticonderoga brand preferred)
- 2 packs of wide ruled notebook paper
- 2 boxes of regular size Crayola crayons (16 count)
- 3 3-brad, pocket folders: red, blue, & green colors- PLASTIC ONLY!
- 2 reams of copy paper
- 2 boxes of classic colored markers
- 1 pair Fiskar brand student scissors
- 1 plastic pencil box (8"x5")
- 2 large boxes facial tissues
- 1 8oz. bottle white glue (Elmer's brand)
- 1 package of glue sticks (Elmer's brand)
- 1 package of pencil top erasers
- 1 container of Clorox wipes
- 1 1 roll of paper towels

\$20.00 activity fee for science/social studies activities and/or special projects

GIRLS: 1 bottle antibacterial gel (12oz.)
1 box of gallon size Ziplock bags

BOYS: 1 container of baby wipes
1 box of sandwich or quart size Ziplock bags

- Permanently mark the following items with student's name:
markers, crayons, pencil box, and scissors only.
- Please, we prefer NO rolling backpacks, personal pencil sharpeners, or colored pencils.
- In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.

Holley-Navarre Primary School

2012-2013 Supply List

ESE-VE

- 1 package glue sticks
- 1 ream copy paper (8 ½ x 11)
- 1 small plastic school box (5 ½ x 8)
- 2 packages thin dry erase markers
- 2 boxes facial tissues
- 1 bottle antibacterial waterless gel
- 1 box baby wipes

\$20 activity fee (for activities such as cooking, TIME for Kids, and reinforcers)

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.

Jay Elementary School

James D. Carnley
Principal

13833 Alabama Street
Jay, Florida 32565
Phone: (850) 675-4554
Fax: (850) 675-3362

Kacie H. Reaves
Dean of Students
Desha Lashley
Guidance Counselor

March 8, 2012

Dear Board Members,

Jay Elementary School requests permission to collect a one time activity fee of \$10.00 from students in grades K-6th for the 2012-13 term. Below is a list of materials the fee may be utilized for in each grade level. In addition to the activity fee students from grades K-3 may be asked to pay between \$4-\$5 for classroom weekly readers. This is part of their Science and Social Studies curriculum. The activity fee and the additional for weekly readers will not be mandatory, but will be suggested to the parents.

Thank you for your cooperation.

Kindergarten

Art Supplies
Educational Games
Incentives
Educational Videos
Seasonal Supplies
Batteries
Supplies for projects, etc.

First Grade

Art Supplies
Educational Games
Incentives
Educational Videos
CD's, computer software,
books, cassettes, supplies
for projects, etc.

Second Grade

Supplies
Incentives
Miscellaneous
Items as Needs Arise

Third Grade

Art Supplies
Educational Games
Incentives
Books, CD's
Computer Software
Educational Videos
Supplies for projects, etc.

Fourth Grade

Art Supplies
Educational Games
Incentives
Books, CD's, Cassettes,
Computer Software
Seasonal Supplies
Supplies for projects, etc.

Fifth Grade

Art Supplies
Educational Games
Incentives
Replacement Supplies
Project Supplies, etc.
Computer
Software
Books, CD's

Sixth Grade

Project supplies, etc.
Incentives, Books
Graduation Activities
Decorations
Replacement Supplies
Science Supplies
Art Supplies

** In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa School Board Policy, 4.19.

"Where bright tomorrows begin today"

Jay Elementary School March 8, 2012

Dear Board Members,

Listed below you will find materials needed by students in the following grade levels, for 2012-13 school term. ** In No instance are these supplies required or collections fees mandatory according to Santa Rosa County School Board Policy 4.19 _____ James D. Carnley, Principal

KINDERGARTEN

2 large 8 pk. Crayola crayons classic washable markers
2 large box Kleenex
1 roll paper towels
1-24 pkg. #2 pencils
1 pair blunt scissors
1-antibacterial wipes
1 pkg. thin black dry erase markers
1 pkg. card stock
1- 1 inch 3 ring binder
1 pkg. pink pearl erasers (no pencil caps)
8 large pkg. glue sticks
Treasure box items x
Lunch bags (brown/white)
Colored copy paper
Band-Aids
1 plastic duo-tang folder with pockets
Index cards
Pipe cleaners
Paint shirt- (Mom or Dad's old shirt will do)
Back Pack (regular size **WITHOUT ROLLERS**)
4 boxes of 24 crayons
2 reams of white copy paper (8½ x 11)

DO NOT LABEL ITEMS

(Additional items needed if you wish to purchase)

Pom-poms, Batteries C, AA, AAA, Beads, Foam

SECOND GRADE

Backpack- **NO ROLLERS**

Large School Box

2 boxes Crayons (24 count)

Washable Markers

Scissors

1- 1 inch 3 ring binder

4 Glue Sticks

1 pkg. #2 pencils- **NO MECHANICAL**-Replenish as needed

1 pkg. pencil top erasers

2 plastic duo-tang folders with fasteners/pockets

1 spiral notebook-wide lined- not college ruled

1 pkg. loose leaf paper-wide lined- not college ruled

2 reams white copy paper (8½ x 11)

2 large boxes of Kleenex

1- 12 oz. pump bottle GERM-X hand sanitizer

2- Antibacterial wipes

1 ream white cardstock (8½ x 11)

Girls- 1 box snack size zip lock bags

Boys- 1 box Gallon slide zip lock bags

\$10 Activity Fee

FIRST GRADE

1 pkg. assorted construction paper

1- 24 pkg. yellow #2 pencils

2- duo-tang plastic folders with pockets/fasteners

2-24 count crayons

1- blunt scissors

2- boxes Kleenex

Large school box

1 roll paper towels

2 boxes washable markers

4 glue sticks

Waterless hand sanitizer

Boys- 1 box gallon zip lock bags

Girls- 1 box quart zip lock bags

1- ream white copy paper

1- ream white cardstock

2- containers antibacterial wipes

THIRD GRADE

1 pkg. crayons

2 rolls paper towels

2 pkg. pencil cap erasers

3 boxes of Kleenex

Glue sticks

1 pkg. Expo Markers

1 pair of scissors

Washable felt tip markers

1" white 3 ring notebook

2 pks loose leaf paper (Not College Ruled)

1 spiral notebook (Not College Ruled)

2 reams white copy paper (8½ x 11)

1 small school box

4-(24 pk)- #2 pencils

5 plastic duo-tang folders with fasteners

1 red, 1 blue, 1 yellow, 1 green, 1 orange

Girls- 1- 12 oz. bottle of GERM-X

Boys- 1 container of disinfecting wipes

DO NOT LABEL ITEMS

. ** In No instance are these supplies required or collections fees mandatory according to Santa Rosa County School Board Policy 4.19

FOURTH GRADE

2 boxes of Kleenex
Pack of colored pencils
Crayons, scissors, glue sticks
Washable markers
2 rolls of paper towels
Loose-leaf paper (daily) **no college ruled**
Plain #2 pencils (daily)
1 pencil bag to store pencils and highlighters
3 spiral one-subject composition books
Small school box
Backpack (**NO ROLLERS**)
6 Duo-tang folders with prongs and pockets
2 reams of white copy paper
1 box of gallon-sized zip lock bags
1-2 inch, 3 ring notebook
1 pkg. yellow highlighters

SIXTH GRADE

#2 pencils daily-- no mechanical pencils
1 small pencil sharpener with cover
5 plastic duo-tang folders with **prongs and pockets**
 *Folder colors: 1 red, 1 blue, 1 yellow, 2 orange
2 yellow highlighters
1 red pen
1 set of 12 colored pencils
2 large wide-ruled spiral notebooks (more than 70 pages)
Loose leaf paper (wide ruled)
1 ream white copy paper
1 roll paper towels
2 large boxes Kleenex
Boys— 1 box of gallon Ziploc bags
Girls— 1 large bottle of germ-x

FIFTH GRADE

Crayons
Scissors
Glue Stick
Magic Markers— washable
5— duo-tang folders with pockets
Small school box
1 roll of paper towels
1-40 oz. bottle GERM X— hand sanitizer
3— large boxes of Kleenex
1 pkg. of highlighters
2-12 pack #2 pencils (**NO MECHANICAL**)
Backpack (**NO ROLLERS**)
3— Composition books (Not College Ruled)
2 reams white copy paper
1 pack multi-colored dry erase markers
Girls— 1 box quart zip lock bags
Boys— 1 box gallon zip lock bags
Loose Leaf paper daily-not college ruled
1 black permanent marker
1 green pen to check with

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19

O.B.E. 2012-2013 KINDERGARTEN SUPPLY LIST

- 2 boxes of 8 basic color of Crayola crayons (regular size)
- 2 boxes of 24 Crayola crayons
- Bath towel (27"x 54") labeled with name (NOT BEACH TOWEL)
- 3 dozen #2 pencils, sharpened (Ticonderoga preferred)
- 2 rolls of paper towels
- 2 box of baby wipes
- 1 container of Clorox disinfecting wipes
- 1 pump bottle of hand sanitizer
- 1 box of Crayola markers
- 1 4 oz bottle of glue
- 12 glue sticks (Elmer's preferred)
- 1 standard sized backpack (NO WHEELS) (labeled with name)
- 2 reams of white copy/printer paper
- 2 box of Kleenex
- 1 box sandwich size Ziploc bags **BOYS**
- 1 box gallon size Ziploc bags **GIRLS**
- 1 package plain white paper plates **BOYS**
- 1 package of multi-colored construction paper **GIRLS**
- \$15 activity/supply/magazine fee (Make checks payable to OBE)

O.B.E. 2012-2013 FIRST GRADE SUPPLY LIST

***PLEASE DO NOT WRITE NAMES ON ANY SUPPLIES!
MOST SUPPLIES WILL BECOME COMMUNITY PROPERTY***

- 2 boxes 24-count Crayola Crayons
- 12 Dixon Ticonderoga #2 pencils, sharpened (Office Depot, Wal-Mart)
- 1 pack of colored pencils
- 3 reams of copy paper
- 6 folders with brads
- 2 spiral notebooks
- 8 glue sticks
- 1 4 oz. bottle of Elmer's glue
- 1 box of 8 count Crayola, washable, classic markers
- 1 pair Fiskars brand scissors for children
- 1 package of Dry Erase markers
- 1 solid colored pencil box (7 ½ X 4 ½)
- 1 box quart size Ziploc bags
- 2 pink 2 inch rectangular erasers
- 1 roll of paper towels
- 1 bottle of hand sanitizer
- 2 boxes tissues
- 2 boxes baby wipes
- 1 box of band aids
- \$20.00 Activity/Supply/Magazine Fee (*Make check payable to O.B.E.*)
- **BACKPACKS WITHOUT WHEELS PLEASE!**

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19

O.B.E. 2012-2013 SECOND GRADE SUPPLY LIST

6 glue sticks
1 small plain school box (label with name)
1 pair Fiskars scissors (in pencil box)
1 24-count box of Crayola crayons (in pencil box)
2 red pencils for grading (in pencil box)
1 packs of 24 Ticonderoga pencils
2 single subject spiral notebooks (name on one)
4 rolls paper towels (1 roll will go to the Art Room)
1 box baby wipes (no refill packs)
1 box colored pencils
1 pack of Crayola Super Tips washable markers
2 500 sheet packages of copy paper
Girls- 1 lg box gallon Ziploc bags
 2 bottles of hand sanitizer (not sample size)
Boys- 1 bottle of liquid soap
 2 boxes disinfecting wipes (Clorox or Lysol)
\$20.00 activity/supply/magazine fee (*Please make checks payable to OBE*)

O.B.E. 2012-2013 THIRD GRADE SUPPLY LIST

PLEASE DO NOT WRITE NAMES ON ANY SUPPLIES

24 pencils (**sharpened only**)
1 box crayons (24 count)
1 box of tissue
3 pack of glue sticks
3 package of three ring paper (wide ruled only-NOT college ruled)
6 Duo-tang folders of DIFFERENT SOLID COLORS with tabs and pockets -red, blue, green, orange, yellow, purple, if possible)
No folders with designs
No Names on Folders
2 rolls paper towels
1 spiral notebook (wide ruled only)
GIRLS -1 bottle hand soap
 1 box quart sized Zip-loc Baggies
BOYS - 1 box Ziploc Gallon Sized Zip-loc Baggies
 1 bottle hand sanitizer
4 red pencils/pens for marking papers
1 box Crayola markers
1 pair scissors
1 highlighter
2 boxes baby wipes
1 ream copy paper
No Tablets
\$20.00 Activity/Supply/Magazine Fee (*make check payable to OBE*)
****NO TRAPPER KEEPERS, SCHOOL BOXES, OR MECHANICAL PENCILS**
****NO BACKPACKS WITH WHEELS - SAFETY ISSUE**

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19

O.B.E 2012-2013 Fourth Grade Supply List

2 canisters of Clorox wipes
1 pack of markers
2 glue sticks (1 stick will go to the Art Room)
4 packages (10-12 Count) #2 Ticonderoga pencils, sharpened
1 box crayons
1 pair scissors
3 packages wide-spaced notebook paper (**no college ruled**)
5 plastic folders with pockets and brads (blue, yellow, purple, green, orange)
4 large rolls of paper towels
1 bottle of liquid antibacterial soap
1 large box of facial tissues
1 bottle of hand sanitizer (not travel size)
1 plastic pencil/supply box
2 reams of copy paper
3 multi-colored highlighters
Individual dry erase board with a 4 pack of broad tip dry erase markers and eraser
1 hand held pencil sharpener (not battery operated)
1 inch binder (blue)
\$20.00 activity fee (this covers agendas, art activities, science activities, etc.)

O.B.E. 2012-2013 FIFTH GRADE SUPPLY LIST

1 box colored pencils
1 box washable markers
1-8 pack crayons
2 reams 8 ½" x 11" copy paper
2 pack #2 pencils – sharpened
1 red pen
2 highlighters (any color)
2 black sharpies
3 large rolls of paper towels
1 bottle of hand sanitizer (pump) boys
1 bottle of liquid soap (pump or refill) girls
2 boxes of tissues (girls)
1 container baby wipes, 1 container of sanitizing wipes (boys)
1 box gallon zip lock (girls)
1 box quart zip lock (boys)
1 bottle of white liquid glue or glue stick
Scissors
3 packets wide ruled loose leaf paper
3 pocket folders with brads (no trapper keepers)
1 plastic zippered pencil holder (no pencil boxes)
1 pack 100 count 3"x 5" index cards
There is a \$20.00 activity supply/magazine fee. (**Make check payable to O.B.E.**)
Please label all materials with permanent marker before bringing them in. Please keep these supplies replenished throughout the year.

NO BACKPACKS WITH WHEELS!

In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19

O.B.E. 2012-2013 Pre-K School Supply List

- 1 small blanket for rest time
- 1 regular size backpack (no rollers)
- 1 box ziploc sandwich bags
- 1 box ziploc gallon bags
- 4 boxes Tissue
- 4 refill packages of baby wipes
- 2 bottles of refill antibacterial soap (NOT hand sanitizer)
- 2 containers of Lysol or Clorox disinfecting wipes
- 1 roll Scotch 3m clear packing tape
- 6 glue sticks
- 2 boxes 48 crayons
- 2 boxes washable markers
- \$15.00 activity/supply fee (Make checks payable to OBE)

KINDERGARTEN**Please label:**

- ___ 1 pair blunt Fiskars brand scissors
- ___ 4 boxes 24 count crayons
- ___ 2 boxes 10 count CRAYOLA markers
(Classic color only, washable)
- ___ 1 rest towel

Do not label the following items:

- ___ 2 large pkgs. WHITE copy paper
- ___ 2 pkgs. #2 yellow pencils
- ___ 2 primary pencils (fat pencils)
- ___ 12 glue sticks
- ___ 2 rolls paper towels
- ___ 1 box Kleenex
- ___ 1 pkg. gallon Ziploc bags
- ___ 1 pkg. dry erase markers
- ___ 1 bottle waterless hand sanitizer
- ___ 1 container disinfectant wipes or Wet Ones
- ___ 1 pkg. quart Ziploc bags
- ___ 3 (4 oz) bottles of Elmer's glue (white)
- ___ \$20.00 Activity Fee (writing paper, construction paper, supplies for special events, projects, art, class shirt, cooking, etc.)

NO ROLLING BACKPACKS**FIRST GRADE****Please label:**

- ___ 1 small school box
- ___ 3 boxes 24 count crayons
- ___ 1 pair Fiskars brand scissors

Do not label the following items:

- ___ 8 large glue sticks (4.2 oz)
- ___ 2 boxes 10 count CRAYOLA markers
(Classic color only, washable)
- ___ 2 pkgs. #2 yellow pencils
- ___ 1 pkg. large Pink Pearl erasers (no pencil caps)
- ___ 2 reams copy paper (8 ½ x 11)
- ___ 1 box Clorox wipes
- ___ 2 boxes Kleenex
- ___ 1 roll paper towels
- ___ 2 bottles waterless hand sanitizer
- ___ \$20.00 Activity Fee (writing paper, copy paper, supplies for special events, projects, art, cooking, Scholastic News, etc.)

Optional Items:

- ___ cardstock
- ___ construction paper

NO ROLLING BACKPACKS**SECOND GRADE****Please do not label:**

- ___ 1 small school box
- ___ 1 pair Fiskars scissors
- ___ 1 large 48 count CRAYOLA crayons w/sharpener in box
- ___ 6 large glue sticks
- ___ 2 pkgs. Bic yellow, non-refillable mechanical pencils (please do not purchase refillable kind)
- ___ 4 vinyl folders w/brads&pockets (red/yellow/blue/green)
- ___ 2 PLAIN spiral notebooks, no pictures please
- ___ 1 pkg. large erasers
- ___ 1 pkg. construction paper
- ___ 1 box Kleenex
- ___ 2 pkgs. wide ruled notebook paper
- ___ 1 container disinfectant wipes
- ___ 2 reams white cardstock
- ___ 2 reams copy paper (8 ½ x 11)
- ___ 1 bottle waterless hand sanitizer
- ___ 1 box 10 count CRAYOLA markers
- ___ computer headphones (\$1.00 at Dollar Tree)
- ___ 1 pkg. quart and 1 pkg. gallon Ziploc bags
- ___ \$20.00 Activity Fee (writing & copy paper, supplies for special events, classroom supplies, Weekley Reader, projects, art, cooking, ink, etc.)

NO ROLLING BACKPACKS**THIRD GRADE**

- ___ 2 pkgs. #2 yellow pencils (Eagle or Papermate)
- ___ 2 pkgs. wide ruled notebook paper
- ___ 2 boxes 24 count crayons
- ___ 1 box 10 count CRAYOLA markers (washable)
- ___ 3 reams copy paper (8 ½ x 11)
- ___ ruler (inches & centimeters)
- ___ 1 pair Fiskars brand scissors
- ___ 1 bottle Elmer's glue (white)
- ___ 1 ream white cardstock
- ___ 1 pkg. construction paper
- ___ 1 pkg. highlighters (any color)
- ___ 2 boxes Kleenex
- ___ 1 roll paper towels
- ___ 2 containers disinfectant wipes
- ___ 1 pkg. big Pink Pearl erasers
- ___ 2 spiral composition books (wide ruled)
- ___ 5 plastic folders with prongs
- ___ 1 pkg. Expo markers (dry erase)
- ___ 1 bottle waterless hand sanitizer

Girls: ___ 1 pkg. snack size Ziploc bags

Boys: ___ 1 pkg. sandwich size Ziploc bags

___ \$20.00 Activity Fee (writing & copy paper, supplies for special events, projects, office/printing supplies, science experiments, Scholastic News, etc.)

NO ROLLING BACKPACKS

FOURTH GRADE

- ___ 3 pkgs. wide ruled notebook paper
- ___ 1 pkg. cap erasers
- ___ 3 pkgs. #2 yellow pencils
- ___ 1 pkg. colored pencils
- ___ 1 pkg. red ink pens
- ___ 1 box crayons
- ___ 1 box 10 count CRAYOLA markers (washable)
- ___ scissors
- ___ 1 bottle glue or pkg. glue sticks
- ___ 1 ream copy paper (8 1/2 x 11)
- ___ pencil sharpener (enclosed to catch shavings)
- ___ 3 folders with pockets & brads (yellow, red, blue)
- ___ 1 pkg. construction paper
- ___ 1 one-subject spiral notebook (wide ruled)
- ___ 1 roll paper towels
- ___ 2 boxes facial tissues
- ___ 2 container disinfectant wipes



FIFTH GRADE

These supplies need to be replenished as needed:

- ___ #2 yellow pencils
- ___ 4 pkgs. wide ruled notebook paper
- ___ 1 pkg. pencil cap erasers
- ___ 1 highlighter
- ___ 1 ink pen (any color)
- ___ 3 folders, pockets & brads (assorted colors, no plastic)
- ___ scissors
- ___ 1 box crayons
- ___ 1 pkg. colored pencils
- ___ pencil sharpener (enclosed to catch shavings)
- ___ 1 pkg. black sharpie markers
- ___ 2 reams copy paper (8 1/2 x 11)
- ___ 1 small pkg. of Expo markers
- ___ 1 box Kleenex
- ___ 1 roll paper towels
- ___ 1 bottle waterless hand sanitizer
- ___ 1 container disinfectant wipes
- ___ 1 bottle liquid soap

Boys: ___ 1 pkg. gallon Ziploc bags

Girls: ___ 1 pkg. quart Ziploc bags

___ \$10.00 Activity Fee (copy paper, supplies for special events, projects, ink cartridges, Weekly Readers, etc.)

NO ROLLING BACKPACKS

ESE [GRADES K-5]

- ___ 1 pair Fiskars brand scissors
- ___ 4 boxes 24 count crayons
- ___ 2 boxes 10 count CRAYOLA markers (Classic color only, washable)
- ___ 1 pkg. highlighters
- ___ 1 12-inch ruler with inches and centimeters
- ___ 2 reams copy paper (8 1/2 x 11)
- ___ 1 ream card stock (8 1/2 x 11)
- ___ 2 pkgs. #2 yellow pencils
- ___ 2 spiral composition books, 70 pages (no perforated pages, wide ruled)
- ___ 1 pkg. wide ruled notebook paper
- ___ 12 glue sticks
- ___ 1 roll paper towels
- ___ 1 box Kleenex
- ___ 1 pkg. quart Ziploc bags
- ___ 1 container disinfectant wipes
- ___ 1 bottle waterless hand sanitizer
- ___ computer headphones
- ___ \$15.00 Activity Fee (copy paper, supplies for special events, projects, ink cartridges, Scholastic News, etc.)

NO ROLLING BACKPACKS

CBSA

- ___ 1 pkg. Velcro dots (STICKY BACK)
- ___ 2 reams copy paper (8 1/2 x 11)
- ___ 1 ream color copy paper (8 1/2 x 11)
- ___ 1 pkg. glue sticks
- ___ 1 roll paper towels
- ___ 1 box Kleenex
- ___ 1 pkg. sandwich size Ziploc bags (100)
- ___ 1 pkg. gallon size Ziploc bags (15)
- ___ 1 pkg. inexpensive paper plates
- ___ 1 pkg. 5 oz. bathroom cups
- ___ 1 bottle waterless hand sanitizer
- ___ 1 pkg. batteries AA or AAA
- ___ 1 pkg. anti-bacterial wipes

NO ROLLING BACKPACKS

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO SANTA ROSA COUNTY SCHOOL POLICY 4.19.

ESE Pre-K

- ___ 1 pair Blunt Fiskars brand scissors
- ___ 1 box 10 count CRAYOLA markers (washable)
- ___ 2 boxes 8 count crayons
- ___ 1 rest mat
- ___ 1 pkg. Velcro dots
- ___ 4 primary pencils (fat pencils)
- ___ 1 pkg. glue sticks
- ___ 1 backpack (large enough for rest towel)

NO ROLLING BACKPACKS

- ___ 2 (4 oz) bottles of Elmer's glue (glue all)
- ___ 2 roll paper towels
- ___ 2 boxes Kleenex
- ___ 1 bottle waterless hand sanitizer
- ___ 1 container disinfectant wipes or Wet Ones
- ___ 1 pkg. gallon Ziploc bags
- ___ 1 pkg. sandwich Ziploc bags
- ___ 1 pkg. inexpensive paper plates
- ___ 1 ream copy paper

___ \$15.00 Activity Fee (paints, construction paper, supplies for special events, projects, art, cooking, etc.)

****KINDERGARTEN** (We request that names not be written on supplies unless indicated.)

- | | |
|--|--|
| 4 jumbo pencils | 1 box of Crayola Markers |
| 1 pkg. of #2 pencils | 4 8-12 oz. bottles of hand sanitizer |
| 2 plain <u>plastic</u> pocket folders | 2 boxes of Crayola crayons (24 count) |
| 4 - 4 oz Elmer's white glue | 3 boxes of Kleenex |
| 1 pkg. large Pink Pearl erasers | 1 box of jumbo crayons |
| 3 large rolls paper towels | 1 pkg. Wet-Wipes |
| 1 box gallon size zipper bags | 1 box sandwich size zipper bags |
| 1 zipper pouch with a clear front | 1 pair of <u>blunt</u> tip Fiskar scissors |
| 1 pkg. paper plates (no Styrofoam) | 1 pk white paper lunch bags |
| 1 pkg. 9x12 construction paper | 1 plastic crayon box for supplies |
| 1 adult size t-shirt, labeled with name (for art class) | |
| 2 containers Clorox or Lysol disinfectant wipes | |
| 1 box thin black dry erase markers | |
| 1 white 1" 3 ring binder (clear pocket on front) | |
| \$5.00 Activity Fee (primary writing journals, special projects, etc.) | |

****FIRST GRADE**

- | | |
|---|--|
| 2 boxes of crayons (no more than 24/box size) | |
| 1 small plastic school box | 3 big erasers |
| 2 <i>wide ruled</i> marbled composition books | 2 large boxes of tissue |
| 1 child size pair of Fiskar scissors | 2 rolls of paper towels |
| 3 PLASTIC folders (blue, orange, yellow) | 4 glue sticks |
| 1 ream of copy paper | 2 containers of Clorox wipes |
| 1 package construction paper | 2 <i>large</i> bottles of hand sanitizer |
| 1 small pkg of dry erase markers | 1 1 inch plastic covered white binder |
| 2 pkgs. Of #2 pencils (Ticonderoga brand preferred) | |
| 1 box Ziploc bags boys (sandwich) girls (gallon) | |

****SECOND GRADE**

- | | |
|---|---------------------------------------|
| 1 ream of copy paper | 1 pair of child-size Fiskar scissors |
| 2 boxes of 24 crayons | 1 small school box |
| 1 large bottle of hand sanitizer | 1 box of gallon Ziploc bags (boys) |
| 2 box of tissues | 1 box of sandwich Ziploc bags (girls) |
| 1 pkg. of large bar erasers or cap erasers | 1 pkg of glue sticks |
| 1 Individual Student Headphones | 1 pkg. of construction paper (girls) |
| 2 pkg. of #2 pencils (Ticonderoga brand preferred) | 1 container anti-disinfectant wipes |
| 1 pkg Expo dry-erase markers (medium or chisel point) | |
| 1 marbled composition book-WIDE RULE ONLY | |
| 3 plain front, plastic, pocket folders (no brads) (1 red, 1 yellow, 1 blue) | |
| 2 pkgs. Notebook paper – WIDE RULE ONLY (boys) | |
| 2 spiral notebooks – WIDE RULE ONLY / 1 subject size | |
| \$5.00 Weekly Reader fee | |

NO TRAPPER KEEPERS, 3-RING BINDERS OR ROLLING BACKPACKS!

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO SECTION 4.19 OF SANTA ROSA COUNTY SCHOOL BOARD POLICIES.

****THIRD GRADE**

- | | |
|--|--------------------------------------|
| 3 large boxes of Kleenex | 2 pink block erasers |
| 1 roll of paper towels | 2 pkg. white copy paper |
| 2 boxes crayons – 24 count | 1 pair blunt-tip scissors |
| 4 glue sticks | 1 large 40 oz. bottle hand sanitizer |
| 1 box sandwich sized zipper bags | 1 box gallon sized zipper bags |
| 1 large container of Clorox wipes | |
| 2 pks loose-leaf WIDE RULE paper | |
| 5 pks. of #2 pencils <u>(No mechanical or metallic pencils please)</u> | |
| 1-green, 1-red, 1-yellow, 1-blue <u>plastic</u> folder with pockets & prongs | |
| <u>(Please do not put names on folders)</u> | |

NO TRAPPER KEEPERS OR ROLLING BACKPACKS OR 3-RING BINDERS!

*****Small student sized backpacks are allowed, but no rolling backpacks.*****

****FOURTH GRADE**

- | | |
|---|---------------------------------------|
| 3 large boxes of Kleenex | 1 box of crayons |
| 3 (70 ct) spiral notebooks | 1 pk of construction paper |
| Cap erasers at all times | Scotch tape |
| 1 box of sandwich sized Ziploc bags | 1 (1 inch) 3 ring binder |
| 1 box gallon sized Ziploc bags | 2 rolls of paper towels |
| 1 bottle hand sanitizer | 1 pair of school scissors |
| 1 box of markers | 1 small bottle of glue or glue sticks |
| 1 ruler | 4 pks loose-leaf wide rule paper |
| 1 box of color pencils | 1 pk of copier paper |
| 2 containers of antibacterial wet wipes | |
| Dry Erase markers (1 pk of black, 1 pk of colors) | |
| 4 packs #2 pencils, plus additional pencils throughout the year as needed | |
| 1 green plastic folder with pockets & prongs for MUSIC | |
| 3 plastic folders with pockets & prongs (1 BLUE, 1 RED, 1 YELLOW) | |
| 1 Individual Student Headphones | |

*****Small student sized backpacks are allowed, but no rolling backpacks.*****

*****Please do not label supplies with student names.*****

****FIFTH GRADE**

- | | |
|---|---|
| 1 box colored pencils or crayons | 3 boxes of Kleenex |
| 3 70 sheet spiral notebooks (WIDE RULE) | 1 ruler |
| 1 pkg construction paper | 1 highlighter |
| 1 small pkg of red pens | 2 bottles of hand sanitizer (not travel size) |
| 1 pair of scissors | 4 pkg of glue sticks |
| 1 large container of disinfectant wipes | 1 box of gallon size Ziploc bags (BOYS ONLY) |
| 1 zipper pouch (pencil storage) | 2 roll of paper towels |
| 4 pks #2 pencils | 3 pks. of white copy paper |
| 2 pks loose-leaf WIDE RULE paper | 1 box of quart size Ziploc bags (GIRLS ONLY) |
| 1 pkg large chisel tip Dry Erase markers | 1 pkg of cap erasers |
| 6 pocket folders plain/solid – no labels – 1 red, 1 blue, 1 green, 1 yellow, 1 orange, 1 purple | |

IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES MANDATORY ACCORDING TO SECTION 4.19 OF SANTA ROSA COUNTY SCHOOL BOARD POLICIES.

****ESE PRE-K**

- 3 boxes facial tissue
- 1 markers (8 count box washable)
- 6 large glue sticks
- 2 bottles of white glue
- 1 pkg assorted construction paper
- 3 rolls of paper towels
- 1 box gallon size Ziploc bags
- 1 box sandwich size Ziploc bags
- 1 pkg paper plates (one large and one small)
- 1 pkg children wipes
- 1 sleeping mat or towel
- 1 blanket
- 1 backpack
- 1 pkg pull ups/diapers (if needed)
- 1 can of foam shaving cream

****GIFTED PROGRAM**

- 1 Expandable file
- 1 pkg. markers
- 1 pkg. #2 yellow pencils
- 2 glue sticks
- 1 ream of bright copy paper
- 1 Antibacterial wipes
- 1 three prong folder with pockets
- 2 70 sheet spiral notebook
- 1 hand sanitizer
- 2 large pink erasers
- 1 twin pocket folder
- 1 ream of white copy paper



Russell Elementary School

Requested Supply List

2012-2013

KINDERGARTEN

- 3 pkg. #2 pencils*
- 2 bottles Elmer's Glue *
- 12 glue sticks (not Hot Glue Sticks)*
- 6 Boxes of 24 pack crayons*
- 1 box of Crayola washable Markers
- 1 packs construction paper (loose)
- 1 box Kleenex Tissue*
- 2 rolls Paper Towels*
- 1 bottle Hand Sanitizer *
- 1 pkg. Antibacterial Wipes or baby wipes*
- 1 pair Fiskar scissors (blunt) (write name on scissors)
- 1 pkg. lunch bags

Backpack (**no wheels please**)

Rest Towel - Regular bath size only, write name

1 change of clothes (shirt, shorts, underwear, socks) in a labeled gallon zip-lock bag

BOYS:

- 1 box of quart size Ziploc bags
- 1 pkg. of small or large paper plates
- 1 ream Xerox copy paper (white)

GIRLS:

- 1 box gallon Ziploc bags
- 2 8.5 x 11 reams of white card stock

Please do not label any kindergarten supplies, write name on all personal items (i.e. **jackets, sweaters, lunchboxes, backpack, towels, etc.**)

Supplies needed for Art:

- 1 lg. box Kleenex
- 1 4 oz. bottle of glue
- 1 pkg. baby wipes

Supplies needed for Music:

- 1 pkg. of EXPO markers

FIRST GRADE

- 3 boxes of 24 crayons
- 1 pair of blunt scissors (prefer Fiskar brand)
- 1 8 oz. bottles of Elmer's glue
- 2 boxes Kleenex tissues
- 1 box markers
- 2 folders, PLASTIC with 3 prongs & pockets (solid color)
- 1 school box (standard size)
- 2 pkgs. #2 yellow pencils
- 2 spiral notebooks (70 pages wide rule)
- 2 big pink erasers
- 1 pkg. white cardstock (not index cards)
- 4 glue sticks (not hot glue)
- 1 bottle of hand sanitizer (12 oz.)
- 1 Container anti-bacterial wipes
- 1 pkg. construction paper
- 1 pkg. Dry Erase Markers
- 1 box quart size Ziploc bags
- 1 ream of white copy paper

Backpack (For safety reasons, no backpacks with wheels)

GIRLS: paper towels

BOYS: paper plates

Supplies needed for Music:

- 1 pkg. #2 pencils

Supplies needed for Art:

- 1 4 oz. bottle of glue
- 1 box Kleenex
- 1 pkg. baby wipes

SECOND GRADE

- | | |
|--|-----------------------------|
| 2 boxes of facial tissues | 2 boxes 24 crayola crayons* |
| 2 dozen #2 pencils* | 2 Pink pearl big erasers |
| 2 box of markers, broad tipped | 4 glue sticks |
| 1 pkg of loose leaf construction paper | |
| 1 pair of <u>blunt</u> tipped scissors (Fiskars brand suggested) | |
| 1 8 oz. bottle Elmer's glue | |
| 2 PLASTIC, two pocket, 3 pronged folders | |
| 1 plastic standard size pencil box | |
| 2 one subject spiral notebooks | |
| 1 b/w composition notebook | |
| 1 1-inch, 3-ring black binder | |
| 2 pkgs. Loose-leaf wide ruled notebook paper | |
| 1 Bottle of hand sanitizer (8 oz.) | |
| 1 Roll of paper towels | |
| 1 container of Clorox wipes | |
| 1 set of headphones (for computer lab/classroom) | |
- Backpack (**For safety reasons, no backpacks with wheels)**

Boys-

- Dry erase markers
- Gallon Ziploc bags
- 1 container of unscented baby wipes

Girls-

- 1 ream of white copy paper
- sandwich Ziploc bags
- 1 package of red pens

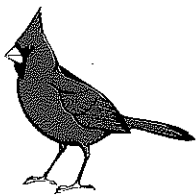
Optional: Colored cardstock; paper plates; vis a vis markers

Supplies needed for art: 1 pkg. pencil erasers, 1 pkg. magic markers, 1 permanent black marker

Supplies needed for Music: 1 pkg. of crayons

*These items may need to be replenished through the year.

In no instance are these supplies required or collection fees mandatory according to the Santa Rosa County School Board Policy 4.19.



Russell Elementary School

Requested Supply List

2012-2013

THIRD GRADE

- 1 pair scissors
- 1 box crayons (24) or colored pencils
- 1 pkg. of glue sticks / bottle glue
- 2 **One Subject** Spiral Notebooks
- 2 pkgs. notebook paper wide ruled
- 2 pkgs. #2 pencils (yellow)
- 2 red ball point pen
- 1 box quart size Zip lock bags-boys
- 1 box Band-Aids-girls
- 1 3-ring 1 inch notebook (binder)
- 2 boxes of tissue
- 1 Pencil box
- 1 hand sanitizer
- 1 disinfectant wipes
- 3 three-pronged folders (red, green, and blue)
- 1 roll paper towels
- 1 pkg. dry erase markers
- 1 pkg. baby wipes

Boys only: 1 box quart size Zip lock bags and 1 ream of copy paper.

Girls only: 1 box Band-aids and 1 ream of cardstock

Supplies needed for Art: 1 pkg. magic markers, 1 pkg. pencils, 1 pencil eraser **Supplies needed for Music:** 1 Black fine point sharpie marker; 1 folder (any color) with metal prongs

FIFTH GRADE

Wide Ruled notebook paper (not college) (as needed)

4 pack of dry eraser markers

Dry eraser

Small school box or pencil pouch

1 box 24 count crayons

1 grading ink pen (any color)

2 glue sticks

1 pair of scissors

2 COMPOSITION notebooks (not spiral)

2 red, 2 blue, 2 green, 2 yellow, 2 purple, and 2 orange pocket folders with prongs (prefer plastic folders)

1 ream copy paper

Pencils

Highlighter

1 hand sanitizer-waterless

Girls

1 container disinfectant wipes

2 boxes Kleenex

1 box gallon Ziploc bags

Boys

1 package card stock

2 boxes Kleenex

1 box quart Ziploc bags
post it notes

Supplies needed for Art: 1 permanent marker, 1 pkg. magic markers, 1-4oz bottle glue

Supplies needed for Music: 1 pkg. of #2 pencils; 1 folder (any color) with metal prongs; recorder purchase from school or music store

FOURTH GRADE

- 1 pair Fiskars scissors
- 2 dozen #2 pencils (then as needed)
- 1 pkg. of pencil top erasers
- 1 pkg. colored pencils and / or crayons
- 1 pkg. colored markers
- 1 pkg. glue sticks
- 6 folders with pockets and brads: one each of red, orange yellow, green, blue, purple
- 4 packages of wide-ruled notebook paper (then as needed)
- 2 3-ring binder (one inch)
- 1 pkg. disinfectant wipes
- 1 Hand sanitizer (pump)
- 1 box facial tissue
- 1 pkg. Ziploc bags (any size)
- 1 ream white copy paper

Boys: 1 pkg. White card stock

Girls: 1 pkg. of dry erase markers

Supplies needed for Art: 1 permanent marker, 1 pkg. pencils, 1-4 oz. bottle of glue

Supplies needed for Music:

1 pkg. copy paper; 1 folder (any color) with metal prongs; recorder purchased from school or music store

***Please do not label any supplies with student name or subjects**

***Art supplies will be used in the art room.**

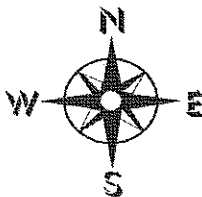
***PE items used for different instructional games and activities**

Zippered plastic bags for the clinic will be used in the clinic for ice bags

In no instance are these supplies required or collection fees mandatory according to the Santa Rosa County School Board Policy 4.19.

WEST NAVARRE INTERMEDIATE SCHOOL

2012-2013 SUPPLY LIST



THIRD GRADE

- 2 glue sticks
- 1 pair scissors
- 3 folders-asst. colors w/ pockets and brads
- 1 package crayons (24 count)
- 1 3-ring binder with a clear front (1½ - 2" with inside pockets) **no trapper keepers**
- 3 plastic dividers with pockets
- 3 dozen (24) yellow #2 pencils, **pre-sharpened**
- 1 package pencil top erasers
- 3 packages **wide ruled** notebook paper
- 1 SMALL school box
- 1 box facial tissue
- 1 bottle hand sanitizer
- 1 composition notebook
- 2 dry erase markers
- 1 container Clorox wipes
- \$15 activity fee*

Boys: 1 package of construction paper and 1 box gallon size Ziploc bags

Girls: 1 ream of copy paper and 1 box sandwich size Ziploc bags

FOURTH GRADE

- 2 dozen #2 pencils
- 3 pkgs **wide ruled** notebook paper
- 2 three-ring 1-inch binders
- 1 highlighter
- 1 pair scissors
- 4 glue sticks (non-acidic)
- 2 dry erase markers
- 1 package colored pencils or crayons or markers
- 3 solid color folders with pockets and prongs
- 2 packages (5 in pkg) dividers w/tabs
- 1 roll paper towels
- 1 box tissues
- 1 bottle hand sanitizer
- \$15 activity fee*

Boys: 1 ream copy paper

Girls: 1 container Clorox wipes

FIFTH GRADE

- 48 **Presharpened** pencils or 12 mechanical pencils (9 or 13 mm lead)
- 1 plastic zippered binder pouch with binder rings to hold pencils
- 1 large zippered trapper/keeper
- 1 set of computer headphones
- 2 rolls of paper towels
- 1 box colored pencils (12 pencil box)
- \$40.00 activity fee and science lab supplies*

Boys: 12 oz hand sanitizer
1 container Clorox wipes
1 300-sheet package of loose leaf notebook paper
6 Red ink pens

Girls: 500 sheet package of copy paper
4-pen box of black dry erase Markers
1 large box of facial tissue
1 roll of paper towels

4th – 5th Grade

NAVIGATOR CHORUS

- \$25 – Uniform (shirt, jeans and dark shoes required)
- \$5 per person per field trip – bus costs
- \$25 – all county cost for shirt & supper
- \$35 – music fee (may be waived with fund raiser)

PRE-K ESE

- 3 boxes of facial tissue
- 2 boxes of non-latex gloves
- 1 box of 8 large crayons or markers
- 6 large glue sticks
- 1 bottle white glue – (4 oz size)
- 1 package assorted colored construction paper
- 1 pair child sized blunt tip scissors
- 1 backpack (large enough to hold a folder, but appropriate size for your child)
- 3 rolls of paper towels
- 1 box gallon size Ziploc bags
- 1 container Clorox wipes
- 2 Germ X hand sanitizers
- \$15 activity fee*
- **If the child is not toilet trained, please provide:**
 - 1 package wipes, to be refilled as needed
 - diapers or pull ups as needed
 - non latex gloves, to be replaced as needed

ESE (Mr. Little's class only)

- 1 pack of glue sticks
- 1 pack of index cards
- 5 subject folders
- 1 box of crayons (24 count)
- 1 pack of pencils **pre-sharpened**
- 2 packs **wide ruled** notebook paper
- 2 packs printer paper
- 2 highlighters
- 2 red pens
- \$15 activity fee*

SPEECH CLASS (Mrs. Davis, Mrs. Stewart, and Mrs. Villa)

Choose 5 items from the following list:

- 1 box facial tissues
- 1 bottle hand sanitizer
- 1 container of Clorox wipes
- 1 box manila folders
- 1 packet wide ruled notebook paper (school age children only)
- 1 pkg 9-volt batteries (**pre-k only**)
- 1 pkg "AA" batteries (**pre-k only**)
- 1 pkg "D" batteries (**pre-k only**)
- 1 pkg crayons (fat or skinny – **pre-k only**)
- 1 ream 8½ x 11 copy paper (500 sheets)

Oral Motor Supplies: Skittles, Licorice, Cheerios, Corn Chex Cereal, Fruit Loops, Dum Dum lollipops, or Latex-powder free gloves

*Activity Fees: Of the \$15 (\$40 for 5th Grade) fee, \$12 (\$37 for 5th Grade) goes to the classroom teacher for cooking, classroom projects, science experiments, etc. Please note the increase in activity fees for 5th grade includes all science lab costs. Combining the science lab and activity fees decreased your total cost for the school year. The remaining \$3 is divided equally between the art (paper plates, q-tips, paper, etc.), music (sheet music, etc.) and physical education (field day equipment and supplies, toe tokens, jump ropes, etc.) departments for supplies. **In no instance are these supplies required or collection of fees mandatory according to the Santa Rosa County School Board Policy 4.19.**

WEST NAVARRE PRIMARY SCHOOL

2012-2013 SUPPLY LISTS

KINDERGARTEN

- 1 ream of white copy paper
- 1 ream of white card stock
- 1 package pink erasers
- 1 dozen plain #2 wooden pencils w/erasers
- 4 packs of 24 regular CRAYOLA crayons
- 1 pack of Classic CRAYOLA washable markers
- 1 bottle Elmer's School glue not washable
- 3 - 6 packs Elmer's glue sticks - small
- 1 pair Fiskar scissors
- 1 pack LOOSE colored construction paper
- 1 bottle of hand sanitizer-large
- 1 box facial tissue
- 1 roll of paper towels
- 1 white 1" 3 ring binder w/ clear pocket front
- 4 plain plastic pocket folders with prongs
- 1 MEAD PRIMARY Journal composition book

Do not put child's name on binder, folder or journal

- Girls - 1 box large Ziploc bags, 1 package of colored pencils
- Boys - 1 box of small Ziploc bags, 1 package multicolor Expo dry erase markers
- \$15.00 Activity fee *
- 1 box of Crayola 48 ct. crayons for Art

FIRST GRADE

- 2 Primary journals
- 1 bottle hand sanitizer
- 2 dozen wooden pencils
- 1 roll of paper towels
- 1 box of baby wipes
- Paper plates
- 1 ream white card stock
- 1 ream copy paper
- 2 large erasers (pink)
- 1 pack of construction paper
- 1 box of tissues
- 2 boxes of crayons
- 2 boxes of markers
- Dry erase markers
- 1 park Fiskar scissors
- Girls: quart Ziploc bags
- Boys: gallon Ziploc bags
- \$15 activity fee *
- 1 bottle of Elmer's glue and 1 pack of glue sticks for Art

SECOND GRADE

- 2 dozen #2 pencils
- 1 pack of pencil top erasers
- 1 classic Crayola marker set
- 1 thin tip Crayola marker set
- 2 boxes of 24ct. Crayola crayons
- 1 pack of Expo dry erase markers
- 1 pair Fiskar scissors
- 8 glue sticks
- 1 school box
- 1 PRIMARY Draw and Write Journal Composition book
- 4 solid colored pocket folders WITH prongs (1 red, 1 yellow, 1 blue, 1 green)
- 3 PLASTIC pocket folders with prongs (class & library)

(Do not label notebooks or folder with child's name)

- 1 - 1 inch 3 ring binder, w/clear pocket front
- 1 pack loose construction paper
- 1 ream of copy paper
- 2 boxes facial tissues
- 1 bottle hand sanitizer
- Girls: - 1 box gallon Ziploc bags, 1 roll paper towels
- Boys - 1 box quart size Ziploc bags, 1 box snack size Ziploc bags
- \$15.00 activity fee*
- 1 box colored pencils for Art

ALL GRADE LEVELS: Running shoes for PE.
No Sandals, Crocs, Heeleys or Skateboard shoes should be worn during PE.

****IN NO INSTANCE ARE THESE
SUPPLIES REQUIRED OR COLLECTION OF
FEES MANDATORY ACCORDING TO THE
SANTA ROSA COUNTY SCHOOL BOARD
POLICY 4.19****

*Activity Fees: Of the \$15 fee, \$12 goes to the classroom teacher for cooking, classroom projects, science experiments, etc. The remaining \$3 is divided equally between the art (paper plates, q-tips, paper etc.), music (sheet music, etc.) and physical education (field day equipment and supplies, toe tokens, jump ropes, etc.) departments for supplies.

WEST NAVARRE PRIMARY SCHOOL

ESE Resource and ESE Full Time

2012-2013 SUPPLY LIST

***IN NO INSTANCE ARE THESE SUPPLIES REQUIRED OR COLLECTION OF FEES
MANDATORY ACCORDING TO THE SANTA ROSA COUNTY SCHOOL BOARD POLICY**

4.19

ESE Resource

- 1 pack of #2 pencils
- 1 pack of page protectors
- 1 ream of copy paper
- 2 plastic pocket folders

ESE Full Time

- 5 pocket folders **without** prongs
- 3 spiral (1 subject) notebooks
- 2 packs construction paper
- 6 glue sticks
- 4 packs of pencils
- 2 packs of 24 count crayons
- 2 packs of washable markers
- 1 pencil pouch for binder
- 2 - 1 inch clear view binders
- 2 rolls of paper towels
- 1 box of Ziploc bags
- 2 boxes of tissues
- 2 bottles of hand sanitizer
- 1 ream of copy paper
- 2 pair of scissors
- 2 school boxes
- \$15.00 Activity fee *

*Activity Fees: Of the \$15 fee, \$12 goes to the classroom teacher for cooking, classroom projects, science experiments, etc. The remaining \$3 is divided equally between the art (paper plates, q-tips, paper etc.), music (sheet music, etc.) and physical education (field day equipment and supplies, toe tokens, jump ropes, etc.) departments for supplies.

ALL GRADE LEVELSs: Running shoes for PE class. No Sandals, Crocs, Heelys or skateboard shoes should be worn for PE.

Santa Rosa County District Schools

Submitted By: Clifton Hinote

Curriculum/ Instruction Action Agenda

Title of Item: PE/HOPE waiver
Description/Introduction: PE/HOPE waiver requested for NHS student
Recommendation/Action Requested: School board approval

Financial Impact:

A-Funds required from School Board? No
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

 [PEHOPE Waiver request.pdf](#)

Description:

PE/HOPE waiver

NAVARRE HIGH SCHOOL

8600 High School Boulevard

Navarre, Florida 32566

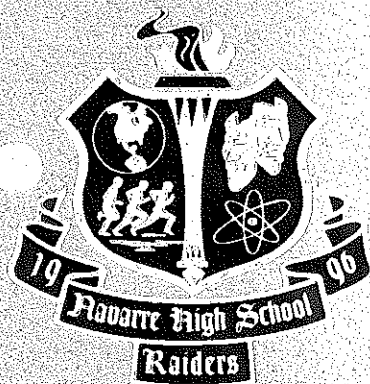
Ph. (850) 936-6080

Fax (850) 936-6088

E-mail <http://www.santarosa.k12.fl.us/nhs>

Principal
Brian M. Noack

Assistant Principals
Donna M. Doughty
Timothy W. Short
Wesley H. Underwood



February 17, 2012

Mr. Hinote,

After reviewing the attached documentation, I would like to request permission to waive, NHS Senior, Caitlin Winckler's PE/HOPE requirement for graduation due to her current medical condition and diagnosis.

Thank you for your consideration,

A handwritten signature in cursive script, appearing to read 'Brian M. Noack', is written over a horizontal line.

Brian M. Noack
Principal

Mark Tran, MD
Mark Tran MD
7552 Navarre Parkway, Suite 13 Navarre, FL 32566
Phone: 850-939-9876 Fax: 850-939-9877
NPI# 1306806096

PATIENT DEMOGRAPHICS

CAITLIN WINCKLER DOB: 2/18/1993
1931 ANCHOR DRIVE NAVARRE, FL 32566 (850) 420-2110

MEDICATION: DATE:
Exemption from physical instruction (PE) Jan 20, 2012

SIG:

Please excuse Ms. Winckler from physical education.

for the next 6 months.

DISPENSE:

REFILLS: **** (0) Zero ****

Dispense As Written

Substitution Permitted

*Below is a micro print signature line
visible under high magnification and
illegible when copied.*

Santa Rosa County District Schools

Submitted By: Buddy Hinote

Curriculum/ Instruction Action Agenda

Title of Item: Request for Funding Summer Session
Description/Introduction: Request for funding of summer session 2012
Recommendation/Action Requested: Approval of request for funding

Financial Impact:

A-Funds required from School Board? Yes
B-Amount required
C-Grant/Project Synopsis attached? No
D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No
If Yes, Approval Date

ATTACHMENTS:

Name:

 [Summer Session Memo \(revised\).docx](#)

Description:

Memo explaining request



Clifton L. Hinote
Director of High Schools

5086 Canal Street Milton, Florida 32570

Phone: 850/983-5055

Suncom: 689-5055

Facsimile: 850/983-5067

E-mail hinotec@mail.santarosa.k12.fl.us

Memorandum

FROM: Clifton L. Hinote, Director of High Schools

TO: Mr. Tim Wyrosdick, Superintendent of Schools, School Board Members

DATE: March 9, 2012

RE: Summer Session

In my conversations with high school administrators, the need to provide a Summer Session for our students was discussed at length. With the change to the six period schedule, those students having fallen behind in credits were finding it difficult/impossible to make up those credits. There is simply no room in their schedules to take forgiveness/make-up course work. Also, those students that will undoubtedly miss credit opportunities in the future for various reasons are faced with the same precarious situation. In my conversations with District-level administrators, we discussed the fact that District funds are utilized to support the continued conditioning of our student athletes throughout the summer. The philosophy behind this utilization of funds supports the notion that conditioned athletes are better prepared to face the rigorous demands of the athletic season, thereby, providing safe participation and increased performance. The question arose, "Why are we not providing the same conditioning for academic performance?" I am of the opinion our students are in need of the academic conditioning that serves to support continued student engagement and maintains their path to on-time graduation. The following proposal has emanated from these various discussions and our cognizance of the needs of our students. Please consider approving the following funding to support the much needed Summer Session.

Course/Credit Recovery

We plan to offer recovery opportunities at all thirteen District secondary schools. We will utilize the Compass Learning Program at each of these school sites. A Paraprofessional will be employed to facilitate each school lab. The Recovery Laboratory will be available to students for six hours per day for a total of six weeks this summer. (June-July)

Estimated cost \$38,000

Algebra I Remediation

As you are aware, the ninth grade cohort (taking Algebra I) is required to take and pass the Algebra I EOC. If these students are not successful on this assessment, they will not be awarded the Algebra I credit needed for graduation purposes. Therefore, in all likelihood, we will have a backlog of students who have not passed the EOC and are in need of the required remediation. I am proposing we provide the remediation course work in the Summer Session, thereby, preparing students to take the Algebra I EOC during the summer (week of July 23-27). If they

Estimated cost	\$18,000
----------------	----------

We plan to open a virtual acceleration laboratory at six of our high schools. This will provide all students the opportunity to enroll in any FLVS course (acceleration) and have face-to-face support. This laboratory will be open four days per week for a period of eight hours per day. At designated times throughout the day (every two hours), a subject area certified teacher (math, language arts, science, foreign language/elective) will facilitate the laboratory and provide subject specific support to those students that might be experiencing difficulty. Also, these teachers will be trained in the Black Board curriculum enabling them to provide technical support to all students in the laboratory.

The ninth grade co-hort for the 2011-2012 school year, and those that follow, have the additional graduation requirement of completing an on-line high school course. In an effort to facilitate students meeting this requirement, Locklin Technical Center will be offering a Computing for College and Career course that will appropriately meet the requirement. Students have the ability to participate in this course while at home or on their home school campus. Students enrolled in this course will be dually enrolled with Locklin Technical Center and their home school. This dual enrollment will provide the student with several unique opportunities. Upon successful completion of this course, each student will have met their practical arts and on-line course graduation requirements. In addition, each dual enrolled student will receive weighted credit that will be utilized in their grade point average calculation. We will need to employ two certified teachers to serve this group of students.

It is our desire to provide every student, if possible, the opportunity to participate in our Summer Session. Many students will not have this opportunity unless transportation is provided to some extent. It is our intent to provide a limited number of centralized pick-up/drop-off locations within the designated bus routes for a particular school. We anticipate the use of twelve buses during our Summer Session.

Estimated cost	\$42,000
----------------	----------

Total estimated cost for the Summer Session **\$144,000**

Your consideration of this request would be greatly appreciated.

Clifton Hinote

Santa Rosa County District Schools

Submitted By: Bonner/Johnson Sutton/Emerson

Curriculum/ Instruction Action Agenda

Title of Item: Early Head Start/Head Start Monthly Report Feb 2012

Description/Introduction: For Review Only - No Action Required

Recommendation/Action Requested: None Required

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [TRJ Monthly Report for February 2012.doc](#)

Description:

Early Head Start/Head Start Feb 2012 Report

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of February 2012

Submitted to the School Board and the Policy Council

From Dr. Bettie Bonner, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT

Fiscal

- The Head Start program received the Financial Assistance Award on February 29, 2012 for grant period March 2012-February 2013.
- Seven schools in Santa Rosa County receive Head Start funding for Pre-K to provide a quality program to serve children and families.

Transportation

<i>Designated Pre-K Sites</i>	<i>Field Trips</i>	<i>Buses for Field Trips</i>	<i>HS/EHS Bus Riders</i>	<i>ESE Bus Riders</i>
T. R. Jackson Pre-K School	Dental Activity Trip	7 0	61 65	8 0
Bagdad Elementary	Dental Activity Trip	2 0	11 20	n/a
Berryhill Elementary	Dental Activity Trip	2 0	8 20	n/a
Central School	Dental Activity Trip	1 0	4 20	n/a
East Milton Elementary	Dental Activity Trip	1 0	0 20	n/a
West Navarre Intermediate	Dental Activity Trip	2 0	14 0	n/a
Chumuckla Elementary	Dental Activity Trip	1 0	4 20	n/a

Safety

- Site Safety for all of the Head Start and Early Head Start designated locations district-wide continues to be monitored by Tonya Shepherd, Head Start Enrollment/Quality Assurance Specialist/acting Assistant Principal for T. R. Jackson Pre-K School.

Safety Chart

	<u>Bagdad</u>	<u>Berryhill</u>	<u>Central</u>	<u>Chumuckla</u>	<u>East Milton</u>	<u>TR Jackson</u>	<u>WNI</u>
Individual School Plan for Emergency Management	8/25	9/9	9/6	9/8	8/30	1/6	9/9
Site Safety Committee Mtg.	9/20 11/30 2/17	9/26 12/14		9/15 11/16	10/19 1/12 1/24	10/31	8/16
Fire Drill * Denotes alternate evacuation	8/25 9/1 10/19 11/30* 12/13 1/25 2/6	8/25 *9/1 10/4 11/17 12/1 1/12	8/25 9/2 9/15 10/21 11/30 12/14 1/26 3/1	8/26 9/2 10/27 11/30 12/15 1/30 2/29	8/25 9/1 10/7 11/17 12/1 1/24	8/24 8/26 *9/23 10/28 11/29 12/16 1/31 2/27	8/25 9/1 10/31 11/7 12/15 1/31 2/27
Severe Weather/Tornado Drill	2/10		2/1	2/1	2/1		2/1
Lockdown Drill	9/15	10/14	10/21	9/23		9/20	9/7
FDLE Check	8/12 11/16 2/8	8/25 9/13 9/28 10/6 1/27	9/13 1/12 2/8	8/30 10/26 2/1	9/20 1/27	8/30 9/13 9/30 10/31 11/28 12/16 1/7 1/31 2/13 3/1	8/18 9/16
Shelter in Place Drill		2/1					9/15
AED Staff Training	10/24	8/31	9/27	1/2	8/24	10/24	8/16
AED Response Team Drill	10/24					10/25	9/2
AED Maintenance Check (Status Indicator/Pad expiration)	8/31 9/20 10/31 11/30 12/16 1/30 2/29	8/25 9/26 10/4 11/2 12/1 1/3	8/18 9/13	8/31 9/13 10/3 11/2 12/2 1/2 2/1 3/1	8/24	8/23 9/27 10/25 12/13 1/3 2/28	8/16 9/2 10/3 11/7 12/5 1/2 2/6
AED Maintenance Check (integrity of pads)	8/31		8/18				9/2

Blank spaces indicate has not taken place

Record Keeping

- Eight (8) Child Plus reports were generated for Record-Keeping to monitor Head Start/EHS information. The reports consisted of disabilities, health/dental, and new student information. They were requested by and distributed to the Health/Nutrition/Dental Specialist, Social Emotional/ESE Specialist, and Teachers/Teacher Assistants.

- During February 2012, Four (4) Head Start/Early Head Start applications were processed and entered. Applications for the 2011-2012 school year continue to be entered into Childplus.
- One hundred eighty-nine (189) Head Start/Early Head Start applications were entered into Child Plus for the 2012-2013 school year. These applications were taken during the County-Wide Recruitment.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- Galileo and readiness goals data reports were shared at the February Curriculum, Assessment, and Planning (CAP) Meeting. Information was given on analyzing the data to plan activities and individualize for students. The 2nd Observational Period data indicates that students are at the intermediate levels in all content areas with the exception of science. Strategies for improving the domain of science includes providing more critical-input experiences in the classroom, encouraging parents to work on science projects at home with their children, and implementing a Pre-K Science Fair.
- Santa Rosa District Schools Head Start and Early Head Start students participated in many “Read Across America” events during the week of February 27 – March 2. The focus of the week was “Go Green, Pre-K Team.” Students discussed and participated in activities to keep the environment clean. They learned about reducing, reusing, and recycling by recycling milk cartons into planters. Also during the week, guests visited the classrooms and read to students.
- The Region IV Conference in Atlanta, GA was attended to gather information on setting readiness goals, Classroom Assessment Scoring System (CLASS), and meeting mandates for standards of quality.
- Head Start students participated in a field trip to the Mr. AL Concert held at the Santa Rosa County Auditorium. Mr. Al is a former educator who works with students and teachers to enhance literacy and language skills and social and emotional development.

Health/Dental/Nutrition

- A Quality Assurance meeting was held with Sharrell Etheridge to discuss upcoming events, any questions and/or concerns with the Health, Nutrition and Dental service area.
- Information concerning the Health, Nutrition and Dental service area from the Region IV Head Start conference, held in Atlanta, was presented at the CAP meeting for all Pre-K teachers and staff.
- A review of immunization records was conducted by the Bureau of Immunizations, Helen Mores. There were no findings.
- Jeff Mathews from the Santa Rosa County Extension Program provided lessons on germs and hand washing for the Head Start Programs at Bagdad, Central, Chumuckla, East Milton and T.R. Jackson Pre-K.
- Heights and Weights for students at Bagdad, Chumuckla and Central were measured and continues to be monitored.
- The “Healthy Kids, Strong Families Expo” was held in Roberts’ Hall on February 29, 2012 for all Head Start and Early Head Start. Presenters provided information for parents on topics such as oral health, nutrition, mental health and car seat safety. Ginny Hinton from the Santa Rosa County Extension Program gave away nine (9) car/booster seats to Head Start families in need as part of her presentation.

- Ongoing monitoring of student well child exams, immunizations and health screening requirements continues to be conducted. Letters were sent home regarding expired and/or expiring health requirements such as physicals, immunizations, or the lead/hemoglobin requirements: twenty-one (21) Head Start and one (1) Early Head Start. Fourteen (14) of those requirements have been met.
- The parent/guardian of one (1) Head Start student was sent a referral letter for vision/hearing.

Head Start (HS) 3 and 4 year olds
(Santa Rosa County Health Department Dental Clinic)

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
TR Jackson HS	1	2	13	2	0
Bagdad HS	1	0	4	2	2
Berryhill HS	1	0	4	1	0
Central HS	0	0	4	0	0
Chumuckla HS	0	0	3	0	0
East Milton HS	0	0	0	0	0
WNI HS	0	0	11	4	0
Total	3	2	39	9	2

Early Head Start (EHS), Head Start (HS) 3 and 4 Year olds
(Dr. Randall Cole's office)

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
TR Jackson EHS	2	2	0	2	0
TR Jackson HS	0	0	1	1	0
Berryhill HS	0	0	0	0	0
Total	2	2	1	3	0

Early Head Start (EHS), Head Start (HS) 3 and 4 Year olds
(Sacred Heart Pediatric Dental Clinic)

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
TR Jackson EHS	2	2	1	1	3
TR Jackson HS	6	1	2	3	0
Bagdad HS	1	0	0	0	0
Total	9	3	3	4	3

Social/Emotional Development/Disabilities (Mental Health)/ESE

- According to Head Start Child Plus records, we currently have the following Individual Education Plan data program wide:

T. R. Jackson Head Start Students	22
T. R. Jackson Early Head Start Students	3
Bagdad Elementary Head Start Students	2
Berryhill Elementary Head Start Student	1
East Milton Elementary Head Start Students	4
Chumuckla Elementary Head Start Students	6
Central School Head Start Students	3
West Navarre Intermediate Head Start Students	3
Head Start/Early Head Start Totals	44

- During the month of February, eleven eligibility/staffings for ESE services were conducted at T. R. Jackson Pre-K, Bagdad, and Central. Two parent conferences were conducted to discuss parent concerns regarding behavior and loss of a loved one. Five consent meetings were held with parents at TR Jackson Pre-K School.

- The following mental health referrals were completed by Mental Health Professional, Gail Patterson. Currently there are twenty-eight active mental health referrals. Of those twenty-eight, four are new.

Total Mental Health Referrals for TR Jackson: HS/EHS 18	Total Mental Health Referrals for other designated sites: HS 10
---	---

- The following mental health services were provided as a result of teacher or parent request.

3 Unofficial observations were made	6 Unofficial teacher consultations
5 Telephone parent conferences	11 Student counseling sessions
3 Parent counseling sessions	2 Parent conferences
1 Classroom intervention	1 Classroom observation
17 Teacher consultations	1 Child intervention
6 Staff consultations/counseling	1 New referral

- There have been 27 Early Head Start Transition meetings held with parent(s)/guardian(s). Of the 27 Early Head Start Transition meetings, 13 resulted in a request by the parent/guardian to move the student to the Head Start Program for three-year olds pending an opening.
- There were 2 ESE Transition meetings held in February.
- The Regional Interagency Agreement meeting was held on February 22, in Crestview, Florida. The final draft of the agreement will be completed and signatures requested for completion.
- Chris Hendrix and Nancy Padgett, SRCDS Military Kids School Liaisons, presented information at the Health Expo for military families as well as donated books and literature on stress related to deployment, grieving the loss of a loved one, and helping our military kids cope with separation. Mr. Hendrix is a representative from the Navy and Mrs. Prescott represented the Air Force.
- A parent training on Child Abuse Reporting was presented at the Health Expo. Connie Edgar from the Department of Children and Families presented a PowerPoint on how to report suspected child abuse and neglect.
- Parent Talk meetings were held at T. R. Jackson, Bagdad, West Navarre and East Milton Elementary. February talks were facilitated by Gail Patterson, Mental Health Professional and the Social/ Emotional and ESE Area Specialist.
- A PowerPoint regarding appropriate tracking of goals on the Individual Education Plan, Response to Intervention plan, English Language Learner plan, and School Readiness Goal plan was presented at the February CAP meeting.
- Site visits were conducted at East Milton, Berryhill, Central, Chumuckla, West Navarre Intermediate and Bagdad during the month of February. The visits consisted of ESE staffings, VPK Assessments, Valentine's Day Lapsits, Transition Meetings and classroom visits regarding student behavior and staffing support.

Enrollment Chart

Pre-K School Sites	Intake Apps including Incomplete Apps	Apps Processed	Funded Enrollment	# of children served	# of children served with a disability	# of over-income children served	# of children on waitlist	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
EHS Center-Base	1	1	40	40	3	3	40	2	2
TOTAL (EHS):	1	1	40	40	3 (8%)	3 (7%)	40	2	2

Pre-K School Sites	Intake Apps including Incomplete Apps	Apps Processed	Funded Enrollment	# of children served	# of children served with a disability	# of over-income children served	# of children on waitlist	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
BES	1	1	18	17	2	2	16	1	0
BHE	0	0	20	20	1	3	35	0	0
Central	0	0	17	17	3	4	22	0	0
CES	0	0	20	20	6	10	24	0	0
EME	0	0	20	20	4	0	29	0	0
TRJ	0	0	129	128	22	2	116	2	2
WNI	0	0	16	16	2	1	24	1	0
TOTAL (HS):	1	1	240	238	40 (16%)	22 (9%)	266	4	2

Other Programs	School Site	Funded Enrollment	# of children served	# of children withdrawn from the program	# of Orientation and Placement Conferences Conducted
ESE	TRJ	N/A	20	0	0
VPK	PRE	20	18	0	0
VPK	TRJ	20	10	1	1
VPK	WNI	20	20	0	0

Santa Rosa County District Schools

Submitted By: Marilynne Pugh for Dr. Barber

Curriculum/ Instruction Action Agenda

Title of Item:	Unaccompanied Youth Challenge Grant - MOU
Description/Introduction:	Unaccompanied Youth Challenge Grant - Memorandum of Understanding between Santa Rosa District & United Way Santa Rosa
Recommendation/Action Requested:	Approval of MOU

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

Description:

 [SRSD United Way MOU.pdf](#)

MOU

**Memorandum of Understanding
Unaccompanied Youth Challenge Grant
Santa Rosa School District & United Way Santa Rosa**

This document constitutes as a Memorandum of Understanding (MOU) between the Santa Rosa County School District (SRCSD) and United Way Santa Rosa (UWSR) regarding the Florida Department of Children & Families Challenge Grant, awarded to UWSR.

Understand that all grant funds shall be obligated, and services provided by June 30, 2012. Further, all Challenge Grant funds shall be drawn prior to June 30, 2012. The grant is to be used primarily for transportation for client access to public services and potential employment over the Summer Break. There are also \$2,500.60 designated for various Material Goods such as clothing and school supplies.

Product/Service	Amt to Buy	Cost per Item	Total Cost
Backpacks 4 Teens	--	--	\$7,679.40
Public transit tickets	250	\$1.00/each	\$250.00
Gas Cards	30	\$15.00/each	\$450.00
Bicycles	10	\$150.00/each	\$1,500.00
Taxi Service	20	\$15.00/each	\$300.00
		TOTAL:	\$10,179.40
		Left Over for Material Goods:	\$2,500.60

The SRCSD's function in this partnership is to spend the awarded funding on the following items and to distribute these items to identified unaccompanied youth. All services provided to youth must be catalogued and reported to UWSR as required by the Challenge Grant. The responsibility for qualified expenditures is 100 percent the responsibility of the SRCSD. Questions for qualified expenditures should be addressed to UWSR.

The SRCSD's responsibilities include:

- Purchasing grant approved products and services and spend according to Challenge Grant (see chart above). Awarded funds must meet the requirements of the Challenge Grant expenditure schedule:
 - a. \$6,340.00 is to be spent for grant approved purchases by March 31, 2012. Grant funds are available for this immediately.
 - b. \$3,170.00 is to be spent for grant approved purchases by March 31, 2012. This amount is reimbursable only.
 - c. \$3,170.00 is to be spent for grant approved purchases by June 30, 2012. This amount is reimbursable only.
- Reporting purchases with receipts to UWSR by the first of each month. See attached qualified schedule of expenditure for reporting. Reporting the following information at the end of the 2011-12 school year (by June 1, 2012):
 - a. What percentage of identified unaccompanied youth improved their grades from the prior year?
 - b. What percentage of identified unaccompanied youth improved school attendance from the prior school year?

UWSR is committed to provide great customer service and grant administration with ease of reporting. For questions or comments, contact Marianne at (850) 623-4507 or marianne@unitedwaysrc.org.

Santa Rosa County School District

Date

Marianne Back
United Way Santa Rosa

3/20/12
Date

Schedule of Qualified Expenditure Report
2011-12 Challenge Grant
Month of: _____

[illegible]

SRCSD Representative

Date

Santa Rosa County District Schools

Submitted By: Susan McCole

Finance Action Agenda

Title of Item: Finance Item
Description/Introduction: Internal Funds Check Signer Addition
Recommendation/Action Requested:

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [Check Signer Position Addition Letter-PRE.pdf](#)

Description:

Approval to add check signer position



Timothy S. Wyrosdick
Superintendent of Schools

Kathy Strickland

Accountant II

5086 Canal Street
Milton, Florida 32570-6706

Phone: 850-983-5016

Facsimile: 850-983-5011

E-mail: stricklandk@mail.santarosa.k12.fl.us

TO: Superintendent Tim Wyrosdick and Board Members

DATE: March 22, 2012

RE: Internal Funds Check Signer Position Addition for Pea Ridge Elementary School

It has been requested that a check signer position be added to the internal funds account at Pea Ridge Elementary School. The following check signer position will be added as an authorized signer: Assistant Principal. After this change, the approved check signer positions will be Principal, Assistant Principal, Dean of Students, Bookkeeper, and Secretary. Only four of these positions will be check signers at one time. Your approval for this change is requested. Thank you.

BOARD MEMBERS

DIANE SCOTT
DISTRICT 1

HUGH WINKLES
DISTRICT 2

DIANE COLEMAN
DISTRICT 3

JOANN SIMPSON
DISTRICT 4

SCOTT PEDEN
DISTRICT 5

Santa Rosa County District Schools

Submitted By: Hodgson/McCay

Finance

Title of Item: In-County Travel Increase
Description/Introduction: Request for In-County Travel Increase
Recommendation/Action Requested: Approval of In-County Travel Increase

Financial Impact:

A-Funds required from School Board? No

B-Amount required

C-Grant/Project Synopsis attached? No

D-Date Grant/Project Reviewed/Approved by Accountant:

Legal Review

Does item require legal review? No

If Yes, Approval Date

ATTACHMENTS:

Name:

 [Kirti Colvin - Barbara Robinson Cap Increase Mar 2012.doc](#)

Description:

In-County Travel Increase



Kenny McCay

Coordinator of Literacy and ESOL
5086 Canal Street Milton, Florida 32570

Phone: 850/983-5045

Suncom: 689-5045

Facsimile: 850/983-5067

E-mail: mccayk@mail.santarosa.k12.fl.us

DATE: March 6, 2012

TO: Santa Rosa District School Board
Superintendent Tim Wyrosdick

RE: In-County Travel Funds
Kirti Colvin and Barbara Robinson

I am requesting a cap increase for two of our ESOL teacher's, Kirti Colvin and Barbara Robinson. Our department estimates that Ms. Colvin and Ms. Robinson will need an increase of \$500.00 as they have supported the needs of English Language Learners, for various school sites during the 11-12 school year. Funds are readily available for increase approval.

Thank you for your consideration in this matter.

Respectfully,

Kenny McCay,
Literacy Coordinator
Santa Rosa District Schools