

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
August 23, 2012-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Joann Simpson, Vice-Chairman, Diane Coleman, Dr. Diane Scott and Scott Peden. Mr. Winkles was unable to attend. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Vice-Chairman called the meeting to order and Mr. Buddy Hinote lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. August 2, 2012 School Board Meeting Minutes

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

D. Oral Written Communications

Mr. Wyrosdick asked Rick Hardcastle and Mr. Hinote to come forward and briefly recap the ACT scores received this week. Mr. Hinote distributed a report that compares our scores to the state average. Mr. Hardcastle reviewed the report and was happy to report we scored above the state average in every area. We scored above the National average in all areas except Math. The National average in Math was 21.1 and ours was 21.0. Mr. Hardcastle also presented the scores if we compared ourselves with other states. We would have scored 17th out of 51 states in Reading, 32nd in Math, 16th in English and 12th in Science.

Mr. Hardcastle explained that on average 52% of our students take the ACT. In the state of Florida not only do college bound students take the test, but a significant number of our high school students who have not passed the FCAT take it in order to get their diploma.

Mr. Hinote and Mr. Hardcastle also explained that we provide prep work to prepare our students to take the ACT. They can get an idea what they will score and what areas they need to work on before they take the test. It also highlights their strengths and weaknesses and can help guide them into "tracks" or career choices that match their interests and academic talents.

E. Recognitions Resolutions Proclamations

1. Recognition for support of Backpack 4 Teens Program

Dr. Barber came forward and stated that in Santa Rosa County we have a program called "Communities of Learning" which provide resources and support to our homeless students. We have 1,664 homeless students in Santa Rosa County. 110 of them have been identified as unaccompanied youth. Last year we added high school students to the group that are receiving back packs each weekend with food. There are currently 44 high school students receiving these back packs. Manna Food Bank provides the nutritionally balanced meals but the district has to provide the service of packing and delivering the back packs. Dr. Barber recognized Chris Archangel, with Sodexo for all his dedication to the program and his help in preparing these back packs and making sure they are delivered to the high schools.

F. Public Hearing

None

- G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Vice-Chair opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. Mr. Kelvin Cannington came forward and stated his purpose tonight was to discuss how parents might establish a middle school sports program in our county. He stated that he is aware this subject has been discussed many times in the past. He is proposing that a pilot program be mostly parent funded until a budget model could be submitted to the board for consideration. He distributed a list of Pro's for instituting a sports program in the district and asked the board to provide the parents with a list of the obstacles they could work on overcoming ie: liability insurance, transportation, equipment, communication. He feels it is important to start building school spirit in the middle schools before they even start high school. Mrs. Scott stated that the most pressing obstacle would probably be financial. She applauded him for suggesting the parent funded idea.

Mr. Wyrosdick stated he would pull district staff together and probably form a committee to examine the obstacles of implementing a middle school sports program.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Approval of all administrative items as submitted below H. 1. 2. and 3.

1. Human Resource Items
 - a. Human Resources Personnel Board Agenda
 - b. Substitute Teacher List - August 23, 2012
 - c. Educational Support Substitute List
2. Curriculum/Instruction Items
 - a. School Volunteers
 - b. Reassignment Requests
3. Administrative Operational Items
 - a. Facility Use Approval
 - b. High School Field Trip Request
 - c. Use of Religious Venue Request

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Dag Architects Agenda Items

Owen Gipson, introduced Bob Johnson, Dave Lateral and Jack Baker of DAG Architects. They expressed their appreciation for the working relationship and projects given to them since their first job in 2007 at Woodlawn Beach Middle School.

The Board reviewed the status of the DAG construction projects.

2. Pinder Martin Agenda Items

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Board approved the following final construction payments:

****West Navarre Intermediate 5 classroom addition \$2558.08***

****Gulf Breeze Elementary 6 Classroom Addition \$2,478.40***

The board reviewed the status of Pinder-Martin Associates construction projects.

3. Direct Purchasing Change Orders

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Board approved the following change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

Chumuckla Elementary - 4 Classroom Addition

****Larry Hall Construction***

****\$3,352.72***

Gulf Breeze Elementary - 6 Classroom Addition

****R. D. Ward Construction***

****\$7,809.43***

Holley-Navarre Intermediate - 4 Classroom Addition

****R. D. Ward Construction***

****\$9,606.28***

Holley-Navarre Intermediate - Kitchen/Cafeteria Expansion

****R. D. Ward Construction***

****\$167,611.89***

Milton High School - Cafeteria Expansion

****Larry Hall Construction***

****\$164,536.13***

4. Architectural Contract Services

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

The following two firms were ranked as the top firms that responded to our legal advertisement soliciting proposals for architectural services for the 2012-13 school year projects. The review committee comprised of Jud Crane, Richard Laing, Chad Rowell, Diane Scott, Tim Tolbert and Joey Harrell.

1. Pinder-Martin Associates, Inc.

2. DAG Architects, Inc.

5. Disaster Food Stamp Program

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

The board approved the request from the State of Florida Department of Children and Families to utilize W. H. Rhodes Elementary School as a site to issue Disaster Food Stamps in the event of a major catastrophe.

6. Facility Names Committee

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

In accordance with Board Policy 8.55, every three years new members are solicited to serve on the Facilities Name Committee. The board approved the following individuals to serve on this committee:

Scott Peden, School Board Member

Buddy Hinote, Director of High School

Joey Harrell, Assistant Superintendent for Administration, continue to serve as Superintendent's Designee

SRPE Representative, to be appointed by SRPE President*

Community Representative, to be appointed by school administration*

****Given that each request is unique, Mr. Harrell is seeking flexibility in utilizing the most appropriate person(s) for the given situation.***

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Intention to terminate employee was rescinded as submitted. However, employee will be suspended without Pay, effective July 26 - August 2 and August 20-22.

2. Award of RFP 12-07 Group Dental, Vision, Life and LTD

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

Mrs. Retherford expressed her appreciation to the bid selection committee members: Rhonda Chavers, Lynn Rogers, Jon Thrush, and Tom Turman. Mrs. Retherford also served on the committee and Mike Carraway served as a consultant to the group during the selection process. She was pleased to announce that we had 25 different carriers submit bids. The committee did an awesome job and after thoroughly evaluating all proposals in the areas of cost, coverage/benefits, provider networks, service and stability, the bid selection committee ranked ING as the top company to be awarded Basic Life and AD&D, Supplemental Life and Retiree Life. The committee ranked Florida Combined Life as the top company to be awarded Dental, Vision and Long Term Disability. She also noted that we were able to secure multi-year rate guarantees as follows:

Dental and Long Term Disability - 2 year rate guarantee

Vision - 4 year rate guarantee

Basic Life and AD&D, Supplemental Life and Retiree Life - 5 year rate guarantee.

Mrs. Retherford was pleased to also note that board, employees and retirees are saving \$612,000 dollars this year in annual premiums.

3. Ameri-Life Vendor Approval Request

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

Board approved Amer-Life as an approved vendor of voluntary product offerings to district employees.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Memorandum of Understanding Between Retired and Senior Volunteer Program

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

2. Supplemental Education Services

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

Dr. Barber explained that during 2012-2013, Supplemental Education Services will be offered to students who attend a Title I school, grade levels 3-8 and scored a level 1 or 2 in Reading or Math on the FCAT. To comply with federal requirements, the Florida Department of Education provides an intensive application and screening process that identifies private for-profit and not-for-profit providers from across the United States. All tutoring services are paid with the Title I funds directly to the provider. The following providers have received school board permission to provide tutoring services in our school district. Each provider has submitted proof of insurance and signed a contract that meets the requirements of the federal law and the Florida Department of Education. All companies are required to comply with insurance, fingerprinting and drug screening guidelines. #1 in Learning, A stepping Stone to Excellence, A+ In Home Tutoring, A+ Tutor U, Abacus In-Home Tutoring, Achieve Success, Alternatives Unlimited, ATime 2 Learn, ATS Project Success, Brain Hurricane, Carter, Reddy & Associates, Club Z! In Home Tutoring, Florida Virtual School, Imagine Learning Academy, and Kinetic Potential Scholars.

3. PSA 2012-2013 Contract

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

Mrs. Friery came forward to bring an error to the board's attention. She thanked Dr. Diane Scott for bringing it to her attention. On page 13. Item C.I.a. Method of Payment under medically fragile students, there is an error in the calculation. Mrs. Friery will correct the error prior to submitting the contract. She thanked Pediatric Services and the county Health Department as well as our employees for doing such a good job beginning the school year. They have had a challenge due to many of our students being medically fragile. She also brought it to the board's attention, they were able to save \$1,050 over last years contract.

4. School Resource Officer Agreement SRCSD - 2012-2013

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

5. School Resource Officer Agreement GBPD 2012-2013

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

6. Good Cause Exemptions

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

7. High School Athletic Schedules - Fall 2012

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

8. Santa Rosa County Body Mass Index Presentation

Debbie Price with the Santa Rosa County Health Department came forward and introduced Ms. Cara West who has been working with the department and is about to graduate with her Bachelor degree in Health. Ms. West reviewed the Santa Rosa County Body Mass Index Power point presentation.

Florida Administrative Code, Chapter 64F-6.003 mandates growth and development screenings be provided at a minimum for grades 1,3, and 6. BMI (Body Mass Index) is a number calculated from a person's weight and height. The BMI provides a reliable indicator of body fat for most people and is used to screen for weight categories that may lead to health concerns. Ms. West explained the four BMI categories: Underweight <5 percentile; Normal = 5th - 84th percentile; Overweight = 85th-94th percentile; and Obese >95th percentile.

Beginning with 1st grade she reviewed the BMI results for each school and each category from 2008-2012. The percentage of students who fell in the normal category was slightly above 70% while underweight was just over 3% and overweight and obese was just over 20%. As the students entered third grade the normal BMI dropped to about 65%, underweight stayed about the same, but overweight and obese rose to just under 30%. By sixth grade, the normal range was just a little over 60%, underweight stayed about the same again, but overweight and obese rose to almost 40%.

The board discussed ways that we might help educate our students in eating healthy diets and the importance of exercise. Many of our schools have joined the Healthier US Schools Challenge and have earned the following awards: Silver = Pea Ridge Elem., S. S. Dixon Primary, and West Navarre Intermediate. Bronze = Gulf Breeze Middle, and Sims Middle. Gold Award of Distinction went to Bagdad Elem., Berryhill Elem., Chumuckla Elem., East Milton Elem., Holley Navarre Intermediate School, Holley Navarre Middle, Holley Navarre Primary School, Russell Elementary School and W. H. Rhodes Elementary School. Gold Award of Distinction schools won a banner, plaque and \$2,000 to be used as they wanted. There are numerous nutrition education programs and collaborative partnerships between the school district, Sodexo, Santa Rosa County Extension Services Family Nutrition Program, Santa Rosa County Health Department and 4-H. Some of the curriculums used by our partnerships include; Ready, Set Go; MyPlate; and Extreme Cuisine.

A educational brochure goes out with letters to parents when we inform them of their child's BMI. Some of the other things to consider in educating our parents and students are the Fuel Up Play 60 participation, Peaceful Playgrounds, School Gardens, Kid Power Program, BMI Obesity toolkit on Website, 100% participation in HUSSC.

Mr. Wyrosdick thanked the schools and our partners in helping to educate students and parents and mentioned the important role parents need to play to help combat this problem.

Mrs. Price will be providing this information to the media now that it has been presented to the board. The board thanked both Mrs. Price and Ms. West for their presentation.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. Check Signer Position Addition

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

M. Items from Board Members

Mrs. Scott wanted to applaud our faculty and employees for a great start up of school and she thought this might be one of the quietest beginning she remembers.

Mr. Peden also wanted to applaud some people. He commended Mr. Harrell and his group including Pinder-Martin for getting Gulf Breeze Elementary School ready for school to start. There were 22 teachers who had to re-locate their classroom. He also thanked Southern Management and especially Mr. Larry at the school for all their help with the moving and clean up prior to school starting.

Mrs. Coleman said she had contacted her principals in Navarre and they all had a quiet start of school in spite of having a lot of new employees who started this year.

Mrs. Simpson congratulated Mr. Wyrosdick and Mr. Winkles on winning their re-election. She believes the continuity on the board and the superintendency will be beneficial to the school system. She also thanked Mr. Harrell for doing such a good job with the buses this year. She didn't receive any calls about transportation.

N. Items from Board Attorney

None

O. Items from Superintendent

The Superintendent notified the board that October 25, 2012 seems to be the best date for us to ask the law firms that responded to our BP RFP to come and make their presentations to the board. A regular board meeting is scheduled for October 25th beginning at 6:30 p.m. He will send out a letter asking the law firms to make 30 minute presentations beginning at 2:00 p.m. and ending at 4:30 p.m. The board will have a break before the regular meeting begins.

Mr. Wyrosdick jokingly asked the board to adopt a resolution that Santa Rosa County not have any hurricanes, however as a precaution, he asked the Assistant Superintendents to meet with him immediately after the board meeting to discuss the storm and begin making plans in case we are affected.

The superintendent mentioned he has been visiting schools all week and intends to visit the Gulf Breeze schools the remainder of today and tomorrow. He said there are some amazing things going on out there. Our teachers have a wonderful attitude and are excited about the students coming back.

P. Adjournment

There being no further business the board meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 23rd day of August, 2012 A.D.

**SCHOOL BOARD OF
SANTA ROSA COUNTY**

Chairman

ATTEST:

Superintendent and Secretary