

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
June 12, 2012-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Hugh Winkles, Chairman, JoAnn Simpson, Vice-Chairman, Diane Coleman, Scott Peden and Diane Scott. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Meeting Minutes May 24, 2012

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

D. Oral Written Communications

Mr. Wyrosdick congratulated the students, teachers and administrators for the great FCAT scores released last week. He also thanked everyone for the wonderful graduation ceremonies we had this year. He mentioned that we would talk about the flooding that occurred this weekend later in the meeting.

E. Recognitions Resolutions Proclamations

None

F. Public Hearing

The Chairman opened the floor for a public hearing on the School Board Policy Updates and the Code of Student Conduct 2012-13 and asked if anyone wanted to address the board regarding the public hearings. There was no response and the public hearing was closed.

1. Request for Public Hearing Student Progression Plan Update

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Board approved public hearing to be advertised on updates to the 2012-13 Student Progression Plan on August 9, 2012 at 6:30 p.m.

2. School Board Policy Updates

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

3. Code of Student Conduct 2012-2013

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the public forum was closed.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve w/ Conditions was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The Superintendent requested Item J. 1. Action Agenda - Human Resources be moved to immediately after the Administrative Agenda.

1. Human Resource Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

- a. Administrative Personnel Board Agenda
- b. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests

2. Curriculum/Instruction Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

- a. Student Reassignments
- b. Suspensions
- c. School Volunteers

3. Financial Items

None

4. Administrative Operational Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

- a. Facility Use Requests
- b. Field Trip Requests

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Surplus List 061212

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

2. DAG Architects

The board reviewed the status of the DAG Architects construction projects.

3. Pinder-Martin School Plant Planning Items

The board reviewed the status of the Pinder-Martin Architects construction projects.

4. Direct Purchasing Change Orders

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

The Board approved the following change orders decreasing the projects payable below to the appropriate contractor by the amounts show.

Bennett Russell, 6 Clsrm Addition, A. E. New Construction \$11,943.78

Chumuckla Elementary, 4 Clsrm Addtn, Larry Hall Construction \$9,443.83

Gulf Breeze Elementary - 6 Clsrm Addtn, R. D. Ward Construction \$61,606.13

West Navarre Intermed - 5 Clsrm Addtn, Hewes & Company \$42,351.90

5. 2012-2013 CAPITAL OUTLAY REQUESTS

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Mr. Harrell reviewed page 4 of his attached worksheet on the 2012-2013 projected capital outlay budget. He noted that we no longer receive PECO dollars, however the district was given \$295,000 in leftover PECO dollars that must be used and we do plan to use by Jan. 1, 2013. He shared that we will receive \$125,000 from Capital Outlay and Debt Service, \$11,500,000 from the Local Capital Outlay (2-MILL) and \$6,000,000 from the 1/2 cent sales tax. Unreserved fund balance is \$4,628,000 and they will be carrying forward to next year's budget \$2,528,000. We still have \$2,417,000 in reserves from the COPS money received for the second half of the renovations at Jay High School. Total available funds is \$27,198,000. He asked for approval of the Capital Outlay Budget for 2012-13 which include the following priority projects: Chumuckla Elementary - Demolition of Building 2, Construction of new kitchen/cafeteria/custodial receiving and music room. S. S. Dixon Intermediate - Kitchen and custodial receiving expansion *Pending approval of the Five Year Survey, Gulf Breeze High - HVAC Renovation Phase I, Jay High School - Demolition of Building 1, construction of new kitchen/cafeteria/custodial receiving, band and choral rooms; Milton High School - demolition of building I, construction of four new science labs and two science demonstration rooms *Pending approval of the Five Year Survey, Pace High School - Demolition and construction of new Football Field Press Box. There was also a discussion in regards to large rainfall we experienced this past weekend and flooding that took place in some of our buildings. Mr. Peden asked if monies to correct the drainage needs are included in the budget. Mr. Harrell explained that he does include funds to correct drainage problems in his 5 year survey. The six main sites that we were concerned with flooding included Bagdad Elementary, East Milton Elementary, Gulf Breeze Elementary, Middle and High School and Oriole Beach Elementary.

6. FEMA Reimbursement Invoice

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The board approved repayment of FEMA Reimbursement Invoice in the amount of \$1,746,188.25. Mr. Harrell and his Administrative Services Accountant, have reviewed the supporting documentation and confirmed that the request for re-payment is indeed legitimate and correct. He shared with the board that he had anticipated the possibility of having to repay some of the funds we received from FEMA, this is one of the main reasons that the Estimated Unreserved/Undesignated Fund Balance 6/30/12 for fund 392 is listed at \$5,268,040.35. This will allow us to repay the amount requested while continuing to keep a positive fund balance in fund 392 for the 2012-13 fiscal year.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Action Agenda - Human Resources

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

The board approved the administrative appointment of Joseph Goodwin as Assistant Principal at Pace High School, effective June 13, 2012.

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The board approved the administrative appointment of Vesta (Beth) Mosley as Assistant Principal at Dixon Intermediate, effective June 13, 2012.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

The board approved the list of early student terminations of alternative placements/expulsions as submitted.

2. Alternative Placement Compilation 6-12-12

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

3. Title II and Title III Grant Synopsis 2012-13

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Accepted by a vote of 5-0.

4. Title X Part C - Communities of Learning/Homeless Ed. Dept. Grant Synopsis

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

5. Memorandum of Understanding with Council on Aging of NW FL

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

6. Invoice for Learning Academy First Semester 2011-12

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Originally approved at the May 24th meeting, however the wrong box was checked on the details sheet which indicated no school board funds were needed. School board (FTE) funds will be needed to pay invoice.

7. Learning Academy of Santa Rosa - Second Semester Referrals

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board approved payment of the Learning Academy invoice for February 2012 FTE count through May 18, 2012 in the amount of \$31,108.28.

8. Locklin Tech Fee Schedule 2012-2013

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

9. Increase In-County Travel Cap Request

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Board approved increase in In-County Travel for Myra Lewis \$500, Jessica Fillingim \$400, Jennifer Hines \$900, and Larry Penton \$300.

10. Master Inservice Components (Athletic Coaching)

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. Food Service #2 and Internal Funds for Locklin Technical Center Bank Change

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

Board approved Locklin Technical Center request that their internal funds account be moved from SunTrust Bank to United Bank. Also, approved Rhodes Elementary Food Service #2 account be transferred from SunTrust Bank to Charter Bank and to establish a new bank account at Compass Bank for the Gulf Breeze area schools.

M. Items from Board Members

Mrs. Scott, Mrs. Coleman, Mrs. Simpson and Mr. Winkles all congratulated the instruction staff and administrators for the wonderful FCAT scores and all the hard work it took. They also commended on what great graduation services we had this year. Mr. Peden expressed his appreciation to Mr. Harrell and his group for quickly identifying and working on roof leaks and flooding that occurred this past weekend due to the unusually heavy rainfall we had.

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Mr. Winkles shared with the other board members that he and Mr. Wyrosdick were asked to join in a meeting with the property appraiser and a local law firm regarding our interest in obtaining reimbursement from BP. The law firm explained that things are more organized now and they have a clearer direction as it pertains to what BP might owe government agencies in lost revenue and decreased property values due to 2011 oil spill. They are willing to represent us on a contingency basis. Mr. Green explained that we originally issued a relatively broad request for proposals from law firms not long after the oil spill and we need to review the the proposals before we decide to sign up with this firm, especially if the board is thinking of signing on with a firm that didn't respond to the original RFP. We may need to consider issuing a new request. Mr. Wyrosdick recommended that we request Mr. Green review the original request for proposals to determine if they are applicable and to move forward with joining in as a government entity seeking reimbursement from loses due to the oil spill.

N. Items from Board Attorney

None

O. Items from Superintendent

Mr. Wyrosdick distributed a Discovery Education CD to the board members for their review.

1. FADSS 2012-13 Annual Dues

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The board approved payment of the 2012-13 FADSS (Florida Association of District School Superintendents) dues in the amount of \$13,996.00.

P. Adjournment

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.